

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)  
Closed Session – 1:35 p.m. - 2:55 p.m.  
Stutzman Seminar Room – Library & Technology Center  
Open Session: 3:00 p.m., Karas Room – Library & Technology Center

Monterey Peninsula College  
980 Fremont Street, Monterey, California 93940-4799

TUESDAY  
August 28, 2007

**AGENDA**

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Labor Negotiators:  
Monterey Peninsula Community College District: Joe Bissell and  
Barbara Lee  
Monterey Peninsula College Employees Association #245.
  - b. Public Employee Discipline/Dismissal/Release/Complaint.
- D. Reporting of any action taken during Closed Session

II. **RECOGNITION**

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for July 2007 -  
\$14,101.16.

- C. Moment of Silence for Nell Lowney – Former Business Division Manager

### III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors

- B. Written Communication:

- a) GO! The Monterey County Herald, Thursday, August 2-8, 2007, 'Guys & Dolls' MPC opens the classic Broadway musical this weekend, pages 2 & 3.
- b) An email message from Gary Bolen regarding "Guys and Dolls, dated August 3, 2007.
- c) The Monterey County Herald, Sunday, August 5, 2007, MPC bond oversight committee to meet Monday.
- d) A letter to Dr. Douglas R. Garrison dated August 6, 2007, from Robin McCrae, Executive Director, Community Services, regarding JPA allocation.
- e) The Monterey County Herald, Wednesday, August 7, 2007, Benefit performance of "Guys and Dolls."
- f) The Monterey County Herald, Wednesday, August 8, 2007, MPC classes start August 27. Register on campus or online at MPC. Edu today!
- g) The Monterey County Herald, Thursday, August 9, 2007, MPC Alum called up to majors, Herald Staff Report.
- h) GO! The Monterey County Herald, Thursday, August 9-15, 2007, MPC's sparkling 'Guys and Dolls' is a joy to behold.
- i) The Monterey County Herald, Saturday, August 11, 2007, College races where the action is NUMEROUS CANDIDATES FILE FOR SEATS AT MPC, HARTNELL, by Clarissa Aljentera and Claudia Melendez Salinas.
- j) The Monterey County Herald, Sunday, August 12, 2007, MPC classes start August 27.
- k) GO! The Monterey County Herald, Thursday, August 9-15, 2007, Gentrain Society Lecture, Wednesday, August 15, 2007, From Hajj to Howzeh.
- l) The Monterey County Herald, Friday, August 10, 2007, MPC Theatre Company, August 2 – 18, Guys & Dolls.

- m) The Monterey County Herald, Saturday, August 11, 2007, 2 from Marina, Seaside accept the challenge.
- n) The Monterey County Herald, Thursday, August 16, 2007, MPC Players presents “Without Why.”
- o) Monterey County Weekly, August 16-22, 2007, Monterey Peninsula College, Extraordinary Classes on Extraordinary Subjects from MPC’s English Department This Fall On-campus and Online.
- p) Monterey County Weekly, August 16-22, 2007, MPC classes start August 27.
- q) An email from Lloyd Russell, dated August 20, 2007, to Gary Bolen, regarding last night’s performance of “Guys and Dolls.”
- r) A letter from Dr. Leslie E. Sekerka dated August 9, 2007, to Mr. Ted Trendt regarding Coach Trendt’s swimming class.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Introduction of New Employees
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held Tuesday, July 31, 2007, are approved.
2. That the Governing Board accept \$15,101.16 and other gifts donated to the college with appropriate thanks to the donors.
3. That the July 13<sup>th</sup> Manual Payroll in the amount of \$5,531.81, the July 31<sup>st</sup> Regular Payroll in the amount of \$1,246,914.83, the August 3<sup>rd</sup> Manual Payroll in the amount of \$7,610.60 and the August 10<sup>th</sup> Supplement Payroll in the amount of \$26,267.60, be approved.
4. That Commercial Warrants #12557286 through #12557348, #12558046 through #12558102, #12558525 through #12558572, #12559346 through #12559374, #12559842 through #12559888, #12561384 through #12561418, in the amount of \$5,555,641.08, be approved.
5. That purchase orders #801727 through #801961 in the amount of \$3,730,310.66, be approved.
6. That the following budget increases in the Restricted General Fund be approved.

Increase of \$19,531 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 2000 Object expense category	\$2,597
Net decrease in the 3000 Object expense category	\$ 284
Net decrease in the 4000 Object expense category	\$7,544
Net increase in the 5000 Object expense category	\$14,409
Net decrease in the 6000 Object expense category	\$3,984.

B. Administrative Personnel

8. That the Governing Board approve the administrative personnel item listed:
  - a. Employment of \_\_\_\_\_, as Interim Dean of Instruction, Liberal Arts, Track III, Step to be determined, effective \_\_\_\_\_.

C. Academic Personnel

9. That the Governing Board approve the academic personnel items listed:
  - a) Employment of Computer Systems and Information Technology Instructor, \_\_\_\_\_, Step and Column placement pending verification, effective \_\_\_\_\_.
  - b) Grant Equivalency Based on Eminence to Robert Cruickshank to teach ETNC 16/POLS 16 African-Americans in American Government, effective Fall 2007.
  - c) Grant Equivalency Based on Eminence to Deanna Ross to teach DANC 96.18 Special Topics: Choreographic Approaches Using Improvisation, effective Fall 2007.
  - d) Grant Equivalency Based on Eminence to Kim Scharffenberg to teach HLTH 4 Healthy Living, effective Fall 2007.
  - e) Grant Equivalency Based on Eminence to Kathleen McCloskey to teach MEDA 100 Introduction to Health Careers, effective Fall 2007.
  - f) Grant Equivalency Based on Eminence to Christine Dietrick-Hart to teach ENSL 324/424 Beginning Conversation II, effective Fall 2007.
  - g) Grant Equivalency Based on Eminence to Lavester Boykin to teach CSIS 196.9 Special Topics: Introduction to MS VISTA and Office 2007, effective Fall 2007.
  - h) Grant Equivalency Based on Eminence to Wayne Ivey to teach AUTO 101 Engine Repair, effective Fall 2007.
  - i) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Spring and Summer and Fall 2007.

D. Classified Personnel

10. That the Governing Board approve the classified personnel actions listed to include:
  - a) Employment of \_\_\_\_\_, Instructional Assistant II (Service Category 3), English Skills & Study Center, 19 hours per week, 7 months and 11 days per year, effective August 29, 2007.
  - b) Employment of Arthur Hennes, Groundskeeper (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective August 19, 2007.
  - c) Employment of Giovanna Badger, Child Development Specialist (Service Category 5), Child Development Center, 18 hours per week, 10 months per year, effective August 29, 2007.

- d) Employment of Melissa Heydeman, Child Development Specialist (Service Category 5), Child Development Center, 40 hours per week, 10 months per year, effective August 29, 2007.
- e) Employment of Shannon Anderson, Accounting Specialist (Service Category 4), Fiscal Services, 40 hours per week, 12 months per year, effective August 29, 2007.
- f) Employment of Jose Ayala, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective August 29, 2007.
- g) Employment of Jose Alva, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective August 29, 2007.
- h) Employment of Brian Sanford, Custodian (Service Category 2) Facilities, 40 hours per week, 12 months per year, effective August 29, 2007.
- i) Employment of Amy Bassel, Food Preparer (Service Category 3), Child Development Center, 18 hours per week, 9.5 months per year, effective August 29, 2007.
- j) Employment of Lauren Patron, Clerical Assistant II (Service Category 3), Humanities, 19 hours per week, 9 months per year, effective August 29, 2007.
- k) Employment of \_\_\_\_\_, Instructional Assistant II (Service Category 3), Reading Center, 18 hours per week, 8 months per year, effective August 29, 2007.
- l) Resignation of Claudette Erungel, Program Specialist (Service Category 4) TRIO Programs, 40 hours per week, 12 months per year, effective at the end of the day, July 31, 2007.
- m) Resignation of Erika Fay, Accounting Specialist (Service Category 4) Fiscal Services, 40 hours per week, 12 months per year, effective at the end of the day, October 4, 2007.

- 11. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending July 31, 2007 be accepted.
- B. BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending June 30, 2007 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

- C. BE IT RESOLVED, That the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).
- D. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Fitness Building (Building #24), DSA Application No. 01-106990, File No. 27-C1.
- E. BE IT RESOLVED, That the Governing Board ratify the extended lease agreement with the Regents of the University of California for the use of space at the MBEST Center in Marina through December 31, 2007.
- F. BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 07A (PAA) for \$6,000 to replace PAA 07 with David Foord, for ongoing inspection services associated with the construction of seismic upgrades for the Social Science Building.
- G. BE IT RESOLVED, That the Board authorize the Vice President for Administrative Services to contract with C2G/Civil Consultants Group, Inc. to perform engineering services for future projects and, at this time ratify PAA 01 for design services for the expansion of the new Parking Lot D.
- H. BE IT RESOLVED, That the Governing Board adopt the 2007-2008 Monterey Peninsula College catalog.
- I. BE IT RESOLVED, That the Governing Board approves joining the South Bay Regional Public Safety Training Consortium and authorizes the Superintendent/President to sign the Joint Powers Agreement on behalf of the District.
- J. 2006-2007 DISTANCE LEARNING REPORT FOR INFORMATION  
ONLINE AND LIVING ROOM COURSES
- K. BE IT RESOLVED, That the Monterey Peninsula College Governing Board supports the following resolution:

WHEREAS, California Community Colleges serve 2.4 million students annually through a system of 72 locally-established and governed community college districts with 109 colleges within a statewide system;

WHEREAS, California Community Colleges need stable funding, predictable student fees, local control, and the ability to provide effective leadership for the system of 109 colleges;

WHEREAS, the California Community College Initiative (officially known as the Community College Governance, Funding Stabilization, and Student Fee Reduction Act) would ratify the bilaterally-governed community college system by placing it in the State Constitution, thereby securing local governance while enhancing state leadership;

WHEREAS, the California Community College Initiative would provide the local community colleges with a secure, stable source of funds that is tied to community college enrollment growth, and thus stop the annual competition between K-12 and community college districts for Proposition 98 funding without harming K-12 schools;

WHEREAS, the use of the actual community college enrollment growth figure would avoid the artificial funding cap that would otherwise be imposed on community colleges over the next ten years because of declining K-12 enrollment;

WHEREAS, the California Community College Initiative has qualified for the February 5, 2008 statewide election;

WHEREAS, the California Community College Initiative will provide the community college system funding for enrollment growth over the next five years;

WHEREAS, the California Community College Initiative would not threaten funding for K-12 education in California because primary and secondary education would retain a separate funding mechanism tied to its growth;

WHEREAS, the California Community College Initiative would end the “zero-sum” game of the Proposition 98 split, which has resulted in shifting funds from community colleges to K-12 schools under the current provisions for Proposition 98;

WHEREAS, the California Community College Initiative would ensure that promises made by the Legislature are kept with a property tax guarantee;

WHEREAS, the California Community College Initiative funds the increase to community colleges over the next ten years through natural growth in the state’s general fund, without raising taxes;

WHEREAS, the California Community College Initiative reduces student fees to \$15 to make them stable and predictable as well as consistent with personal income, and prohibits the Legislature from increasing fees in the future by more than the change in per capita personal income;

WHEREAS, the California Community College Initiative would eliminate the possibility of mid-semester fee increases and guarantee that students will have at least 60 days’ notice before any fee increase takes effect;



WHEREAS, the California Community College Initiative ensures that fee revenue stays with the community colleges for the improvement of education, instead of being diverted to other state programs;

WHEREAS, the California Community College Initiative would allow the Board of Governors and Chancellor to hire the senior staff professionals currently appointed by the governor, and thus have the same authority as that provided to the UC President and CSU Chancellor;

WHEREAS, the California Community College Initiative includes provisions in the state constitution for locally-elected governing boards accountable to voters and for a statewide chancellor hired by a board appointed by the governor;

WHEREAS, the California Community College Initiative allows locally-elected governing boards to overturn unreasonable and costly state regulations by a two-thirds vote; and

THEREFORE, BE IT RESOLVED, That the Board of Trustees of Monterey Peninsula Community College District supports the Community College Governance, Funding Stability, and Student Fee Reduction Act.

L. BE IT RESOLVED, That classified employee #1500 be dismissed effective August 1, 2007.

M. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

A. Meeting Date:

Special Meeting: Friday, August 31, 2007  
1:30 p.m. – Karas Room, Library and Technology Center

Regular Meeting: Tuesday, September 25, 2007

- 1:30 p.m. – Closed Session, Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Open Session, Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1.

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: August 22, 2007

AgendaAugust282007  
August 2007