

College Council Minutes

Tuesday, May 8, 2007

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Suzanne Ammons (vacant: 1 MPCSEA rep. and 1 ASMPC Pres.)

Absent: Marianne Ide, Bill Jones, Stephanie Perkins

Guests: Michael Gilmartin, Karen Engelson

Campus Community Comments: No comments were presented.

- 1) **Minutes – April 17, 2007(revised) and May 1, 2007:** Approved as amended.
- 2) **Information Items (see available attachments)**
 - a) **Five Year Capital Outlay (Joe Bissell- see handout):**

Joe reported that this annual report will be submitted following Board approval at its May 22 meeting and a maximum of one project per year can be funded per location (main campus and satellite campus locations).
 - b) **Matriculation Coordinator/Counselor (Carsbia Anderson – see handout):**

Karen reported on this position which has been vacant for the past two years. The position is funded 50% from Matriculation funds (categorical) and 50% from the District.
 - c) **Food Preparer – Child Development Center (Carsbia Anderson):**

This position provides simple food preparation for the Children’s Center and the Toddler Center.
 - d) **Instructional Faculty Positions 2007-08 (John Gonzalez):**

John indicated that all six positions were recommended to be filled by the AAAG, however, concerns exist that the late start for the English positions may hinder a successful recruitment. Additional comments are as noted below:

 - 1) **Computer Systems / Information Technology:** Advertising will take place over a 2-month period with a candidate pool anticipated by the end of the summer.
 - 2) **English Composition / Developmental Writing ***
 - 3) **English Composition / Developmental Writing ***
 - 4) **English / Creative Writing : ***
 - 5) **Library Director:** The job announcement is being drafted this week.
 - 6) **Women’s Programs/Women’s Studies/Re-Entry and Multicultural Resources Center Director/Instructor:** The screening committee was successful in its search.

*The commitment has been made to fill these positions: however, the timeline may suggest that the search be conducted in 2007-08 in order to fill the position for 2008-09. This would work better with the academic calendar’s timeline as the search is a very broad one.

Added discussions included the following searches to fill positions:

- College Nurse
 - Two searches took place but were unsuccessful.
 - It was explained that the position requires a Masters degree in Public Health and a Nursing degree and such credentials make it difficult for the District to offer a competitive salary in the current market place.
 - The committee is expected to meet very soon to determine whether a recommendation should be made with respect to maintaining this position as a faculty position under the existing salary.

e) VTEA and Tech Prep Grants (John Gonzalez):

Grant Objectives 2007-08 (see handout) were reviewed with an overall emphasis given to increase student access to Tech Prep pathways and programs and to expand student academies in the future. Also explained were the following points:

- The VTEA award for 2007-08 is about \$37,000 less than the award for 2006-07. This is because the allocation is based on the number of economically disadvantaged students we have in occupational courses. The decrease is related to the fact that our students no longer fill out the VTEA surveys that appeared in our printed schedule of classes since most students now register online.
- Future plans include efforts to conduct in class surveys of our students in all our vocational classes each semester starting in fall 2007. The impact of any additional students identified by these surveys will not affect us for two years. This is because allocations are based on the enrollments from two years previous.
- The allocation for Tech Prep was the same as last year.

3) Action Items (see available attachments): None were presented.

4) Institutional Goals – from the Advisory Groups:

- a) SSAG: Carsbia presented SSAG's goals indicating this group to be consistent with several goals presented by Academic Senate.
- b) MPCTA – Gail Fail presented the MPCTA goals.
- c) MPCSEA – Gail indicated she was still awaiting word from CSEA's leadership and would forward that information once obtained.
- d) ASMPC – none were presented. *(At the May 29 CC meeting, it was noted that ASMPC had made a presentation to the Governing Board. Electronic copies have been requested.)*

5) Subcommittee to review institutional goals:

- Following a brief discussion it was decided that the sub committee consisting of Fred Hochstaedter, Bernie Abbott, Brenda Kalina, John Gonzalez and Suzanne Ammons would meet to consolidate the collection of goals into the formation of Institutional Goals.
- In all likelihood, the Institutional Goals may be ready in early fall given varied timelines for its presentation to the rest of the campus.
- The question was raised to the group as to what guidelines the sub-committee should observe in its undertaking. Dr. Garrison offered the following key objectives:
 - The Institutional goals should represent actual "goals" as opposed to values.
 - The list of goals should reflect a series of manageable/attainable goals.
 - Thought should be given to benchmarks, or means of measuring the progress.

The accreditation standards should be forefront in the planning of our Institutional Goals.

6) Meeting Schedule- May 15, May 22 and June 5. College Council's May 15 meeting will include Action Plans and considerations given for applying the \$150,000 earmarked for Growth and Improvement.

7) Other -Committee Reports