

Academic Senate Meeting

Minutes October 1, 2015

Present:

Alfred Hochstaedter
Heather Craig
Glenn Tozier
Jacque Evans
Kathleen Clark
Paola Gilbert
Lynn Kragelund
James Lawrence
Sunny LeMoine
Merry Dennehy
Eric Ogata
Mark Clements

Absent:

Robynn Smith
Sandra Washington
Mike Torres
Dan Schrum (student Rep)

Visitors:

Mike Gilmartin
Kiran Kamath
Catherine Webb
Laura Loop
Elias Kary

- I. Opening Business**
- A. Public Comments/Welcome**
No comments

Approval of Draft Minutes from the [Sept 3](#) and [Sept 17](#) meetings

For 9/3/15 minutes – A link to the Flex Day survey results were in the minutes but were not reviewed by the senate. A summary of the results was presented, but since the details of the surveys were not reviewed the

link will be struck. As will a comment from one of the senators.

ACTION

HC moves to approve minutes from 9/3/15 and 9/17/15 with the changes mentioned above

Second by JL

Unanimous approval

PG abstaining

Discussion: Capture a summary of the meeting and any actions but do not name individuals in the minutes. Also, include fewer details about the discussion. The secretary agrees to this instruction.

Reports

A. President's Report [Notes](#)

MPC news and information as provided through venues such as AAAG, the College Council, the Board of Trustees, Accreditation, and other areas of interest.

B. COC (Action Item)

Adding new members to the following:

Kari Grasmuck to Flex Committee

Steve Albert to the ICDE
returning to this committee and taking the place of Mary Johnson

ACTION

MD moves to approve these new members

PG seconds

Unanimous approval

Soliciting new members for the Flex Day committee, a faculty member for the MPC Foundation Board, and a faculty member for the PRB (Professional Recognition Board). We should contact the classified union as a courtesy if Rosa Arroyo steps down from the flex day committee.

C. Accreditation Report

Catherine Webb and Kiran Kamath

Accreditation committee is asking committees and divisions to review standards that correlate with their subject or role. AS to look specifically at Standards: IB, IC, IIA and IVA. Suggested that AS should also review IIIA6.

The draft report will be available online Monday 10/5/15 with an associated link to make comments. Forums will occur in November and the committee would like feedback prior to the forums. A second draft will be available in the Spring semester.

The AS will discuss the above standards at the next meeting on 10/15/15.

Addressing SLO issue raised by the Self-Evaluation and [ACCJC letter Program Assessment Summary](#)

[SLO Action Plan](#)

169 courses from the Spring semester were identified as courses that were not assessed but could be. This list of courses will be shared with the division heads.

III. Old Business

A. Learning Assessment Committee Reincarnation

(Second Reading; Action) [Draft Charge](#)

The draft description of the charge for the Learning Assessment Committee is linked above.

Supportive comments were shared about the committee charge and the benefit of this type of committee. The membership to this committee and the SLO and Accreditation committees may have overlap, but firm decisions on membership have not been made. Would like to have new faculty members involved bringing new ideas and diversity to the committee. This committee would report to AS and/or the PVP/designee

(administration). Concerns were voiced about how to select the committee members and whether to include administration or just faculty. Also discussed whether the committee would also report to College Council.

ACTION

HC moves to endorse the formation of this committee

JL seconds

Concern was raised over dilution of the AS voice through creation of the group with a strong Administrative presence. Reply was that the Basic Skills committee is formatted in this manner and works well.

In favor: AH, LK, MC, HC, JL, MD, JE, SL and GT

Against: PG

Abstaining: EO, KC

The motion carries

A. Basic Skills Committee Annual Report (Second Reading; Action)

Merry Dennehy, [Draft report](#)

ACTION

MC moves to approve the Basic Skills report

EO seconds

Unanimous approval

II. New Business

A. 3SP Plan Annual Update (First Reading) (3:35-3:55)

Eric Ogata reporting, Larry Walker and Lakisha Bradley were not available today.

[Draft Credit Plan](#)

[Draft Non-Credit Plan](#)

[Explanatory PowerPoint](#)

See the linked plans and PowerPoint with updates on the plan and annual report. AS president needs to sign off on this report. This is the first reading of the annual update, the second reading will be at the following AS meeting.

B. Block Scheduling (Information)

[Block Scheduling Explanation](#)

[Block Scheduling Examples](#)

AAAG representatives Laura Loop and Elias Kary described their discussion of block scheduling at the AAAG meetings:
Purpose of block scheduling is to make students scheduling easier and create consistency in classes offered at both campuses.
Concerns: student athletes, lab scheduling and unusual length classes.
Social Sciences department has been using block scheduling with success for most of their classes and have noticed some significant benefits including matching up students with available classes that fulfill a GE requirements. You can also identify best utilization of resources like classroom, teacher, and student availability. Divisions will decide on the block schedule for their classes and any exceptions to the schedule.

Meeting adjourned at 4:15 pm

Respectfully submitted,

Lynn Kragelund MSN, RN