

MPC Academic Senate
March 15, 2007
Minutes

I. Opening Business

A. Call to Order and Roll Call –

- Alfred Hochstaedter, President
- Mark Clements, Vice-President - **ABSENT**
- Stephanie Tetter, Secretary
- Debbie Anthony, COC Chair - **ABSENT**
- Marlene Martin, ASCCC Representative and Past President
- Marguerite Stark –**ABSENT**
- Jamie Dagdigian
- Heather Faust
- Alan Haffa
- LaRon Johnson
- Susan Joplin–**ABSENT**
- Laura Loop
- Jonathan Osburg
- Laurie Buchholz
- Terria Odom-Wolfer
- Jon Mikkelsen
- Eleanor Morrice, ASMPC – Arrived after roll call
- **Acknowledgement of Visitors**
 - Doug Garrison, MPC President
 - John Gonzalez, MPC VPAA
 - Sharon Colton, Associate Dean
 - Bernie Abbott, Library
 - Anita Johnson, Humanities
- **Comments from Visitors:**
 - None.
- **Approval of Draft minutes of March 1st meeting**
 - Moved to accept
 - Second
 - Passed unanimously

II. Reports

- **Welcome and President's report**
 - Attended *Grapes of Wrath* "Big Read" panel discussion
 1. Welcomed Anita Johnson, newly elected Senator
 - Met w/Barbara Lee, HR, re COC concerns about EEOAC
 - Ed Center meeting next Monday 3 p.m. Humanities Conference Room
- **COC Report (ACTION)**
 - COC
 1. Susan Joplin approved as COC member.
 - Women's Studies
 1. request for search committee for vacant position
 2. request for alacrity on part of COC should be balanced with forethought and consideration
 - a. Discussion of timing and process

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- Motion to approve bylaws as revised with clarifications and exclusions as noted below to be discussed by executive committee at its next meeting, 3/22 and report back to Senate:
 1. Tenure requirements of Senate officers (Article IV, Section 1.)
 2. Even number of Senators (Article III, Section 1.)
 3. Duplication of duties of ASCCC representative (Article IX and Article IV, Section 5.)
 - Passed unanimously.
 - **Senate elections**
 - Ballots distributed, marked and taken for counting by outside individual.
 1. Fred Hochstaedter re-elected President
 2. Mark Clements re-elected Vice-President (write-in)
 3. Stephanie Tetter re-elected Secretary
 4. Anita Johnson elected ASCCC representative (write-in)
- IV. New Business**
- A. Technology update**
- Sharon Colton presented information on website
 1. Demo by end of March
 2. Presentation to CIO gathering in Anaheim
 3. Completion end of April
 4. Early April, it will be available for viewing
 5. Conversion will occur through end of June
 6. Training will start with 1-on-1 sessions given by web committee members
 7. Summer training will be available
 8. Flex Day will have 3 1-hour sessions
 - Other tech issues
 1. New mirrored hard drives will protect data
 2. Implementation of Vista and Office 2007 will not reveal many differences
 - a. When user saves Excel or Word document in 2007 format, they can then only be read using 2007 version of application. Users encouraged to “save as” into the older format
- B. Developing Faculty Hiring Priorities**
- Fred attended AAAG meeting last Wednesday
 - John G comments to Senate on process
 - Institutional goals are usually not prioritized
 - Intention was not to have a new process for replacing current faculty vacancies
 - One change was that John asked Michael Gilmartin to compile documents (in conjunction with Office of Institutional Research). One item was net changes in faculty positions, by division, since 2000. (this year chosen because this was prior to the enrollment

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decline, and after Michael G came to MPC and became keeping detailed records

- 93 courses (out of ~500) product 50% of MPC's FTES.
- Santa Rosa system is inflexible. In the future, OAA will provide data to division chairs so they won't have to gather their own data.
- John G brought a list of his interests related to current and future processes for faculty hiring to the meeting (copies distributed)
- John wants a shift in the culture so that it will not be assumed there will be a 1-for-1 replacement for vacancies due to retirement.

C. Quick CAC Update – deferred.

D. March 19th Dignitary Visit Planning – visit postponed

E. New Planning and Resource Allocation Process for MPC

- Bernie Abbott asked the Senate to come up with institutional goals that could be considered and perhaps adopted by the whole college that are academic in nature (instructors could use these when preparing action plans)
- ASAG and AAAG are working toward developing their own goals by 4/2
- Suzanne Ammons has copies of old institutional goals

F. Getting touchy-feely

Planning for March 29th Planning Retreat

- Blue-eyed members will bring desserts
- Brown-eyed members will bring entrees
- Other-eyed members will bring hors d'oeuvres, bread
- All members bring beverages
- Please bring to serve 6-8

V. Agenda Items for future meetings

- Senate bylaws
- Flex Day planning

Meeting adjourned 4:58p.m.

Next meeting: March 22nd, 2007.