

# College Council Minutes-Draft (revised)

Tuesday, August 18, 2009

**2:30 p.m.,  
Karas Room**

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPC Pres. (vacant), ASMPC VP Org. Paulina Gamble

**Absent:** Doug Garrison, Gary Bolen, Bill Jones, Stephanie Perkins, Julie Bailey, A.J. Farrar, Susan Villa, ASMPC Pres.

**Guests:** Laura Franklin

## Campus Community Comments:

- Carsbia announced that grant money from the bookstore is available to students needing textbooks. It is distributed through the Women's Center.

1) **Minutes – August 4, 2009:** Approved with changes.

2) **Accreditation Update/Reports:** <http://www.mpcfaculty.net/accreditation/home.htm>: Dr. Gonzalez reported that the latest version of the Accreditation Self Study (with Standard IV-A forthcoming) was distributed electronically, on Sunday, August 18. He added that Standard IB, the latest version, was sent subsequent to the initial e-mail and replaces the previous version. Dr. Gonzalez summarized the key objectives integral to the writing of the Self Study as follows:

- Do we address the standard completely? Are there any omissions?
- Are we being consistent in telling the MPC story? (In other words, are we being consistent from section to section and from component to component?)
- Does the draft reflect reality at MPC? (In other words, is this an honest assessment of where MPC is in meeting the standards?)
- Are the plans appropriate given the description and evaluation sections? Do the plans reflect a continuous quality improvement philosophy?

In the discussion that followed consensus was reached that while all members are to read the entire Self Study, we would present the **First Reading – Accreditation Self Study** to College Council by having each member of College Council (two members for some components) present one of the components to College Council at the Sept. 1 meeting. It was explained that method was used at AAAG and found to be effective. In addition, the co-chairs and editors of the components will also be invited questions can be answered and valuable feedback can be exchanged.

The components and their respective presenters are as follow:

◆ Standard IA – Mission	<b>Dr. John Gonzalez</b>
◆ Standard IB – Improving Institutional Effectiveness	<b>Julie Bailey &amp; Mark Clements</b>
◆ Standard IIA – Instructional Programs	<b>Gary Bolen &amp; Joe Bissell</b>
◆ Standard IIB – Student Support Services	<b>Paulina Gamble &amp; A.J. Farrar</b>
◆ Standard IIC – Library and Learning Support Services	<b>Steve Morgan</b>
◆ Standard IIIA – Human Resources	<b>Lyndon Schutzler</b>
◆ Standard IIIB – Physical Resources	<b>Fred Hochstaedter</b>
◆ Standard IIIC – Technology Resources	<b>Mike Gilmartin</b>
◆ Standard IIID – Financial Resources	<b>Brenda Kalina</b>
◆ Standard IV A- Leadership and Governance	<b>Bernie Abbott</b>
◆ Standard IVB – Board and Administrative Organization	<b>Carsbia Anderson</b>

Dr. Gonzalez emphasized that everyone should forward any grammar questions, suggestions, errors, etc. which pertain only to the component that College Council members are presenting in the following manner:

**Print out a hard copy, and clearly annotate the grammar errors or suggestions and give that to John Gonzalez on Sept. 1, the date of this presentation. Do not e-mail or send separately.**

Dr. Gonzalez also reported that the Substantive Change Proposal on the Education Center is being submitted to the ACCCJC since the college has never filed a Substantive Change Proposal for this purpose. He explained that the purpose of a Substantive Change Proposal is to reaffirm that the institution, through the course of its continual process of change, has consistently maintained the educational quality and integrity of its programs and services and that the change is consistent with the institutional mission.

Fred announced that plans for Flex day will include an open forum demonstration by members of the Academic Senate on what we may expect from the accreditation visiting team. The intent is to communicate the major themes of the accreditation standards to the MPC community and how the MPC self study and team responds to them.

**3) Action Items (see available attachments):**

- a) **Faculty Prioritization Process and AAAG Bylaws (3rd reading-Dr. Gonzalez):** This was presented to AAAG and changes to the bylaws approved. It was suggested that under *Composition*, that the divisions should be spelled out in the event that a restructuring of the divisions should occur.

*College Council recommends that the Faculty Prioritization Process and AAAG Bylaws be approved. A motion was made and seconded, and carried unanimously*

**4) Information Items (see available attachments):**

- a) **Instructional Assistant II – Fitness Center (John Gonzalez):** This position was reviewed as presented. In the ensuing discussion, the request was made that a list recapping the “chilled” positions be provided at a later meeting.

- b) **Component Goals Annual Report 2008-09?** *Future meeting.*

**5) Other:**

- a) **Committee Reports-**

Next meeting—9/1

Future meetings:

Action:           :  
                          *2009-10 Budget*