

MONTEREY PENINSULA COMMUNITY COLLEGE

District Wide

Category FIRE EQUIPMENT/PROTECTION

Date Assigned:

Priority: Medium

Date Completed:

In addition to the annual servicing, extinguishers are required to be visually inspected at least once per month in accordance with CCR Title 19 and CCR Title 24. To ensure the inspections are done, all responsible parties should initial and date the service tag which is attached to each extinguisher at the annual servicing. In order to implement an efficient inspection program, employees with an extinguisher in their work area should be required to conduct the monthly inspection. Extinguishers that are located in general areas can be inspected by campus security, custodial, or maintenance staff.

Notes:

The visual inspection should include the following: a. Ensure the extinguisher is where it is designated b. The correct mounting hardware is being used c. The pressure gauge indicates appropriate charged condition d. The nozzle is not obstructed e. The extinguisher itself is not obstructed f. The handle pin is in place and not damaged g. The service tag is present and dated.

Category SCIENCE CLASS/WORK ROOMS

Date Assigned: Dec 07

Priority: Medium

Date Completed: 3/31/08

Due to the use of flammable and caustic substances, a fire blanket should be provided in a clearly labeled location within all labs and rooms with natural gas installed. **Blankets have been installed in LS 101,104,105,201,and 207**

Notes:

Category HOME ECONOMICS Date Assigned: 3-27- Mary Nelson, Joe McCarley

Priority: Medium

Date Completed: pending

Emergency gas shut-offs should be clearly marked and readily accessible. If a wrench or specialized tool is needed to shut off the gas, then it should be made available at the shut-off valve location. In addition, there is no gas shut-off to shut down the flow of natural gas in this room.

Notes:

Category ELECTRICAL

Date Assigned:

Priority: Medium

Date Completed:

The practice of using extension cords and/or surge bars end to end must be discontinued. The equipment should be connected directly to a wall outlet or one surge bar may be used.

Notes:

We don't have permanent extension cords and surge bars in the lab.

District Wide

Category SCIENCE CLASS/WORK ROOMS

Date Assigned:

Priority: Medium

Date Completed:

Ventilation hoods should be regularly tested for airflow. A minimum average face velocity airflow of 100 linear feet per minute should be required and the sash should be marked where this airflow is obtained.

Notes:

Consideration should be given to providing a vane anemometer to allow lab personnel to obtain the airflow measurements themselves.

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned:

Date Completed:

Notes:

We don't have permanent extension cords and surge bars in the lab.

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: Medium

Proper functioning eyewash and deluge showers are essential to the reduction of the severity of chemical exposure injuries. Therefore, all emergency eyewash stations and deluge showers should be inspected and tested at least monthly to ensure proper operations. All inspection information and results should be documented and kept in a central location for at least one year.

Date Assigned:

Date Completed:

Notes:

Eyewash bottles have been installed in LS 101,105,and 205. Faucet eyewash adapters have been installed in LS 205 and LS 207. All eyewash systems have signage and inspection logs.

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: Medium

Emergency lighting systems are a critical component of ensuring the safe egress of occupants in emergency and power failure situations. All emergency lighting systems should be regularly inspected and tested to ensure proper operation of the equipment in accordance with CCR Title 24. All results should be documented and kept at a central location for at least one year.

Date Assigned:

Date Completed:

Notes:

District Wide

Category LIFE SAFETY

Priority: Medium

Generally, any area with an occupancy rating above 50 is required to identify all exits with appropriate exit signs in accordance with CCR Title 24. Exit sign letters must be at least 6" high and have a width of at least 3/4". The signs are required to be adequately illuminated at any time the building is occupied. Illumination can be from an internal or external light source or through self-illumination (fluorescent type signs). If the signs are lighted through internal light sources, they are required to have two light bulbs working at all times. A monthly inspection and preventive maintenance program should include these signs, so that they remain functional as required by state regulations. Rooms that have multiple doors and/or doors that open into an enclosed areas which do not have continuing open egress, should be labeled "EXIT" and "NOT AN EXIT" as appropriate to ensure safe egress.

Date Assigned:

Date Completed:

Notes:

Category LIFE SAFETY

Priority: Medium

Emergency lighting has been installed in large assembly areas, such as theaters and gymnasiums, in accordance with CCR Title 24.

Emergency lighting is important in ensuring adequate illumination of exits during a power failure; therefore, it should be added to classrooms that do not have natural lighting and to other large rooms

Date Assigned:

Date Completed:

Notes:

that do not have fixed seating, such as band/music rooms, libraries, and industrial/vocational art classrooms. Emergency lighting should be tested as a part of the monthly inspection. Testing can be done by activating the unit test button or by de-energizing the power supply to the area where the lighting is installed. Back-up generators should be inspected and tested at least every two months. Periodically, the proper position of directional emergency lights should be checked by de-energizing the power supply to the area where the lighting is installed and checking the light path. All inspections and tests should be documented. Inspection documentation should be maintained at a central record keeping site for at least one year after the date of the inspection.

ADMINISTRATION

Category LIFE SAFETY

Priority: Medium

Safe exiting aisles with a minimum width of 30" should be maintained from all parts of each room. This can be accomplished by re-arranging desks, removal of unused materials or furniture, or a combination of the above.

Date Assigned:

Date Completed: The new Admin Bldg is anticipated to be completed with move in for April 2009.

Notes:

Category LIFE SAFETY

Priority: Medium

Exits and all other elements of the fire escape route should be kept clear at all times in accordance with CCR Title 24. All areas should be reviewed for obstructions and the obstructions removed. Exit and fire doors should not be propped or tied open, as this interferes with their fire containment effectiveness. Additionally, exit doors should open easily, and when occupancy exceeds 50, the doors should be equipped with panic hardware that requires less than 15 pounds of pressure to set in motion.

Date Assigned:

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned:

Date Completed: Extension cord at testing station area was removed.

Notes:

Category UNSECURED ITEMS

Priority: Low

The unsecured file cabinets should be anchored or removed.

Date Assigned:

Date Completed: The new Admin Bldg is anticipated to be completed with move in for April 2009.

Notes:

AMPHITHEATER

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-CERAMICS KILN ROOM

Category MISCELLANEOUS

Priority: Medium

The kiln room should be provided with a ceiling exhaust system leading directly to the outside of the building.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes: Follow up sent 4/22 and Nov 6

Category CLASSROOMS AND OFFICES

Priority: High

Combustible and flammable material should be removed from the kiln area. A minimum clearance of 36" should be kept around the kiln, and flammables kept at least 10 feet away.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-CERAMICS ROOM AC-106

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-CERAMICS ROOM AC-109

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-CERAMICS ROOM AC-113A

Category CLASSROOMS AND OFFICES

Priority: High

Lead containing ceramic glazes were found during the inventory. Due to the health hazards associated with lead compounds, the glazes should be removed and disposed as hazardous waste. Only non-toxic type glazes should be purchased.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed: Diane indicates that lead in glazes have not been used or stored here for many years??

Notes:

ART-CERAMICS ROOM AC-117

Category ELECTRICAL

Priority: Medium

The ungrounded two-wire extension cord should be removed.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

The electrical box cover plate was missing and should be replaced.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-DIMENSIONAL ROOM AD-101

Category ELECTRICAL

Priority: Medium

The practice of using extension cords and/or surge bars end to end must be discontinued. The equipment should be connected directly to a wall outlet or one surge bar may be used.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category INDUSTRIAL ART SHOPS

Priority: Medium

Bench-style and unstable freestanding equipment, i.e., grinders, vises, miter saws, bandsaws, and drill presses, should be secured to the bench or floor, as appropriate, to prevent them from moving or tipping over during use.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category LIFE SAFETY

Priority: Medium

The exit lights were not on at the time of the inspection and should be turned on at all times when the building is occupied.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category LIFE SAFETY

Priority: Medium

Overhead spotlights should have a secondary restraining device such as a cable, strap or chain which passes through the light frame and around the securing member.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category UNSECURED ITEMS

Priority: Medium

The television located on the portable cart was not secured. The television should be secured to prevent tip over accidents.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category FIRE EQUIPMENT/PROTECTION

Priority: Medium

The fire extinguisher was obstructed. The item should be moved or the fire extinguisher relocated to ensure access to the unit in an emergency.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Objects stored in front of the electrical panel should be removed and the panel cover closed. Clear access should be maintained with a minimum 36" clearance in front of the panel.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-DIMENSIONAL ROOM AD-107

Category UNSECURED ITEMS

Priority: Medium

All compressed gas cylinders should be secured in the upright position with strong securing devices (chain, straps, or clamps) to prevent accidental tip-over. These heavy cylinders can injure people by either falling on them directly or they can become dangerous projectiles if the regulator, cylinder valve, or valve connection is damaged. Examples were observed in Book Stores, Industrial Art Rooms, Art & Craft Rooms and Maintenance Shops.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

Category SCIENCE CLASS/WORK ROOMS

Priority: Medium

Emergency gas shut-offs should be clearly marked and readily accessible. If a wrench or specialized tool is needed to shut off the gas, then it should be made available at the shut-off valve location. In addition, there is no gas shut-off to shut down the flow of natural gas in this room.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed: Emergency Gas Shut off installed with tool. Refresher instructions needed as per Theresa, Nov 6.

Notes:

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: Medium

Proper functioning eyewash and deluge showers are essential to the reduction of the severity of chemical exposure injuries. Therefore, all emergency eyewash stations and deluge showers should be inspected and tested at least monthly to ensure proper operations. All inspection information and results should be documented and kept in a central location for at least one year.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

ART-DIMENSIONAL ROOM AS-106

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned: 3/31/08 Diane, Theresa, Gary, Darien Payne

Date Completed:

Notes:

AUTO TECH

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: Medium

Proper functioning eyewash and deluge showers are essential to the reduction of the severity of chemical exposure injuries. Therefore, all emergency eyewash stations and deluge showers should be inspected and tested at least monthly to ensure proper operations. All inspection information and results should be documented and kept in a central location for at least one year.

Date Assigned:

Date Completed: Eye wash station installation completed.

Notes:

Category UNSECURED ITEMS

Priority: Low

The unsecured shelves should be anchored or removed.

Date Assigned:

Date Completed:

Notes:

BASEBALL FIELDS

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

BUSINESS & COMPUTER SCIENCE

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned:

Date Completed:

Notes:

Category CLASSROOMS AND OFFICES Date Assigned:

Priority: Medium

Electric space heaters were observed. The use of electric space heaters should be discontinued due to the fire hazard they present.

Date Completed:

Notes:

COLLEGE CENTER/BOOKSTORE

Category LIFE SAFETY

Priority: High

The defective panic hardware on the door should be repaired or replaced to ensure the safe egress of all individuals in an emergency.

Date Assigned: Repaired door at west exit near Fin. Aid

Date Completed: Dec 07.

Notes:.

Category LIFE SAFETY

Priority: Low

It was not clear if there was emergency lighting for the room. The room was used for public assembly and presented a potential trap area.

Emergency lighting should be installed to provide adequate illumination of exits during a power failure.

Date Assigned:

Date Completed:

Notes:

DANCE & ADAPTED PE

Category WEIGHT ROOM

Priority: Medium

Safety zone lines should be painted around each piece of equipment. The safety zone should indicate the radius of any moving portion of the equipment, or the radius created by movement of the person as they progress through the exercise range. Equipment should be spaced to allow safe passage between the safety zones of adjacent equipment.

Date Assigned:

Date Completed:

Notes:

Category WEIGHT ROOM

Priority: Medium

The equipment, weight stands and lockers in the weight room should be secured to the floor to ensure they do not tip over during use or seismic activity.

Date Assigned:

Date Completed:

Notes:

FACILITIES BUILDING ROOM 118

Category ELECTRICAL

Priority: Medium

Objects stored in front of the electrical panel should be removed and the panel cover closed. Clear access should be maintained with a minimum 36" clearance in front of the panel.

Date Assigned: 4-22-08 – Joe McCarley

Date Completed: Obstructions removed-Dec 07.

Notes:

FACILITIES BUILDING SHOP

Category FIRE EQUIPMENT/PROTECTION

Priority: Medium

The emergency power shut-off switch for the fuel pump(s) should be moved further away. The switch should be clearly identified and visible from the pumping station.

Date Assigned: 4-22-08 – Joe McCarley

Date Completed:

Notes:

Category UNSECURED ITEMS

Priority: Medium

Unsecured ladders, folded chairs leaning against walls and other furnishings, rolls of paper, and other vertically stored cylindrical or rectangular shaped items should be secured to prevent their accidental falling.

Date Assigned: 4-22-08 – Joe McCarley

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned: 4-22-08 – Joe McCarley

Date Completed:

Notes:

Category INDUSTRIAL ART SHOPS

Priority: Medium

Bench-style and unstable freestanding equipment, i.e., grinders, vises, miter saws, and drill presses, should be secured to the bench or floor, as appropriate, to prevent them from moving or tipping over during use.

Date Assigned: 4-22-08 – Joe McCarley

Date Completed:

Notes:

FOOTBALL STADIUM

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

GYMNASIUM

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

HUMANITIES BUILDING

Category GENERAL RECOMMENDATIONS

Priority: Medium

During inspection there was a strong odor of natural gas near the main and meter area.

Date Assigned:

Date Completed:

Notes:

Humanities Gas smell was taken care of by Granite Construction Company last month. Changing of the Gas regulator and Gas Meter. No more smell.

HUMANITIES BUILDING ROOM

Category ELECTRICAL

Priority: Medium

The practice of using extension cords and/or surge bars end to end must be discontinued. The equipment should be connected directly to a wall outlet or one surge bar may be used.

Date Assigned:

Date Completed:

Notes:

Category UNSECURED ITEMS

Priority: Low

The unsecured shelves should be anchored or removed.

Date Assigned:

Date Completed:

Notes:

Category ELECTRICAL

Priority: Low

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned:

Date Completed:

Notes:

LECTURE FORUM

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIBRARY

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE BUILDING

Category SCIENCE CLASS/WORK ROOMS

Priority: Medium

Ventilation hoods should be regularly tested for airflow. A minimum average face velocity airflow of 100 linear feet per minute should be required and the sash should be marked where this airflow is obtained.

Consideration should be given to providing a vane anemometer to allow lab personnel to obtain the airflow measurements themselves.

Vane anemometer purchased 3/31/08

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE COMPUTER LAB

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE HALLWAY 1ST

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Permanent wiring has been installed.

Date Assigned:

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Multiple outlet electrical adapters can overload electric circuits. The adapters should be removed and replaced with a surge bar having self-contained circuit breakers. Consideration should be given to installing additional permanent wiring in accordance with the National Electric Code.

Permanent wiring has been installed.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE PREP ROOM

Category INDUSTRIAL ART SHOPS

Priority: Medium Date Completed: *Harold has installed drill press, attached to the floor. Early spring 08.*

Bench-style and unstable freestanding equipment, i.e., grinders, vises, miter saws, and drill presses, should be secured to the bench or floor, as appropriate, to prevent them from moving or tipping over during use.

Date Assigned:

Notes:

LIFE SCIENCE ROOM 101

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: High

The bottles of solution located in portable emergency eyewash stations are dated for freshness. The expiration date should be logged when the bottle is installed in the station and replaced prior to its expiration date. Portable eyewash stations should have full bottles of sterile solution. These portable stations should be included in the monthly in-house inspection to ensure they are present and fresh.

Date Assigned:

Date Completed:

Notes:

Eyewash bottles have been installed in LS 101,105,and 205. Faucet eyewash adapters have been installed in LS 205 and LS 207. All eyewash systems have signage and inspection logs.

Category SCIENCE CLASS/WORK ROOMS

Priority: Medium

Due to the use of flammable and caustic substances, a fire blanket should be provided in a clearly labeled location.

Date Assigned:

Date Completed:

Notes:

Blankets have been installed in LS 101,104,105,201,and 207.

LIFE SCIENCE ROOM 102

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE ROOM 103

Category CLASSROOMS AND OFFICES

Priority: Medium

Materials stored on top of shelves and/or cabinets created a falling object hazard. The materials should be secured or removed and stored at a lower level.

Date Assigned:

Date Completed:

Notes:

Rooms LS 101,105,201 and 207 have been secured. LS 103 remains to be thoroughly secured.

LIFE SCIENCE ROOM 104

Category SCIENCE CLASS/WORK ROOMS

Priority: Medium

Due to the use of flammable and caustic substances, a fire blanket should be provided in a clearly labeled location.

Date Assigned:

Date Completed:

Notes:

Blankets have been installed in LS 101,104,105,201,and 207.

Category PREVENTATIVE MAINTENANCE PROGRAMS

Priority: Medium

The bottles of solution located in portable emergency eyewash stations are dated for freshness. The expiration date should be logged when the bottle is installed in the station and replaced prior to its expiration date. Portable eyewash stations should have full bottles of sterile solution. These portable stations should be included in the

Date Assigned:

Date Completed:

Notes:

monthly in-house inspection to ensure they are present and fresh.

Eyewash bottles have been installed in LS 101,105,and 205. Faucet eyewash adapters have been installed in LS 205 and LS 207. All eyewash systems have signage and inspection logs.

LIFE SCIENCE ROOM 105

Category FIRE EQUIPMENT/PROTECTION

Date Assigned:

Priority: Medium

Date Completed:

The fire extinguisher was missing and should be replaced.

The fire extinguisher is in the adjoining prep room. A sign has been put up to indicate such. (Joe McCarley reports that an inspection will take place to identify where add'l extinguishers are needed).

Category

Notes:

MAINTENANCE PROGRAMS

PREVENTATIVE

Priority: Medium

Date Assigned:

Date Completed:

Proper functioning eyewash and deluge showers are essential to the reduction of the severity of chemical exposure injuries. Therefore, all emergency eyewash stations and deluge showers should be inspected and tested at least monthly to ensure proper operations. All inspection information and results should be documented and kept in a central location for at least one year.

Notes:

Eyewash bottles have been installed in LS 101,105,and 205. Faucet eyewash adapters have been installed in LS 205 and LS 207. All eyewash systems have signage and inspection logs.

Category SCIENCE CLASS/WORK ROOMS

Date Assigned:

Priority: Medium

Date Completed:

Due to the use of flammable and caustic substances, a fire blanket should be provided in a clearly labeled location.

Notes:

Blankets have been installed in LS 101,104,105,201,and 207.

LIFE SCIENCE ROOM 201

Category SCIENCE CLASS/WORK ROOMS

Date Assigned:

Priority: Medium

Date Completed:

Due to the use of flammable and caustic substances, a fire blanket should be provided in a clearly labeled location.

Notes:

Blankets have been installed in LS 101,104,105,201,and 207.

Category

SCIENCE CLASS/WORK ROOMS

Date Assigned:

Priority: Medium

Date Completed:

Ventilation hoods should be regularly tested for airflow. A minimum average face velocity airflow of 100 linear feet per minute should be required and the sash should be marked where this airflow is obtained. Consideration should be given to providing a vane anemometer to allow lab personnel to obtain the airflow measurements themselves.

Notes:

Vane anemometer purchased 3/31/08

LIFE SCIENCE ROOM 202

Category ELECTRICAL

Date Assigned:

Priority: Medium

Date Completed:

Objects stored in front of the electrical panel should be removed and the panel cover closed. Clear access should be maintained with a minimum 36" clearance in front of the panel.

Notes:

Items have been removed from the low rolling cart in front of the panel.

LIFE SCIENCE ROOM 203

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE ROOM 206

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LIFE SCIENCE ROOM 207

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

LOCKERS AND SHOWERS

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

MULTI USE (OLD LIBRARY)

Category NONE

Priority: None

This building was closed at time of inspection.

Date Assigned:

Date Completed:

Notes:

MUSIC HALL BUILDING

Category NONE

Priority: Medium

There are numerous woodpecker holes on the northwest side of the building.

Date Assigned:

Date Completed:

Notes:

MUSIC HALL BUILDING ROOM

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL FITNESS

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 102

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 104

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 106

Category ELECTRICAL

Priority: Medium

The practice of using extension cords and/or surge bars end to end must be discontinued. The equipment should be connected directly to a wall outlet or one surge bar may be used.

Date Assigned: 4/22/08 Homer, Bob, Ron

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned: 4/22/08 Homer, Bob, Ron

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 107

Category ELECTRICAL

Priority: Medium

Reeled Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned: 4/22/08 Homer, Bob, Ron

Date Completed:

Notes:

Category ELECTRICAL

Priority: Medium

The practice of using extension cords and/or surge bars end to end must be discontinued. The equipment should be connected directly to a wall outlet or one surge bar may be used.

Date Assigned: 4/22/08 Homer, Bob, Ron

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 203

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 206

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

PHYSICAL SCIENCES ROOM 211

Category LIFE SAFETY

Priority: Medium

Date Assigned: 4/22/08 Homer, Bob, Ron

Date Completed:

Evacuation maps are an integral part of an effective Emergency Action Plan. This classroom did not have an evacuation map posted. Evacuation maps should be site maps with an approved evacuation route for the room clearly marked on the map. The map should be conspicuously posted at the designated exit door in each room.

Notes:

POOL

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

SOCIAL SCIENCE

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

SOFTBALL FIELDS

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

STUDENT SERVICES BUILDING

Category LIFE SAFETY

Priority: Low

The exit lights were not on at the time of the inspection and should be

Date Assigned: 3-27- Joe McCarley

Date Completed:

turned on at all times when the building is occupied.

Notes:

Category LIFE SAFETY Date Assigned:

Priority: Medium

A directional exit sign should be provided.

Date Completed:

Notes:

SUPPORTIVE SERVICES / CDC

Category LIFE SAFETY

Priority: Medium

A directional exit sign should be provided.

Date Assigned: BUILDING DEMO'd

Date Completed:

Notes:

Category

Priority: Medium

It was not clear if there was emergency lighting for the room. The room was used for public assembly and presented a potential trap area.

Emergency lighting should be installed to provide adequate illumination of exits during a power failure.

LIFE SAFETY Date Assigned: **BUILDING DEMO'd**

Date Completed:

Notes:

THEATER

Category NONE

Priority: Low

No unusual hazards were observed at the time of this inspection.

Date Assigned:

Date Completed:

Notes:

THEATER SHOP

Category ELECTRICAL

Priority: Medium

Extension cords may not be used for permanent use. Therefore, all extension cords should be eliminated and permanent wiring installed in accordance with the National Electric Code.

Date Assigned:

Date Completed:

Notes:

Category INDUSTRIAL ART SHOPS Date Assigned:

Priority: Medium

Bench-style and unstable freestanding equipment, i.e., grinders, vises, miter saws, and drill presses, should be secured to the bench or floor, as appropriate, to prevent them from moving or tipping over during use.

Date Completed:

Notes:

WEIGHT ROOM

Category WEIGHT ROOM

Priority: Medium

The equipment, weight stands and lockers in the weight room should be secured to the floor to ensure they do not tip over during use or seismic activity.

Date Assigned:

Date Completed:

Notes: