

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Monterey Peninsula College  
980 Fremont Street, Monterey, California 93940

Tuesday  
February 26, 2008

1:30 p.m. – Open Session – Stutzman Seminar Room, Library and Technology Center  
1:35 p.m. - Closed Session – Stutzman Seminar Room, Library and Technology Center  
3:00 p.m. - Public Session – Karas Room, Library and Technology Center  
980 Fremont Street  
Monterey, California 93940

**MINUTES**

Mr. R. Lynn Davis, Chair of the Board, called the Governing Board meeting to order at 1:30 p.m. Ms. Phillips called roll and Mr. Davis declared a quorum present. Mr. Davis read the Closed Session statement and reported that the following items would be covered: a. Conference with Labor Negotiators: Monterey Peninsula Community College District: Joe Bissell and Barbara Lee. Monterey Peninsula College Employees Association #245. b. Conference with Legal Counsel Regarding Pending Litigation. There are two (2) potential lawsuits. c. Public Employee Performance Evaluation. Superintendent/President.

At 1:35 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 2:50 p.m. At 3:03 p.m., the Open Session was called to order by Chair Lynn Davis. Ms. Phillips called roll.

MEMBERS PRESENT: Mr. R. Lynn Davis, J.D., Chair  
Dr. Loren Steck, Vice Chair  
Mr. Charles H. Page, J.D.  
Mr. Carl Pohlhammer  
Dr. Jim Tunney  
Ms. Eleanor Morrice, Student Trustee

MEMBERS ABSENT: None

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President  
Mr. Carsbia Anderson, Vice President for Student Services  
Mr. Joe Bissell, Vice President for Administrative Services  
Dr. John Gonzalez, Vice President for Academic Affairs  
Dr. Karen Engelsen, Dean of Student Services

Mr. Michael Gilmartin, Dean of Instruction, Occupational & Economic Development  
Ms. Barbara Lee, Associate Dean for Human Resources  
Dr. Susan Steele, Interim Dean of Instruction, Liberal Arts  
Mr. Larry Walker, Associate Dean of Student Services  
Ms. Bernie Abbott, Librarian  
Ms. Suzanne Ammons, Administrative Services  
Mr. A. J. Farrar, Administration of Justice  
Dr. Alfred Hochstaedter, Earth Sciences  
Ms. Brenda Kalina, Student Financial Services  
Ms. Sigrid Klein, Student Services  
Mr. Richard Montori, Public Information Office  
Mr. Steve Morgan, Director, Facilities, Planning & Management  
Ms. Vicki Nakamura, Assistant to the President  
Mr. Eric Ogata, EOPS Coordinator/Counselor  
Ms. Victoria Phillips, Executive Assistant to the Superintendent/President and the Governing Board  
Ms. Linda Pridmore, Academic Support Center  
Ms. Pat Xavier, Academic Affairs

OTHERS PRESENT: Ms. Terry Wissler Adams  
Mr. Scott Berry  
Mr. Todd Creamer  
Mr. Joe Demko  
Mr. Jordan Galdo  
Ms. Marilyn Gustafson  
Mr. Randy Porter  
Mr. Jim Roth  
Mr. Fred Sherman

Mr. Davis reported that there was no reportable action taken during the Closed Session.

#### Recognition

Mr. Davis recognized the Monterey Peninsula College Foundation donations for this month of \$18,555.50.

A moment of silence was held in memory of Betty Sicalbo Macias, Student Financial Services employee.

Ms. Linda Pridmore and Dr. Karen Engelsen, Co-Chairs of the MPC United Way Campaign, spoke on behalf of United Way. They said they were keying in on awareness and participation. Last year they doubled the MPC participation rate and this year they

want to do the same. In addition, they reported that every contribution is important and helps. They brought pledge forms with them and said the cards can either be turned in to them or to Ambassadors Suzanne Ammons or Brenda Kalina. They ended their presentation by stating that a recognition luncheon will be held on Monday, March 17<sup>th</sup>, and great door prizes will be given away at the luncheon.

On behalf of the Trustees, Mr. Davis thanked the women for their presentation and for their work on behalf of United Way.

Trustee Davis reported that February is Black History Month and invited Mr. Carsbia Anderson to speak about activities happening this month. Mr. Anderson reported that on Thursday, February 28<sup>th</sup>, at 7:00 p.m., the Black Student Union will be presenting a Talent Show in the Student Center. He also reported that on Saturday, March 15<sup>th</sup>, at 7:00 p.m. at the Oldemeyer Center, 986 Hilby Avenue, Seaside, MPC/University of California, Santa Cruz will be presenting, "The Trial of One Short Sighted Black Woman vs Mammy Louise and Safreeta Mae." Of course, all are invited to these activities. Mr. Anderson reported that two weeks ago Larry Walker, Debbie Anthony, and he attended Los Arboles School and shared their personal experiences/stories with the students. On February 12<sup>th</sup>, Mr. Anderson was the keynote speaker at the American Legion Kesmite Temple meeting. Mr. Anderson reported that he and his children participated in the Martin Luther King parade in the City of Seaside. He also commented that the Seaside Arts Council is celebrating Black History Month with lots of activities; however, he stated that he likes to celebrate it daily.

#### Comments from Visitors

Dr. Rosaleen Ryan reported that the Management/Supervisor group resumed meeting about one and a half years ago and are now funding two scholarships for students currently enrolled here at MPC. This is the second year they have funded these scholarship awards. They sold raffle tickets and last year's winner was Jack Angel who won a prime rib dinner for six. Last year two \$500 scholarships were awarded; and this year two \$700 scholarship will be awarded.

Chair Davis thanked Ms. Phillips for compiling all of the written communications for the Trustees.

#### Written Communications

- a) Pacific Grove Hometown Bulletin, Wednesday, January 16, 2008, The Big Read is On.
- b) The Monterey County Herald, Thursday, January 17, 2008, MPC Theatre Company.
- c) The Monterey County Herald, Saturday, January 19, 2008, MPC 57, SJCC 47; CSULA 61, CSUMB 59; San Jose CC 68, MPC 67.
- d) The Monterey County Herald, January 20, 2008, Your Town, Dr. Alex Filippenko, astronomy professor, to speak at MPC.

- e) The Monterey County Herald, Monday, January 21, 2008, MPC women mop up on Marin.
- f) An email from Dr. Douglas Garrison to All Users dated January 23, 2008 regarding Reception for Dr. Terrence Roberts.
- g) The Monterey County Herald, Thursday, January 24, 2008, New election plan looms for MPC, by Clarissa Aljentera.
- h) Monterey County Weekly, January 24-30, 2008, Calendar, Exploding Stars Lecture at MPC.
- i) The Monterey County Herald, Sunday, January 27, 2008, MPC's English Department.
- j) GO! Monterey County Herald, Thursday, January 31 – February 6, 2008, Gentrain at Monterey Peninsula College & MPC Players present "The Gin Game."
- k) Go! Monterey County Herald, Thursday, January 31 – February 6, 2008, You're Invited...Open House at MPC's Education Center.
- l) The Monterey County Herald, Saturday, February 2, 2008, Your Town... Open House for MPC Center at Marina.
- m) The Monterey County Herald, Saturday, February 2, 2008, JC Baseball & JC Women's Basketball.
- n) The Monterey County Herald, Sunday, February 3, 2008, 17<sup>th</sup> Annual PC Lobo Hall of Fame Banquet Friday, March 14, 2008, 6:00 p.m., no host cocktails, 7:00 p.m. dinner.
- o) The Monterey County Herald, Tuesday, February 5, 2008, MPC Storybook Theatre presents "Excalibur: The Story of Young King Arthur."
- p) The Monterey County Herald, Wednesday, February 6, 2008, JC Baseball, MPC 11, Cabrillo 9.
- q) The Monterey County Herald, Sunday, February 10, 2008, JC Baseball, MPC 19-9, Los Medanos 4-3.
- r) The Monterey County Herald, Sunday, February 10, 2008, Monterey, Watergate journalist Bernstein to speak.
- s) The Monterey County Weekly, February 7 – 13, 2008. This...Is...Now! Performance Salon at MPC.
- t) The Monterey County Weekly, February 7 – 13, 2008, Excalibur: The Story of Young King Arthur at MPC.
- u) The Monterey County Herald, Thursday, February 7, 2008, JC Basketball, MPC 81, Gavilan 79 OT.
- v) GO! The Monterey County Herald, Thursday, February 7 – 13, 2008, Excalibur: The Story of Young King Arthur opens at MPC's Storybook Theatre.

- w) GO! The Monterey County Herald, Thursday, February 7 – 13, 2008, Facing Up...Ethical Dilemmas in Journalism.
- x) The Monterey County Herald, Friday, February 8, 2008, MPC to host track meet by Herald Staff Reports.
- y) The Monterey County Herald, Wednesday, February 13, 2008, MPC Police Academy teams up with training consortium.
- z) A letter received February 13, 2008, from Brandon Ravela recognizing the dedication and service of Song Monroe, Social Science Division Office Manager.
- aa) The Monterey County Herald, Sunday, February 17, 2008, MPC baseball sweeps Taft, Herald Staff Reports.

### Reports and Presentations

#### Institutional Report: Student Services Building Update

Fred Sherman and Scott Berry, architects, along with Todd Creamer, spoke about the new Student Services building. Construction will begin sometime between June and August of this year. With this construction will come 75 new parking stalls this summer. They presented a PowerPoint presentation showing several vantage points of the building and the relationship between the Student Center and the new building which will have a Monterey look and encompass a walkway that leads into a grassy activity space in front. Dr. Tunney asked if the building will comply with ADA laws and the answer was, “Yes.” It will have accessible bathrooms and classrooms. Dr. Steck asked if the surrounding area would be landscaped and the answer was affirmative although these particular pictures of the turnabout did not show the planned landscape. Questions were asked about the Student Services building and old Humanities building. Mr. Bissell reported that they are scheduled for eventual demolition. Student Trustee, Ms. Morrice, asked about smoking areas for students in the new area of the Student Services building. It was noted that students are allowed to smoke in parking lot areas only. Trustee Page asked, “Where are we on the ‘No Smoking Policy’ anywhere on campus. He asked that this be placed on the agenda for future consideration. The Trustees also asked if solar panels would be used in the new Student Services building. Mr. Bissell reported that there had been much discussion about this issue. It takes 12 years to recover the cost of solar panel installation and the decision was still under consideration.

The Trustees thanked everyone for their work on this project and looked forward to hearing more about it later.

#### Superintendent’s Report:

1. On January 24<sup>th</sup>, Dr. Garrison attended the Monterey Bay Geriatric Center Board of Directors meeting with Dr. Debra Schulte Hacker.

2. On January 25<sup>th</sup>, Dr. Garrison attended the 14<sup>th</sup> Annual Tri-County Annual Economic Conference.
3. Dr. Garrison reported that the Flex Day activities went well and the presentation made by Dr. Terrence Roberts was well received. A community reception for Dr. Roberts was held on January 29<sup>th</sup>.
4. On February 2<sup>nd</sup>, Dr. Garrison attended the Community Open House at the MPC Education Center at Marina. We have fulfilled our promise to the Marina community, returning educational opportunities to the area.
5. Also on February 2<sup>nd</sup>, Dr. Garrison attended the Monterey County Business Council Gala.
6. On February 8<sup>th</sup>, Dr. Garrison attended the FORA Board of Directors meeting.
7. On February 13<sup>th</sup>, Dr. Garrison attended the Monterey County Workforce Investment Board meeting.
8. On February 19<sup>th</sup>, South Bay Regional Public Safety Training Consortium hosted the Inaugural Commencement Celebration for the MPC Police Academy at the MPC Public Safety Training Center in Seaside and Dr. Garrison attended. He reported that the local law enforcements' appreciation to provide a strong training center was evident and we are well underway.
9. From February 20-22<sup>nd</sup>, Dr. Garrison attended the 2008 ACCCA Conference.
10. Dr. Garrison reported that in today's Governing Board packet, there are 7 faculty members who are being considered for tenure: Ms. Wendy Bates, Ms. Kimiko Fujii, Dr. Anita Johnson, Dr. David Joplin, Mr. Eric Ogata, Mr. Jonathan Osburg, and Mr. Jon Mikkelsen. This is an important day for them as well as for the District. There are three instructors to whom we are considering offering two year contracts: Mr. Kevin Bransfield, Dr. Susan Joplin, and Dr. Kevin Raskoff. And, there are five instructors we are considering offering one year contracts: Dr. Steven Albert, Ms. Kelly Fletes, Ms. Sarah Mawhirter, Mr. David Michaels, and Ms. Christa Peacock. These are important decisions from the District as well as for the individuals involved and ones we do not take lightly.
11. In closing, Dr. Garrison reported that the Citizens' Bond Oversight Committee will meet on Monday, March 3<sup>rd</sup>, in the Sam Karas Room, Library and Technology Center.

Vice Presidents' Reports:

John Gonzalez - Dr. Gonzalez reported that the move from the MBEST site to the portables located at the MPC Education Center at Marina has been completed and thanked Ms. Pat Xavier for her assistance in making the smooth transition possible. He reported that we have doubled our enrollment figures from this time last year and hope to do the same next year. He thanked the Public Information Office for their efforts in publishing a postcard inviting students to enroll in classes in Marina. He also thanked his staff as well as Division Office Managers for calling students advising them of locations of their classes and added that student responses to these calls were positive. Dr. Gonzalez said the goal is to offer classes six days a week. Dr. Gonzalez reported that on February 2<sup>nd</sup>, an "Open House" was held at the new site and we had counselors and assistants there

ready to help with registration. The District has been very busy serving the community and our students with classes and student support services. In addition and in preparation for our Public Safety Program, we have visited colleges in Santa Ana and Santa Rosa, to ask questions and to learn from their experiences. Dr. Gonzalez gave a brief update on FIELD. As a result of our partnership with FIELD, we are offering non-credit ESL classes. The average number of students in each of the classes is 33. Dr. Gonzalez gave a quick enrollment report on class enrollments at the Marina Education Center. The largest class is Child Development 55, with 35 students. The second highest enrollment is Business 20, with 29 students. The third highest enrollment class is Introduction to Business Management with 27 students.

Carsbia Anderson - Mr. Anderson commended Dr. Gonzalez, Dr. Steele, and Mr. Gilmartin for their efforts in setting up the MPC Marina Educational Center. Students are appreciative of the smaller campus and of the services offered to them. Mr. Anderson reported that the Grand Opening of the Child Development Center will be held on Saturday, April 12<sup>th</sup>, from 11 a.m. until 2:00 p.m. We are hoping to have Jack O'Connell as our guest speaker. The Week of the Young Child will be April 14-18<sup>th</sup>. He reminded everyone of our categorical site visit which will be held April 3 and 4. Lobo Day will be held February 27<sup>th</sup> from 10 a.m. until 2 p.m. and will expose our students to all services as well as instructional programs. Club Day will be held on March 12<sup>th</sup>. We will be introducing the new email system to students who will be setting up their emails. It will be a tremendous opportunity for us to advertise scholarships, student elections, etc. Mr. Anderson reported that our Basketball Team has made it to the playoffs at Lassen College and will play their first game tomorrow evening, February 27<sup>th</sup>. Mr. Anderson gave a brief enrollment report. We are up in minority enrollments. He concluded his report by saying that he hoped the trend would continue.

Joe Bissell - Mr. Bissell reported that the "Faculty Housing" committee (Loren Steck, Bill Melendez, Nancy Green, and he) met on February 20<sup>th</sup>, and is putting together a plan for consideration. Their next meeting will be held on March 12<sup>th</sup> at 1:00 p.m. The Emergency Preparedness Team has been meeting. We need a mass communication system and most cost \$80,000+, which requires a bidding process. We are in the process of taking a look at the system being used by CSUMB which costs a lot less. We are also expanding our Incident Command Team. We now have 50+ people involved. Our first meeting will be held February 29<sup>th</sup> and a follow-up meeting will be held March 7<sup>th</sup>. Art St. Laurent and Rich Montori went to workshops and are now trained to handle emergency incidents.

Academic Senate - Dr. Fred Hochstaedter reported that the Senate is continuing their work. They have appointed a self-study steering committee. They are traveling to Cuesta College on March 11<sup>th</sup>. They have set up a committee to look at Program Review processes as part of their visit. In January, he reported, he

went to an accreditation retreat and he said he learned a lot. He concluded his report by saying that during spring Flex Days, instructors made good progress in listing student learning outcomes.

MPCEA - President, Brenda Kalina, reported that on January 16<sup>th</sup>, the classified unit ratified their contract for 2007-2008, 56-4, and we now have a reclassification policy in our contract. She also noted that they have set dates for negotiations and the goal is to be completed by May. We are still working on job descriptions and, hopefully, will complete them soon.

MPCTA – No report.

ASMPC – Mr. Jordan Galdo reported that the students no longer have a Student Body President. The students held their first student body meeting last Friday. They purchased 74 bus passes for students and students may purchase them on a “first-come, first-serve” basis. He reported that there has been a 30%-35% increase in student clubs on campus. An election of ASMPC officers will be held on May 7<sup>th</sup>. Lobo Day will be held on March 12<sup>th</sup>. The students will be hosting a Student Lecture Series and are excited about their guest speakers.

College Council - Ms. Bernie Abbott, Co-Chair of College Council, reported that the Vice Presidents have given their mid-year area component goals report. She also reported that the Facilities Committee will now report to College Council rather than to Joe Bissell. College Council has also approved Curricunet and have forwarded this on to the Superintendent/President for further consideration.

MPC Foundation – MPC Foundation Director, Ms. Marilyn Gustafson, reported that the Dr. Judith Kildow lecture, “How will Greenhouse Gases and Climate Change Affect the Economy?” held on Friday, February 22<sup>nd</sup>, in Lecture Forum 103 was very well attended. She asked that everyone mark their calendars for Friday, April 4<sup>th</sup>, when Congressman Sam Farr will speak in LF 103. She also reported that the tickets for the Carl Bernstein reception/lecture have nearly been sold out and they have received tremendous support from the community. She reminded everyone of key dates: The President’s Luncheon will be held May 9<sup>th</sup> at the Hyatt Hotel and Ms. Peggy Bates will be the honoree this year. The Lobo Hall of Fame scheduled for Friday, March 14<sup>th</sup>, and encouraged everyone to purchase their tickets. The Academic Excellence Awards luncheon will be held on May 21<sup>st</sup> and \$25,000 will be given to instructors as grants. The Grand Opening of the Child Development Center will be April 12<sup>th</sup>.

Board Reports – Ms. Phillips submitted her written summary on the Community Human Services monthly meeting as her report.

Bond Update – Mr. Jim Roth, UBS Investment Bank, reported that the bond sale occurred in January 2008 and we did purchase AAA bond insurance. The principal amount of the bond is \$105 million. The Bond yield for Series B is 4.64% and for Series



C it is 4.77%. The final maturity date is August 1, 2034. Mr. Roth reported that an estimated tax rate per \$100,000 of assessed valuation equals \$23.80 assuming a 4% annual assessed valuation increase.

Mr. Joe Demko reported that the architect expects the Division of State Architect approval of the permanent drawings of the Public Safety Training Center by early March. Once DSA approval is received, it is anticipated the project will be bid in late March 2008. Construction will begin in the summer of 2008. · The temporary modulars for the MPC Education Center at Marina were moved in and the Center opened for classes on February 4, 2008. The Master Plan is complete and the design process is expected to begin in March 2008 for the MPC Education Center at Marina permanent buildings. Drawings will be submitted to DSA in the fall of 2008. · The infrastructure project continues to be ahead of schedule and is approximately 95% complete. Work continues on final water, gas, and electrical tie-ins to individual buildings, demolition of transformers, installation of one new transformer and final landscaping. Existing utilities will be attached to the new Lecture Forum Bridge once it is installed. The infrastructure project is expected to be completed in the summer of 2008. · The new Lecture Forum Bridge is being fabricated off-site and delivery is expected in March. Installation will occur in March and April. The remaining work is scheduled for completion in summer 2008. · Interior demolition continues on the old Library/new Administration Building and the crew is placing new shingles on the roof. The working drawings for the new Student Services Building will be submitted to DSA in the summer of 2008 and construction is expected to start in spring 2009. The cost of the project is estimated at \$11 million. In conclusion, Mr. Demko reported that the Lecture Forum building was painted and improvements to LF 102 were accomplished during January 2008 and we are adhering to the budget.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. It was noted that Mr. Eric Ogata was in the audience today and he was applauded for receiving tenure along with the rest of the instructors listed on the Consent Calendar.

#### Consent Calendar

A. Routine Matters:

MSC Page, Steck

07-59

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board minutes for the Regular meeting held on Tuesday, January 22, 2008, and the Special meeting held on Wednesday, February 6, 2008, are approved.
2. Governing Board accepts \$20,975.50 and other gifts donated to the college with appropriate thanks to the donors.

3. January 15<sup>th</sup> Manual Payroll in the amount of \$3,300.00 and the January 31<sup>st</sup> Regular Payroll in the amount of \$1,791,202.81 and the February 5<sup>th</sup> Manual Payroll in the amount of \$1,650.08 and the February 8<sup>th</sup> Supplemental Payroll in the amount of \$32,855.48 be approved.
4. Commercial Warrants #12599459 through #12599524, #12600155 through #12600181, #12601220 through #12601234, #12601936 through #12601987, #12602838 through #12602850, #12604066 through #12604114, and #12606168 through #12606240 in the amount of \$3,670,775.95 be approved.
5. Purchase Orders #802626 through #802782, in the amount of \$6,321,374.23, be approved.
6. The following budget adjustments in the unrestricted general fund be ratified.
 

Net decrease in the 5000 Object expense category	\$ 3,540
Net increase in the 3000 Object expense category	\$ 3,540.
7. The following budget adjustments in the restricted general fund be ratified.
 

Net decrease in the 4000 Object expense category	\$ 419
Net increase in the 5000 Object expense category	\$ 419.
8. The following budget increases in the Restricted General Fund be approved.
 

Decrease of \$38,102 in revenue and matching expenses, to reflect funds received for FY 2007-2008.

Increase of \$237,529 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007 to FY 2007-2008.
9. The following budget increases in the Child Development Fund be approved.
 

Increase of \$2,424 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007 to FY 2007-2008.
10. The following budget adjustments in the Child Development fund be ratified:
 

Net decrease in the 4000 Object expense category	\$4,000
Net increase in the 3000 Object expense category	\$4,000.

11. The following course(s) be approved:
  - GEN 404A, The Roman Republic and Rise of Empire (500 B.C. – 14 A.D.)
  - LETP 232.34, Firearms/Tactical Rifle.
12. The Governing Board deny the claim for damages made by Patricia Rolander, and that the claim be forwarded to the district's claims administrator for investigation and disposition.

B. Academic Personnel

13. Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2008-2009 academic year:
  - Dr. Steven Albert
  - Ms. Kelly Fletes
  - Ms. Sarah Mawhirter
  - Mr. David Michaels
  - Ms. Christa Peacock.
14. Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2008-2009 academic year and 2009-2010 academic years:
  - Mr. Kevin Bransfield
  - Dr. Susan Joplin
  - Dr. Kevin Raskoff.
15. Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2008-2009 academic year:
  - Ms. Wendy Bates
  - Ms. Kimiko Fujii
  - Dr. Anita Johnson
  - Dr. David Joplin
  - Mr. Eric Ogata
  - Mr. Jonathan Osburg
  - Mr. Jon Mikkelsen.
16. The Governing Board approve the following items:
  - a) Resignation of Jeannie Kim, Director of English and Study Skills Center, effective July 25, 2008.

- b) Grant Emergency Equivalency to Bill Jones to teach CHDV 63 the Special Needs Child, effective Spring 2008 only.
- c) Grant Emergency Equivalency to Wayne Ivey to teach AUTO 160 Supervised Automotive Trade Experience, effective Spring 2008 only.
- d) Grant Emergency Equivalency to Lauren Michel to teach ART 88A Weaving I, 88B Weaving II, and 93.7 Practicum: Weaving, effective Spring 2008 only.
- e) Grant Emergency Equivalency to Vincente Cabrera Vargas to teach SPAN 2A Intermediate Spanish, effective Spring 2008 only.
- f) Grant Emergency Equivalency to Nicole Nedeff to teach BIOL 75.1 Biological Field Studies: Spring Wildflowers, effective Spring 2008 only.
- g) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Early Spring and Spring 2008.

C. Classified Personnel

- 17. The Governing Board approve the classified personnel actions listed to include:
  - a) Employment of Yen Le, Accounting Specialist (Service Category 4), Fiscal, 40 hours per week, 12 months per year, effective February 27, 2008.
  - b) Employment of Mary Weber, Administrative Secretary (Service Category 5) Occupational & Economic Development, 40 hours per week, 12 months per year, effective February 27, 2008.
  - c) Transfer of Thelma Morales, Financial Aid Advisor (Service Category 5) Student Financial Aid, to Accounting Specialist (Service Category 4), Fiscal, 40 hours per week, 12 months per year, effective February 28, 2008. The position is currently vacant.
  - d) Employment of Maria Rosas, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 27, 2008.
  - e) Employment of Bradley Deming, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 27, 2008.
  - f) Release during probationary period of employee #1742, effective at the close of the day, January 22, 2008.
  - g) Release during probationary period of employee #1975, effective at the close of the day January 19, 2008.
  - h) Resignation for the purpose of retirement of Connie Newton, Secretary (Service Category 4), Administration of Justice, 40 hours per week, 12 months per year, effective at the end of the day, February 5, 2008.

18. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

Dr. Garrison reported that Captain Houseman was invited to the meeting, but apparently could not attend. Dr. Garrison said we owe a great deal to Captain Houseman. We recognized Captain Houseman at the last graduation ceremony of the law enforcement academy.

Mr. Charles Page added that Captain Houseman was an exceptional individual and has served his community well. Mr. Pohlhammer said that he had known Captain Houseman for many years and appreciated his character and friendship.

Chair of the Board, Lynn Davis, read the following resolution.

MSC Tunney, Pohlhammer

07-60

BE IT RESOLVED, That the Governing Board adopt the following resolution recognizing the contributions of Mr. Charlie Houseman for his many years of work with the MPC Law Enforcement Academy.

RESOLUTION OF APPRECIATION AND COMMENDATION

WHEREAS, Captain Charles J. Houseman (retired) has served Monterey Peninsula College for over 39 years as an adjunct administration of justice instructor, police academy instructor, academy coordinator, and finally as the Director of the MPC Law Enforcement Academy; and

WHEREAS, Captain Charles Houseman (retired) has shared his many years of experience in the field of law enforcement with students and staff and has been a mentor to many instructors from law enforcement agencies throughout the Monterey Peninsula and beyond; and

WHEREAS, Captain Charles Houseman (retired) has continuously promoted the accessibility of the MPC Law Enforcement Academy to all students from the diverse community that MPC serves; and

WHEREAS, Captain Charles Houseman (retired) has supported the success of all students that have enrolled in the MPC Law Enforcement Academy and encouraged many who may not have considered a law enforcement career otherwise; and

WHEREAS, Captain Charles Houseman (retired) has mentored many cadets who have become outstanding law enforcement officers and served the community with honor and dignity; and

WHEREAS, Captain Charles Houseman (retired) has demonstrated a high degree of loyalty to the students, staff and faculty of MPC and the MPC Law Enforcement Academy; and

WHEREAS, Captain Charles Houseman (retired) has provided the leadership that has enabled the MPC Law Enforcement Academy to be one of the highest quality programs of its kind in the State of California whose recent academies' exit scores ranked third in the state; and

WHEREAS, Captain Charles Houseman (retired) has gone above and beyond the requirements of his positions with the MPC Law Enforcement Academy in order to insure the continued success of this program;

THEREFORE, BE IT RESOLVED, That the Monterey Peninsula Community College District hereby recognizes and expresses its appreciation to Captain Charles Houseman (retired) for his enormous contributions to the MPC Law Enforcement program and Monterey Peninsula College as a whole in an association that has lasted for 39 years.

Mr. Bissell informed the Trustees that \$31 million was cut from the 2007-2008 allocation for the community college system on Saturday by the Governor. These cuts won't impact instructional or student service programs nor alter current approved local budgets. The Monterey County Auditor/Controller reviewed the District's inquiry concerning additional interest income from the \$10,421,262 representing prior years Education Revenue Augmentation Funds (ERAF) and interest income. Their review has concluded that all interest income for ERAF funds has been distributed and no additional amounts are owed to the District.

MSC Page, Steck

07-61

BE IT RESOLVED, That the 2007-2008 Monthly Financial Reports for the period ending January 31, 2008, be accepted.

MSC Page, Steck

07-62

BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending December 31, 2007 as presented on form CCFS 311Q, be accepted and made part of the minutes of the meeting.

The Open Board Session was closed for a Public Hearing.

HOLD A PUBLIC HEARING ON THE INITIAL PROPOSAL  
OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,  
CHAPTER #245, MPCEA/CSEA FOR 2008-2009

INFORMATION

Hearing no public comments, the Public Hearing was closed and the Open Session was reconvened.

The Open Session was closed for a Public Hearing.

HOLD A PUBLIC HEARING ON THE DISTRICT'S INITIAL  
PROPOSAL FOR INTEREST-BASED BARGAINING WITH  
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,  
CHAPTER #245, MPCEA/CSEA FOR 2008-2009

INFORMATION

Hearing no public comments, the Public Hearing was closed and the Open Session was reconvened.

MSC Steck, Page

07-63

BE IT RESOLVED, That following comments from the public regarding the initial proposals of both MPCEA and the District, the 2008-2009 Monterey Peninsula Community College District initial proposal for interest-based bargaining with California School Employees Association, Chapter #245, MPCEA/CSEA be adopted.

The Open Session was closed for a Public Hearing.

PUBLIC HEARING FOR THE MITIGATED  
NEGATIVE DECLARATION PERTAINING TO  
THE MPC EDUCATION CENTER AT IMJIM  
PARKWAY IN MARINA

INFORMATION

Hearing no public comments, the Public Hearing was closed and the Open Session was reconvened.

MSC Page, Pohlhammer

07-64

BE IT RESOLVED, That the Governing Board adopts three resolutions relevant to the MPC Marina Education Center at Imjin Parkway at Marina: (1) the Mitigated Negative Declaration (2) Approval of the site plan of the MPC Education Center at Imjin Parkway and (3) the Mitigation Monitoring Program for the MPC Education Center at Imjin Parkway.

BE IT RESOLVED, That the Governing Board approve the changes to the 2005-2008 collective bargaining agreement with MPCEA/CSEA #245 effective March 1, 2008.

REVIEW OF DISTRICT'S 2008-2009 SCHEDULED  
MAINTENANCE & SPECIAL REPAIRS FIVE-YEAR  
PLAN

INFORMATION

Mr. Bissell reported that a total of \$589,000 in State Scheduled Maintenance funds and approximately \$594,000 in District Prop 39 bond funds will be used to complete these projects. This year, the District is planning to complete three projects using prior-year State Scheduled Maintenance funds totaling \$452,299: seismic repairs to the gym, replace gym floor, and replace gym bleachers.

BE IT RESOLVED, That the Governing Board approve the 2007-2010 Monterey Peninsula College Institutional Goals.

Ms. Vicki Nakamura reported that in early 2007, FORA entered into agreements with the Army, the Environmental Protection Agency, and Department of Toxic Substances Control (DTSC) to allow FORA to conduct munitions cleanup on 3,500 acres of former Fort Ord property, leading to early transfer of these parcels. FORA will receive \$100 million in Environmental Services Cooperative Agreement (ESCA) grant funding to complete the cleanup. During the ESCA remediation period, the Army will transfer the property to FORA's ownership and the Army will no longer be responsible for providing public safety response for these areas. The College's parcels at Parker Flats and the MOUT facility are included in the ESCA program.

Ms. Nakamura reported that the memorandum of agreement provides for FORA to own and transfer property to the College and defines the responsibilities of both FORA and the College during the ESCA program. FORA will have no responsibility to provide public safety response during the ESCA period. As the College's parcels are primarily located within the County of Monterey's jurisdiction, public safety response is expected to be provided by the Monterey County Sheriff's Office and Salinas Rural Fire District.

Ms. Nakamura also stated that the College will have use of the MOUT training facility during the ESCA remediation period under a lease arrangement with FORA for a nominal fee of \$50 a month to cover administrative costs. She also added that District counsel, Brian Finegan, has reviewed the agreement.

Ms. Nakamura reported that properties at the former Fort Ord that have been or will be transferred to the College are subject to land use restrictions for Munitions and



Explosives of Concern (MEC) and groundwater contamination. DTSC will require the College to monitor and report compliance with these restrictions on an annual basis as well as provide reimbursement to DTSC for their compliance review costs. This reporting requirement will continue as long as the land use restrictions are in place.

A Memorandum of Agreement between DTSC, FORA, and jurisdictions/agencies with property at the former Fort Ord was developed to define these reporting responsibilities. The signatories included the five land use jurisdictions, (Marina, Seaside, Del Rey Oaks, Monterey, and Monterey County); the state public universities (California State University at Monterey Bay and the University of California, Santa Cruz); and the College. The Governing Board approved the agreement in September 2007. Subsequently, DTSC made two corrections to the agreement in November 2007. One was pertaining to the City of Monterey soil displacement from 10 cubic yards to 10 cubic feet. The second had to do with Monterey County soil restrictions. Corrections were made to the agreement and Dr. Garrison was briefed on the process and determined the changes were not substantive enough to require re-approval by the Board.

Dr. Garrison thanked Ms. Nakamura for her report.

MSC Steck, Tunney

07-67

BE IT RESOLVED, That the Memorandum of Agreement between the Fort Ord Reuse Authority and Monterey Peninsula College Regarding Property Ownership and Responsibilities during the Period of Environmental Services to Remove Munitions and Explosives of Concern, be approved.

Dr. Gonzalez reported that we are reducing the overall percentage of non-credit classes and increasing credit courses. We are diminishing PFIT contracts and adding FIELD contracts. We are seeking changes in delivery allowing MPC to rent a portion of off campus gyms to deliver our courses. We are looking at options, the goal being to offer the highest number of credit courses with the most number of students in them so the State pays us the greatest amount of apportionment.

Mr. Davis thanked Dr. Gonzalez and the six faculty members who served on the Progress Report Team for their efforts on behalf of the District.

MSC Pohlhammer, Tunney

07-68

BE IT RESOLVED, That the Governing of Board of Trustees approve the Monterey Peninsula College Progress Report for submission to the Accreditation Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

Mr. Davis stated that the District has been considering the question of Trustees At-Large or District Area Trustees for a number of years. The Board favors having our electorate

(59,000) make the decision. The County Board of Education will vote on this issue tomorrow. However, the following resolution will be voted on now and we would like it faxed over tomorrow morning before the Monterey County Committee on School District Organization meets and makes their decision. Ms. Phillips said she would do so.

MSC Tunney, Page

07-69

BE IT RESOLVED, That the Monterey Peninsula College Governing Board adopt the following resolution:

1. WHEREAS, the Monterey Peninsula College Governing Board has a history of diverse representation, and
2. WHEREAS, the Monterey County Committee on School District Organization initiated the process of reorganizing the Monterey Peninsula Community College District into electoral districts without the submittal of a petition with the required number of validated signatures of registered voters, and
3. WHEREAS, Dr. Jeanne Gobalet, the demographer hired by the Monterey County Committee on School District Organization, has stated in her written report to that Committee dated January 22, 2008 "...at this time there is no evidence supporting a conclusion that the college district is in violation of the federal Voting Rights Act," and
4. WHEREAS, Jim Philpot, a retired Associate Superintendent of Schools of Monterey County and former member of the MPC Governing Board who acted as facilitator of the MPC Districting Community Task Force and wrote on February 1, 2008 "I had worked with districts conducting similar studies. In each previous instance the results clearly indicated that five or seven trustee areas were required to meet the Voting Rights Act criteria of fairness. This is not the case with the college. There is no indication of voting rights violation. I suggest that the County Committee should ask the question 'Is there a violation of the Voting Rights Act?' If the answer is no, then the Committee has no legitimate issue to pursue," and
5. WHEREAS, Monterey County Counsel, Leroy Blankenship, on February 6, 2008 clearly informed the County Committee members on the history of districting in Monterey County and stated the districting process has always been initiated by the individual school districts with little or no opposition which is in direct conflict with the facts of the MPC case, and

6. WHEREAS, the MPC Governing Board has conducted over two years of public meetings, hearing both pro and con arguments on the districting issue, and
7. WHEREAS, the County Committee on School District Organization has taken the unprecedented action of initiating trustee area districting in direct opposition to the decision made by the duly elected MPC Governing Board, and
8. WHEREAS 59,000 registered voters within the Monterey Peninsula Community College District have had the authority of their duly elected MPC Governing Board usurped by the County Committee on School District Organization,

THEREFORE, BE IT RESOLVED, That the Monterey Peninsula Community College District Governing Board calls on the Monterey County Committee on School District Organization to place on the ballot the question of whether to establish trustee areas and to revise the method of election before the registered voters of the Monterey Peninsula Community College District.

#### CALENDAR OF EVENTS

#### INFORMATION

The trustees reviewed the Calendar of Events.

#### Advance Planning

The next regular meeting/s will be held:

Tuesday, March 18, 2008, 8:00 a.m. – 9:25 a.m. - Closed Session, Stutzman Seminar Room, Library & Technology Center  
9:30 a.m. - Open Session  
Karas Room, Library and Technology Center

Tuesday, April 22, 2008, 1:30 p.m. – Closed Session  
Stutzman Seminar Room  
3:00 p.m. – Open Session  
Karas Room, Library and Technology Center

Agenda item/s:

- Basic Skills Initiative
- Study Session: Budget
- No Smoking Policy
- Naming Rights.

Adjournment

Mr. Davis adjourned the meeting at 5:47 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Secretary to the Board