

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1025 Public Appearance Before the Board and Conduct of Board Meetings

All meetings of the Governing Board, except closed sessions, will be open to the public who may address the Board on items appearing on the agenda, as well as items not on the agenda provided no action is taken by the Board on non-agenda items. Members of the public may also request that matters directly related to District business be placed on the agenda of future meetings.

Public appearances before the Board are subject to the following conditions:

Public Discussion of Agenda Items

Discussion by the public of items on the agenda may be made as such items come up, but will ordinarily be made under the agenda item "Comments from Visitors" in order to facilitate the conduct of the meeting. Persons addressing the Board shall, when requested, identify themselves and state the name of any agency or organization, which they represent. The Board President may set time limitations for any discussion of agenda items or discussion of other District business not on the agenda addressed by the public.

The Board Chair on behalf of the Board shall acknowledge the presentation. All Board questions pertaining to matters raised under "Comments from Visitors" shall be directed to the Superintendent/President.

Comments from Visitors

The order of business of any regularly scheduled meeting will include an opportunity for the public to address the Board under the agenda item entitled "Comments from Visitors." Any member of the staff, any resident of the District, student or parent of a student, or any group or organization operating within the District, may request that a matter directly related to District business be placed on a future agenda. The request may be oral or in writing, preferably the latter. The Secretary, upon receipt of a written request, no later than 10:00 A.M. at least ten (10) working days in advance of a regularly scheduled meeting of the Board, shall schedule the item as a sub-division to "Comments from Visitors" for the next regular meeting or a later meeting within reasonable expectations. The Secretary will then notify the group or individual of the time and place of the meeting.

The written request shall include the name, address and telephone number of the person or organization, and shall include a statement of the action requested, if any, and pertinent background information on the matter. No action shall be taken on any item not appearing on the agenda when raised by the public unless the action is otherwise authorized under one or more of the three conditions listed in Section 1020.

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A. Organization and Procedures of the Governing Board

1025 Public Appearance Before the Board and Conduct of Board Meetings (continued)

Complaints and charges against individual employees of the District presented to the Governing Board shall be made in accordance with Section 1055 of the Governing Board Policies.

Reference: Education Code 72121.5, Government Code 54954.3.

Formerly Governing Board Policies 1.9.2 and 1.14.

Revised, renumbered and adopted: April 13, 1988.

Revised and re-adopted: June 22, 1994.

Revised and re-adopted: June 22, 2010.