

NAME: _____ SID#: _____

MAJOR: HOSPITALITY OPERATIONS

(Certificate of Achievement and Associate in Science Degree)

CERTIFICATE CORE REQUIREMENTS

		Units	Other Colleges	N	IP	C
HOSP 51	Introduction to Hospitality	3				
HOSP 52	Guest Services Management	3				
HOSP 53	Food Service Management	3				
HOSP 55	Lodging Operations	3				
HOSP 56	Hospitality Sales and Marketing	1.5				
HOSP 58	Sanitation, Safety, Equipment	3				
HOSP 64	Customer Service	1				
HOSP 66	Practices in Hospitality	1				
HOSP 72	Culinary Arts Basics	.5				
COOP 91	Hospitality Work Experience	3				
<i>Select three units from the following:</i>		3				
BUSC 100A	Word Proc.: Word/Windows I (1)					
BUSC 119A	Intro. to Spreadsheets: Excel/Win. I (1)					
BUSC 124	Quicken (1)					
CSIS 50	MS Office Applications (2)					
& CSIS 50L	MS Office Applications Lab (1)					
FASC 56	Life Management (3)					
HOSP 60	Special Events Management (1.5)					
HOSP 61	Intro. Professional Meeting Planning (1.5)					
HOSP 62	Professional Meeting Planning II (1.5)					
HOSP 63	Hospitality Supervision (1.5)					
HOSP 65	Legal Issues in Hospitality (.5)					
HOSP 67	Accounting . For Hospitality Mgrs. (1)					
TOTAL Certificate Units		25				

ASSOCIATE DEGREE REQUIREMENTS

Certificate Requirements		25				
BUSI 18	Business Law	3				
<i>Select 1.5 units from HOSP 73 through 83:</i>		1.5				
<i>Select one course from the following:</i>		3				
BUSI 1A	Financial Accounting (3)					
BUSI 120A	Basic Accounting (3)					
<i>Select one course from the following:</i>		3				
SPCH 1	Introduction to Public Speaking (3)					
SPCH 2	Small Group Communication (3)					
SPCH 3	Interpersonal Communication (3)					

GRADUATION REQUIREMENTS

			N	IP	C
Reading Proficiency:	Test Score:	College Course:			
Writing Proficiency:	Test Score:	College Course:			
Math Proficiency:	Test Score:	College Course:			
Information Competency:	Test Score:	College Course:			
Major units identified above					
21 Units in General Education Classes (Courses may count for both major and GE requirements)					
Elective units to total 60 Degree Applicable Units					
G.P.A. 2.0					
12 Units in residence					

Counselor Signature: _____ Date: _____