

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

3000 SERIES EDUCATIONAL PROGRAMS AND STANDARDS

A. Educational Programs

3010 Curriculum Development and New Course Approval

New courses may be proposed through a variety of sources: faculty, administration, community agencies, etc. Course proposals shall be submitted on course proposal forms developed by the Curriculum Advisory Committee and reviewed by the appropriate academic division and dean.

The Curriculum Advisory Committee, which is to be established in a way that is mutually agreeable to the District Administration and the Academic Senate, shall review all new courses to assure that they meet Title 5 standards, including grading, units, intensity, entrance requirements, basic skills requirements, difficulty, level, course outline, conduct of course, and repetition.

The President's Cabinet will review the budgetary and staffing considerations for all courses recommended by the Curriculum Advisory Committee.

All new courses must be recommended by the Curriculum Advisory Committee and President's Cabinet and have Board approval prior to implementation except when the course is approved through a Curriculum Advisory Committee recommended process in response to an unanticipated student or community need which requires a short response time.

New courses not part of an existing approved program and all new programs must be approved by the State Chancellor's Office before the course is offered by the college.

Individual courses offered as part of an approved program need not be approved by the Chancellor but shall be appropriately classified in accordance with Section 55001 of Title 5 of the California Administrative Code.

Reference: California Administrative Code, Title 5, Sections 55000-55806.

Developmental Course Policy Formerly Adopted by the Governing Board: June 11, 1986.

Revised, Numbered and Adopted: June 19, 1990.