

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Monterey Peninsula College  
980 Fremont Street, Monterey, California 93940

Tuesday  
February 27, 2007

1:30 p.m. – Open Session – Stutzman Seminar Room, Library and Technology Center  
1:35 p.m. - Closed Session – Stutzman Seminar Room, Library and Technology Center  
3:00 p.m. - Public Session – Karas Room, Library and Technology Center  
980 Fremont Street  
Monterey, California 93940

**MINUTES**

Mr. Lynn Davis, Chair of the Board, called the Governing Board meeting to order at 1:30 p.m. Ms. Phillips called roll and Mr. Davis declared a quorum present. Mr. Davis read the Closed Session statement and reported that the following items would be covered: a. Public Employee Performance Evaluation. Probationary Faculty as required by Education Code 87607. b. Public Employee Discipline/Dismissal/Release/Complaint. c. Conference with Real Property Negotiator. Property: Cypress Knolls; District Negotiator: Joseph Bissell. d. Conference with Labor Negotiators: Monterey Peninsula Community College District: Joe Bissell, John Gonzalez, and Barbara Lee. Monterey Peninsula College Teachers Association. e. Conference with Labor Negotiators: Monterey Peninsula Community College District: Joe Bissell and Barbara Lee. Monterey Peninsula College Employees Association #245. f. Conference with Legal Counsel Regarding Pending Litigations. There are three (3) potential lawsuits.

At 1:35 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 2:54 p.m. At 3:00 p.m., the Open Session was called to order by Chair Lynn Davis. Ms. Phillips called roll.

MEMBERS PRESENT: Mr. R. Lynn Davis, J.D., Chair  
Dr. Loren Steck, Vice Chair  
Mr. Charles H. Page, J.D.  
Dr. Jim Tunney  
Ms. Renee Infelise, Student Trustee

MEMBERS ABSENT: Dr. Robert Infelise

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President  
Mr. Carsbia Anderson, Vice President for Student Services  
Mr. Joe Bissell, Vice President for Administrative Services

Dr. Bill Cochran, Dean of Instruction for Liberal Arts  
Dr. Sharon Colton, Associate Dean, Instructional  
Technology and Development  
Mr. Michael Gilmartin, Dean of Instruction, Occupational  
& Economic Development  
Dr. John Gonzalez, Vice President for Academic Affairs  
Ms. Barbara Lee, Associate Dean for Human Resources  
Ms. Bernie Abbott, Librarian  
Ms. Rosemary Barrios, Fiscal Services  
Dr. Caroline Carney, Social Science Division Chair  
Ms. Kathleen Clark, Human Resources  
Mr. A. J. Farrar, Administration of Justice  
Mr. Allston James, English  
Mr. Richard Montori, Public Information Office  
Mr. Steve Morgan, Director, Facilities, Planning &  
Management  
Ms. Vicki Nakamura, Assistant to the President  
Ms. Victoria Phillips, Executive Assistant to the  
Superintendent/President and the Governing Board  
Mr. George Reed, Audio Visual  
Dr. Rosaleen Ryan, Director, Institutional Research  
Ms. Jill Zande, MATE Program

OTHERS PRESENT:

Mr. David Beech  
Ms. Clarissa Aljentera  
Mr. Ray Cowles  
Mr. Joe Demko  
Ms. Marilyn Gustafson  
Ms. Eleanor Wylde Morrice  
Ms. Nicole Lamb Willis

Mr. Davis reported that there was no reportable action taken during the Closed Session.

Recognition

Mr. Davis recognized the Monterey Peninsula College Foundation donations for this month of \$96,362.02.

Mr. Davis recognized Rick Janick & Kent Seavey, MPC instructors who recently were named recipients of the Robert Stanton Award for contributions to the field of architecture, given by the American Institute of Architects, Monterey Bay Chapter. He said that Seavey and Janick received the honors for their work in identifying, documenting, and promoting architecture and its history on the Central Coast.

Trustee Davis reported that February is Black History Month. He noted that Ms. Barbara Lee, Mr. Michael Gilmartin, Dr. Jim Tunney and he attended the NAACP Annual Membership Dinner last Saturday evening. The guest speaker for the evening was Dr. Grace Carroll, a 1967 Seaside High School graduate, as well as a Stanford graduate, and an accomplished author. Her topic: What it is like to be a black person in a white society. Mr. Davis then asked Mr. Carsbia Anderson to speak about other activities which will be held in honor of Black History Month. Mr. Anderson reported that he and Ms. Vera Coleman spoke to students at Fitch Middle School about their experiences. Stan Armstead, Debbie Anthony, and Larry Walker visited with students at Los Arboles Middle School, and Larry Walker also visited with Marina High School students. On Saturday, March 10<sup>th</sup>, CSUMB, UC, Santa Cruz, and MPC will co-sponsor a play at the Oldemeyer Center. The Black Student Union held an event last Wednesday evening. Administrators: Michael Gilmartin, Barbara Lee, John Gonzalez, and he attended. Approximately 50 others did, too, and enjoyed musical performances, a fashion show, poetry readings, food, etc. He thanked Natasha Drew and Kendra Cabrera for their leadership and involvement in this endeavor. A good time was shared by all.

Mr. Davis also wanted to recognize the Humanities Book Awards, which were held last week. He and the other trustees who attended the ceremony were very moved by the experience. They were impressed by the reaction of the students and were very proud of the Humanities Division staff for contributing to this important event.

#### Comments from Visitors

Dr. Caroline Carney spoke about Consent Agenda #12, granting tenure to Dr. Alan Haffa. She read some of the comments made by his students regarding his abilities and how he has impacted their lives. All were very positive. She also reported that Dr. Haffa has made a significant contribution to the community and to the division. She was very pleased to make his tenure recommendation to the administration and to the Governing Board.

Mr. David Beech, a community member, reported that he has lived in Monterey for six years and has appreciated taking classes at the college. However, a problem has arisen with Music 60, Performance Works. He has tried to resolve the problem to his satisfaction with the instructor, the division chair, and with Dr. Garrison. Now he is taking the matter to the Chancellor's office. He delivered a copy of his written concern to Ms. Victoria Phillips and requested that she make copies and pass them on to the Trustees.

Ms. Jill Zande, with the MATE Program, presented the Trustees with 2007 MATE Program calendars, which includes pictures from their year-long activities. She thanked the administration and the Trustees for their support of the MATE program.

Trustee Davis said, "We've been proud of the MATE Center for years," and thanked her for the 2007 calendars.

## Written Communications

Trustee Davis called special attention to Written Communication f) the letter of Ms. Evelyn Bindel, who is 89 years old and has taken many classes at MPC, and he applauded David Clemens' letter to the editor. He encouraged all MPC staff to stay active and informed on this issue. He also noted that the Honor Roll was printed in The Monterey County Herald and thanked Eleanor Morrice for her diligence in getting this matter on the radar screen.

- a) A letter from Don Kremer, District Governor 2006-2007, Rotary Club, thanking Jeanette Haxton, Public Information Office, for her assistance provided during their mid-year President's conference held on January 13, 2007, at the MPC facility.
- b) The Monterey County Herald, Thursday, January 18, 2007, MPC names new vice president of academic affairs.
- c) A letter from Lewis A. Leader, Carmel Valley Rotary Club, dated January 22, 2007, to Jim Tunney, Doug Garrison, and Joe Bissell, thanking them for their presentation on Monterey Peninsula College. And, also thanking them for allowing Rotary to hold its District program at MPC on Saturday, January 13<sup>th</sup>.
- d) The Monterey County Herald, Monday, January 22, 2007, John Devine, County Clipboard, West Coast Connection.
- e) Salinas Californian, AGMONDAY, Profile, Horticulture is Haas' calling, January 22, 2007, by Joli Spencer.
- f) A letter from Ms. Evelyn Bindel, dated January 23, 2007, thanking MPC for the many classes she has taken at MPC, and now for the GENTRAIN program.
- g) The Monterey County Herald, Tuesday, January 23, 2007, Your Town, Monterey, MPC DISTRICTS TO BE DISCUSSED.
- h) The Monterey County Herald, Thursday, January 25, 2007, GENTRAIN at Monterey Peninsula College, Interdisciplinary Course in Western Civilization.
- i) The Monterey County Herald, Thursday, January 25, 2007, "I'm MPC Campaign...I really love to act. That is my passion..."
- j) The Monterey County Herald, Thursday, January 25, 2007, MPC trustees only serving own interests.
- k) The Monterey County Herald, Thursday, January 25, 2007, MPC won't split into districts...**TRUSTEES VOTE UNANIMOUSLY TO MAINTAIN AT-LARGE ELECTIONS.**
- l) The Monterey County Herald, Friday, January 26, 2007, Opinion Letters, MISPLACED CRITICISM, David Clemens, Monterey.
- m) A note from Kathryn Kress, Director of Older Adult Program:
  - 1. A note from Noelle Steinbroner to Kathy Kress, Director of Older Adult Program, dated January 28, 2007, regarding instructor John Provost's classes.

2. A letter from Evelyn Westlye regarding an Older Adult Program instructor, Maryann Schaupp-Rousseau, who teaches at the Carmel Foundation.
- n) The Monterey County Herald, Wednesday, January 31, 2007, JC Basketball Update, Men & Women.
  - o) A letter to Dr. Garrison, dated February 1, 2007, regarding how much Mrs. Emily Campbell appreciates Kathryn Kress and the Older Adults Program at Monterey Peninsula College.
  - p) The Monterey County Herald, Saturday, February 3, 2007, JC Men's Basketball, MPC 58, Gavilan 41 and MPC 63, Mission 44.
  - q) The Monterey County Herald, Saturday, February 3, 2007, Community college study draws hostility of official...Says schools care too much about funding, by Eric Stern, Sacramento Bee.
  - r) The Monterey County Herald, Sunday, February 4, 2007, Monterey Peninsula College Honor Roll Fall 2006.
  - s) The Monterey County Herald, Monday, February 5, 2007, Letter to the Editor, Community college savings, by Rich Montori.
  - t) The Monterey County Herald, Wednesday, February 7, 2007, JC Baseball, Cabrillo 5, MPC 4 and Football players sign.
  - u) The Monterey County Herald, Wednesday, February 7, 2007, Lower fees seen as contributing to rise in MPC enrollment.
  - v) The Monterey County Herald, Thursday, February 8, 2007, Hartnell women roll past MPC and JC MEN'S BASKETBALL West Valley 93, MPC 80.
  - w) GO! The Monterey County Herald, Thursday, February 8, 2007, Grimm tale, 'HANSEL AND GRETEL' TAKE ON THE EVIL WITCH AT MPC'S STORYBOOK THEATRE.
  - x) The Monterey County Herald, Thursday, February 8, 2007, Gentrain Society of Monterey Peninsula College, PRESENTS A SHORT COURSE, The Maya Worlds through 3,000 Years.
  - y) The Monterey County Herald, Saturday, February 10, 2007, JC MEN'S BASKETBALL, MPC 77, DE ANZA 69.
  - z) The Monterey County Herald, Sunday, February 11, 2007, MONTEREY, MPC speaker looks at influence of women's politics on art.
  - aa) The Monterey County Herald, Monday, February 12, 2007, a letter to the Editor, An extraordinary woman, Illia Thompson, Carmel Valley.
  - bb) The Monterey County Herald, Wednesday, February 14, 2007, JC Basketball Update.
  - cc) GO!, The Monterey County Herald, Thursday, February 15, 2007, The Monterey Jazz Festival: Fifty Legendary Years, Gentrain Society Lecture, Wednesday, February 21, 2007, MPC LF 102 – 1:30 to 2:30 p.m.
  - dd) The Monterey County Herald, Friday, February 16, 2007, JC Softball, West Valley 6 MPC 4.

- ee) The Monterey County Herald, Saturday, February 17, 2007, Women's Multicultural Conference includes festival of women's films and Former NFL referee Jim Tunney to speak at honors ceremony.
- ff) The Monterey County Herald, Saturday, February 17, 2007, Lobos Flip Panthers, MPC Drains 13 Treys to Avenge Loss to Hartnell, by John Devine.
- gg) The Monterey County Herald, Sunday, February 18, 2007, JC Basketball, MPC 3, Taft 2; MPC 10, Taft 2, and MPC 8, Taft 3.
- hh) The Monterey County Herald, Sunday, February 18, 2007, MPC Lobo Hall of Fame Banquet, March 16, 2007, 6 p.m., Embassy Suites Hotel.
- ii) The Monterey County Herald, Tuesday, February 20, 2007, Lobos net home playoff game and Former MPC players make splash in NYC by John Devine.

### Reports and Presentations

#### Institutional Report: Allston James Sabbatical Leave Report

Mr. Allston James, a 26 year instructor at MPC, thanked the Trustees for granting him a sabbatical leave during the Fall Semester 2006, as he feels it will pay dividends to the college in the future. His sabbatical focus and study was on William Shakespeare, which continues to stand as the greatest body of literature in the English language 400 years after the work was written. Shakespeare's work, Allston reported, is about persuasion and all the modes of argumentation. He attended several Shakespeare festivals and classes. He attended a teaching workshop in Oregon on "As You Like It" and "The Comedy of Errors." Mr. James noted that the data on Shakespeare is endless and if you started to read it now, you could not finish by the end of your lifetime. He presented each of the Trustees with a copy of his sabbatical leave report. He said his spring semester class on Shakespeare has 21 students, ranging from age 17 to octogenarian, and he is loving it.

#### Superintendent's Report:

1. Dr. Garrison reported that he attended a Monterey County Business Council meeting with guest speaker State Senator Jeff Denham on January 26<sup>th</sup>.
2. On January 29<sup>th</sup>, he participated in an orientation for new members of the Monterey Peninsula College Foundation.
3. On January 31<sup>st</sup>, he attended MPC Foundation Board of Directors meeting.
4. On February 1<sup>st</sup>, he was the guest speaker at the Monterey Rotary Club.
5. Also on February 1<sup>st</sup>, he attended the MPC Academic Senate meeting.
6. Dr. Garrison reported that on that same day he attended the Seaside City Council meeting with Carsbia Anderson and John Gonzalez to discuss MPC's plans in Seaside.
7. Dr. Garrison reported that on February 6<sup>th</sup>, he attended the Paisano Club event with Charlie Houseman, Michael Gilmartin, and John Gonzalez.

8. On February 7<sup>th</sup>, Dr. Garrison reported that he attended the Gentrain Board of Directors meeting.
9. Also on February 7<sup>th</sup>, he attended the FORA meeting.
10. On February 13<sup>th</sup>, Dr. Garrison attended the MPC Foundation Executive Committee meeting.
11. On February 14<sup>th</sup>, Dr. Garrison attended a meeting with Michael Hendrickson of Monterey Bay Geriatric Resource Center.
12. On February 15<sup>th</sup>, Dr. Garrison attended the MPC Academic Senate meeting.
13. On February 20<sup>th</sup>, Dr. Garrison participated in negotiations training in interest-based bargaining presented by the Center for Collaborative Solutions.
14. Dr. Garrison reported that he intends to invite Dr. Marilyn Shepherd, the new Superintendent of MPUSD, to an upcoming Governing Board meeting.
15. Dr. Garrison reported that this morning he interviewed three candidates for the \$20,000.00 Karl S. Pister Award and that MPC is forwarding the applications on to UCSC. He enjoyed the interviews and all were very worthy candidates.
16. Dr. Garrison reported that internally we want to bring some consistency to the names of two entities: MPC Public Safety Training Center at Seaside, and the MPC Education Center at Marina.
17. Dr. Garrison reported that later in the agenda, the trustees will receive a report on the Accountability Reporting for Community Colleges (ARCC). This report has been a topic of some discussion throughout the state, and the methodology can be questioned. The report shows that 52% of students that come to us and engage in a transfer program or transfer ready behaviors, and/or receive a certificate, do so. If we apply that same definition, 56% of students achieve their goal. When those same achievement definitions are applied to CSU students, to University of California institutions, the figure increases to 80%. Those results underscore a solid success rate.

#### Vice President's Reports:

John Gonzalez - Dr. Gonzalez reported that he met with Dr. Rosaleen Ryan and Karen Engelsen to discuss ways to increase transfer rates, particularly for disadvantaged students. He also wanted to discuss partnership opportunities. They would like to work cooperatively with Student Affairs and review current policies and practices and eliminate unintended barriers. They would like to review the MPC Schedule of Classes to make improvements. They want to increase the number of pages that are translated into Spanish. They also want to review the results of the Student Schedule Survey and take what the students said and implement their suggestions, if possible. They would like to spread the courses over the course of the day and, hopefully, this will help the parking problems we've been experiencing. We are also conducting a community survey. We hope to expand existing programs, bring in new programs, as well as promote our certificate programs. We are hosting local high school students to tour our campus on April 3<sup>rd</sup>. We will have panel discussions and workshops. We would like to set up ambassador teams to send out to our local high schools promoting

MPC and sharing information about our course offerings and services that we provide to our students.

At this point in the meeting, Ms. Marilyn Gustafson, Director of the MPC Foundation, presented her report as she had an off-campus appointment at 4:00 p.m., and had to leave the meeting early.

MPC Foundation - Ms. Gustafson reported that in 2006, the Foundation raised over \$800,000.00 for the college. They held twenty (20) different events over the course of the year. Currently they are working on "Connections," which will be distributed soon. They are in the midst of hiring a new position, and are culling through applications. They are gearing up for the Lobo Hall of Fame dinner, which is slated for Friday, March 16<sup>th</sup>, and she invited everyone to get their RSVPs in ASAP as it is a very fun event, and is well planned and organized.

Joe Bissell - Mr. Bissell reported that he is meeting with a housing company, who is doing the Cypress Knolls project. We would like them to partner with us to explore opportunities.

Mr. Bissell reported that a cell phone company has contacted us about renting the stadium lights to attach their cell towers to and pay us \$1,600 per month rent for using them. He asked if the Trustees had any objections to our allowing them to do this. No objections were voiced.

Carsbia Anderson - Mr. Anderson reported that as of February 26<sup>th</sup>, we are up 3.37% in continuing students enrollment and 3.75% in daytime student enrollment compared to this date last year. Our Latino enrollment appears to be up 9.32% compared to this date last year. MPC will be hosting a Counselor breakfast on March 9<sup>th</sup>. Sixty (60) students from Fitch Middle School visited the campus recently. In addition, we will be visited by Seaside High School and Pacific Grove High School. These groups were hosted by the EOPS program. He thanked Jeanette Haxton for her involvement in arranging these visits. A very successful Club Day occurred on February 21<sup>st</sup>. Another one will be held on March 21<sup>st</sup>. The Men's Basketball Team beat Los Medanos during a tournament; however, they lost a close game to highly-ranked Fresno City College thereafter. The Women's Basketball Team has been playing hard. They are a young team this year and are reaching out into the community talking to and encouraging young female athletes. Mr. Anderson said the kick-off campaign for United Way begins March 7<sup>th</sup> and encouraged everyone to participate. He also noted that HR 990 passed the House and said that was very good news for our students. Fees for community college students dropped from \$26 to \$20 per unit, which meant fewer financial aid dollars for our students. This bill helps our students.

Academic Senate - Dr. Fred Hochstaedter said the Academic Senate is working on the Education Center, Flex Day for next fall, Board Policies, Hiring

Committee, Program Discontinuance, and the Academic Freedom Policy. In conclusion, he thanked the Board for supporting Flex Days!

MPCEA - Mr. George Reed said he had no report from MPCEA, but wanted to say that he enjoyed working at MPC very much.

MPCTA - Dr. John Gonzalez said that Dr. Gail Fail asked him to give her report for her. MPCCD and MPCTA have agreed to release a joint communication. They have set ground rules. They went through a training on “Interest-Based Bargaining.” They have mutual respect for each other. They will gather data, look at complex issues, find common ground, and come to a resolution together. It will not be adversarial with winners and losers. They will search for a win – win situation.

ASMPC - Ms. Eleanor Morrice said she was excited to report that they finally have a full Council and that they can move forward with Associated Student business. She reported that they held their first Club Day this semester, and have plans for the next one to be held on Wednesday, March 21<sup>st</sup>. The Black Student Union held an event, as has the Dice and Cards Club. She noted the recent cuts to MST bus service will negatively impact students. The students sent a letter to the Editor of the Monterey County Herald regarding these cuts, which was signed by 30 students. The students are looking forward to the Women’s Resource Center International Conference, which will feature films by and about women, to be held in the Music Hall on March 3<sup>rd</sup>. Ms. Morrice reported that the Vagina Monologues are back on March 9<sup>th</sup> and 10<sup>th</sup>, to benefit the Monterey Rape Crisis Center, which raised \$800 last year. She also noted that the MPC Honor Roll was printed in The Monterey County Herald. So often, academic success is not a high priority for American students. She reported that she congratulated an international student on having her name listed under highest honors. The student asked her to bring her a copy of the listing so she could send it to her parents as it would mean a plane ticket home from her parents. She thanked those responsible for getting the Honor Roll listed in The Herald. She reported that the Fine Arts Print Club had a print show at the Pacific Grove Art Center, which was attended by approximately 150 people, and it was very successful. She closed her presentation by saying that Josh Sears, Vice President of ASMPC, has become very involved in statewide activities and will be attending a nationwide convention in Washington, D.C.

Dr. Garrison asked Ms. Morrice for more information on the MST cuts. She said she would provide it for him.

College Council - Ms. Bernie Abbott, Co-Chair of College Council, reported that College Council is currently working on updating their bylaws. Trustee Davis thanked Ms. Abbott for taking over as Co-Chair for this important position.

Board Reports - Dr. Loren Steck reported that Elm Street House should be opening soon and that they are still seeking donations. He informed people that they may look at the Target Registry for gift ideas and select something for Elm Street House. All donations will be gratefully accepted and very much appreciated.

Dr. Steck also reported that he attended the Professor Bettina Aptheker lecture on Intimate Politics, held on February 22<sup>nd</sup>, at 7 p.m. in the Karas Room, and hosted by Women's Studies. It was very enjoyable and attendance was very good considering it was pouring rain that evening.

### Bond Update

Mr. Bissell reported that the district received two approvals for Tire Grants. One for the stadium, and one for the Child Development Center. We will make the deadline for the stadium, but the \$25,000 grant for the Child Development Center will go unclaimed because we won't be able to make the deadline.

Mr. Joe Demko reported on the following projects:

- The bleachers and parking lot are completed for the community stadium. Fencing work continues. The asphalt base for the track has been installed. After the asphalt has cured for two weeks, the track surface will be applied. Finish concrete work continues.
- On the P.E. Fitness Building, the electrical power to the building is complete. The upper floor is being painted. Cabinetry will be delivered soon.
- On the Child Development Center, the buildings have been framed. Interior walls are being installed. The exterior siding work has begun. Window and door frames are being installed. The roof will go on next. Exterior siding will go on next.
- The architect continues to design both buildings of the Public Safety Training Center, and it is anticipated working drawings will be submitted to DSA this summer.
- Demolition of the six MPC Education Center temporary modulars continues.
- Granite Construction continues to work on Phase 1 of the campus infrastructure.
- The new Lecture Forum bridge has been designed and has been submitted to DSA. Bids will be received and construction will begin in the summer of 2007 and completed in June of 2008.
- The Old Library/New Administration Building drawings were submitted to DSA. It is anticipated that bids will be received and construction will start in the summer of 2007 and construction completed the summer of 2008.

Mr. Demko reported that Dale Cleavenger met with the MPC group for about three hours and gave them some very good advice on this project.

- Mr. Demko reported that the Student Services Building Committee continues to meet with the architect. The optimum location of the building is being discussed. The committee is reviewing the potential of having photovoltaic systems on the roof and having the building designed as efficiently as possible.
- The structural engineers have completed the construction documents for seismic upgrades for four buildings (Gym, Social Sciences, Business and Humanities). Documents have been submitted to DSA. The work will be done when the impacts to the building operation will be minimal.
- The drawings for the Social Sciences and

Lecture Forum restrooms have been reviewed by DSA and are in backchecks. It is anticipated the project will be bid in the spring. · Meetings have been held for the Lecture Forum to determine the design for seating, acoustics, and other design criteria. Costing of the options is being done. · In conclusion, we are working on a parking plan and traffic flow plan at the moment.

At this time, Trustee Davis asked for an eight minute break.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. Dr. Tunney noted Consent item #12, and recognized Ms. Margaret Koenig's wonderful service to Monterey Peninsula College. The Trustees also acknowledged all the instructors who were being granted tenure: Ms. Paola Gilbert, Ms. Lisa Gonzales, and Dr. Alan Haffa. And, the teachers who were being offered one- and two-year contracts: Mr. William Easton, Ms. Heather Faust, Ms. Jeannie Kim, Mr. James Lawrence, Mr. Kevin Bransfield, Dr. Susan Joplin, and Dr. Kevin Raskoff. They are a great addition to the culture of the college. Trustee Davis also recognized the classified retirees who have contributed to the college and wished them well in the future: Mr. Dennis Burney, Custodian, and Mr. Don Adamson, Shipping and Receiving Specialist.

#### Consent Calendar

##### A. Routine Matters:

MSC Page, Steck

06-55

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board minutes for the Regular meeting held on Tuesday, January 23, 2007, are approved.
2. Governing Board accepts \$96,537.02 and other gifts donated to the college with appropriate thanks to the donors.
3. January 31<sup>st</sup> Regular Payroll in the amount of \$1,643,599.60 and the February 9<sup>th</sup> Supplemental Payroll in the amount of \$25,179.05, be approved.
4. Commercial Warrants #12508042 through #12508080, #12508505 through #12508528, #12509419 through #12509460, #12510215 through #12510260, #12510732 through #12510748, #12511405 through #12511452, #12512155 through #12512165, & #12514034 through #12514151 in the amount of \$2,735,039.22 be approved.
5. Purchase Orders #700866 through #701014, in the amount of \$1,183,869.31 be approved.

6. The following budget adjustments in the unrestricted general fund be ratified.

Net increase in the 2000 Object expense category	\$ 7,573
Net increase in the 3000 Object expense category	\$ 406
Net decrease in the 4000 Object expense category	\$ 1,215
Net decrease in the 5000 Object expense category	\$10,638
Net increase in the 6000 Object expense category	\$ 3,874.

7. The following budget adjustments in the restricted general fund be ratified.

Net decrease in the 4000 Object expense category	\$2,323
Net increase in the 5000 Object expense category	\$1,128
Net increase in the 6000 Object expense category	\$1,195.

8. The following budget increases in the Restricted General Fund be approved.

Increase of \$283,557 in the revenue and matching expenses, to reflect funds received for FY 2006-2007.

9. The following budget increases in the Parking Fund be approved.

Increase of \$41,813 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006.

B. Academic Personnel

10. Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2007-2008 and 2008-2009 academic years:

- Mr. William Easton
- Ms. Heather Faust
- Ms. Jeannie Kim
- Mr. James Lawrence.

11. Monterey Peninsula College enter into a contract with the following contract (probationary) employee for the 2007-2008 academic year:

- Mr. Kevin Bransfield
- Dr. Susan Joplin
- Dr. Kevin Raskoff.

12. Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2007-2008 academic year:

- Ms. Paola Gilbert
- Ms. Lisa Gonzales
- Dr. Alan Haffa.

13. The Governing Board approve the following items:

- a) Authorize the full-time, tenure track EOPS Counselor replacement.
- b) Authorize the full-time, tenure track Family and Consumer Science (Interior Design Emphasis) Instructor replacement.
- c) Authorize the full-time, tenure track Physics/Astronomy Instructor replacement.
- d) Resignation of Margaret Koenig, English Instructor, effective June 3, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
- e) Grant Equivalency to Minimum Qualifications to Ayaz Pirani to teach English, effective Spring 2007.
- f) Grant Equivalency Based on Eminence to Michele Moldenhauer to teach PFIT 96.9 Special Topics: Body Sculpting and PFIT 20 Circuit Training, effective Spring 2007.
- g) Grant Equivalency Based on Eminence to Mary Budris to teach SPAN 225A Basic Conversational Spanish I, effective Spring 2007.
- h) Grant Equivalency Based on Eminence to Andrea Ibessaine to teach ENGL 300 Individualized English and Study Skills, effective Spring 2007.
- i) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2006, Early Spring and Spring 2007.

C. Classified Personnel

14. The Governing Board approve the classified personnel actions listed to include:

- a) Employment of Dom Lupisan, Matriculation Assistant Coordinator (Service Category 4), Counseling, 40 hours per week, 12 months per year, effective February 28, 2007.
- b) Employment of Cecil Brazil, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 28, 2007.

- c) Employment of Stephen Thompson, Library Specialist (Service Category 4) Library & Technology Center, 19 hours per week, 9 months & 6 days per year, effective February 28, 2007.
  - d) Employment of Teera Safi, Instructional Assistant II (Service Category 3), ESSC, 18 hours per week, 7 months & 14 days per year, effective April 2, 2007.
  - e) Resignation of Jaya Wilkin, Instructional Assistant II (Service Category 3), ESSC, 18 hours per week, 7 months & 14 days per year, effective at the close of the day, March 31, 2007.
  - f) Resignation for purpose of retirement of Dennis Burney, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective at the close of the day, February 23, 2007. His retirement will begin February 24, 2007.
  - g) Resignation for purpose of retirement of Don Adamson, Shipping and Receiving Specialist (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective at the close of the day, April 30, 2007. His retirement will begin May 1, 2007.
15. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

Mr. Ray Cowles, Vavrinek, Trine, Day & Co., stated that the audit laws have changed significantly since Enron. In fact, twelve new standards have been added to the audit regulations. Mr. Cowles stated that MPC's audit is for 18 months rather than 12 months. This audit also certifies that the district was in compliance with Board policies and procedures for the time specified. He reviewed the 2005-2006 Executive Summary Annual Audit Report and reported that the district has an overall good audit report. MPC has good checks and balances and we have good people in control. MPC also has good training programs for new people coming in. Mr. Cowles thanked Mr. Joe Bissell and Ms. Rosemary Barrios and staff for their cooperation regarding this report.

MSC Steck, Page

06-56

BE IT RESOLVED, That the audit report for the fiscal year ended June 30, 2006, prepared by Vavrinek, Trine, Day & Co. be accepted as presented.

Mr. Bissell reported that the Quarterly Financial Report was sent electronically to the Chancellor's Office.

MSC Page, Steck

06-57

BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending December 31, 2006 as presented on form CCFS 311Q, be accepted and made part of the minutes of the meeting.

Mr. Bissell reported that everything is going smoothly. However, a few days ago we received the legislative analyst's report, which included a few disturbing items. The Governor is projecting a \$7 million deficit for 2007-2008 as 2006-2007 revenues are down. The Legislative Analyst Office has recommended mid-year cuts. How this will affect community colleges, is not clear at this time.

MSC Tunney, Page 06-58

BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending January 31, 2007, be accepted.

COUNTY OF MONTEREY INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2006 INFORMATION

This report will stand as submitted.

MSC Steck, Tunney 06-59

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #3 (PAA), with Ratcliff Architects, for architectural and engineering services not-to-exceed \$87,000 in conjunction with the placement of modular buildings at the MPC Education Center at Marina.

MSC Tunney, Page 06-60

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #05 (PAA), with HGHB Architects for architectural services not-to-exceed \$415,900, in conjunction with the refurbishment of Buildings' #4464 and #4465 of the Public Safety Training Center on Colonel Durham Road.

MSC Steck, Page 06-61

BE IT RESOLVED, That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2007 Report.

Dr. Garrison reported that the Accountability Reporting for the Community Colleges 2007 comes out of the Partnership for Excellence. AB1417 required the Board of Governors to recommend to the Legislature and Governor a framework for the annual evaluation of community college performance in meeting statewide educational outcome priorities. The implementation of AB1417 is known as the Accountability Reporting for the Community Colleges, which specifies four areas for performance measurement: (1) student progress and achievement in terms of degrees/certificates earned and transfers to

four-year institutions, (2) student progress and achievement in vocational and workforce development courses and programs, (3) pre-collegiate skills improvement, and (4) participation rates in the California Community Colleges. The performance data are reported at two levels – the individual college level and across the community college system.

Dr. Garrison reported that one of the requirements of the AB 1417 legislation is that each district presents the report to its board of trustees for review and adoption. He reported that Mr. Michael Gilmartin and Dr. Rosaleen Ryan will present the report to the trustees.

Mr. Gilmartin and Dr. Ryan reported that the college level indicators related to student progress and achievement are: (1) degree/certificate/transfer rate, (2) 30 units earned rate, (3) persistence rate, and annual successful completion rate for vocational courses. The college level indicators related to pre-collegiate skills are: (4) annual successful course completion rate for basic skills courses, (5) basic skills improvement rate, and (6) ESL improvement rate. There is a statewide indicator, but no college level indicators related to participation rates. Performance data are also reported in reference to the college peer groups. For each of the six college level performance indicators, the Chancellor's Office clustered colleges that are similar on certain factors into one of six peer groups. The peer groups were created to avoid a simple statewide ranking of colleges on a particular performance indicator.

Mr. Gilmartin and Dr. Ryan continued by saying that MPC has demonstrated good levels of performance on the indicators. MPC performed well on the student progress and achievement rate, compared to its peer colleges and statewide. MPC's performance fluctuated slightly over time dipping slightly in the second year, then rising again. Similarly, MPC's performance fluctuated slightly on the annual successful course completion rate for vocational courses. On this indicator, MPC performed well among its peer colleges and statewide. In contrast, MPC has shown steady performance on the percent of students who earned at least 30 units. On this indicator, MPC is just above the average for its peer group; but it is slightly below the statewide average. MPC students are older than the statewide average and typically carry smaller unit loads, which tends to extend their timeline for completion. With regard to basic skills, MPC has demonstrated improvement over time on the basic skills improvement rate. In addition, MPC performed above its peers and above the statewide average on both the basic skills improvement rate and the annual successful course completion rate for credit basic skills courses.

Dr. Ryan and Mr. Gilmartin continued by saying there is one performance indicator that requires some discussion. The fall-to-fall persistence rate dropped sharply for the cohort of students that began in fall 2004. Although MPC is above the average among its peer colleges, the drop in persistence warrants investigation. There are two possible explanations for this decline. First, the enrollment increased from \$18 per unit to \$26 per unit in fall 2005. This may have discouraged students from returning to school that semester. A second possible explanation for the decrease in the persistence rate is that MPC was unable to continue one of its high enrollment police academy programs in fall

2005 due to a closure of the training facility. The future Public Safety Officer Training Facility and the reduced enrollment fees in spring 2007 should help MPC boost and retain students.

The trustees thanked Dr. Ryan and Mr. Gilmartin for their report.

MSC Page, Steck

06-62

BE IT RESOLVED, That the Board ratify the exchange agreement between the District and the Redevelopment Agency of the City of Marina and the City of Marina.

MSC Steck, Page

06-63

BE IT RESOLVED, That the Governing Board of Trustees approve the Monterey Peninsula College Midterm Report for submission to the Accreditation Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

#### REPORT ON THE INTEREST-BASED BARGAINING PROCESS

#### INFORMATION

Ms. Barbara Lee, Associate Dean of Human Resources, reported that Tuesday, February 20, approximately 20 people attended an Interest-Based Bargaining workshop. She reported that it originated from the Harvard based 1981 book, Getting to Yes. It is the bible of Interest-Based Bargaining. Traditional bargaining is adversarial and is a win-lose situation. Interest-based bargaining is a win-win situation. You work together for a mutual interest and are all problem solvers. You promote trust, work toward creative and productive solutions. You attack the problem, not the people. You make an agreement based on criteria. You come up with many solutions and then pick the best one. Standards replace power. You don't take minutes. You only sign-off on agreements. This process uses techniques such as brainstorming, and no idea is worthless. You don't judge. You look for the best fit. After the bargaining group supports the agreement, ratification is sought by the unit, and then it goes to the Board for their vote.

Ms. Lee said this workshop was on how to build relationships and it summarized the process. She concluded that this process works and she was enthusiastic about beginning our negotiations process.

#### ACTIONS TO FACILITATE CANDIDACY FOR GOVERNING BOARD OF MONTEREY PENINSULA COLLEGE

#### INFORMATION

Dr. Garrison distributed two handouts to the Trustees. He informed the Trustees that the cost of a candidate's statement for MPC during the last election was \$1,839 for an electronic statement and \$1,889.00 for a non-electronic statement. At this time, we don't have an answer to the question, "If you get enough signatures, does this relieve you of paying for a candidate's statement?" He also informed the Board that Santa Monica and

San Diego pay for all of the candidates' statements and Ohlone College pays all of the cost except for \$200, which the candidate pays for, and it is not considered a "gift of public funds."

Dr. Garrison reported that he plans to conduct two orientations for interested Governing Board candidates. He will vary the times so that interested people may attend. He will include the following topics: 1. The Role of a Trustee. 2. Eligibility and Qualifications. 3. Filing. 4. Realistic Assessment. 5. Information about the California Community College System. 6. Information about Monterey Peninsula Community College District. 7. A list of resources for other information. 8. A question and answer period.

#### ENERGY CONSERVATION PROJECTS

INFORMATION

Because this item was information only, Mr. Joe Bissell could not request action be taken on this item. He will bring it forward at the next meeting.

#### CALENDAR OF EVENTS

INFORMATION

The trustees reviewed the Calendar of Events.

#### Advance Planning

The next regular meeting will be held:

Tuesday, March 20, 2007, 1:30 p.m. – 3: 00 p.m. - Closed Session, Stutzman  
Seminar Room, Library & Technology Center  
3:00 p.m. - Open Session  
Karas Room, Library and Technology Center

Agenda item/s:

- Actions to facilitate candidacy for Governing Board of Monterey Peninsula College.
- Energy Conservation Projects.

#### Adjournment

Mr. Davis adjourned the meeting at 6:12 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Secretary to the Board