

CREDIT/NO CREDIT AUTHORIZATION FORM

Courses which may be taken for LG-C/NC (Letter Grade-Credit/No Credit) are so indicated in the Schedule of Classes and the College Catalog course descriptions. If C/NC is an option and you wish to take the course for C/NC (not a letter grade), you must complete this form and submit to the Admissions and Records Office by the appropriate deadline.

You may also use WebReg (www.mpc.edu) to request the C/NC grading option.

This form is not required for courses offered on ONLY the C/NC basis.

For courses designated LG-C/NC (Letter Grade-Credit/No Credit) students must request the Credit/No Credit grade option before:

- The end of the 4th week for semester length courses, or
- 25% of the length of a short course

NAME _____
Last **First**

STUDENT ID# _____ / _____ / _____

Course work must be at the “C” or better grade level to receive “CR” (credit). Once this form is submitted and processed through the Admissions and Records Office, the C/NC option will **NOT** be reversed to a letter grade.

SEMESTER/SESSION: **Fall 20** _____ **Spring 20** _____ **Summer 20** _____

SECTION # _____ **DEPARTMENT & #** _____

SECTION # _____ **DEPARTMENT & #** _____

SECTION # _____ **DEPARTMENT & #** _____

SECTION # _____ **DEPARTMENT & #** _____

SECTION # _____ **DEPARTMENT & #** _____

I wish to take the above course(s) for Credit/No Credit, **INSTEAD** of a letter grade (A, B, C, D, F).

Signature _____ **Date** _____