

Monterey Peninsula Community College District

Governing Board Agenda

March 23, 2004
Board Meeting Date

Consent Agenda Item No. _____
Old Business Agenda Item No. _____
New Business Agenda Item No. _____

Administrative Services
College Area

Proposal:

That the Governing Board approve the Educational Facilities Master Plan implementation.

Background:

After shared governance input, the District Board adopted the Educational Facilities Master Plan on February 24, 2004. The Master Plan established the overall facility priorities of the district in four (4) phases. The Master Plan requires projects to follow established guidelines for state supportable space. In addition, to help ensure funding for all projects, the Master Plan calls for projects to be planned to coincide with funding timelines.

At the March 15, 2004 Board Study Session, several actions to implement the Master Plan facilities and building program with bond funds were discussed. At the Board's direction, these items are recommended for approval to begin implementation. These implementation proposals include:

- Establishing the organizational structure to implement and manage the facilities/building program is recommended for approval. Attachment A depicts the organization chart and Attachment B outlines the responsibilities of the entities within the recommended structure.
- Proceeding with the negotiation of a contract with Maas Companies for additional services for approval by the Board. The additional services would include identifying and pursuing funding needed to augment project budgets.
- Develop the request for proposal/qualification document and process to select the bond program manager.
- Developing the request for proposal/qualifications documents and the process to select a pool of architects and project construction managers for approval by the Board.
- Consulting with a traffic engineer regarding traffic circulation needs and parking plans to develop a recommendation for the Board.

Budgetary Implications: Expenses related to construction of bond projects will be charged to bond funds.

Information Only

Resolution: **BE IT RESOLVED**, that the Governing Board approve the organizational structure and other Educational Facilities Master Plan implementation proposals related to contracting for additional services and funding assistance, engaging a bond program manager, developing architect and construction management pools, developing a traffic circulation and parking plan.

Recommended By: _____

Joseph Bissell, Vice President for Administrative Services

Prepared By: _____

Suzanne Ammons, Administrative Services

Agenda Approval: _____

Dr. Kirk Avery, Superintendent/President