

College Council Minutes

Tuesday, June 5, 2007

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Joe Bissell, Michael Gilmartin, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Suzanne Ammons (vacant: 1 MPCSEA rep. and 1 ASMPC Pres.)

Absent: Bill Jones, Stephanie Perkins, A J Farrar, , Lyndon Schutzler, Marianne Ide,

Guests: Sharon Colton, Cathy Nyznyk, Pete Olsen, Barbara Lee, Joe McCarley, Marilyn Gustafson

Campus Community Comments: Steve Morgan indicated that the current infrastructure construction work has created some areas of deadlock, however a walk through will be conducted with the construction team prior to the start of summer school. Fishnet and Costanoan will be closed for about 6 weeks and the Promenade construction will continue through summer with hopes that most will be completed before fall. The new “J” lot will open June 6 and efforts will be to rotate the available parking lots. Additional updates from the discussion included the following:

- Six to eight evening lighting poles at the upper “A” lot are out and this will be looked at.
- Signage and Web Site construction alert notices will be discussed amongst the PVP group in order to address signage concerns for the students.
- An Information tent will be set up as a resource for students and to address room changes.
- Enrollments appear to be up from last summer.

1) Minutes –May 29, 2007: The Minutes were approved.

2) Information Items(see available attachments): The following positions were announced and reviewed as information items, except where noted otherwise.

- **Classified Position Replacement – Custodian (Joe Bissell) – see handout #1.** : This is a Service Category 2 position.
- **Field trip to Cabrillo’s Watsonville Center (John Gonzalez):** This trip of May 17 included members from MPC’s Education Center at Marina’s planning team and a subcommittee from Academic Senate. Following are highlights of that trip:
 - The group’s intention was to learn from the experiences of Cabrillo College.
 - The Director of the Center indicated that Cabrillo had to engender a “Community Approach”, different from that of its main campus.
 - Multi-use classrooms used to maximize the facility’s limited space were first located in a rented building downtown.
 - Textbook sales and financial aid relied on cross training of the staff for support.
 - Bilingual signage was needed to serve the nearly 70% Latino population. Twenty years ago, the Hispanic population at Cabrillo’s main campus at 10% has now grown to 25%, qualifying it as a Hispanic serving institution.
 - Today, Cabrillo’s Education Center consists of three large buildings on district-owned property.

More information gathered from this trip will be forthcoming.

- **Replacement and Reclassification of Administrative Position – Associate Dean of Instructional Technology and Development (John Gonzalez) – see handout #2.** Over the last 12 months, this position has also assumed responsibilities within the Information Technology area. At this time, the proposal is to amend the current Associate Dean of Instructional Technology and Development to Associate Dean of Distance Learning and Off-Campus Programs. In addition, the re-defined position will assume the leadership in the following initiatives:
 - Distance learning. This initiative will enable MPC to support the pedagogical, promotional and quality control aspects of the distance learning program and consider future expansion.
 - Workforce Economic Development. These responsibilities will be shared by all three deans under the Academic Affairs area.

- The MPC Education Center at Marina is anticipated to need more direct oversight, as it grows.
- Concurrent Enrollment. This initiative will address an unmet need by formalizing the program while supplementing high school curriculum, and expanding offerings of college courses on high school campuses

The costs associated with this proposal will allow a savings to the District over the current set up. The alignment of responsibilities of the three deans will be re-evaluated once the two vacant dean positions are filled.

- **Pre-application Grant Review Request (John Gonzalez) see handout:** The District is applying for the NOAA (National Oceanic Atmospheric Administration) for \$40,000 in financial support for the student teams participating in the sixth annual MATA/MTS ROV Committee international student ROV competition. The June 22, 2007 competition will take place in Newfoundland, Canada.

3) Action Items (see available attachments):

a) Action Plan Prioritization (2nd reading) see handout: Joe recapped three documents for review by College Council:

- **Mandated Costs “Increase to Existing Budget Line”** for Ongoing is \$112,601 and for One-Time are \$254,068 (\$79,350 of which are latest revisions not yet discussed by all VPs).
- **A1-Ongoing** : is the highest priority within the VPs’ areas for \$603,364(*revised from \$603,764*).
- **A1 One Time:** The “Mandated Increase” total added to this \$1,193,421 amount brings the total to **\$1,447,489** in one-time costs.

Joe outlined known potential available funds in the discussion:

Estimated additional ongoing:

- | | |
|------------------------------------|--------------------------|
| ● UGF estimate - | \$ 360,000 |
| ● Improvement and Growth (07-08)- | <u>\$ 150,000</u> |
| | \$ 510,000 |

Estimated one time funds:

- | | |
|--|-------------------------|
| ● Improvement and Growth (06-07 not spent) | \$ 150,000 |
| ● Turnover/Vacant positions savings- | \$ 400,000 |
| ● Instructional Equipment - | \$ 200,000 |
| ● Redundancy & Other | <u>\$ 50,000</u> |
| | \$ 800,000 |

Dr. Gonzalez brought up AAAG’s appeal in support of having an item in the A2 Ongoing list (Instructional Technology Specialist) included in the A1 Ongoing list. The justification is based on the increased usage of the L&TC and the values identified by AAAG, which included support for the L&TC. This position converts two part-time temporary Instructional Technology Specialist positions to one full-time permanent position costing an additional \$52,000 approximately. The exact amount is to be determined.

College Council also discussed various positions listed within the A1 Ongoing requests.

“College Council recommends that the Vice Presidents further refine the list of A1 Ongoing and One-Time Action Plan and return with to College Council with their prioritized recommendations.”
The motion for approval was made and seconded and voted in favor unanimously.

- 4) **Institutional Goals** (Subcommittee recommendations): College Council members are asked to review and offer suggested changes if applicable. We will return in fall for a further endorsement by the Council for fall distribution to the campus.

5) College Council Annual Report (Bernie Abbott): This will be submitted for the June 26, 2007 Board meeting, with the notation that the Action Plans and Institutional Goals components are in progress.

6) Meeting Schedule for Summer. (next meeting June 12).

7) Other

a) Committee Reports