

Curriculum Advisory Committee Meeting Notes

DATE: February 11, 2015 LOCATION: BMC 205			
X	Richard Abend, Linguistics	X	Laura Loop, Nursing
X	Bill Easton, Library	X	Gamble Madsen, Creative Arts
X	Sunshine Giesler, Chairperson/Life Science	X	Laura Patterson, CurricUNET Specialist
X	Michael Gilmartin, Administration	X	Beth Penney, Humanities
X	He Seon Ihn, Articulation Officer		Vacant, Business and Technology
X	Lynn, Iwamoto, Physical Sciences		Vacant, Academic Senate
X	LaRon Johnson, Student Services		Vacant, Physical Education
X	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Student Representative
	Tom Logan, Social Science		

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Laura Patterson

Agenda Item	Discussion / Comments	Action
Announcements		
Comments from Visitors		
Approval of Minutes	N/A	
Discussion Agenda	<p>New DE Form: Jaye Luke presented the new DE form. The format is the same as the current CurricUNET DE form. There was a slight change to the platform. There were changes made to the regular and effective contact areas. Also, the form has a new need and justification section.</p> <p>Semester Schedule: Sunshine suggested that the CAC meet every other week. Sunshine will send out a list of the days CAC will meet.</p> <p>Revision of Curriculum Handbook: On the weeks CAC does not meet, the CAC members will go online and look at the Curriculum</p>	<p>Motion to move DE form from the Discussion Agenda to the Consent Agenda: Bill</p> <p>Seconded: Laura L.</p> <p>CAC Committee: Aye</p>

	<p>handbook. Input is needed from everyone as to what needs to be updated in the handbooks.</p> <p>Update of CAC website materials: The links and content on the CAC website need to be updated.</p>	
Consent Agenda	DE form: New DE form. See info in Discussion Agenda	<p>Motion to approve new DE form: Bill</p> <p>Seconded: Laura L.</p> <p>CAC Committee: Aye</p>
BIOL 31	<p>BIOL 31 (<i>Environmental Science</i>) is being revised to add GE Area E SLO and changes to advisory and objectives.</p> <p>Corrections noted: <i>Objectives screen:</i> course objective #15, remove the letter s from the word problems.</p> <p><i>Lecture Content screen:</i> roman numeral X, change HAZMATs to Hazardous materials.</p>	<p>Tabled: BIOL 31 should be a DE revision instead of a regular course revision.</p>
HLTH 4	<p>HLTH 4 (<i>Healthy Living</i>) is being revised to modify the GEOs and SLOs and changes to the objectives and textbook.</p> <p>Corrections noted: no changes</p>	<p>Motion to approve: Richard</p> <p>Seconded: Lynn</p> <p>CAC Committee: Aye</p>
HLTH 7	<p>HLTH 7 (<i>Women's Health Issues</i>) is being revised to modify the GEO and SLOs and changes in advisory, objectives, and textbook.</p> <p>Corrections noted: <i>Cover screen:</i> Cross listed Course - change from WOMN7 to GWOS 7. Catalog Description – change ‘Also offered as Women’s’ to ‘Also offered as Gender & Women’s Studies’. Schedule Description - change ‘Also offered as Women’s’ to ‘Also offered as Gender & Women’s Studies’. Reason for Proposing or Revising - add statement ‘changes also in</p>	<p>Motion to approve: Laura L.</p> <p>Seconded: Gamble</p> <p>CAC Committee: Aye</p>

HLTH 7 continued	department designation'. <i>Required Texts screen</i> – change textbook year from 2013 to 2014.	
WOMN 7	<p>WOMN 7 (<i>Women's Health Issues</i>) is being revised to modify the GEO and SLOs and changes in advisory, objectives, and textbook.</p> <p>Corrections noted: <i>Cover screen:</i> Department – change from WOMN to GWOS. Catalog Description – change HLTH to Health. Schedule Description - change HLTH to Health. Reason for Proposing or Revising - add statement 'changes also in department designation'.</p>	<p>Motion to approve: Laura L.</p> <p>Seconded: Gamble</p> <p>CAC Committee: Aye</p>
MATH 261A	<p>MATH 261 A (<i>Beginning Algebra – Part I</i>) is a new course that is being added to offer students a second pathway for finding success and completing the Math 261: Beginning Algebra requirement. This course will assist students with a variety of learning styles and who have possibly been unsuccessful in their attempts to previously pass the semester length course Math 261.</p> <p>Corrections noted: <i>Cover screen:</i> Catalog Description – change from “This course presents the first half of Beginning Algebra and is designed for a wide variety of students. This course must be completed as a sequence with MATH 216B to fulfill the prerequisite for MATH 263. Topics include a systemic development of numbers, solving first degree equations and inequalities, graphing two variable linear equations, and using two variable systems of equations” to “This course covers a systemic development of numbers, solving first degree equations and inequalities, graphing two variable linear equations, and using two variable systems of equations. MATH 261A and 261B fulfill the prerequisite for MATH 263”.</p> <p>Schedule Description – change from “presents the first half of Beginning Algebra and is designed for a wide variety of students. This course must be completed as a sequence with MATH 216B to fulfill the prerequisite for MATH 263. Topics include a systemic development of numbers, solving first degree equations and inequalities, graphing two variable linear equations, and using two</p>	<p>Motion to approve pending changes: Beth</p> <p>Seconded: Laura L.</p> <p>CAC Committee: Aye</p>

<p>MATH 261A continued</p>	<p>variable systems of equations” to “Includes a systemic development of numbers, solving first degree equations and inequalities, graphing two variable linear equations, and using two variable systems of equations. MATH 261A and 261B fulfill the prerequisite for MATH 263”.</p> <p><i>Out of Class Assignments screen:</i> Other Out of Class Assignments - remove ‘Homework exercises would include problems to interpret and solve, such as: A market wants to create a candy/almond mixture that will cost \$1.80 per pound using candy that costs \$1.50 per pound and almonds that cost \$2.00 per pound. How many pounds of candy and how many pounds of almonds must be used to get a 10-pound bag of the \$1.80 per pound mixture?’</p>	
<p>MATH 261 B</p>	<p>MATH 261 B (<i>Beginning Algebra – Part II</i>) is a new course that is being added to offer students a second pathway for finding success and completing the Math 261: Beginning Algebra requirement. This course will assist students with a variety of learning styles and who have possibly been unsuccessful in their attempts to previously pass the semester length course Math 261.</p> <p>Corrections noted: <i>Cover screen:</i> Catalog Description – change from “This course presents the second half of Beginning Algebra and is designed for a wide variety of students. This course must be completed as a sequence with MATH 216A to fulfill the prerequisite for MATH 263. Topics include a systemic development of numbers, polynomials, rational expressions, radicals, and quadratic equations” to “This course is a continuation of MATH 261A. Provides a systematic development of numbers, polynomials, rational expressions, radicals, and quadratic equations. MATH 261A and 261B fulfill the prerequisite for MATH 263.”</p> <p>Schedule Description – change from “presents the second half of Beginning Algebra and is designed for a wide variety of students. This course must be completed as a sequence with MATH 216A to fulfill the prerequisite for MATH 263. Topics include a systemic development of numbers, polynomials, rational expressions,</p>	<p>Motion to approve pending changes: Lynn</p> <p>Seconded: LaRon</p> <p>CAC Committee: Aye</p>

<p>MATH 261 B continued</p>	<p>radicals, and quadratic equations” to “Continuation of MATH 261A. Provides a systematic development of numbers, polynomials, rational expressions, radicals, and quadratic equations. MATH 261A and 261B fulfill the prerequisite for MATH 263.”</p> <p><i>Out of Class Assignments screen:</i> Other Out of Class Assignments - remove “Homework assignments would include problems such as: A pool measuring 10 meters by 20 meters is surrounded by a path of uniform width, as shown in the figure below. If the area of the pool and the path combined is 600 square meters, what is the width of the path?”</p>	
<p>MATH 351</p>	<p>MATH 351 (<i>Pre-Algebra</i>) is being revised to add an online component to the existing Math 351 course and make the hours and units meet the definition of a Carnegie Unit.</p> <p>Corrections noted: no changes</p>	<p>Motion to approve: Laura L.</p> <p>Seconded: Bill</p> <p>CAC Committee: Aye</p> <p>Motion to approve DE: Bill</p> <p>Seconded: Lynn</p> <p>CAC Committee: Aye</p>
<p>PFIT 19D</p>	<p>PFIT 19D (<i>Body Sculpting IV</i>) is a new course that is being added to comply with new title 5 regulations for leveling activity courses. The required skills for a physical activity are gained through practice and repetition. Movements and physical conditioning are not fully developed in one, two or even four courses. Each level of the activity builds on the skills developed in the previous course.</p> <p>Corrections noted: no changes</p>	<p>Motion to approve: LaRon</p> <p>Seconded: Lynn</p> <p>CAC Committee: Aye</p>
<p>PFIT 21C</p>	<p>PFIT 21C (<i>Physical Fitness</i>) is a new course that is being added to level the course to meet new guidelines. The required skills for a physical activity are gained through practice and repetition. Movements and physical conditioning are not fully developed in</p>	<p>Motion to approve: Beth</p> <p>Seconded: Laura L.</p>

PFIT 21C continued	<p>one, two or even four courses. Each level of the activity builds on the skills developed in the previous course.</p> <p>Corrections noted: <i>Required Text screen:</i> Instructor –Generated Handouts – change ‘no’ to ‘yes’</p>	CAC Committee: Aye
PHED 12E	<p>PHED 12E (<i>Competitive Swimming IV</i>) is a new course that is being added to level the course to meet new guidelines. The required skills for a physical activity are gained through practice and repetition. Movements and physical conditioning are not fully developed in one, two or even four courses. Each level of the activity builds on the skills developed in the previous course.</p> <p>Corrections noted:</p>	Tabled due to time constraints, Competitive Swimming IV will be added to the agenda for the next committee meeting.
PHED 20.2	<p>PHED 20.2 (<i>Skills Development for Basketball - Men</i>) is being revised to address repeatability and scheduling issues pertaining to rule changes for intercollegiate basketball.</p> <p>Corrections noted:</p>	Tabled due to time constraints, Skills Development for Basketball - Men will be added to the agenda for the next committee meeting.
PHED 20.3	<p>PHED 20.3 (<i>Skills Development for Basketball - Women</i>) is being revised to address repeatability and scheduling issues pertaining to rule changes involving intercollegiate basketball.</p> <p>Corrections noted:</p>	Tabled due to time constraints, Skills Development for Basketball - Women will be added to the agenda for the next committee meeting.
SIGN 20	<p>SIGN 20 (<i>Introduction to Deaf Culture</i>) is a new DE course that is being added to offer students who know ASL an introduction to Deaf culture, and offers students who do not know ASL their first glimpse of the culture. It will serve professionals who need continuing education.</p> <p>Corrections noted:</p>	Tabled due to time constraints, Introduction to Deaf Culture will be added to the agenda for the next committee meeting.
<p>Next meeting: Wednesday, February 25, 2015 Location: BMC 205</p>		