

MPC Academic Senate Meeting  
DRAFT Minutes  
April 3, 2008

**I. Opening Business**

**A. Call to order and roll call**

- i. Alfred Hochstaedter, President **FH**
- ii. Mark Clements, Vice-President **MC**
- iii. Stephanie Tetter, Secretary **ST** ABSENT
- iv. Alan Haffa, COC Chair **AH**
- v. Anita Johnson, ASCCC Rep – **AJ**
- vi. Debbie Anthony **DA**
- vii. Laurie Buchholz **LB**
- viii. Jamie Dagdigian – **JD** ABSENT
- ix. Heather Faust **HF**
- x. LaRon Johnson **LRJ**
- xi. Susan Joplin – **SJ**
- xii. Laura Loop **LL**
- xiii. Jon Mikkelsen **JM**
- xiv. Terria Odom-Wolfer **TOW**
- xv. Jonathan Osburg – **JO**
- xvi. Marguerite Stark **MS** ABSENT

**B. Acknowledgement of Visitors**

- i. Lauren Michel **LM** (senator-elect at large)
- ii. John Gonzalez **JG**
- iii. Carl Pohlhammer **CP** (member of the Board of Trustees)
- iv. Jeannie Kim **JK**

**C. Approval of Draft Minutes from meeting of 3/20/08**

- i. Moved – JM
- ii. Seconded – SJ
- iii. Approved unanimously with amendment to item 3b, page 4:  
Change “BS” to “BSI.” Two abstentions (HF, TOW)

**II. Reports**

**A. President / SLO / CAC**

- i. No report

**B. COC**

- i. Nursing is prepared to bring forth a faculty committee member for CAC beginning Fall 2008. Will make the motion at a later date.
- ii. Opening on College Council due to faculty member leave of absence. Meets 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays from 2:30-5 pm. [Role of the committee is to give advice to the president about college issues that should be presented to the Board of Trustees, and also makes final recommendations on issues of resource allocation.](#)
- iii. Student request for representation on the Institutional Research Advisory Group.

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1. AH: a written response from Dr. Garrison indicated that the [purpose of the group was to review the process for screening and prioritizing research](#) requests that often outpace resources, and to determine which ones will support institutional goals.
  - a. It currently consists of the Director of Institutional Research, Vice President of Academic Affairs or designee, Dean of Workforce Development/Occupational Education, Dean of Technology, Student Services administrator (recommended by VPSS), AAAG representative (division chair perspective), Student services or library faculty representative, Community representative (with some research association)
  - b. A student role is not envisioned because of the base knowledge required.
2. DA: ASMPC may wish to consider sending a rep to Academic Senate where there is already a seat assigned but has been vacant.
3. CP: suggested that a staff member assigned by administration help faculty to facilitate bureaucratic requirements (like program review).
  - a. FH: A subgroup of AAAG is currently considering program review guidelines; will take that suggestion to the next meeting.
  - b. AH: Help with program review is appreciated but priorities need to be set by faculty.

**C. ASCCC Report**

- i. AJ distributed a list of resolutions for consideration at the plenary session in 2 weeks. The full text is available on the senate website. <http://www.asccc.org/>. Senators are asked to review and send feedback to Anita for voting purposes. The Area B meeting in San Francisco on 4/4 will provide further clarification. The plenary breakout sessions are also listed on the website and AJ would like suggestions about which ones are of greatest priority for her to attend.
- ii. [“Noncredit Accountability Measures” \(Andrea Sibley-Smith, North Orange County CCD\) is being promoted as the official state resolution.](#) Is it close enough to our intent for AJ to support? MPC resolution was authored by Mark Clemens and Alan Haffa; minor revision to title to include “Support For” Repeatability of Noncredit Courses.

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1. AH: San Diego resolution seems to imply conflict with their local board more so than promoting mutual decision by local board and senate.
2. CP: Will resolution be enough to resist outside pressures to increase FTES?
3. FH: Resolution addresses only repeatability of noncredit courses, not FTES.
4. MC: Major concern is to endorse a policy that complies with current Title V requirements and allows local decision-making about how to evaluate and account for repeated noncredit courses.
5. **Empower AJ to negotiate the language of the state resolution as needed to advocate the senate's intent to support local decision making about the repeatability of noncredit courses.**
  1. Moved: FH
  2. Second: AH
  3. Approved unanimously.

**D. Ed Center**

- i. SJ distributed Email correspondence from Dr. Gonzales describing the comprehensive services developing at the Ed Center in Marina. She reported that the project team has been hard at work and that Dr. Gonzales has kept the senate's subcommittee well informed. Since Stephanie Tetter is on the project team and also a senator, perhaps reasonable to disband the subcommittee and instead have a senate rep provide a conduit for information.
- ii. AH: Senate needs a formal relationship with the project team and regular updates. Thanked Susan for her conscientious work.
- iii. FH: Suggests Stephanie continue as our senate rep on the project team, and if unavailable then COC should identify a new rep.
- iv. DA: Concerned that student services progress in Marina does not match the instructional side, but intervention will need to take place at a higher level than the senate subcommittee.

**E. Flex Committee**

- i. Updated draft schedule for August distributed.
- ii. Breakouts will focus on various teaching modalities, including a session on teaching abroad.
- iii. Subcommittee is seeking funding from administration and/or the foundation for guest speaker in conjunction with Dave Clemens' breakout session on syllabus construction

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(President of FIRE: Foundation for Individual Rights in Education).

**F. BSI Report**

- i. Jeannie Kim distributed: *Basic Skills Initiative Matrix 2008-2013* which incorporates senate suggestions; *Expenditure Plan Template*.
- ii. A lengthy discussion was held re: feasibility of the plan matrix given the state budget of \$115,000. Need to submit a plan to the state by 5/1/08 accounting for that amount.
  1. JG: Categories on the expenditure plan are prescribed by the Chancellor's Office, but the actual budget line items will need to be approved by College Council for resource allocation.
  2. JK: Dollar amounts are not fixed, but will reflect projections. Types of spending will include part time staff positions in Student Services for enhancement of student assessment testing, money for curriculum and training. Non-tangible costs include reorganization of dean duties, review of matriculation process and counseling availability for new students.
  3. JG: There is also approximately \$95K in rollover funds available, but a cost analysis must be completed as part of action plan (April) before College Council can determine how much of the BSI plan can be funded.
  4. FH/AH: Would be helpful to have more explanation about the cost projections for each item within the matrix document.
  5. TOW: The plan items are not presented in order of priority. If we must stay within the \$115K budget then plan needs to be pared down and prioritized. Even the "non-tangibles" create a cost for time, energy and workload.
  6. TOW Would like an endorsement that the rollover funds (~\$95k) should be dedicated to basic skills.
  7. AH: Supports the initiative but not necessarily the dollar amounts allocated without additional information about the continuing commitment of the state and other institutional needs.
  8. FH: Senate (president) signature implies only that the plan is accepted in spirit and intent via shared governance processes, not necessarily that every budget detail is approved, as this resource allocation is the purview of College Council.

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9. MC: Commends the work of the committee; we need to support the plan in its entirety despite limited state funding because basic skills deficit is a central issue in our college. We should create simple accountability measures for the state and make the plan a budget priority for MPC.
10. JK: Next BSI meeting 4/4 for plan revisions which will hopefully include the cost analysis. There is no guarantee of future or supplemental funding. Plan must be approved by College Council and the Board of Trustees before the 5/1/08 state deadline.
11. Next Board meeting: 4/22. Next senate meeting 4/17, but FH and AJ will be attending ASCCC plenary sessions.
12. LB suggested special senate meeting 4/10 to review the revised BSI plan before the next Board meeting.

**III. New Business**

**A. Mission Statement**

*“Committed to fostering student learning and success, MPC provides excellent instruction, programs, facilities, and services to support the goals of students seeking transfer, career, and life-long learning opportunities. By so doing, MPC enhances the intellectual, cultural and economic vitality of this diverse community.”*

- i. Has been through College Council and now is under review by constituencies.
- ii. Discussion about the preferred wording for “this” diverse community.
  1. JM: Statement does not account for outreach and recruitment to the college.
  2. JK: Will discuss mission statement with BSI committee.
  3. FH: College Council intentionally endorsed a short statement so that it could be articulated by all, a requirement of accreditation. Senators should review the mission statement for suggested edits and bring to special meeting 4/10.

Submitted by Laura Loop

**MEETING ADJOURNED 4:35 p.m.**  
**Next meeting (special) 4/10/08 3:30 p.m.**