

Operational Goal	Completion Date
1.0 Review Board Policies and related administrative procedures for Student Services area	Ongoing
Institutional Goal: #1 Promote academic excellence and critical thinking across all areas and disciplines	
Objective:	
1.1 Update Board Policies and administrative procedures for Student Services area	Ongoing
Activity:	
1.1.1 Reviewed policies with appropriate dean or manager of area	Fall 08
1.1.2 Assigned policy review for specific areas to dean or manager	As needed
1.1.3 Prepared new language and, when appropriate, administrative procedure	As needed
1.1.4 Provided a copy of updated policy to PACC	As needed
Status Report : Forwarded one policy BP 4105 (Admissions Policy) to PACC this year. The policy has had full review and has been sent back to PACC by the College Council for eventual Board review and approval. Several policies are ready or close to ready for PACC's review and processing. Those ready include EOPS, CalWORKS, TRiO, Service Animal, and Student Trustee to the Board.	
Operational Goal	

<p>2.0 Continue to develop an outreach program that is inclusive of all MPC programs and services</p>	<p>Ongoing</p>
<p><i>Institutional Goal: #2 Foster a climate that promotes diversity throughout the institution</i> <i>Institutional Goal: #3 Grow enrollment and build MPC into an economic driving force for the Monterey area by supporting and developing programs that teach employable skills</i> <i>Institutional Goal: #5 Provide educational programs/services in Seaside and Marina that meet community needs</i></p>	
<p>Objective:</p>	
<p>2.1 Increase enrollment and student diversity</p>	<p>Ongoing</p>
<p>Activity:</p>	
<p>2.1.1 In consultation with EAC reviewed and adjusted outreach goals</p>	<p>Fall 08</p>
<p>2.1.2 Worked with Community Organizations to support goals i.e. COSO, Teen Summit, Marina Youth Group, and cultural events</p>	<p>Ongoing</p>
<p>2.1.3 Presentations at local schools, developed MPC Faculty and Staff "Outreach Opportunities", letters to each H.S. graduate, and Superintendent/Principals meetings</p>	<p>Fall 08</p>

<p>Status Report: <i>Enrollment of target groups (Latino students from Seaside and Marina and African American students from Marina) increased. College outreach position was developed as an action plan item but budget issues impact the process for funding. Over 400 High School students completed assessments on campus and currently are involved in Orientation activities. Community outreach activities occurred at sites to include COSO Fall Workshop, Martin Luther King March, Del Monte Center, Monterey Adult School, Kinship Center, Naval Postgraduate School Spouses, Monterey County Fair, as well as other sites and all local high schools. Outreach letters are sent out to all public High School graduates in district.</i></p>	
<p>Operational Goal</p>	
<p>3.0 Provide Technical Resources to Student Services</p>	<p>Ongoing</p>
<p>Institutional Goal: #1 Promote academic excellence and critical thinking across all areas and disciplines</p>	
<p>Objective:</p>	
<p>3.1 Maximize the use of the Santa Rosa System</p>	<p>Ongoing</p>
<p>Activity:</p>	
<p>3.1.1 A & R now creates and communicates a "closed class list" during the registration period for use by Academic Affairs</p>	<p>Ongoing</p>
<p>3.1.2 Moving to a paperless receipt by Spring 2010</p>	<p>Ongoing</p>
<p>3.1.3 Researched and reviewed debit card providers for easy access to funds for students and pay outs by Fiscal</p>	<p>Ongoing</p>

<p><i>Status Report: Paperless receipts are scheduled to begin in Spring 2010 with assistance from IT Dept. Closed class lists are generated weekly and sent to administrators in Academic Affairs. Debit card providers have been screened and a recommendation for a provider will be forwarded to the VP of Administrative Services and the Controller for their consideration.</i></p>	
<p>Operational Goal</p>	
<p>4.0 Promote collaboration between Student Services and Academic Affairs</p>	<p>Ongoing</p>
<p><i>Institutional Goal: #1 Promote academic excellence and critical thinking across all areas and disciplines</i> <i>Institutional Goal: #2 Foster a climate that promotes diversity throughout the institution</i> <i>Institutional Goal: #3 Grow enrollment and build MPC into an economic driving force for the Monterey area by supporting and developing programs that teach employable skills</i> <i>Institutional Goal: #4 Create pathways to success that address the diverse, holistic needs of all MPC students</i> <i>Institutional Goal: #5 Provide educational programs and services in Seaside and Marina that meet community needs</i> <i>Institutional Goal: #6 Ensure adequate levels of personnel to support current programs and establish priorities for future</i></p>	
<p>Objective:</p>	
<p>4.1 Support communication between Student Services and Academic Affairs, Administration, Faculty and Staff</p>	<p>Ongoing</p>
<p>Activity:</p>	
<p>4.1.1 Facilitated Student Services, Administrative Services and Academic Affairs Deans meeting to allow Deans an opportunity to share, discuss and resolve common issues</p>	<p>Ongoing</p>
<p>4.1.2 Held the first ever AAAG/SSAG joint meeting</p>	<p>Fall 08</p>

<p>4.1.3 Academic Support Center collaborated with the Math Department to assist with issues pertaining to Math Lab</p>	<p>Fall 08</p>
<p>4.1.4 Implemented the Math Assessment</p>	
<p><i>Status Report: Working together with the VP of Academic Affairs facilitated a meeting of the Deans of the College to formalize their group and develop a meeting schedule. This group will be able to deal with and resolve common issues. The first SSAG/AAAG joint meeting proved to be successful and will continue to be scheduled periodically to discuss common issues. The change in staffing of the Math Lab was supported by the Academic Support Center with the addition of more tutorial assistance. The Math Assessment was trialed in the Summer 08 and fully implemented in the Fall.</i></p>	
<p>Operational Goal</p>	
<p>5.0 In collaboration with the Vice President of Academic Affairs implement student support programs to enhance student success, retention and student attainment of goals.</p>	<p>Fall 08/Spring 09</p>
<p>Institutional Goal: #1 Promote academic excellence and critical thinking across all areas and disciplines Institutional Goal: #2 Foster a climate that promotes diversity throughout the institution Institutional Goal: #4 Create pathways to success that address the diverse, holistic needs of all MPC students Institutional Goal: #5 Provide educational programs and services in Seaside and Marina that meet community needs Institutional Goal: #6 Ensure adequate levels of personnel to support current programs and establish priorities for future growth</p>	
<p>Objective:</p>	
<p>5.1 Develop, implement and support the implementation of a basic skills program and a student support program for underrepresented students</p>	<p>Ongoing</p>
<p>Activity:</p>	

Component Goals with status 08/09

<p>5.1.1 Supported the development of a Learning Community funded by BSI implementation scheduled for Spring 2010</p>	<p>Fall 08</p>
<p>5.1.2 Supported the Kurzweil proposal to be implemented in Fall 09</p>	<p>Fall 08/Spring 09</p>
<p>5.1.3 Continued support of the Dream Team (African American Athletes)</p>	
<p><i>Status Report: These accomplished activities are essential components of a program to address the needs of students with basic skills needs. These are first steps but also very significant in moving towards a full program to address basic skills. The Dream Team which is largely African American Athletes was complimented by a Women's Dream Team that serves the same purpose. Any student is welcomed to attend!</i></p>	
<p>Operational Goal</p>	
<p>6.0 In collaboration with Student Services managers, Deans and program staff continue to develop Student Learning Outcomes for Student Services programs</p>	<p>Ongoing</p>
<p>Institutional Goal: #1 Promote academic excellence and critical thinking across all areas and disciplines Institutional Goals #3 Grow enrollment and build MPC into an economic driving force for the Monterey area by supporting and developing programs that teach employable skills Institutional Goal: #4 Create pathways to success that address the diverse, holistic needs of all MPC students</p>	
<p>Objective:</p>	
<p>6.1 Develop Student Learning Outcomes and Assessment Strategies.</p>	<p>Ongoing</p>
<p>Activity:</p>	

Component Goals with status 08/09

6.1.1 Meetings with Managers to discuss, encourage the development of assessment strategies	Ongoing
6.1. 2 Materials from CSSO Northern Drive-In provided to managers related to how to assess SLO's	Ongoing
<i>Status Report: SLO's have been developed in most areas of Student Services. Programs are at varying stages of developing assessment strategies or settling on a particular one. We are not at the proficiency stage but closer to that than the development stage.</i>	Ongoing
Operational Goal	
7.0 In collaboration with Student Health Services professionals, develop a campus emergency response team	Fall 08
Objective:	
7.1 Develop and implement a Crisis Emergency Response Team (CERT) to address mental health behavioral and other campus emergency issues	Fall 08
Activity:	
7.1.1 Team members have been identified and met. Team member roles discussed and agreed on	Fall 08
7.1.2 Resources have been examined to include CHOMP, County Mental Health and other programs	Fall 08
7.1.3 Forms have been developed for reporting and accounting of incidents	Fall 08
7.1.4 BAG's role has been absorbed by CERT	Fall 08

<p>Status Report: <i>A CERT Team has been identified and has began training. The team is available to assist in a crisis. The CERT Team discussed the potential Pandemic that the College was concerned of recently. A member of the CERT Team, a biologist, assisted the ICC during the threat and lent some level of expertise on issues related to the flu and impending pandemic. The team will meet during the summer to continue to train and develop its role. CERT members are interested in having a session at a future Flex Day so that they can communicate their roles to the campus community</i></p>	
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