

Session: 2101	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Track Code: AF	SOCIAL SECURITY NUMBER
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	MPC STUDENT'S ID NUMBER

## 2010—2011 Student Authorization to Release Educational Records

Last Name	First Name	Middle Initial
Address	City	State
(____) _____	Zip	
Phone Number	E-Mail Address	
<p><b>FERPA Notice:</b>          The Family Educational Rights and Privacy Act of 1974 (FERPA), initially called the Buckley Amendment, allows students at an institution of higher education to control outside access to their educational records, including requests for information from their parents, guardians, or others as designated by the student. Without a student's written consent, Student Financial Services may not disclose information from a student's educational records to outside third parties. Students who wish to provide a <b><i>standing release</i></b> to allow Student Financial Services to disclose information from their educational record need to complete the following declaration.</p>		
<p>I, _____, hereby declare that Monterey Peninsula College Student Financial Services may release information to the following designee and only in the manner chosen below.</p>		
<p>Designee's Name: _____</p>		
<p>Please indicate the relationship of the designee:</p> <p>___ Parent ___ Spouse ___ Guardian ___ Other: Please indicate relationship: _____</p>		
<p>Please indicate the access level granted:</p> <p>___ All Access (grants designee the ability to provide and receive documentation for student <u>in person only</u>)</p> <p>___ Receive verbal informational (grants designee verbal information <u>in person only</u>)</p>		
<p>I understand that this release is in effect until the end of the academic year, or revoked in writing by me.</p>		
Student's Signature	Date	

**Note: One form per designee. Form must be submitted in person by student.  
 Attention: Students need to submit a copy of both their and the designee official I.D.**