

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1035 Minutes of Governing Board Meetings

A record of all transactions of the Board will be set forth in the official Minutes of the Board, and shall be kept by the Secretary as a permanent official record of school legislation in the District and will be open to public inspection during normal business hours.

The minutes will record the name of the person making a motion, the name of the person seconding the motion, and the vote. Voting will be by voice unless otherwise designated. A member voting against a proposition or abstaining from voting may state his/her reasons and may have them recorded in the minutes if he/she so requests at the time of the voting.

Reference: Education Code 72202.

Formerly Governing Board Policy 1.9.6.

Revised, Renumbered and Adopted: April 13, 1988.