



980 Fremont Street, Monterey, CA 93940

CONCURRENT ENROLLMENT PROCEDURE FOR MIDDLE SCHOOL STUDENTS (grades 6 – 8)

Monterey Peninsula College (MPC) allows enrollment of middle school students into advanced scholastic college courses through the special admit Concurrent Enrollment program.

PROCEDURES TO ENROLL IN MONTEREY PENINSULA COLLEGE

1. Pick up, complete and obtain all signatures on the following:
 - Monterey Peninsula College Application for Admission
 - Concurrent Enrollment Form
 - Minor Student Emergency Information form
2. Application packet must be presented to the Dean of Student Services at Monterey Peninsula College for approval. Call (831) 645-1377 to schedule an appointment.
3. Complete the English and/or Math Assessment test if enrolling in an English and/or math course. Check the Schedule of Classes and our web site (www.mpc.edu) for the testing schedule and call (831) 646-4027 to make an appointment for one of the scheduled test dates.
4. If an audition is required, successfully complete the audition.
5. If approved by the Dean of Student Services or designee to attend Monterey Peninsula College, submit the Application for Admission, the Concurrent Enrollment Form, and the Minor Student Emergency Information form to the Admissions and Records Office for entry of the application information and the courses for which student is approved to enroll. Check the Schedule of Classes and the College's web site (www.mpc.edu) for registration dates, times, and methods.

ENROLLMENT IN SUBSEQUENT SEMESTERS

- ❶ Follow the above procedures for each subsequent semester/session of enrollment.

A Concurrent Enrollment Form must be submitted each semester/session

PARENT AND MINOR STUDENT INFORMATION SHEET

It is imperative that parents and their minor children understand that, as students, they are entering a college environment which carries with it certain possible scenarios, not all of which can be anticipated. The average age of the Monterey Peninsula College student has increased and the student body has become increasingly diverse in all respects. The atmosphere of classes may frequently reflect this diverse adult population.

Parents and students should be aware that:

- Student must enroll in advanced scholastic courses numbered 1-299 (1 – 199 effective Fall 2009).
- All college coursework and grades become a **permanent** part of the student's official college academic history and transcript. These grades will not be changed or erased.
- Poor grades can have a far reaching effect, future admission to college or university of choice, eligibility for financial aid, etc.
- Student must abide by the Monterey Peninsula College Standards of Conduct and are subject to the student disciplinary procedures as stated in the College catalog. All disciplinary incidents become a part of the student's personal history.
- Student is expected to meet all deadlines, classes must be dropped within the stated deadline in the Schedule of Classes, grade options selected, assignments turned in on time, etc.
- Attendance is required, but not monitored. No one will call if the student misses class.
- Instructors cannot inform parents when classes are canceled at the last minute or when the class ends prior to the appointed time. Instructors cannot sit with a child while he/she waits to be picked up.
- Courses may include frank discussions of sensitive topics.
- Audio-visual presentations may be graphic in their content.
- Student may be exposed to vulgar language outside of the classroom.
- Student may access pregnancy and HIV information and condoms through Student Health Services.
- Group work, field trips, and/or class presentations may be expected in the class. If required, these activities and assignments will not be modified to accommodate minors.

These precautions are not meant to create undue concern for parents or minor students, only to serve as an advisory to allow you to manage your particular situation so the minor will have a positive educational experience at Monterey Peninsula College.

Special note to parents, Right of Access:

Under Section 49061 of the Education Code, parents of community college students do **not** have a right of access to their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, a student's college records will be release to parents only with the written consent of the student.

Note: Transcripts will be issued for a student only upon the **student's** written request.

**CONCURRENT ENROLLMENT FORM
TO BE USED BY STUDENTS IN GRADES 6 – 8**

Please Print Fall 20_____ Spring 20_____ Summer 20_____

_____/_____/_____
Last Name First Name M.I. MPC Student ID Number

For Concurrent Enrollment students, the College reserves the right to limit enrollment in a course if it is determined that the content of a course is inappropriate for the age of the student.

The above named student has the recommendation of the school principal/designee to attend Monterey Peninsula College as a special part-time student enrolling in only advanced scholastic college credit courses for the above indicated semester/session (**less than 12.0 units for Fall/Spring Semester or one academic course and one activity course for Summer Session**).

The student is recommended in accordance with the California Education Code and must:

1. **enroll in advanced scholastic courses numbered 1 - 299 (1 – 199 effective Fall 2009).**
2. if enrolling in an English and/or Math course, the Monterey Peninsula College English and/or Math Assessment Test must have been taken.
3. have parental consent.
4. be recommended to register in only the course(s) listed below by his/her parent, school principal/designee and MPC Dean.
5. complete the “Minor Student Emergency Information” form on the back of this form.
6. have approval, **before registering**, from the Dean of Student Services or designee.

Once registration is processed, another form must be submitted to register into courses not listed on this form

Student has permission to register for the following course(s) ONLY:

Department and Number	Course Title

If the instructor determines that the student is not keeping up with the class, the instructor has the right to drop the student.

Grade level (6th – 8th grade): _____

If this is for the Summer Session, I verify that no more than 5% of this student’s grade level has been recommended to enroll at MPC.

Signature of school principal or designee (title)

Date

*Name of School

Mailing Address

City/State/Zip Code

***For students enrolled in home school, a copy of the current Private School Affidavit must be attached.**

I certify that I have read the “Parent and Minor Student Information Sheet” and understand the responsibilities and expectations of a student attending Monterey Peninsula College.

Signature of Parent

Date

Signature of Student

Date

Must be approved before registration will be processed

Approved

Denied

Signature of Dean of Student Services or designee

Date

MINOR STUDENT EMERGENCY INFORMATION

Monterey Peninsula College welcomes young students to the campus for classes, camps and events. In order to provide appropriate care for these students who are classified as 6th -12th grade students, the College requires that parents and/or guardians provide basic information for use in emergencies. This information will enable the College to contact responsible adults and/or the child's physician in case of a medical need.

For additional information regarding unattended children on campus, please refer to MPC Board Policy #4060.

PLEASE PRINT

CHILD'S NAME: _____
Last First

Parent/Guardian: _____
Last First

Contact #: () _____

Contact #: () _____

Contact #: () _____

EMERGENCY CONTACT INFORMATION

Name _____
First Last Relationship to child

Contact #: () _____

Contact #: () _____

PHYSICIAN INFORMATION

Child's doctor _____

Doctor's phone # () _____

Child's medication: _____

Signature of Parent/Guardian

Date