

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Seminar Room – Library & Technology Center
Open Session: 3:00 p.m., Karas Room – Library & Technology Center

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940-4799

TUESDAY
February 27, 2007

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Take Action to Add Items (if any) That Arose Since Posting of Agenda (2/3 vote required)

II. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Performance Evaluation
Probationary Faculty as required by Education Code 87607
- b. Public Employee Discipline/Dismissal/Release/Complaint
- c. Conference with Real Property Negotiator

Property: Cypress Knolls; District Negotiator: Joe Bissell

- d. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell, John Gonzalez, and Barbara Lee
Monterey Peninsula College Teachers Association
- e. Conference with Labor Negotiators:
Monterey Peninsula Community College District: Joe Bissell and Barbara Lee
Monterey Peninsula College Employees Association #245
- f. Conference with Legal Counsel Regarding Pending Litigations. Three are three (3) potential lawsuits.

D. Reporting of any action taken during Closed Session

III. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations: \$96,362.02
- C. Robert Stanton Awards: Rick Janick & Kent Seavey
- D. FEBRUARY: BLACK HISTORY MONTH

IV. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - a) A letter from Don Kremer, District Governor 2006-2007, Rotary Club, thanking Jeanette Haxton, Public Information Office, for her assistance provided regarding their mid-year President's conference held on January 13, 2007 at the MPC facility.
 - b) The Monterey County Herald, Thursday, January 18, 2007, MPC names new vice president of academic affairs.

- c) A letter from Lewis A. Leader, Carmel Valley Rotary Club, dated January 22, 2007, to Jim Tunney, Doug Garrison, and Joe Bissell, thanking them for their presentation on Monterey Peninsula College. And, also thanking them for allowing Rotary to hold its District program at MPC on Saturday, January 13th.
- d) The Monterey County Herald, Monday, January 22, 2007, John Devine, County Clipboard, West Coast connection.
- e) Salinas Californian, AGMONDAY, Profile, Horticulture is Haas' calling, January 22, 2007, by Joli Spencier, for the Salinas Californian.
- f) A letter from Ms. Evelyn Bindel, dated January 23, 2007, thanking MPC for the many classes she has taken at MPC, and now for the GENTRAIN program.
- g) The Monterey County Herald, Tuesday, January 23, 2007, Your Town, Monterey, MPC DISTRICTS TO BE DISCUSSED.
- h) The Monterey County Herald, Thursday, January 25, 2007, GENTRAIN at Monterey Peninsula College, Interdisciplinary Course in Western Civilization.
- i) The Monterey County Herald, Thursday, January 25, 2007, "I'm MPC Campaign...I really love to act. That is my passion..."
- j) The Monterey County Herald, Thursday, January 25, 2007, MPC trustees only serving own interests.
- k) The Monterey County Herald, Thursday, January 25, 2007, MPC won't split into districts...TRUSTEES VOTE UNANIMOUSLY TO MAINTAIN AT-LARGE ELECTIONS.
- l) The Monterey County Herald, Friday, January 26, 2007, Opinion, Letters, MISPLACED CRITICISM, David Clemens, Monterey.
- m) A note from Kathryn Kress, Director of Older Adult Program:
 - 1. A note from Noelle Steinbroner to Kathy Kress, Director of Older Adult Program, dated January 28, 2007, regarding instructor John Provost classes.
 - 2. A letter from Evelyn Westlye regarding an Older Adult Program instructor, Maryann Schaupp-Rousseau, who teaches at the Carmel Foundation.
- n) The Monterey County Herald, Friday, January 31, 2007, JC basketball update, Men & Women.
- o) A letter to Dr. Garrison, dated February 1, 2007, regarding how much Mrs. Emily Campbell appreciates Kathryn Kress and the Older Adults Program at Monterey Peninsula College.
- p) The Monterey County Herald, Saturday, February 3, 2007, JC Men's Basketball, MPC 58, Gavilan 41 and MPC 63, Mission 44.
- q) The Monterey County Herald, Saturday, February 3, 2007, Community college study draws hostility of official...Says schools care too much about funding, by Eric Stern, Sacramento Bee.
- r) The Monterey County Herald, Sunday, February 4, 2007, Monterey Peninsula College Honor Roll Fall 2006.

- s) The Monterey County Herald, Monday, February 5, 2007, Letter to the Editor, Community college savings, by Rich Montori.
- t) The Monterey County Herald, Wednesday, February 7, 2007, JC Baseball, Cabrillo 5, MPC 4 and Football players sign.
- u) The Monterey County Herald, Wednesday, February 7, 2007, Monterey, Lower fees seen as contributing to rise in MPC enrollment.
- v) The Monterey County Herald, Thursday, February 6, 2007, Hartnell women roll past MPC and JC MEN'S BASKETBALL West Valley 93, MPC 80.
- w) GO! The Monterey County Herald, Thursday, February 8, 2007, Grimm tale, 'HANSEL AND GRETEL' TAKE ON THE EVIL WITCH AT MPC'S STORYBOOK THEATRE.
- x) The Monterey County Herald, Thursday, February 8, 2007, Gentrain Society of Monterey Peninsula College, PRESENTS A SHORT COURSE, The Maya Worlds through 3,000 Years.
- y) The Monterey County Herald, Saturday, February 10, 2007, JC MEN'S BASKETBALL, MPC 77, DE ANZA 69.
- z) The Monterey County Herald, Sunday, February 11, 2007, MONTEREY, MPC speaker looks at influence of women's politics on art.
- aa) The Monterey County Herald, Monday, February 12, 2007, a letter to the Editor, An extraordinary woman, Illia Thompson, Carmel Valley.
- bb) The Monterey County Herald, Wednesday, February 14, 2007, JC basketball update.
- cc) GO, The Monterey County Herald, Thursday, February 15, 2007, The Monterey Jazz Festival: Fifty Legendary Years, Gentrain Society Lecture, Wednesday, February 21, 2007, MPC LF 102 – 1:30 to 2:30 p.m.
- dd) The Monterey County Herald, Friday, February 16, 2007, JC Softball, West Valley 6, MPC 14.
- ee) The Monterey County Herald, Saturday, February 17, 2007, Women's Multicultural Conference includes festival of women's films and Former NFL referee Jim Tunney to speak at honors ceremony.
- ff) The Monterey County Herald, Saturday, February 17, 2007, Lobos Flip Panthers, MPC Drains 13 Treys to Avenge Loss to Hartnell, by John Devine.
- gg) The Monterey County Herald, Sunday, February 18, 2007, JC Baskketball, MPC 3, Taft 2; MPC 10, Taft 2, and MPC 8, Taft 3.
- hh) The Monterey County Herald, Sunday, February 18, 2007, MPC Lobo Hall of Fame Banquet, March 16, 2007, 6 p.m., Embassy Suites Hotel.
- ii) The Monterey County Herald, Tuesday, February 20, 2007, Lobos net home playoff game and Former MPC players make splash in NYC by John Devine.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Allston James Sabbatical Leave Report
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell

V. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held on Tuesday, January 23, 2007, are approved.
2. That the Governing Board accept \$96,537.02 and other gifts donated to the college with appropriate thanks to the donors.
3. That the January 31st Regular Payroll in the amount of \$1,643,599.60 and the February 9th Supplemental Payroll in the amount of \$25,179.05 be approved.
4. That Commercial Warrants #12508042 through #12508080, #12508505 through #12508528, #12509419 through #12509460, #12510215 through #12510260, #12510732 through #12510748, #12511405 through #12511452, #12512155 through #12512165, & #12514034 through #12514151 in the amount of \$2,735,039.22 be approved.

5. That purchase orders #700866 through #701014, in the amount of \$1,183,869.31 be approved.

6. That the following budget adjustments in the unrestricted general fund be ratified.

Net increase in the 2000 Object expense category	\$ 7,573
Net increase in the 3000 Object expense category	\$ 406
Net decrease in the 4000 Object expense category	\$ 1,215
Net decrease in the 5000 Object expense category	\$10,638
Net increase in the 6000 Object expense category	\$3,874.

7. That the following budget adjustments in the restricted general fund be ratified.

Net decrease in the 4000 Object expense category	\$2,323
Net increase in the 5000 Object expense category	\$1,128
Net increase in the 6000 Object expense category	\$1,195.

8. That the following budget increases in the Restricted General Fund be approved.

Increase of \$283,557 in the revenue and matching expenses, to reflect funds received for FY 2006-2007.

9. That the following budget increases in the Parking Fund be approved.

Increase of \$41,813 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006.

B. Academic Personnel

10. That Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2007-2008 and 2008-2009 academic years:

- Mr. William Easton
- Ms. Heather Faust
- Ms. Jeannie Kim
- Mr. James Lawrence.

11. That Monterey Peninsula College enter into a contract with the following contract (probationary) employee for the 2007-2008 academic year:

- Mr. Kevin Bransfield
- Dr. Susan Joplin
- Dr. Kevin Raskoff.

12. That the Monterey Peninsula college employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2007-2008 academic year:

- Ms. Paola Gilbert
- Ms. Lisa Gonzales
- Dr. Alan Haffa.

13. That the Governing Board approve the following items:

- a) Authorize the full-time, tenure track EOPS Counselor replacement.
- b) Authorize the full-time, tenure track Family and Consumer Science (Interior Design Emphasis) Instructor replacement.
- c) Authorize the full-time, tenure track Physics/Astronomy Instructor replacement.
- d) Resignation of Margaret Koenig, English Instructor, effective June 3, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
- e) Grant Equivalency to Minimum Qualifications to Ayaz Pirani to teach English, effective Spring 2007.
- f) Grant Equivalency Based on Eminence to Michele Moldenhauer to teach PFIT 96.9 Special Topics: Body Sculpting and PFIT 20 Circuit Training, effective Spring 2007.
- g) Grant Equivalency Based on Eminence to Mary Budris to teach SPAN 225A Basic Conversational Spanish I, effective Spring 2007.
- h) Grant Equivalency Based on Eminence to Andrea Ibessaine to teach ENGL 300 Individualized English and Study Skills, effective Spring 2007.
- i) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2006, Early Spring and Spring 2007.

C. Classified Personnel

14. That the Governing Board approve the classified personnel actions listed to include:

- a) Employment of Dom Lupisan, Matriculation Assistant Coordinator (Service Category 4), Counseling, 40 hours per week, 12 months per year, effective February 28, 2007.
- b) Employment of Cecil Brazil, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 28, 2007.
- c) Employment of Stephen Thompson, Library Specialist (Service Category 4) Library & Technology Center, 19 hours per week, 9 months & 6 days per year, effective February 28, 2007.
- d) Employment of Teera Safi, Instructional Assistant II (Service Category 3), ESSC, 18 hours per week, 7 months & 14 days per year, effective April 2, 2007.
- e) Resignation of Jaya Wilkin, Instructional Assistant II (Service Category 3), ESSC, 18 hours per week, 7 months & 14 days per year, effective at the close of the day, March 31, 2007.
- f) Resignation for purpose of retirement of Dennis Burney, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective at the close of the day, February 23, 2007. His retirement will begin February 24, 2007.
- g) Resignation for purpose of retirement of Don Adamson, Shipping and Receiving Specialist (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective at the close of the day, April 30, 2007. His retirement will begin May 1, 2007.

- 15. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

VI. NEW BUSINESS

- A. BE IT RESOLVED, That the audit report for the fiscal year ended June 30, 2006, prepared by Vavrinek, Trine, Day & Co. be accepted as presented.
- B. BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending December 31, 2006 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending January 31, 2007, be accepted.

D. COUNTY OF MONTEREY INVESTMENT REPORT

- E. BE IT RESOLVED, That the Board accept the Project Assignment Amendment #3 (PAA), with Ratcliff Architects, for architectural and engineering services not-to-exceed \$87,000 in conjunction with the placement of modular buildings at the MPC Education Center at Marina.
- F. BE IT RESOLVED, That the Board accept the Project Assignment Amendment #05 (PAA), with HGHB Architects for architectural services not-to-exceed \$415,900, in conjunction with the refurbishment of Building's #4464 and #4465 of the Public Safety Training Center on Colonel Durham Road.
- G. BE IT RESOLVED, That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2007 Report.
- H. BE IT RESOLVED, That the Board ratify the exchange agreement between the District and the Redevelopment Agency of the City of Marina and the City of Marina.
- I. BE IT RESOLVED, That the Governing Board of Trustees approve the Monterey Peninsula College Midterm Report for submission to the Accreditation Commission for Community and Junior Colleges, Western Association of Schools and Colleges.
- J. REPORT ON THE INTEREST-BASED BARGAINING PROCESS INFORMATION
- K. ACTIONS TO FACILITATE CANDIDACY FOR GOVERNING BOARD OF MONTEREY PENINSULA COLLEGE INFORMATION
- L. ENERGY CONSERVATION PROJECTS INFORMATION
- M. CALENDAR OF EVENTS INFORMATION

VII. ADVANCE PLANNING

- A. Meeting Date:

Regular Meeting: Tuesday, March 27, 2007

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

- B. Suggested Future Agenda Item/s:

1.

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: February 21, 2007

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