

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 28, 2015

1:00pm, Closed Session: SPS-106, Public Safety Training Center
1:30pm, Regular Meeting (Business): SPS-119, Public Safety Training Center
3:00pm, Regular Meeting (Reports): SPS-119, Public Safety Training Center

2642 Colonel Durham St., Seaside, CA 93955

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA (REVISED)

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CORRESPONDENCE AND PUBLICATIONS

A. MPC All User Emails

- 1) Henry Marchand: "Poet Ada Limon at MPC Wednesday, October 7"
- 2) Athletics Department: "Lobo Gear – Deadline 9/30/15"
- 3) Art Department: "Art Department Open House – Celebrating the Renovation"
- 4) Student Health Services: "Blood Drive"
- 5) Dr. Jon Knolle: "9/25 – MPC Online Student Panel & Discussion – MPC Online Coffee & Conversation Session"
- 6) EOPS/CARE, TRiO, CalWORKS, Veterans, ESSC, and Student Financial Services: "Scholarship Workshop – Thursday 10/22"
- 7) Student Health Services: "Art with Impact Event Tomorrow"
- 8) Gender Studies Club: "Gender Studies Club First Meeting"
- 9) MPC Bookstore: "Curiosity Day – September 30th at 10:30-12:30"
- 10) Veteran's Club: "Veterans Club Fundraiser"
- 11) Career/Transfer Resource Center: "Transfer Day November 3rd"
- 12) Dr. Walt Tribley: "American Flags at Half-Staff to Honor Victims of Tragedy in Roseburg, Oregon"
- 13) David Clemens: "MPC Great Books Program Presents William Deresiewicz"
- 14) Dr. Walt Tribley: "Please offer your suggestions to improve our draft self-study document"
- 15) MPC Art Gallery: "NEW Color Exhibit at MPC Art Gallery!"
- 16) ASMPC: "Homecoming Pep Rally and Game!"
- 17) Asian Student Association: "Egg Roll Sale 10/13"
- 18) Dr. Walt Tribley: "All Clear"
- 19) Suzanne Ammons: "The California Shakeout Oct 15"
- 20) Child Development Center: "CDC Bake Sale Today"
- 21) Veteran's Club: "Veterans Club Fundraiser Winner"
- 22) Dr. Jon Knolle: "Register Now for the Next MPC Online Training – Building Online Community with Social Media (COTL 5)"
- 23) Dr. Walt Tribley: "Appropriate Use of Email – Annual Reminder"
- 24) Dr. Steve Crow: "Training Available for Going GOOGLE"

B. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / September 13, 2015: Local Roundup "MPC falls to Los Medanos 14-7"
- 2) *Monterey Herald* / September 23, 2015: College Notebook: "MPC soccer alumnus gets pro arena contract"
- 3) *Monterey Herald* / September 27, 2015: "Five-year absence from game hasn't slowed MPC lineman"
- 4) *Monterey Herald* / September 27, 2015: JC Football: "MPC Falls 17-9 to West Hills"

13. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration

recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Special Board meeting on September 14, 2015 and of the Regular Board meeting on September 23, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the September 30th regular payroll in the amount of \$2,143,922.23 and the October 9th supplemental payroll in the amount of \$102,266.27 be approved.
- 4) That Commercial Warrants:
12178406 through 12178430, 12178954 through 12178980, 12179693 through 12179719,
12180204 through 12180224, 12181719 through 12181768, 12184281 through 12184346, in
the amount of \$1,092,771.95 be approved.
- 5) That Purchase Orders B1600253 through B1600308 in the amount of \$587,256.81 be approved.

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Elizabeth Schalaus, Human Resources Analyst, Human Resources, 40 hours per week, 12 months per year, effective October 29, 2015.
 - b) Resignation of Shirley Kim, Human Resources Benefits & Retirement Coordinator, Human Resources, 40 hours per week, 12 months per year, effective at the end of the day, November 2, 2015.
 - c) Approve the recruitment for an Interim Dean of Student Services to support the Interim Vice President of Student Services while a full recruitment is conducted for the Vice President of Student Services. This assignment is for the remainder of the 2015/2016 academic year.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Resignation of Deborah Ruiz, Public Services Librarian, effective July 25, 2016 for the purpose of retirement, and confer upon her the title of Professor Emeritus.
 - b) Resignation of Gilles JC Prado, CSIS Instructor, effective June 5, 2016 for the purpose of retirement, and confer upon him the title of Professor Emeritus.
 - c) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2015.

D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Establish new position, and approve attached job description, Categorical Services Coordinator II, Student Services, 40 hours per week, 12 months per year, effective July 1, 2015.
 - b) Reclassify Categorical Services Coordinator position assigned to the Veteran's Center, Range 17, 40 hours per week, 12 months per year, to Categorical Services Coordinator II, Range 22, 40 hours per week, 12 months per year, effective July 1, 2015.
 - c) Freeze Assessment Specialist, Range 14, 40 hours per week, 12 months per year.

- d) Establish new position of Categorical Services Coordinator, Range 17, 40 hours per week, 12 months per year to replace Assessment Specialist.
- e) Resignation of Michael Coyne, Unit Office Manager, Admission & Records, 40 hours per week, 12 months per year, effective at the end of the day, October 30, 2015.
- f) Employment of William Guevarra, Custodian, Facilities, 40 hours per week, 12 months per year, effective October 29, 2015.
- g) Employment of Ferdinand Ramirez, Lead Custodian, Facilities, 40 hours per week, 12 months per year, effective October 29, 2015.
- ~~h) Employment of _____, Administrative Assistant II, Bilingual, Marina, 24 hours per week, 10 months and 11 days per year, effective _____.~~

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2015-2016 Monthly Financial & Budgetary Report for the period ending September 30, 2015, be accepted.
- B. BE IT RESOLVED, that the Governing Board authorize Steven L. Crow, Ed.D, Professional Expert, Administrative Services, to enter into an agreement with the Chancellor’s Office of the California Community Colleges, State of California, to participate in the Chancellor’s Office Tax Offset Program.
- C. INFORMATION: The Community College League of California (CCLC) Retiree Health Benefit Program Joint Powers Authority.
- D. BE IT RESOLVED, that the Governing Board authorize the District to enter into an agreement (attached) with Murley Consulting Group to assist with the solicitation and evaluation of Solar Proposals and the procurement process for Solar Electric Systems.
- E. BE IT RESOLVED, that the following new courses be approved:
 - New Courses:
 - COOP 91.50 Education Work Experience
 - CSIS 178A Network Scaling Concepts
 - DANC 15D Ethnic Dance IV
- F. BE IT RESOLVED, that the Governing Board approve “Amendment 01” to contract number CSPP-5284 with the California Department of Education.
- G. BE IT RESOLVED, that the 2016-2017 College Academic Calendar be approved as proposed.
- H. BE IT RESOLVED, that the Governing Board will appoint Michael Gilmartin, Dean of Instructional Planning, as the District’s representative to the Adult Education Regional Consortium of the Monterey Peninsula.

- I. BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding (MOU) “Mandatory Training Full-Time Faculty” dated September 21, 2015 between Monterey Peninsula Community College District and Monterey Peninsula College Teachers’ Association, which provides full-time faculty compensation for mandated training for the 2015/2016 academic year.
- J. BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding (MOU) of June 17, 2015, entitled Student Services Reorganization in which the California Employees School Association Chapter #245 MPCEA/CSEA and the Monterey Peninsula Community College District agree to the reorganization of Student Services.
- K. BE IT RESOLVED, that the Tentative Agreement between the California Employees School Association Chapter #245 MPCEA/CSEA and the Monterey Peninsula Community College District continue the current contract for the period July 1, 2014 through June 30, 2017, be approved.
- L. BE IT RESOLVED, that the amended Citizens’ Bond Oversight Committee Bylaws, as attached hereto, be approved.
- M. BE IT RESOLVED, that the appointment of Wayne Cruzan, Rick Heuer, Birt Johnson, Jr., and James Panetta, to a third term as members of the Citizens’ Bond Oversight Committee, effective October 29, 2015, be approved.
- N. BE IT RESOLVED, that the appointment of Stephen Lambert, as a member of the Citizens’ Bond Oversight Committee, effective October 29, 2015, be approved.
- O. BE IT RESOLVED, that Board Policies 4010 - Academic Calendar, 4030 - Academic Freedom, 4050 - Articulation, 4225 - Course Repetition, 4300 - Field Trips and Excursions, 4330 - Instructional Service Agreements, 4334 - Contract Education, and 5052 - Open Enrollment, be adopted.
- P. BE IT RESOLVED, that _____ be designated as the 2016 Designated Director on the MPF Foundation Board of Directors with full voting rights and that _____ be designated as alternate Designated Director.
- Q. INFORMATION: Calendar of Events

15. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Student Success and Achievement Report: “A View through a Student Equity Lens: Access,” Dr. Rosaleen Ryan
- B. Update on District Operational Audit: Dr. Walter A. Tribley and Dr. Steven L. Crow
- C. Superintendent/President’s Report: Dr. Walter Tribley
- D. Academic Affairs Report: Dr. Jon Knolle
- E. Student Services Report: Mr. Larry Walker
- F. Administrative Services Report: Steven L. Crow, Ed.D.
- G. Academic Senate Report: Dr. Alfred Hochstaedter
- H. MPCEA Report: Mr. Kevin Haskin, President
- I. MPCTA Report: Ms. Paola Gilbert, President
- J. ASMPC Report: Mr. Stephen Lambert, Student Trustee
- K. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chairs
- L. MPC Foundation

- 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: To be announced on October 28, 2015.
- M. Governing Board Reports
- 1) Community Human Services (CHS) Report
 - 2) Trustee Reports

16. ADVANCE PLANNING

- A. Regular Board Meeting, Wednesday, November 18, 2015 at MPC:
- 1) Closed Session: 11:00am, Stutzman Room, LTC
 - 2) Regular Meeting (Business): 1:30pm, Sam Karas Room, LTC
 - 3) Regular Meeting (Reports): 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, December 9, 2015 at MPC:
- 1) Closed Session: 11:00am, Stutzman Room, LTC
 - 2) Regular Meeting (Business): 1:30pm, Sam Karas Room, LTC
 - 3) Regular Meeting (Reports): 3:00pm, Sam Karas Room, LTC
- C. Future Topics

17. ADJOURNMENT

18. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted October 23, 2015