



Do I Meet Financial Aid Satisfactory Academic Progress (SAP) Standards?

There are five standards of Financial Aid Satisfactory Academic Progress (SAP):

5 STANDARDS OF FINANCIAL AID SAP

- ✓ 67% Semester Pace Progression
- ✓ 2.0 Semester GPA
- ✓ 2.0 Cumulative GPA
- ✓ 67% Cumulative Pace Progression
- ✓ Complete your program of study within 150% of the published length of your program of study as listed in the MPC catalog

| YOUR PROGRESS | <input checked="" type="checkbox"/> MET STANDARD |
|---------------|--|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

My SAP Standard Worksheet

You will need your unofficial transcript from MPC to complete this worksheet. Leave 300 level courses (up to 30 units) and ENSL units out of the calculation. To download your unofficial transcript, use your Student Portal.

SEMESTER ONLY: (each semester as your grades are posted you may use this worksheet as a hand calculation)

The table below is developed to calculate your 67% Pace Progression.

| Class | Units Attempted (UA) | Units Completed (UC) |
|--------------|----------------------|----------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL | | |

Write down the following:

- a. Each of your classes for the last term completed.
- b. All Units Attempted
 - include F, W, CR, NC, I, RD units in Units Attempted
- c. All Units Completed
 - include CR units in Units Completed

1. 67% Semester Pace Progression:

- a. Pace Progression is calculated by adding all of the Units Completed (UC) for the semester and dividing them by Units Attempted (UA) this semester.

$$\underline{\hspace{2cm}} \text{ Total Semester UC} / \underline{\hspace{2cm}} \text{ Total Semester UA} \times 100 = \underline{\hspace{2cm}} \% \text{ Semester Pace Progression}$$

2. 2.0 Semester Grade Point Average (GPA):

Your GPA can be found by signing onto your Student Portal.

- a. Go to www.mpc.edu
- b. Click on WebReg to input your Student ID number and PIN.
- c. Once signed-in to WebReg, click on View Grades
- d. Select a semester – i.e. Fall 2011
- e. Semester GPA can be found in the “Semester Totals” under GPA.

 Semester GPA

CUMULATIVE ONLY: (to get cumulative totals use the cumulative information on your Student Portal.)

3. 2.0 Cumulative Grade Point Average (CGPA):

Your CGPA can be found by signing onto your Student Portal.

- a. Go to www.mpc.edu
- b. Click on WebReg to input your Student ID number and PIN.
- c. Once signed-in to WebReg, click on View Grades
- d. Select "All Semesters"
- e. Cumulative GPA can be found in the "Local Totals" under GPA.

_____ Cumulative GPA

4. 67% Cumulative Pace Progression:

This calculation is the same as the semester Pace Progression only using all of the units that you have taken so far. Remember to **not** include 300 level or ENSL courses in this calculation. (If you have more than 30 units in 300 level courses, you must include the additional units in this calculation)

- a. Include all graded courses in units attempted (UA). Make sure that all units are included even if you took them twice or the grade has been removed for a higher grade.
- b. Include all W, F, NC, I, RD in Units Attempted.
- c. Units Completed (UC) includes all units for which you received a passing letter grade or CR grade.

_____ Total UC / _____ Total UA x 100 = _____ % Cumulative Pace Progression

5. 150% of your program of study:

- a. My Educational Program is _____
- b. How many units are required in my AA degree, Certificate or Transfer Program? (Refer to the MPC College Catalog)
Total Units Required to Complete Program _____ (most AA programs are 60 units)
- c. Total Units Required _____ X 150% = _____ Number of units allowed to finish program.
- d. To see if you have met this standard:

Total Transfer Units _____
+ Total UA at MPC _____

= Total UA (must be less than c) _____

What Does This mean?

Standard 1.2.3:

- If you do not meet this standard you will be put on Warning Status for the following semester. If you are placed on warning you must attend a Warning Workshop and complete a Warning Form.
- If you do not meet this standard 2 semesters in a row you will be put on Loss of Eligibility with Appeal. To be eligible for an appeal you must have Special Circumstances.
- If you have appealed and have not met these standards you will be placed on Loss of Eligibility without Appeal. At this point you will need to complete a semester without Financial Aid.

Standard 4.5:

- You will be notified if you have between 60-89.5 units prior to completing your program of study. You will need to complete a Unit Review and SFS Education Plan.
- If you are above 150% of the units required to complete your program of study you will be placed on Loss of Eligibility with Appeal and are eligible to request an extension for two terms.
- If you have a Bachelor's degree or advanced degree you are not eligible for federal aid.

Appeal:

- You must have documented Special Circumstances and complete a Loss of Eligibility form with an academic counselor.