

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Seminar Room – Library & Technology Center
Open Session: 3:00 p.m., Karas Room – Library & Technology Center

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940-4799

TUESDAY
September 25, 2007

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell and
Barbara Lee
Monterey Peninsula College Employees Association #245.
 - b. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell and
Barbara Lee
Monterey Peninsula College Teachers Association
 - c. Public Employee Discipline/Dismissal/Release/Complaint.
 - d. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (b) of
Government Code section 54956.9: There is one potential lawsuit.
- D. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for August 2007 - \$26,157.16.
- C. Munir Khalidy – Moment of Silence: Adjunct Arabic Instructor (1974–1997)

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - a) GO! The Monterey County Herald, Thursday, August 23-29, 2007, GENTRAIN at Monterey Peninsula College Interdisciplinary Course in Western Culture.
 - b) GO! The Monterey County Herald, Thursday, August 23-29, 2007. Gentrain Society of Monterey Peninsula College Presents Seven Plays at Ashland, August 28, 30, and September 4, 6, 2007. 1:00 – 4:00 p.m. MPC Lecture Forum 103.
 - c) GO! The Monterey County Herald, Thursday, August 23-29, 2007. MPC Art Gallery Exhibit.
 - d) The Monterey County Herald, Monday, August 27, 2007, Full first year for MPC’s head, Garrison Praised by Employees, by Clarrissa Adjentera.
 - e) A letter from Darlene Drain, Clerk to the Board of Supervisors, dated August 28, 2007, regarding Dr. Garrison’s appointment to the Monterey County Workforce Investment Board for a term ending August 21, 2010.
 - f) The Monterey County Herald, Thursday, August 30, 2007, 2007 JC Football Previews: MPC, Hartnell bring energy, excitement to new campaigns...LOBOS RETOOLING LINEUP, by Dennis Taylor.
 - g) The Monterey County Herald, Thursday, August 30, 2007, MPC women spike SJCC, Herald Staff Report.
 - h) GO! The Monterey County Herald, Thursday, August 30 – September 5, 2007, Missed connections...The Original Play ‘Without Why’ Zeroes in on Modern Day Communication Overload, by Kathryn Petruccelli.
 - i) GO! The Monterey County Herald, Thursday, August 30 – September 5, 2007, MPC “Every Day Excess,” an exhibit of oil paintings by Melissa

- Gwyn and ceramics by Pamela Murakami, and The MPC Theatre Company's "I Hate Hamlet
- j) The Monterey County Herald, Friday, August 31, 2007, MPC Players presents "Without Why."
 - k) The Monterey County Herald, Saturday, September 1, 2007, Hartnell, MPC open season today, Herald Staff Report.
 - l) The Monterey County Herald, Sunday, September 2, 2007, MPC scores early, not often, by Todd R. Hansen.
 - m) The Monterey County Herald, Tuesday, September 3, 2007, Monterey Peninsula College.
 - n) GO! The Monterey County Herald, Thursday, September 5 – September 12, 2007, an assortment of small announcement.
 - o) Monterey County Weekly, September 6 – 12, 2007, Ensemble Monterey Chamber Orchestra.
 - p) Monterey County Herald, Sunday, September 9, 2007, JC Football: MPC stops Hartnell's rally, Rivalry Renewed, by John Devine.
 - q) Monterey County Herald, September 10, 2007, MPC hails higher enrollment, Numbers Rising for First Time Since 2003, by Clarissa Aljentera.
 - r) ACHIEVE...Microsoft's Commitment to California...SharePoint Eases Tech Woes for Monterey Peninsula College.
 - s) GO! Monterey County Herald, Thursday, September 13-19, 2007, GENTRAIN at Monterey Peninsula College Now Looks East and West.
 - t) GO! Monterey County Herald, Thursday, September 13-19, 2007, MPC Drama Department, An Evening with Suzan-Lori Parks; and, Gentrain Society of Monterey Peninsula College, A Door to Lifelong Learning, Presents a Short Course, Portrait of An age: The Victorians.
 - u) GO! Monterey County Herald, Thursday, September 13-19, 2007, Clear your mind... 'An Evening with Suzan-Lori Parks' Comprised of 38 Short Vignettes Taken From Parks' 365 Days/365 Plays.'
 - v) A letter to Dr. Doug Garrison dated September 10, 2007, from Steven T. Cushing, Executive Director, South Bay Regional Public Safety Training Consortium.
 - w) Monterey County Herald, Friday, September 14, 2007, Women's Volleyball, West Valley 3, MPC 0.
 - x) MPC Notes, September 14, 2007, by Dr. Douglas R. Garrison.
 - y) Monterey County Herald, Saturday, September 15, 2007, MPC seeks committee members.
 - z) Monterey County Herald, Saturday, September 15, 2007, Your Town - MPC has 4 Openings on Bond Committee.
 - aa) Monterey County Herald, Sunday, September 16, 2007, MPC Makes Final Stand, by Mike Kaufmann.
 - bb) Monterey County Herald, Monday, September 17, 2007, The Conversion of Fort Ord, A Distant Dream Turns into Reality, by Larry Parsons.
 - cc) Monterey County Herald, Monday, September 17, 2007, The Monterey Peninsula Volunteer Services has awarded grants to the following: MPC Women's Programs: \$3,000; MPC: \$1,000.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Nursing Program: Dr. Deborah Schulte Hacker
 - SUPERINTENDENT
 - VICE PRESIDENTS
 - ACADEMIC SENATE
 - MPCEA
 - MPCTA
 - ASMPC
 - COLLEGE COUNCIL
 - MPC FOUNDATION
 - GOVERNING BOARD
 - Special Report
- Bond Update – Joe Bissell

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held Tuesday, August 25, 2007, and the Special meeting held August 31, 2007, are approved.
2. That the Governing Board accept \$28,457.16 and other gifts donated to the college with appropriate thanks to the donors.
3. That the August 31st Regular Payroll in the amount of \$1,910,929.93 and the September 5th Manual Payroll in the amount of \$8,689.93 and the September 10th Supplemental Payroll in the amount of \$30,163.32 be approved.

4. That Commercial Warrants #12562127 through #12562155, #12562986 through #12563061, #12564220 through #12564246, #12565417 through #12565476, #12566276 through #12566330, #12567993 through #12568064, in the amount of \$2,298,039.08, be approved.
5. That purchase orders #801962 through #802216 in the amount of \$14,052,792.86, be approved.
6. That the following budget increases in the Restricted General Fund be approved.

Increase of \$148,639 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 4000 Object expense category	\$ 375
Net increase in the 5000 Object expense category	\$ 629
Net decrease in the 6000 Object expense category	\$ 254.

8. That the fall following budget adjustments in the Restricted General Fund be ratified.

Net decrease in the 1000 Object expense category	\$ 446
Net decrease in the 2000 Object expense category	\$2,000
Net increase in the 3000 Object expense category	\$ 146
Net increase in the 4000 Object expense category	\$ 300
Net increase in the 5000 Object expense category	\$2,000.

9. That the following budget increases in the Child Development Fund be approved.

Increase of \$53,211 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

10. That the following course(s) be approved:

ART 21A, Professional Practices: Photographing Your Artwork
 ART 35, Introduction to Printmaking
 ART 35F, Special Printmaking Techniques I: Miniatures
 ART 35G, Special Printmaking Techniques I: Print Studio
 ART 35H, Special Printmaking Techniques I: The Experimental Print Studio
 ART 36A.1, Experimental Relief Printmaking
 ART 36B.1, Experimental Intaglio Printmaking

ART 36B.1, Experimental Intaglio Printmaking
ART 36C, Book Arts
ART 37A.1, Experimental Monotype Printmaking
ART 38F, Special Printmaking Techniques II: Individualized Projects
ART 38G, Special Printmaking Techniques II: Mixed Media
ART 55F, Special Printmaking Techniques I: Painting Studio
ENGL 43, Comics as Literature
INTD 59, Introduction to Kitchen and Bath Design
INTD 61, Visual Presentation for Interior Designers.

11. That the Governing Board declares the two Fire Academy vehicles as surplus property for proper disposal.

B. Administrative Personnel

12. That the Governing Board approve the administrative personnel item listed:
 - a. Employment of Susan Steele as Interim Dean of Instruction, Liberal Arts, Track III, Step 2, effective September 4, 2007.
 - b. Temporary salary for Dr. Sharon Colton, Associate Dean of Instructional Technology and Development, Track II, Step 5, \$10,034.00 per month, effective October 1, 2007 and ending October 31, 2007.

C. Academic Personnel

13. That the Governing Board approve the academic personnel items listed:
 - a) Grant Equivalency Based on Eminence to Nicholas Blank-Spadoni to teach ENGL 1A Composition and Analytical Reading and ENGL 111 Introduction to College Writing, effective Fall 2007.
 - b) Grant Equivalency Based on Eminence to Robert Cruickshank to teach ETNC 16/POLS 16 African-Americans in American Government, effective Fall 2007.
 - c) Grant Equivalency Based on Eminence to Paula Stoddard to teach CHDV 75 working with Families, effective Fall 2007.
 - d) Grant Equivalency Based on Eminence to Andrea Coniglio-Ibessaine to teach ENGL 111 Introduction to College Writing, effective Fall 2007.
 - e) Grant Equivalency Based on Eminence to Pascual Nakauchi to teach AUTO 108 Manual Transmissions and Drivelines, effective Fall 2007.

- f) Grant Equivalency Based on Eminence to Nancy Fowler to teach MUSI 34 Swing Band, effective Fall 2007.
- g) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2007.

D. Classified Personnel

14. That the Governing Board approve the classified personnel actions listed to include:

- a) Employment of _____, Tram Driver/Coordinator, (Service Category 3), Supportive Services, 40 hours per week, 12 months per year, effective September 25, 2007.
- b) Employment of Jacqueline Evans, Job Placement Coordinator (Service Category 5), Workability, 40 hours per week, 12 months per year, effective September 25, 2007.
- c) Employment of _____, Network Engineer (Service Category 9), Information Systems, 40 hours per week, 12 months per year, effective September 25, 2007.
- d) Employment of _____, Secretary (Service Category 4), Academic Affairs, 19 hours per week, 11 months per year, effective September 25, 2007.
- e) Employment of _____, Clerical Assistant II (Service Category 3), Business & Technology, 18 hours per week, 8 months per year, effective September 25, 2007.
- f) Employment of _____, Laboratory Specialist (Service Category 5), Automotive Technology, 40 hours per week, 11 months per year, effective September 25, 2007.
- g) Employment of Henry Guevara, Theatre Management Specialist (Service Category 5), Creative Arts, 40 hours per week, 12 months per year, effective September 25, 2007.
- h) Resignation of Allen Andrews, Laboratory Specialist I (Service Category 5), Physical Science, 25 hours per week, 10 months per year effective at the end of the day September 2, 2007.
- i) Resignation for the purpose of retirement of Bill McChrystal, Instructional Technology Specialist (Service Category 7), School of Nursing, 40 hours per week, 12 months per year effective at the end of the day December 30, 2007.

15. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

A. BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending August 31, 2007 be accepted.

- B. COUNTY OF MONTEREY INVESTMENT REPORT FOR THE QUARTER ENDING JUNE 30, 2007 INFORMATION
- C. PUBLIC HEARING FOR THE FINAL BUDGET FOR FISCAL YEAR 2007-2008 INFORMATION
- D. BE IT RESOLVED, That the Governing Board approve the Final Budget for Fiscal Year 2007-2008.
- E. BE IT RESOLVED, That the Memorandum of Agreement among the Fort Ord Reuse Authority; the County of Monterey; the Cities of Seaside, Marina, Del Rey Oaks, and Monterey; California State University, Monterey Bay; University of California, Santa Cruz; Monterey Peninsula College; and the California Department of Toxic Substances Control, regarding monitoring and reporting on environmental restrictions on the former Fort Ord, be approved.
- F. REPORT ON THE PROCESS FOR NAMING COLLEGE BUILDINGS AND OTHER PROPERTIES BASED ON GOVERNING BOARD POLICY 1435 INFORMATION
- G. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

A. Meeting Date:

Regular Meeting: Tuesday, October 30, 2007

- 1:30 p.m. – Closed Session, Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Open Session, Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Sabbatical Leave Report: Theresa Lovering-Brown (October Institutional Report)

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: September 19, 2007

AgendaSeptember252007, September 2007