

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Monterey Peninsula College  
980 Fremont Street  
Monterey, California 93940

Tuesday  
November 27, 2007

12:00 p.m. -- Closed Session, Stutzman Seminar Room, Library & Technology Center  
3:00 p.m. -- Public Session, Karas Room, Library & Technology Center

**MINUTES**

The President of the Board, Mr. R. Lynn Davis, called the Governing Board meeting to order at 12:00 p.m. Mr. Davis called roll and declared a quorum present. Mr. Davis read the Closed Session statement and reported that the following items would be covered: a. Conference with Legal Counsel Regarding Pending Litigation: there is one (1) potential lawsuit. b. Public Employee Performance Evaluation: Superintendent/President.

At 12:05 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 2:50 p.m. At 3:00 p.m., the Open Session was called to order by Mr. Davis. Ms. Phillips called roll.

MEMBERS PRESENT: Mr. R. Lynn Davis, Chair  
Dr. Loren Steck, Vice Chair  
Mr. Charles Page  
Dr. Jim Tunney  
Ms. Eleanor Morrice, Student Trustee

MEMBERS ABSENT: None

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President  
Mr. Joe Bissell, Vice President for Administrative Services  
Dr. John Gonzalez, Vice President for Academic Affairs  
Dr. Sharon Colton, Associate Dean, Instructional Technology & Development  
Dr. Karen Engelsen, Dean of Student Services  
Mr. Michael Gilmartin, Dean of Instruction, Occupational and Economic Development  
Ms. Barbara Lee, Associate Dean, Human Resources  
Dr. Susan Steele, Interim Dean of Instruction, Liberal Arts  
Mr. Laurence Walker, Associate Dean of Student Services  
Mr. A. J. Farrar, Administration of Justice

Ms. Jeanette Haxton, Public Information Office  
Dr. Fred Hochstaedter, Earth Sciences  
Mr. Richard Montori, Public Information, Marketing, & Audio Visual  
Mr. Steve Morgan, Director, Facilities, Planning & Management  
Ms. Vicki Nakamura, Assistant to the President  
Ms. Victoria Phillips, Executive Assistant to the Superintendent/  
President and the Governing Board  
Mr. Carl Pohlhammer, History  
Dr. Rosaleen Ryan, Director, Institutional Research

OTHERS PRESENT: Mr. Robert Barna  
Mr. David Casnocha  
Mr. Joe Demko  
Mr. Jordan Galdo  
Ms. Marilynn Gustafson  
Mr. Randy Porter  
Mr. David Roth

Mr. Davis reported that he had one item to report from Closed Session. The Trustees decided to conduct a Special Governing Board meeting this Friday, November 30<sup>th</sup>, in the Karas Room, Library and Technology Center, to discuss the “districting issue.”

#### Recognition

Mr. Davis noted that donations to the MPC Foundation for October 2007 were \$14,787.63. He thanked the Foundation for their efforts on behalf of the College.

Mr. Davis introduced and congratulated Mr. Carl Pohlhammer, who recently was elected to the Governing Board. He also congratulated Dr. Steck and Mr. Page for their re-elections. He welcomed back Mr. Page who recently underwent surgery and had a hospital stay.

Mr. Davis and Dr. Tunney commented that they recently attended functions at the MPC community stadium; one for the Pacific Grove/Scotts Valley and the other for the Monterey/Seaside High football games and said the stadium was full of people and the accolades were flowing from the guests. They both stated it was wonderful to watch and see the stadium being used by the community.

Mr. Davis requested a “Moment of Silence” in honor and memory of Supervisor Jerry Smith who recently passed away. Supervisor Smith was a former MPC student. Dr. Garrison reported that a vigil will be held at St. Francis Church at 7:00 p.m. on Thursday and on Friday morning a service will be held at the Carmel Mission Basilica. A reception will follow at the Monterey Hyatt Hotel immediately following the church service at the Carmel Mission. He noted that the College offered our facilities, but the family had already made arrangements, and thanked the College for the offer.

#### Communication

Mr. Davis asked if anyone wished to address the Trustees. Hearing none, the meeting moved forward.

### Written Communications

Mr. Davis noted the following communications.

- a) The Monterey County Herald, Wednesday, October 24, 2007, Lobos need to be healthy, fierce in season's final weeks, Dennis Taylor.
- b) GO!...The Monterey County Herald, Thursday, October 25-31, 2007, Former U.S. Poet Laureate Robert Hass to read at MPC, by Kathryn Petruccelli.
- c) GO!...The Monterey County Herald, Thursday, October 25-31, 2007, Get thee to MPC's rollicking production of 'I Hate Hamlet', by Nathalie Plotkin.
- d) GO!...The Monterey County Herald, Thursday, October 25-31, 2007, Fall Dance Concert 2007.
- e) A memo from David Clemens dated October 29, 2007, regarding guest speaker, Robert Hass.
- f) The Monterey County Herald, Sunday, October 28, 2007, Lobos sack Gavilan in rout, by David Coffin.
- g) The Monterey County Herald, Sunday, October 28, 2007, MPC, The Library Arts Lecture Series, Global Warming: Four Scientific Perspectives, Featuring: Tom Murphree, Ph.D., Friday, November 2<sup>nd</sup>.
- h) GO!...The Monterey County Herald, Thursday, November 1-7, 2007, "Winnie the Pooh and Friends."
- i) The Monterey County Herald, Thursday, November 1, 2007, Introduction of QuickBooks.
- j) The Monterey County Herald, Thursday, November 1, 2007, MPC lecture series to feature meteorologist Tom Murphree.
- k) GO!...The Monterey County Herald, Fall Dance Concert and Gentrain Society Presents a Short course: U.S. Presidents: A Study in Leadership for our Time.
- l) Monterey County Weekly, November 1-7, 2007, MPC Challengers Champion District Elections, Monterey Peninsula college trustee candidates want more diversity.
- m) Monterey County Weekly, November 1-7, 2007, Fall Dance Concert, November 2 & 3, 8 p.m.
- n) Monterey County Weekly, MPC The Library Arts Lecture Series, Global Warming: Four Scientific Perspectives, Featuring: Tom Murphree, Ph.D.
- o) The Monterey County Herald, Friday, November 2, 2007, Bay Area, MPC (6-2, 1-1) at San Jose CC (4-5, 2-1) 7 p.m., Saturday.
- p) An email from Alicia O'Neill dated November 2, 2007, regarding Carmel authors' festival.
- q) The Monterey County Herald, Sunday, November 4, 2007, MPC wins in OT.
- r) The Monterey County Herald, Wednesday, November 7, 2007, Rotary Club of Monterey Established 1924 District #5230 Club #633, Giving a Helping Hand to a Helping Hand.
- s) The Monterey County Herald, Wednesday, November 7, 2007, Hartnell may switch conferences, by Dennis Taylor.

- t) The Monterey County Herald, Thursday, November 8, 2007, MPC 68, Women's Volleyball...CSM 66, Foothill 3, MPC 1.
- u) GO!...The Monterey County Herald, Thursday, November 8, 2007, Gentrain Society Lecture, The Origins and Mysteries of Human Sexuality.
- v) GO!...Monterey County Herald, Thursday, November 8-14, 2007, Storybook Theatre makes a stop at Pooh Corner, by Kathryn Petruccelli.
- w) The Monterey County Herald, Thursday, November 8, 2007, Art Openings, November 13, Reception November 15, MPC Art Department.
- x) The Monterey County Herald, Thursday, November 8, 2007, Opinion, The Herald's View...Elections add up to missed opportunities.
- y) The Monterey County Herald, Thursday, November 8, 2007, Voter Results.
- z) Monterey County Weekly, November 8-14, 2007, Winnie the Pooh and Friends at MPC.
- aa) The Monterey County Herald, Friday, November 9, 2007, Performance Salon and MPC (7-2) vs. De Anza (3-6).
- bb) The Monterey County Herald, Friday, November 9, 2007, Group keeps pushing for MPC change, by Clarissa Aljentera.
- cc) The Monterey County Herald, Friday, November 9, 2007, Opinion Page, Letters to the Editor, Support MPC Trustees, Jean Esary, Pebble Beach.
- dd) The Monterey County Herald, Sunday, November 11, 2007, MPC Wins Wild One, Lobos Still in Bowl Hunt With Victory Over De Anza, by David Coffin.
- ee) The Monterey County Herald, Sunday, November 11, 2007, Lobos basketball gets first win of season, Merced 77, MPC 73, JC Volleyball, MPC 3, City College of San Francisco 1.
- ff) The Monterey County Herald, Tuesday, November 13, 2007, Adopt a Nurse From MPC, Central Coasting, Jerry Gervase.
- gg) The Monterey County Herald, Tuesday, November 13, 2007, No bowl game for MPC this season.
- hh) The Monterey County Herald, Wednesday, November 14, 2007, Your Town, Monterey Philosophy teacher to address group and Surgeon to speak on mysteries of sexuality.
- ii) GO!...The Monterey County Herald, Thursday, November 15-21, 2007, Gentrain Society Lecture, Friday, November 16, 2007, Marriage of Science And the Military, Winnie the Pooh and Friends, & Reception November 16 MPC Art Department.
- jj) GO!...The Monterey County Herald, Thursday, November 15-21, 2007, Scaled down, Small Art Pieces are a Big Hit, by Marc Cabrera.
- kk) An email from David Clemens dated November 15, 2007, regarding National Book Award for Robert Hass.

### Reports and Presentations

#### Superintendent's Report:

1. Dr. Garrison reported that the Spring Schedule of Classes was out and available to students. Last year, it was late and reported that a decision was made to bring the production of the schedule of classes back on campus. It was the responsibility of Jeanette Haxton to learn a new process and it involved all the departments here on the campus to put this project together.

This is the fruit of a great deal of effort. All the timelines were met and it is available to students before Thanksgiving so that students back from 4 year colleges can review it and plan their schedules in a timely manner. He congratulated Jeanette as well as Rich Montori for their efforts.

At this point in the meeting, Assemblymember John Laird arrived, so Dr. Garrison took a break in his report so that a great friend of education, Assemblymember Laird, could give his presentation.

Institutional Report: Assemblymember John Laird, 27<sup>th</sup> District

Assemblymember Laird congratulated Mr. Carl Pohlhammer for his election and Mr. Davis, Dr. Steck, and Mr. Page for their re-elections to the Governing Board. Then he plunged into his report by saying that the Governor had made an error in his budget of \$366 million. The State went from a \$4 billion budget reserve to a \$2 billion hole, which will create a \$10 billion budget problem for next year and there are no places to cut. Assemblymember Laird is planning to create a bi-partisan working group to tackle this problem. He encouraged the College to stay involved and make sure our voices are heard through Community College League of California (CCLC). In closing, he stated, "There won't be any easy answers and we will have to face this budget problem."

Dr. Tunney asked, "What's your latest take on Proposition 92?" Assemblymember Laird said, "I think it's going to have some trouble. It is arriving at a bad time."

The Trustees thanked Assemblymember Laird for being a champion of education and for his time today.

At this time, Dr. Garrison continued on with his Superintendent's Report.

2. Dr. Garrison reported that he attended the Tom Murphree lecture series, which was well attended and informative.
3. On November 7<sup>th</sup>, Dr. Garrison and Mr. Carsbia Anderson attended the NorCal Psychological Association group meeting hosted by Dr. Susan Osorio and Ms. Christa Peacock. Group discussions on a variety of topics were held one of which was recognizing behaviors and how to deal with them in an effective manner. The Library and Technology Center was the meeting place and it was a great way to bring a regional group to our campus.

Vice Presidents' Reports:

Dr. John Gonzalez: Dr. Gonzalez added his congratulations to Jeanette Haxton and Rich Montori and added Vera Coleman, Carsbia Anderson, He Seon Ihn, Michael Gilmartin, Vera Coleman, Karen Engelsen, and Susan Steele too. It was certainly a group effort and he appreciated everyone's effort.

Dr. Gonzalez also gave an update on MPC's Accreditation. A steering committee will be established and be responsible for the 2010 site visit. He added that he will work with Dr. Fred Hochstaedter on this and will complete the self-study in 2008-2009. He added that he attended

a Community College League of California (CCLC) training session on November 15<sup>th</sup> to gain more knowledge in this area.

Dr. Gonzalez reported that on November 16<sup>th</sup> & 17<sup>th</sup> our Police Academy Program was reviewed by POST. We had a number of commendations. Moving the academy was viewed as having a positive effect; the Smart Classrooms were commended; and our fine instructors and staff were commended for their team work. The recommendations were not as severe as we anticipated.

Dr. Gonzalez spoke about the students enrolled in our ESL Program. He would like to have a summit for ESL Programs to share “best practices” and align curriculum and make presentations so that students could easily transition from adult school to MPC. Perhaps organize field trips from their campus to our campus.

Dr. Gonzalez reported that the Nursing School was accredited. There were no recommendations for the school. In fact, our school was noted as an example of how a school should operate. Congratulations to Deb Schulte Hacker and her staff!

Mr. Carsbia Anderson: Dr. Garrison reported that Mr. Anderson’s father-in-law had passed away so he will not be in today. However, Mr. Larry Walker will make his report for him.

Mr. Walker distributed the Categorical Review Self-Evaluation for MPC for Spring 2008. He shared with the group the six purposes of the categorical program review. He reported that there will be an on site visit. The team will contact the Superintendent/President, the Vice Presidents: Mr. Carsbia Anderson, Vice President for Student Services, and Mr. Joe Bissell, Vice President for Administrative Services. They will also conduct a peer review. This two day, on-site visit is not meant to be punitive and an exit interview will be held to be followed by a written report. The District will have 60 days to respond to the written report. He thanked Dr. Karen Engelsen, Dr. Susan Osorio, Dr. Rosaleen Ryan, and Mr. Carsbia Anderson for their efforts in preparing for this report.

Mr. Joe Bissell: Mr. Bissell reported that he has prepared a five-year extension to Cal-American Water for the College’s current water credits. He also reported that he has received a request from Pick-A-Professor Group, which we will need to comply with their request and prepare the report. We can only charge for the paper the report is printed on and not for anything else.

Academic Senate: Dr. Fred Hochstaedter, President of the Academic Senate, reported that he, Robynn Smith, Yesenia Calderon, and others have been working on “student learning outcomes.” This is what a student should be able to do when they leave our program/s. We are trying to figure this out. SLO’s is a tectonic effort. Currently we are preparing flex-day activities. Our guest lecturer will be Dr. Terrence Roberts, who was part of the Little Rock 9. Dr. Hochstaedter reported that Ms. Anita Johnson will be MPC’s representative to the State Academic Senate Conference. She is very interested in attending and interacting with legislators.

College Council: In the absence of Ms. Bernie Abbott, Co-Chair of College Council, Dr. Hochstaedter gave the report. College Council recommended four faculty positions: Anthropology, Psychology, Dental Assisting Program Director/Instructor, Math Science Upward Bound Coordinator/Instructor. They will consider three more positions, if money is available.

MPCEA: No report this month.

MPCTA: No report this month.

ASMP: Mr. Jordan Galdo, Student Representative, reported that on November 16<sup>th</sup>, the students hosted a Thanksgiving meal from 10 a.m. until 1 p.m. in the Student Center and it was very successful. They fed approximately 100 students, faculty, and staff. In less than two weeks they will be hosting a Hawaiian Luau. The students will soon be discussing student financial aid issues, Proposition 92, and textbook prices.

MPC Foundation: Executive Director Marilyn Gustafson reported that this is a busy time of year for the Foundation. Thus far in November, the Foundation has received \$35,000: \$20,000 for the Distinguished Speakers Series; and over \$11,000 to the President's Circle (\$5,000 from Mr. Charles Page). The new officers have been installed: President: Ms. Nancy Green; Vice President Development: Brad Smith; Vice President Programs: Pending; Secretary: Alex Hulanicki; Treasurer: Sidney Slade. Directors: Peggy Downes Baskin, Bert Cutino, Ken White, Allye Hobson-Robinson, and Rolf Johnsen. Ex-Officio Member: Brenda Kalina. She announced that Carl Bernstein will be a guest lecturer on March 11, 2008, at the Steinbeck Forum, Monterey Conference Center. The Foundation has approved \$25,000 for the Academic Excellence Awards. She announced that "Connections" was distributed. The Library Arts and Lecture Series began with Dr. Tom Murphree. He spoke about "Global Warming" from a scientific perspective. A reception was held from 5:30 p.m. until 6:30 p.m. The lecture started at 6:30 p.m. The second lecture in the series will be Dr. George Somero, Director, Stanford University's Hopkins Marine Station. He will be speaking on December 7<sup>th</sup>. The Foundation Board has changed its meeting time to the first Wednesday of every other month. Ms. Gustafson closed her report by saying, "We are looking forward to a very exciting 2008!"

Board Reports: Dr. Steck reported that things at Community Human Services are going fine.

#### Special Reports:

Bond Report:

Mr. Joe Bissell reported that the District has been working on the best way to notify people when a campus emergency/disaster occurs. An air raid siren in one central location seems to be the fastest approach and least expensive way to notify people. The goal is to have it set-up early next spring.

Mr. Demko reported on the following projects: · Public Safety Training Center at Seaside. The structural buildings are going through a “certification” process. The interior building layouts are being evaluated to best address the needs of the South Bay Regional Public Safety Training Consortium. The architect submitted the drawings to the Division of the State Architect (DSA) in October 2007. It is anticipated DSA will review and comment by December 2007. The architect will then make the necessary modifications, and if DSA approval is received, it is anticipated the project will be bid in March of 2008 and construction will begin in the summer of 2008. · The Child Development Center. The project has been completed except for a few punch list items. The landscaping is almost complete. Cathy Nyznyk, Caroline Carney, and staff are in the process of moving into the three buildings. · Education Center Temporary Modularity at Marina. There will be four modulars on-site (two classrooms, one bathroom, and one administration). PG&E is in the process of hooking up services. Modulars should be ready for classes in January 2008. · Infrastructure. Granite continues their concrete flatwork on the north half of the Quad area. They are testing the lines before landscaping goes in. Granite is about 85% done on the Quad area and they won’t be impacted by the rain. · Infrastructure/Bridge. Completion of the bridge and utilities on the bridge are not expected until the summer of 2008. · New Student Services Building. Mr. Demko reported that we are still moving ahead on this project. The HGA Architects will be submitting the drawings to DSA in March 2008 and the project will go out to bid Summer 2008.

Dr. Tunney asked when the Child Development Center Grand Opening would occur. Mr. Bissell said it is planned for the “Week of the Young Child” in April.

Mr. Davis asked if any items needed to be removed from the Consent Calendar or if anyone had any comments or questions. The Trustees acknowledged the resignations of Dr. Sepp Gamper and Mr. Lincoln Curtis, long-time instructors at the College. They have served the District and their students well and will be missed when they retire. However, we wish them well in their retirement in June.

#### Consent Calendar

##### A. Routine Matters:

MSC Steck, Tunney

07-37

BE IT RESOLVED, That the following routine matters were approved:

1. The Governing Board minutes for the Regular meeting held on Tuesday, October 30, 2007, are approved.
2. The Governing Board accepts \$14,787.63 and other gifts donated to the College with appropriate thanks to the donors.
3. The October 31<sup>st</sup> Regular Payroll in the amount of \$2,217,024.21, the November 5<sup>th</sup> Manual Payroll in the amount of \$8,270.06, and the November 9<sup>th</sup> Supplemental Payroll in the amount of \$52,647.31, be approved.



4. The September Purchase Orders #802327 through #802483 in the amount of \$1,194,676.84, be approved.
5. The Commercial Warrants #12576585 through #12576630, #12577429 through #12557463, #12579198 through #12579266, #12580019 through #12580063, #12580902 through #12580924, #12581662 through #12581713, #12583939 through #12584014 in the amount of \$3,599,954.10, be approved.
6. The following budget increases in the Unrestricted General Fund be ratified:
 

Net decrease in the 2000 Object expense category	\$1,111
Net increase in the 3000 Object expense category	\$1,111.
7. The following budget adjustments increases in the Restricted General Fund, be approved:
 

Increase of \$59,301 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

Increase of \$13,000 in revenue and matching expenses, to reflect funds received for FY 2005-2006.
8. The following course(s) be approved:
  - CHDV 180, Curriculum Materials Lab
  - ENSL 443, High-Intermediate Reading and Writing
  - FASH 197.1, Quilting Trends and Techniques
  - LETP 280.1, Supervisory Course
  - LETP 280.2, Field Training Officer
  - ORNH 210, Current Topics in Ornamental Horticulture
  - ORNH 210.01, Current Topics in Ornamental Horticulture: Wedding Floral Designs
  - ORNH 210.2, Current Topics in Ornamental Horticulture: Attracting Beneficial Birds and Bugs to Your Garden
  - PARK 269, Equal Employment Opportunity Investigator.

B. Academic Personnel

9. The Governing Board approves the following academic personnel items:
  - a) Resignation of Lincoln Curtis, effective June 8, 2008, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
  - b) Resignation of Josef (Sepp) Gamper, effective June 8, 2008, for the purpose of retirement, and confer upon him the title of Professor Emeritus.

- c) Grant equivalency Based on Eminence to Cathy Nyznyk to teach CHDV 82 Child Development Math and Science Curriculum, effective Fall 2007.
- d) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2007.

C. Classified Personnel

- 10. The Governing Board approves the following classified personnel items:
  - a) Employment of David Jodoin, Tram Driver/Coordinator (Service Category 3), Supportive Services, 40 hours per week, 12 months per year, effective November 28, 2007.
  - b) Resignation of Loani Nguyen-Blair, Administrative Secretary (Service Category 5) Occupational Education & Economic Development, 40 hours per week, 12 months, effective at the end of the day, November 23, 2007.
  - c) Resignation of Christian Dolor, Instructional Assistant II (Service Category 3) Supportive Services, 18 hours per week, 11 months per year, effective at the end of the day, July 21, 2007.
- 11. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

Mr. Bissell reported that the summary sheet he provided in his budget packet will suffice as his report except for a couple of comments. He added that the District is using District funds to fund Bond projects and is reimbursed by the State and then funds are returned to the proper budget accounts. Positive balances are projected for all funds and the Unrestricted General Fund balance at \$3,962,415 reflects the Board's 10% target reserve. Dr. Tunney interjected congratulations to everyone, in light of the budget situations for most Californians and businesses/colleges. Mr. Bissell reported that the Monterey County Auditor-Controller dropped off a check in the amount of \$10,421,262.67 representing prior years Education Revenue Augmentation Funds (ERAF) and interest income. The interest income is shown as \$98,504.70 and is significantly less than anticipated. The county office has been contacted to reconcile the amount.

MSC Page, Steck

07-38

BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending October 31, 2007, be accepted.

Mr. Bissell reported that AB 2910 requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. He recommended approval of the following resolution.

MSC Steck, Page

07-39

BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending September 30, 2007 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Mr. Jim Roth from RBS Financial Services gave a lengthy presentation on the next resolution. Mr. Roth stated that when the bond plan was developed it was based on certain assumptions, including (1) an estimated tax rate of \$23.89 per \$100,000 of assessed valuation, (2) the sale of the Measure I Bonds in four series from 2003 through 2012, with a final bond maturity of 2042, (3) an assessed valuation growth rate of 4% per year, and (4) bond interest rates ranging from 5.25% to 6.0%. Mr. Roth continued by saying the current plan is to issue the remaining Measure I Bonds now rather than between now and 2012. The ability to issue the Measure I Bonds sooner than originally anticipated is due to higher-than-assumed AV growth rates since the election and lower-than-assumed current interest rates. The current bond plan is generally consistent with the original bond plan, with an estimated tax rate of \$23.89 (or less), as assumed AV growth rate of 4% per year (or less), a final bond maturity prior to 2042, and yields on the Measure I Bonds less than the interest rates originally assumed for the Measure I Bonds.

Mr. Roth explained that the current bond plan has several advantages over the original bond plan: it locks in interest rates on the Measure I Bonds which are historically low and are lower than those originally assumed; it significantly increases the amount of interest expected to be earned on bond proceeds (providing approximately \$10 million of additional funds for Measure I projects); it decreases total debt service payments by more than \$40 million; it reduces the final maturity of the Measure I Bonds by approximately eight years; and it reduces both costs of issuance and administrative burden because there are fewer series of bonds to be issued. The main disadvantage of the current plan is that locking in the debt service on the Measure I Bonds will eliminate the District's flexibility to change the bond plan to the future, which might be desirable if AV growth in the District is less than assumed over the next several years.

Mr. Roth further indicated that the Series B Bonds will be issued as taxable bonds rather than as tax-exempt bonds because the District does not expect to spend the proceeds from the Series B Bonds within the next three or five years, as is generally required for tax-exempt bonds. Taxable bonds have slightly higher interest rates than tax-exempt bonds, but at current rate the Series B Bonds are expected to have yields lower than the interest rates originally assumed for the Measure I Bonds. To mitigate the slightly higher rates for taxable bonds, the Series B Bonds will be amortized over a relatively short time period. Issuing the Series B Bonds as taxable bonds today rather than as tax-exempt bonds in the future will extend the final maturity of the Measure I Bonds by approximately one year, from 2033 to 2034, but still much shorter than the originally anticipated maturity of 2042, while generating approximately \$4 million of additional funds for Measure I projects.

Dr. Steck asked if the District will be able to spend all the money in the time allotted. Mr. Bissell said, "Yes it is very likely that we will be able to do so."

Mr. David Casnocha said the spending will likely be 10% in the first year; 30% in the second year; 60% within three years; and 85% spent within five years. The District has guidelines on how it may spend the money and safeguards implemented to make sure the money is spent properly.

Mr. Roth gave the timelines of how the bonds would progress. However, the following resolution was tabled until the December 7<sup>th</sup> meeting to allow Mr. Roth and Mr. Bissell to obtain a few more facts and figures.

BE IT RESOLVED, That the Governing Board authorize and approve the District to issue and sell \$105 million of General Obligation Bonds in two series, one to be issued under the Education Code and another to be issued under the Government Code.

Mr. Bissell reported that the new Administration Building project consists of renovation of the Old Library to house administrative support functions. The work includes interior renovations and seismic upgrading of the main floor, along with the creation of a room to house the campus Data Center. A new heating system will be installed and the ventilation system upgraded. Expenses for the New Administration Building will be paid through a combination of State Capital Outlay and District bond funds budgeted for the Administration Building Project.

Mr. Bissell said that Dilbeck & Sons enjoys a good reputation in the community and recommended approval of the following resolution.

MSC Page, Steck 07-40

BE IT RESOLVED, That the Governing Board approve the awarding of the New Administration Building bid to Dilbeck & Sons in the amount of \$4,554,000.

Mr. Bissell recommended approval of the following resolution.

MSC Tunney, Page 07-41

BE IT RESOLVED, That the Governing board give authorization for the district to enter into a lease with option agreement with Omnipoint Communications, Inc., dba T-Mobile for the installation of a radio communication station.

MSC Page, Tunney 07-42

BE IT RESOLVED, That the appointment of Eleanor Morrice to a second two-year term as a member of the citizens' Bond Oversight Committee, effective November 28, 2007, be approved.

2006-2007 ANNUAL REPORT FROM THE  
CITIZENS' BOND OVERSIGHT COMMITTEE

INFORMATION

Dr. Garrison thanked Ms. Nakamura for preparing the 2006-2007 Annual Report from the Citizens' Bond Oversight Committee. The report was accepted as presented and there were no questions.

It was reported that Mr. Carl Pohlhammer had concern about the placement of building/s and parking lot on the Education Center property at Marina. He was concerned about the noise created by the building/s being placed so close to the street/s. Trustees were informed that establishing a MPC "presence" was a high priority and the noise volume could be addressed by using double paned/or sound-proof windows in the building/s. They were also informed that this plan is not set in concrete.

MSC Tunney, Page

07-43

BE IT RESOLVED, That the Governing Board approve the revised site master plan for the Education Center at Marina.

## CALENDAR OF EVENTS

## INFORMATION

Dr. Tunney asked that Flex-Days be added to the January 2008 listings.

### Advance Planning

Special Governing Board meeting: Friday, November 30, 2007

Open Session: 4:00 p.m., Sam Karas Room, Library and Technology Center.

Regular Governing Board meeting: Friday, December 7, 2007

Closed Session, if needed: 2:00 p.m., Stutzman Seminar Room, Library and Technology Center.

Open Session, 3:00 p.m., Library and Technology Center 203/204.

Suggested future Agenda items:

1. Swearing In of Trustee/s and Organizational meeting – December 7, 2007.
2. Naming Policy
3. International Student Program

Adjournment

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Secretary to the Board

Minutes11272007  
November 2007