

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MARCH 25, 2015

1:30pm, Closed Session, Stutzman Room, Library & Technology Center
3:00pm, Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

AGENDA (REVISED)

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker

C. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa, David Brown, and Michael Gilmartin

D. Public Employee Evaluation (Government Code Section 54957)

Title: Superintendent/President, Quarterly Evaluation

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgment of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

B. MPC All User Emails

- 1) Student Health Services: "Veteran Suicide Prevention Workshop"
- 2) Larry Walker: "AATAT Performance on 2/28/15, 7pm at MPC Theatre"
- 3) Carrie E. Craig: "Early Alert Assistance"
- 4) MPC Athletics Department: "Lobo Gear Now Available Online!"
- 5) MPC Online Support Team: "Mark Your Calendars – MPC Online Training and Coffee & Chat Sessions Return for Spring 2015"
- 6) ASMPC: "Lobo Day – February 25th!!!"
- 7) MPC Foundation: "MPC Lobos Booster Club"
- 8) Student Health Services: "Success Over Stigma Presentation March 4th"
- 9) MPC Online Support Team: "Online Student Retention Tips and Strategies – Feb 27th MPC Online Coffee and Conversation"
- 10) Eileen Crutchfield: "Welcome Home Veterans Training"
- 11) Henry Marchand: "Tickets for Joyce Carol Oates event now available at HSS109"
- 12) Vicki Nakamura: "Citizens' Bond Oversight Committee Meeting Agenda for Monday, March 9, 2015"
- 13) Professional Recognition Board: "Allen Griffin award nomination solicitation"
- 14) MPC Online Team: "MPC Online Tools for Practice & Self-Assessment – March 13th MPC Online Coffee and Conversation"
- 15) MPC Foundation: "Announcing the 2015 MPC President's Award Honoree"

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / February 13, 2015: "MPC beats Hartnell in women's hoops"
- 2) *Monterey Herald* / February 15, 2015: "'Foreign Gods' author Okey Ndibe talks storytelling at MPC"
- 3) *Monterey Herald* / February 18, 2015: "Seaside, MPC product at NFL combines"
- 4) *Monterey County Weekly* / February 18, 2015: "Nigerian author Okey Ndibe grew up in war but comes to MPC today with a message about stories"
- 5) *Monterey Herald* / February 25, 2015: "MPC women's basketball falls to West Hills in playoffs"
- 6) *Monterey Herald* / March 2, 2015: "MPC students bring Dr. Seuss characters to life"

13. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on February 23, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the February 27th payroll in the amount of \$2,058,195.81 and the March 5th payroll in the amount of \$2,379.29 and the March 10th payroll in the amount of \$119,512.27 be approved.
- 4) That Commercial Warrants:
12132901 through 12132921, 12133493 through 12133514, 12134171 through 12134207, 12134876 through 12134895, 12135377 through 12135404, 12135821 through 12135839, 12137767 through 12137832, in the amount of \$1,218,177.09 be approved.
- 5) That Purchase Orders B1500579 through B1500606 in the amount of \$68,354.22 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$13,886 in funds received for FY 2014-15.
Decrease of \$267,237 in funds carried forward from FY 2013-14 to FY 2014-15.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	1,724
Net increase in the 2000 Object expense category	\$	2,363
Net increase in the 3000 Object expense category	\$	248
Net increase in the 4000 Object expense category	\$	55,134
Net decrease in the 5000 Object expense category	\$	56,916
Net increase in the 6000 Object expense category	\$	895
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	2,910
Net decrease in the 3000 Object expense category	\$	2,910
Net increase in the 4000 Object expense category	\$	1,307
Net increase in the 5000 Object expense category	\$	2,190
Net decrease in the 6000 Object expense category	\$	3,497
- 9) That the following budget adjustments in the Capital Projects Fund be approved:

Net decrease in the 5000 Object expense category	\$	7,701
Net increase in the 6000 Object expense category	\$	7,701
- 10) That the Board declares as surplus the 9 pieces of Fitness Equipment and direct the disposal of these items in accordance with Board guidelines and Education Code requirements.

B. Management Personnel

- 1) That the Governing Board approve the following item(s)
 - a) Employment of **Edwin Lake**, HR Specialist, Human Resources, 40 hours per week, 12 months per year, effective **March 31, 2015**.
 - b) Resignation for the purpose of retirement of Dan Beck, Technical Director, Theatre Arts, 40 hours per week, 12 months per year, effective at the end of the day July 31, 2015.

C. Faculty Personnel

- 1) That the Governing Board approve the following item(s)
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2015.

D. Classified Personnel

- 1) That the Governing Board approve the following item(s):
 - a) Employment of **Susan Stienstra**, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months per year, effective **March 26, 2015**.
 - b) Resignation for the purpose of retirement of Christine Hunsley, Division Office Manager, 40 hours per week, 12 months per year, effective at the end of the day June 5, 2015.
 - c) **Resignation of Stacey Jones, Assessment Specialist, Counseling, 40 hours per week, 12 months per year, effective at the end of the day, March 27, 2015.**

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

F. Lifelong Learner Definition

- 1) That the Governing Board endorses the lifelong learner definition developed by the Academic Senate.

14. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. BE IT RESOLVED, that the 2014-2015 Monthly Financial Report for the period ending February 28, 2015, be accepted.

B. BE IT RESOLVED, that the following budget decrease in the Orr Fund be approved:

Revenue Decrease:	\$	8,000
Expense Decrease:	\$	19,000

C. BE IT RESOLVED, that the 2014-2015 Bond Expenditure Report for the period ending February 28, 2015, be accepted.

D. BE IT RESOLVED, that the following course revisions, program revisions and new courses be approved:

Course Revisions:

ANTH 30	Gender in Global Perspective
ETNC 30	Gender in Global Perspective
GWOS 1	Introduction to Gender and Women's Studies
GWOS 2	Leadership and Community Development

GWOS 4	Gender, Sexuality, and Popular Culture
GWOS 6	Psychology of Women
GWOS 10	Gender in American Politics
GWOS 12	Women in United States History
GWOS 25	Introduction to Language and Gender
GWOS 30	Gender in Global Perspective
GWOS 40	Introduction to Feminist Theory
HIST 12	Women in United States History
HUMA 40	Introduction to Feminist Theory
PHIL 40	Introduction to Feminist Theory
POLS 10	Gender in American Politics
PSYC 6	Psychology of Women

Program Revision:

Gender and Women’s Studies (Associate in Arts)

New Course:

GWOS 3 Gender and Violence

- E. BE IT RESOLVED, that the Governing Board approves the job descriptions for the Early Childhood Playground Assistants 1, 2 and 3.
- F. BE IT RESOLVED, that the Governing Board approves the attached 2015-2016 Early Childhood Playground Assistants Salary Schedule effective July 1, 2015.
- G. BE IT RESOLVED, that the Governing Board approves the attached 2014-2015 salary schedule for Confidential employees, effective August 1, 2014.
- H. BE IT RESOLVED, that the Governing Board approves the attached 2014/2015 salary schedule for Classified employees, effective July 1, 2014.
- I. BE IT RESOLVED, that the Governing Board proclaims the week of April 12-18, 2015 as the “Week of the Young Child” with the theme of “Celebrating Our Youngest Learners!”
- J. BE IT RESOLVED, that the Governing Board votes for the following person(s) to the California Community College Trustees (CCCT) Board:

- K. BE IT RESOLVED, that Resolution No. 121 in support of AB 288 (Holden) – Public Schools: College and Career Access Pathways (CCAP) Partnerships, authorizing concurrent enrollment partnerships between community college districts and local school districts, be approved.
- L. BE IT RESOLVED, that Resolution No. 122 in support of changes to community college funding to include differential funding for high cost career technical education programs, be approved.
- M. BE IT RESOLVED, that the Governing Board changes the time for regular Governing Board meetings to _____, effective _____.

N. INFORMATION: Calendar of Events

15. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, April 22, 2015 at MPC:
 - 1) Closed Session, 1:30pm, Large Conference Room, Administration Building
 - 2) Open Session, 3:00pm, MPC Student Center, Almaden Lounge
- B. Regular Board Meeting, Wednesday, May 27, 2015 at MPC:
 - 1) Closed Session, 1:30pm, Stutzman Room, LTC
 - 2) Open Session, 3:00pm, Sam Karas Room
- C. Future Topics
 - 1) Tour of PSTC (Public Safety Training Center) Phase II: April 20, 2015.

16. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Student Success Report: "Institution-set Standards 2015," Dr. Rosaleen Ryan
- B. Superintendent/President's Report: Dr. Walter Tribbley
- C. Administrative Services Report: Mr. C. Earl Davis
- D. Academic Affairs Report: Mr. Michael Gilmartin
- E. Student Services Report: Mr. Larry Walker
- F. Academic Senate Report: Dr. Alfred Hochstaedter
- G. MPCEA Report: Mr. Loran Walsh, President
- H. MPCTA Report: Ms. Paola Gilbert, President
- I. ASMPC Report: Mr. Justyn Jones, Director of Representation
- J. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair
- K. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: To be announced at the March 25, 2015 Board meeting.
- L. Governing Board Reports
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Reports
- M. Legislative Advocacy Report, Dr. Walter Tribbley

17. ADJOURNMENT

18. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 19, 2015