

Academic Senate Meeting

Minutes October 15, 2015

Present:

Alfred Hochstaedter
Heather Craig
Glenn Tozier
Paola Gilbert
Lynn Kragelund
Sunny LeMoine
Merry Dennehy
Sandra Washington
Mike Torres

Absent:

Eric Ogata
Jacque Evans
Kathleen Clark
Mark Clements
Robynn Smith
James Lawrence
Dan Schrum (student Rep)

Visitors:

Kiran Kamath
Jon Knolle
Dr. Tribley
Catherine Webb
Larry Walker
Lakisha Bradley

I. Opening Business

A. Public Comments/Welcome

B. Approval of [Draft Minutes from the Oct 1 meeting](#)

Action – Approval of the minutes

MD moved to approve the 10/1/15 minutes

GT seconded the motion.
Unanimous approval
Two abstentions: MT and SW

II. Reports

A. President's Report Notes

Updates from: AAAG, the College Council, the Board of Trustees, Accreditation, and other areas of interest. See notes.

AAAG – faculty position requests are now online for prioritization. 10/21 meeting will have a Q&A session and discussion.

Discussion:

Which MPC committees fall under the Brown Act and need to have open meetings? A standing committee has to have open meetings according to the Brown Act. We need to clarify which MPC committees fall under the criteria for the Brown Act.

College Council – Board policy review discussion. Screening committees will need to be formed for new faculty position searches.

B. COC (Action Item) – New Member Approval for the following committees:

- a. MPC Foundation Faculty Member:
 - i. Terry Hallock – adjunct business faculty

- b. Learning Assessment Committee
 - i. Jamie Dagdigian – Graphic Arts
 - ii. Ariana Kalinic - Sociology
 - iii. Rushia Turner - Chemistry
 - iv. Daniel Phillips or Blake Spiering from Athletics, OR Jacque Evans – ARC
 1. The fourth member has not been determined, but hope that one of the faculty from athletics will be able to be

participate. If not Jacque Evans has agreed to participate.

ACTION – Approval of new committee members

SW moved to approve these committee members

MT seconded the motion.

Unanimous approval with one abstention (PG)

C. ASCCC Delegate's Report – PG

See notes on the resolutions here: [Resolutions](#)

Included is an interesting paper on [Accreditation](#)

Discussions at Area B Meeting and then the Plenary on Nov 5-7 will include these topics:

- Accreditation
- Chancellor's Office Task Force Report on Accreditation
- LGBT included in Data collection
- Reciprocity agreements for online courses
 - MPC has reciprocity with many states and is working on more.
- California Virtual Campus improvements
- Rubrics for online course standards
- Baccalaureate Degrees given by California Community Colleges
 - Several resolutions on this topic
- Curriculum approval process
- Credit hour definitions
 - *Kiran Kamath – Clarification on Early Spring: division heads were asked to make sure we are adhering to Carnegie Units with Early Spring classes.*
- Payment for using open education materials

If senators would like to give input on any of these topics, please see PG.

III. Old Business

A. 3SP Plan Annual Update (Second Reading)

Larry Walker and Lakisha Bradley

These have been updated as of 10-8-15:

[Draft Credit Plan](#)

Revisions consist of: some language changes to make concepts more clear, details on early alert process, professional development, updated expenditure information.

[Draft Non-Credit Plan](#)

For the non-credit plan, only minimal revisions were made.

For more information see: [Explanatory Powerpoint](#)

Discussion:

Early alert is often not well understood by faculty at large. Professional development activities will hopefully help this issue. This may be a good topic for a Flex Day activity. Example activity: Counselors meet with divisions during flex day to help faculty have more information on early alert, matriculation, and other services.

ACTION – Approval of the 3SP Annual Report

SW moves to approve the plan for AS president's signature

MD seconds

Unanimous approval

IV. New Business

A. Accreditation Self-Evaluation Review

Please prioritize IB, IC, IIA, IVA and IIIA6

[Accreditation feedback form](#)

Discussion:

The Accreditation Committee appreciates the feedback that has been submitted via the online form and encourages more participation.

Feedback from the AS:

- *1B1 – collegial dialog that happens in informal ways that isn't captured in a database or report.*

- *This type of interaction can be included in the narrative and will be demonstrated during the site visit.*
- *1B2 – last column in the chart - “all 4” is confusing.*
- *1C8 – academic integrity section could include the use of the BART system for tracking students.*
- *1C2 & 1C4 – one metric was used as both evidence of success and in another section was used as evidence of a need for improvement.*

Will continue discussion at the next two AS meetings.

B. Academic Senate Goals for the 2015-2016 Academic Year First Reading

[2015-2016 goals](#)

Discussion:

Thanks to the administration for funds to send a representative to the ASCCC.

Will have a second reading of the goals at the next AS meeting.

C. ICDE's draft evaluation plan for the Canvas LMS (Learning Management System) Discussion - Jon Knolle

[Evaluation Plan](#)

Three options: stay with Moodle, transition to Canvas, or extend our contract by one year and continue to evaluate. ICDE formed a committee to gather information and feed back the following activities: 4 pilot courses will use Canvas this spring, a campus forum will happen in October or November with a demo of Canvas, and the committee has proposed a flex day activity on this decision and the Canvas system.

[ASCCC Resolution](#) asserting faculty primacy on DE decisions like this . ICDE would like to invite an Academic Senator to join the committee.

Discussion:

The cost of Canvas is roughly twice the current MPC costs for Moodle. The California Chancellor's Office has committed to funding Canvas through Spring 2019, but the higher cost is factor in this decision. Cabrillo has already adopted Canvas and other nearby colleges are in the process of

making decisions on a LMS.

ACTION

PG moved to approve the ICDE's draft evaluation plan.

HC seconded to motion.

Unanimous approval

SL and GT are interested in joining the Canvas evaluation committee.

V. Future Agenda Items

A. MPC GE Area Review -- a report/recommendation -- Nov 5

B. Student Equity Plans -- November 19 and Dec 3

Adjourned at 4:17pm

Respectfully submitted,

Lynn Kragelund MSN, RN