

Club Activation

All MPC Student Organizations must use this form to register with the Student Activities Office once per academic year

(Name of the organization)

(New Club)

(Existing Club)

Date Submitted _____

Contact Information (This information will be given out as the best way to contact your organization)

Name

Phone / Email

Meeting Date

Meeting Time / Place

Advisor Information

(Every club must have at least one primary advisor that is a current MPC full-time faculty, staff or administrator, or adjunct faculty) Co-advisors will be allowed with the approval of the Vice President of Student Services.

*Advisors must also sign the advisor agreement form.

Name

Phone / Email

Position at MPC

Signature

Officer / Principle Member Information

(Every club must have at least six members that are currently registered MPC students)

1. President / Chair

Phone / Email

Student ID No.

2. Vice- President

Phone / Email

Student ID No.

3. Secretary

Phone / Email

Student ID No.

4. Treasurer

Phone / Email

Student ID No.

5. ICC Representative

Phone / Email

Student ID No.

6. Member

Phone / Email

Student ID No.

Club Constitution (Attach your club constitution. Every club must have a copy of their constitution on file)

Approval(s)

VP of Organizations / Date

Student Activities Coordinator / Date