

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

2000 SERIES ADMINISTRATION & BUSINESS SERVICES

B. Business Services

2195 Capital Construction

The Board of Trustees has designated the Vice President for Administrative Services, hereafter referred to as Vice President, as their administrator of the District's capital outlay and construction program. The Board retains oversight of all construction projects.

The Vice President shall oversee the letting of public bids and monitor the progress of all construction work to include the workmanship, completion of work to specification, and the suitability of any changes to the scope and original design of the project. The Vice President shall have the authority to approve change orders that do not exceed ten percent of the contract. The Board will be advised of all change orders. The Vice President shall also assure compliance with laws related to use of state funds to acquire and convert existing buildings.

The Vice President shall prepare and submit to the Board of Trustees a five-year capital construction plan for submittal to the Board of Governors as required by law. The plan shall be annually updated according to the calendar prescribed by the Chancellor's Office and presented to the Board of Trustees for approval. The plan shall address, but not be limited to, the criteria contained in law.

The Board of Trustees shall approve all public bid contracts for construction.

Reference: Education Code Sections 81005, 81820; Title 5, Section 57150 *et seq.*; Public Contract Code 20659

Adopted: May 24, 2011