

SAP Policy and Student Authorization Form 2009-2010

This form will need to be signed and submitted to the Student Financial Services Office prior to receiving your disbursement.

Student Information (please print):

Last Name

First Name

SSN/Student ID Number





Satisfactory Academic Progress Policy

Students that receive Federal Student Aid (and Cal Grants) are required to adhere to the MPC Satisfactory Academic Progress (SAP) Policy. Please read the main points below.

Note: The complete SAP Policy can be found on-line at www.mpc.edu under financial aid.

What You Must Do to Maintain Satisfactory Academic Progress

- 1** Earn a semester GPA of at least a 2.0
- 2** Maintain an overall cumulative GPA of at least a 2.0.
- 3** Complete the amount of units you are being paid for:
 - Being paid for full-time status = complete at least 12 units or greater
 - Being paid for 3/4-time status = complete between 9.0-11.5 units
 - Being paid for 1/2-time status = complete between 6.0-8.5 units
 - Being paid for less than 1/2-time status = complete between 0.5-5.5 unitsA class is considered complete only if a student earns a grade of "D" or better, or "Credit."
- 4** Complete your educational goal within the maximum time frame.
 - You must complete your studies by the time you attempt 150% of the published length of program/major. Example: If your program/major is 60 units, you must complete the program/major by the time you attempt 90 units.
- 5** Maintain academic good standing/Avoid Academic Probation or Academic Dismissal.
 - You must maintain academic good standing with Monterey Peninsula College. For more information about MPC's probation and dismissal policy see the College Catalog.

-  **What if my SGPA/CGPA is below 2.0 or I don't complete the amount of units being paid for?**
 - You will be placed on Financial Aid Probation for the next semester.
 - You must submit a Probation Form. You can still receive aid during a probationary semester.
 - However, your progress will be assessed after the semester is over. If you do not meet the SAP standards then you will be placed on Financial Aid Dismissal.
-  **What happens if I am placed on Financial Aid Dismissal?**
 - Students on Financial Aid Dismissal—for either SGPA/CGPA, not completing the units being paid for or exceeding the maximum time frame—are not eligible for financial aid. However, students may go through the appeals process and request financial aid reinstatement.
-  **What happens if I have 60 units (MPC and transfer) or more?**
 - Once a student has 60 units (MPC and transfer) the student is sent an Excessive Units Form. The form is evaluated to establish the remaining units a student will be funded.
-  **How do ESL and remedial courses factor into SAP status?**
 - Up to 30 units of (non-degree applicable) remedial courses will be excluded from the maximum time frame.
 - ESL classes are excluded from the remedial courses.

Student Authorization

I have been informed of the MPC Satisfactory Academic Progress requirements. I understand that if I fail to maintain minimum standards outlined above, I will lose my eligibility for financial aid. In addition, I understand that MPC may apply my financial aid grants and/or loans toward charges for tuition and fees.

Student Signature

Date

Please make a copy for your records.