

## Assessment Procedures

The following are the Monterey Peninsula College Assessment Procedures for English, Math and English as a Second Language:

### English Assessment:

- A student may assess **once** a semester (as long as s/he has not started the MPC English Sequence).
  - A full semester needs to have elapsed between assessment periods. **For example:** A student taking the initial assessment in July or August would be able to retake the assessment any time after the last day of the fall semester.
- If a student has assessed and is not satisfied with the assessment results, s/he may wait one semester and reassess (as long as s/he has not started the MPC English Sequence) **When reassessing, whether a student receives a lower or higher score, the new assessment results override the previous.**
- A student **may not reassess** if s/he has started the English sequence and has received one of the following grades: A, B, C, D, F, P/NP-(previously C/NC), or W.
- A student may also challenge assessment results with the English Department during the challenge dates established by the English Department.

### **Exemptions:**

- Assessment scores from another Community College in the State of California
- Transcripts from another Community College, CSU, UC or private regionally accredited college showing a passing grade of C or better in a college-level English class (*a catalog course description is required*)
- Scoring within the 50th percentile on the College-Level Examination Program (CLEP) or score of 3 or higher on the Advanced Placement English Language or English Literature test

## Math Assessment:

- A student may assess **once** a semester (as long as s/he has not started the MPC Math Sequence).
- If the assessment score indicates a need to take a lower or higher level math assessment, the student may reschedule a math assessment **once** within that same semester.
- If a student has assessed and is not satisfied with the assessment results, s/he is allowed to retake the same assessment **once** within that same semester. **When reassessing, whether a student receives a lower or higher score, the new assessment results override the previous.**
  - There is a **two-week** waiting period between the initial assessment and any math reassessment.
- A student **may not reassess** if s/he has started the Math sequence and has received one of the following grades: A, B, C, D, F, P/NP (previously C/NC), or W.
- A student may also challenge assessment results with the Math Department during the challenge dates established by the Math Department.

### **Exemptions:**

- Assessment scores from another Community College in the State of California
- Transcripts from another Community College, CSU, UC or private regionally accredited college showing a passing grade of C or better in a college-level Math class (*a catalog course description is required*)
- Scoring within the 50th percentile on the College-Level Examination Program (CLEP) or a score of 3 or higher on the Advanced Placement Calculus (AB or BC) or Statistics test

**Note:** As of **Fall 2009**, we no longer accept high school transcripts to satisfy the Math prerequisites.

## English as a Second Language:

- A student may assess **once** a semester (as long as s/he has not started the MPC “credit” ENSL or English Sequence).
- If a student has taken the English Placement Test (EPT) and then wishes to take the ENSL assessment, s/he may do so **once** (as long as s/he has not started the MPC “credit” ENSL or English Sequence).
  - **Multiple Measures will be used to determine final placement into an ENSL class.**
- If a student has assessed and is not satisfied with the assessment results, s/he may wait one semester and reassess (as long as s/he has not started the MPC “credit” ENSL or English Sequence).
- **When reassessing, whether a student receives a lower or higher score, the new assessment results override the previous.**
- A student may also challenge assessment results with the ENSL Department during the challenge dates established by the ENSL Department.

# Frequently Asked Questions

## **Admissions Applications-**

Applications for Admissions **MUST** be filed with the Admissions and Records Office prior to making an appointment for the English, ENSL and/or Math Assessments.

## **How do I make an appointment-**

Call 831-646-4027 or stop by the Assessment Office. You must have your Student ID # to make an appointment for assessment.

## **What should I bring the day of the Assessment-**

Your Picture ID and Student ID #. If assessing for Math, please also come prepared with your choice of which math assessment you want to take.\*

\*MPC offers 4 different math assessments. In order to choose which one you want to take click on **“Which Math Assessment Should I Take?”**, and look at the sample questions for all 4 math assessments.

## **What should I NOT bring to the Assessment-**

Calculators, food, and drinks are prohibited. Children are not allowed in the assessment area and may not be left unattended on campus. Pencils, Paper and Pens will be provided.

## **Parking-**

Parking on Campus costs \$1.00 Mon-Fri. Saturday Parking is Free.

**Missed my appointment-**

You can reschedule for another assessment date. Please call the Assessment Center at 831-646-4027 for another appointment.

**Math Practice Assessments-**

You can find Math Practice Assessments under the **“Which Math Assessment Should I Take?”** link on the Assessment Homepage. If you do not have internet access, please make an appointment to come in and view printed versions of the Math Practice Assessments in the Assessment Center.

**Retaking the English Assessment-**

As long as a semester has passed and you have not started the MPC English Sequence, you may make an appointment to retake the English Assessments.

**Retaking the Math Assessment-**

Whether you can retake the Math Assessment is dependent upon your results from the original assessment (“Take a Lower or Higher Test”). If you have not started the Math Sequence, you may retake the Math Assessment ONCE with the Assessment Center’s permission.

**Challenges-**

You have the right to challenge your results with the English & Math Departments. You can contact the English & Math departments to inquire about challenge dates and times.

**English is not my native Language-**

If English is not your native language, you are strongly advised to take the English as a Second Language Assessment.

***Inglés no es mi primer idioma-***

*Si inglés no es su primer idioma, deberá tomar la evaluación de Inglés como Segundo Idioma.*

## **Accommodations-**

Student with disabilities who need special accommodations for any parts of the STEP Program should contact Supportive Services to make arrangements. Telephone 831-646-4070. TDD users should telephone 831-646-4068.

## **How do I look up my Assessment Results-**

Go to [www.mpc.edu](http://www.mpc.edu), click on the link "Registration (WebReg)", and login. From the menu, select a semester, then select "Placement Results" and click "Submit".

**\*\*NOTE:** If you assessed before April 2010, please contact the Assessment Center to inquire about picking up your results.

## **\*\*Picking up results -**

Students must have Picture ID to pick up assessment results. If you have someone pick up the results for you, they will need your written permission with your name, date of assessment, student ID # and their name. They must have picture ID to pick up your results.

## **Assessment results from another college-**

We can only accept assessment results from another California Community College. Assessment results from a 4-year-university or any out-of-state college cannot be accepted.