

Name: \_\_\_\_\_ SID #: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**MAJOR: BUSINESS – BUSINESS ADMINISTRATION**  
**(Career Technical | Certificate of Training • Certificate of Achievement • Associate in Science)**

CERTIFICATE OF TRAINING REQUIREMENTS	Units	Other Colleges	N	IP	C
Contextual overview: <i>Select one from the following:</i> BUSI 18, 20 (3 units each)	3				
Marketing/communication: <i>Select one from the following:</i> BUSI 36, 50, 70 (3 units each)	3				
Quantitative: <i>Select one from the following:</i> BUSI 1A (4), 110 (3), 120A (3)	3-4				
Management: <i>Select one from the following:</i> BUSI 30, 40, 44 (3 units each)	3				
Humanistic: <i>Select one from the following:</i> BUSI 22, 38, 42 (3 units each)	3				
<b>TOTAL CERTIFICATE OF TRAINING UNITS</b>	<b>15-16</b>				

CERTIFICATE OF ACHIEVEMENT REQUIREMENTS	Units	Other Colleges	N	IP	C
Certificate of Training Requirements (Core)	15-16				
<i>Select one course from the following electives:</i> COOP 91.7 (.5-4); ECON 1 (3); PHIL 10 (3)	.5-4				
<i>Select at least one concentration from the following. These courses may count as both Certificate of Training core requirements and Certificate of Achievement concentration requirements, but all core and concentration requirements must be completed.</i>					
Entrepreneurship/Small Business Concentration: <i>Select 15 units from the following:</i> BUSI 18, 20, 36 or 50, 44, 46, 54, 68, 131 (3 units each)	15				
Business Technology Concentration: <i>Select 15 units from the following:</i> BUSC 126A (.5); BUSI 54 (3); BUSI 120B (3) or BUSC 155 (1); CSIS 1 (3), 50 (2) and 50L (1), 75 (4), 76A (3), 86 (3)	15				
Leadership Concentration: BUSI 22, 24, 38, 70 (3 units each)	12				
Human Resources Concentration: BUSI 18, 20, 22, 42 (3 units each)	12				
Sales and Marketing Concentration: BUSI 49, 50, 54, 64 (3 units each)	12				
<b>TOTAL CERTIFICATE OF ACHIEVEMENT UNITS</b>	<b>27.5-35</b>				

ASSOCIATE DEGREE MAJOR REQUIREMENTS	Units				
Certificate of Achievement Requirements (determined by concentration)	27.5-35				
<b>TOTAL MAJOR UNITS</b>	<b>27.5-35</b>				

GRADUATION REQUIREMENTS		N	IP	C
Reading/Writing Competency:	College Course:			
Math Competency:	College Course:			
Information Competency:				
12 Units in Residence (at least 6 units in the major)				
General Education Pattern:	MPC GE <input type="checkbox"/>	CSU GE <input type="checkbox"/>	IGETC <input type="checkbox"/>	
Completion of Major (Grade of "C" or better in each course)				
60 Degree-Applicable Units				
GPA 2.0 or higher				
Notes   Course Waived/Substituted:				

Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_