

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development

A. Board Candidate Orientation

The Governing Board desires to provide candidates for election to the Board with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent/President or designee shall provide all candidates with general information about school programs, District operations and Board responsibilities.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to District staff and information.

B. New Board Member Orientation

The Board and the Superintendent/President shall help each new member-elect to understand District operations and the Board's function, policies and procedures as soon after the election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the District's policy manual and other materials related to the school system and Board member responsibilities. The student member shall receive a copy of the latest edition of the student trustee handbook.

Incoming members are encouraged to attend Board meetings and to meet with the Superintendent/President and the Board Chair regarding their role and responsibilities. They also may, at District expense, attend workshops for newly elected members. The incoming student member is encouraged to meet with the immediate past student member.

C. Board Development

Citizens elected to the college Governing Board are entrusted with the responsibility of governing the college. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education and develop boardmanship skills.

All Board members may attend conferences and/or state meetings, subject to available funds, for the purposes of acquiring skills as a new board member, learning about new developments in education and to interact with board members from other districts.

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1008 Governing Board Orientation and Development (continued)

The Board will annually develop a calendar of conferences and meetings that are consistent with the needs of its members and of the college, budget funds for attendance and plan attendance early in the fiscal year.

The Board recognizes that retreat meetings are valuable to plan and schedule the Board's annual evaluation, develop Board goals for the year and to enhance the working relationship of the Board as a governing body. The Board Chair shall see that a retreat schedule is developed.

The Board also recognizes that study sessions with staff, faculty and members of the public are a useful way to examine new developments and/or critical issues. Successful implementation of new developments and/or the resolution of issues is assured with the "buy-in" and added insights of shared decision-making.

Adopted: August 22, 2000