

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940

Tuesday
May 22, 2007

1:30 p.m. - Open Session – Stutzman Seminar Room, Library and Technology Center
1:35 p.m. - Closed Session – Stutzman Seminar Room, Library and Technology Center
3:00 p.m. - Public Session – Karas Room, Library and Technology Center
980 Fremont Street
Monterey, California 93940

MINUTES

Mr. Lynn Davis, Chair of the Board, called the Governing Board meeting to order at 1:30 p.m. Ms. Phillips called roll and Mr. Davis declared a quorum present. Mr. Davis read the Closed Session statement and reported that the following items would be covered: a. Public Employee Performance Evaluation. Superintendent/President. b. Conference with Labor Negotiators: Monterey Peninsula Community College District: Joe Bissell, John Gonzalez, and Barbara Lee. Monterey Peninsula College Teachers Association. c. Conference with Labor Negotiators: Monterey Peninsula Community College District: Joe Bissell and Barbara Lee. Monterey Peninsula College Employees Association #245. d. Conference with Legal Counsel Regarding Potential Litigation. There is one (1) potential lawsuit. e. Public employee discipline/dismissal/release.

At 1:35 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 2:55 p.m. At 3:04 p.m., the Open Session was called to order by Chair Lynn Davis. Ms. Phillips called roll.

MEMBERS PRESENT: Mr. R. Lynn Davis, J.D., Chair
Dr. Loren Steck, Vice Chair
Mr. Charles H. Page, J.D.
Dr. Jim Tunney
Dr. Robert Infelise
Ms. Renee Infelise, Student Trustee

MEMBERS ABSENT: None

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President
Mr. Carsbia Anderson, Vice President for Student Services
Mr. Joe Bissell, Vice President for Administrative Services

Dr. Sharon Colton, Associate Dean of Instructional
Technology & Development
Mr. Michael Gilmartin, Dean of Instruction, Occupational
& Economic Development
Dr. John Gonzalez, Vice President for Academic Affairs
Ms. Barbara Lee, Associate Dean for Human Resources
Mr. Laurence Walker, Associate Dean for Student Services
Ms. Bernie Abbott, Librarian
Mr. Homer Bosserman, Division Chair, Physical Sciences
Dr. Gail Fail, Life Sciences Instructor
Ms. Kelly A. Fletes, Extended Opportunity Programs &
Services
Ms. Kathleen Clark, Human Resources
Dr. Alfred Hochstaedter, Earth Sciences Instructor
Mr. Cass Jackson, Physical Education Instructor
Dr. Ed Migliore, Mathematics Instructor
Mr. Richard Montori, Public Information Office
Mr. Steve Morgan, Director, Facilities, Planning, and
Management
Ms. Vicki Nakamura, Assistant to the President
Ms. Victoria Phillips, Executive Assistant to the
Superintendent/President and the Governing Board
Dr. Rosaleen Ryan, Director, Institutional Research
Ms. Stephanie Tetter, Librarian
Mr. Bruce Wilder, Instructional Technology

OTHERS PRESENT:

Ms. Lashandra Batiste
Mr. David Beech
Ms. L. Beech
Mr. Richard Cathey
Mr. Joe Demko
Ms. Marilyn Gustafson
Ms. Sarah Hunter
Ms. Eleanor Wylde Morrice
Mr. Jason Walters

Mr. Davis reported the Governing Board voted unanimously to suspend employee 7831 for four days. Mr. Davis also acknowledged Mr. & Mrs. David Beech in the audience. He said that Mr. Beech was here to address the Board and would speak under the public comments section of the agenda.

At this time of the meeting, Dr. Robert Infelise said he would like to read a statement to the Board. He said, "I plan to resign from this Board. My motivations are many, but first and foremost, it is because the Board and others citizens in the community and I all share the desire to provide opportunities to elect people to this Board who represent diverse communities of interest. My resignation will provide an open seat at the next election in

November. Hopefully, this will produce electable representative candidates for this seat. I've been concerned about this issue for some time, but I'm not alone. This Board has demonstrated by word and votes support for issues that are in the best interest for a variety of communities. I hope that my resignation will produce and elect a candidate who will work for the best interests of the entire MPC community. It has been a privilege to serve on this Board and I say 'thank you' to everyone here at MPC for making my time a pleasant one and I will depend on legal advice as to when I will submit an official resignation so that it will be in time to make the November 2007 election. That will mean that there will be four seats open on the Governing Board."

Mr. Lynn Davis said that Dr. Infelise came to this decision and told us today and he has asked the Board to make no public comments, but I have to say that Dr. Infelise has served on the Gavilan and the MPC Governing Board for nearly 24 years and that we will, of course, honor Dr. Infelise in the future for his years of service to the College. Dr. Infelise has mentored this Board for a long time and deserves our appreciation and admiration.

Recognition

Mr. Davis asked for a moment of silence for Mr. Robert Hinwood (1926-2007), a former English instructor and Professor Emeritus (1959-1989), at Monterey Peninsula College and whose obituary was in this morning's Herald.

Dr. Garrison asked the Vice President for Student Services, Carsbia Anderson, to introduce and speak about several outstanding students. The first student introduced was an outstanding track athlete, Lashandra Batiste, who was ranked 7th and is now ranked 3rd in the Nation and 2nd in California in the 400 hurdles. She is MPC's Most Valuable Player on the Track Team, and is a Coast Conference Champion. She also has a 4.0 grade point average and is a college freshman. Ms. Batiste spoke well of not only Coach Jackson, but of all her instructors and programs here at MPC. The second student introduced by Mr. Anderson was Richard Cathey, this year's recipient of the Karl Pister \$20,000 Scholarship Award from the University of California, Santa Cruz. His major is Biology and he will be transferring in the fall. Mr. Cathey touted the fine instructors here at MPC as well, and thanked everyone for their encouragement and support.

Communications

Comments from Visitors

Mr. David Beech distributed a written statement to the Trustees and also attached a copy of the letter he received from the California Chancellor's Office in response to his complaint about being denied registration to MUSI 60.2. He said it was not the response he was looking for, but offered a ray of hope. He said he looked forward to an early and constructive resolution of the issue, in the interest of many students who could benefit from enrolling in the class. He also hopes that an orchestra course will be offered in spring of 2008.

Mr. Davis said that the Board could not reply to Mr. Beech at this time, but asked Dr. Garrison to continue the dialogue with Mr. Beech and with the Vice President of Academic Affairs.

Written Communications

- a) A letter to Lyndon Schutzler, Paul Tuff, Linda Marie Johnson, dated April 11, 2007, regarding the massage lab telling them how fortunate she felt to have the massage lab and especially Linda Marie here on campus.
- b) A letter from Elena Tsytkin, dated April 15, 2007, regarding Richard Weigle, Dr. Susan Osorio, Alexis Copeland, Kathleen Rozman, Kate Marechal, and Mimsie Redmayne, and the excellent care her son has received from the MPC Supportive Services staff.
- c) The Monterey County Herald, Sunday, April 15, 2007, ROV-ING IN THE RAIN, Underwater Vehicle Contest at MPC, by Laith Agha.
- d) The Monterey County Herald, Wednesday, April 18, 2007, JC Baseball, MPC 10, De Anza 8.
- e) The Monterey County Herald, Friday, April 20, 2007, JC baseball update, MPC Lobos (15-18).
- f) The Monterey County Herald, Friday, April 20, 2007, JC Softball, Hartnell 9, MPC 3, JC Baseball, MPC 7, Gavilan 2.
- g) A letter to Kathryn Kress, dated April 24, 2007, regarding “The Grapes of Wrath” lecture by Jo Van Dam. “She is an excellent teacher,” wrote Ms. Emily J. Campbell.
- h) The Monterey County Herald, Wednesday, April 25, 2007, MPC trying to make postseason, by Jerry Stewart.
- i) The Monterey County Herald, Wednesday, April 25, 2007, JC baseball update, MPC Lobos (8-11 Coast, 17-19 overall) Ohlone 5, MPC 2.
- j) The Monterey County Herald – GO! April 26 – May 2, 2007. The Monterey Peninsula College Theatre Company, Gentrain Society Lecture, Wednesday, May 2, 2007, Money and the Search for Meaning. Tuesday, Mother’s Day sale and fundraiser.
- k) The Monterey County Herald, Thursday, April 26, 2007, College measure makes ballot, by Steve Lawrence.
- l) Monterey County Weekly, April 26 – May 2, 2007, I Cantori di Carmel presents Alleluia!
- m) The Monterey County Weekly, Friday, April 27, 2007, JC Baseball, MPC 3, CCSF 1.
- n) Monterey Military News, April 27 – May 10, 2007, Monterey Peninsula College summer and fall schedules.
- o) The Monterey County Herald, Tuesday, May 1, 2007, Archaeologist Tom Logan will give a talk at the First Saturday Series at the Carmel Valley Library (May 5) 10 a.m. – 11:30 a.m.; May 6, 33rd annual Chef of the Year dinner and ball.
- p) The Monterey County Herald, Wednesday, May 2, 2007, JC Baseball, West Valley 7, MPC 5.

- q) The Monterey County Herald – GO! Thursday, May 3, 2007. Ongoing. The Monterey Peninsula College Theatre Company, “Guys and Dolls,” August 2-19; “I Hate Hamlet,” October 18-28. Morgan Stock Stage.
- r) The Monterey County Herald, Thursday, May 3, 2007, JC baseball update, MPC Lobos (9-14 Coast, 18-22 overall).
- s) The Monterey County Herald, Tuesday, May 8, 2007, President’s Address to the Community, Friday, May 11, 2007.
- t) The Monterey County Herald –GO! May 10 – 16, 2007, “Women and Food.” 7 p.m. Thursday, May 10; “Current Voyages” an exhibit of woodcut and mixed media prints from members of the Pacific Island Printmakers, through May 25, 2007.
- u) The Monterey County Herald – GO! May 10 – 16, 2007, “Arrrgh!, GILBERT AND SULLIVAN’s COMIC OPERETTA ‘PIRATES OF PENZANCE’ PROVIDES A WELCOME CHALLENGE TO MPC THEATRE COMPANY.”
- v) Monterey County Weekly, May 10-16, 2007, Nice Touch, MPC massage academy trainees soothe at bargain rates, by Jessica Lyons.
- w) Monterey County Weekly, May 10-16, 2007, Pirates of Penzance Opens at MPC; JULES ET JIM AT MPC; and, THIS IS NOW...AT MPC.
- x) Memo from TRIO regarding Upward Bound Class 2007, dated Thursday, May 10, 2007.
- y) The Monterey County Herald, May 12, 2007, RESTAURATEUR GETS AWARD, Sardine Factory Co-Founder Recognized, by Kevin Howe.
- z) An email from Marilynn Gustafson, Director, MPC Foundation, thanking Table Leaders and Table Hosts for the important role they played in the President’s Address to the Community on Friday, May 11, 2007.
- aa) A letter from Anthony J. Altfeld to Dr. Garrison, dated May 11, 2007, regarding the President’s Address to the Community.

Mr. Davis took the time to read out loud the letter from Mr. Altfeld to the group regarding the President’s Address to the Community.

Reports and Presentations

Institutional Report: Dr. Ed Migliore’s Sabbatical Leave Report

Dr. Migliore took the opportunity to thank the Board and the college for the opportunity to take a sabbatical leave. It has been a long time since his arrival at the College and he has worked with many good people. He works without a textbook because he can’t find one he likes and the cost of texts is very high these days. Rather than a final exam, students write a final paper. He emphasizes critical thinking in his class. He expects people to write in his classes and he checks for grammar, spelling, word usage, etc. when he reads and grades papers.

Dr. Migliore concluded his report by saying that during his sabbatical leave, not only did he prepare to teach a new class, he took several mathematics courses, and he came back from his sabbatical leave refreshed and eager to teach again.

Superintendent's Report:

1. Dr. Garrison reported that on April 25th, he attended a meeting to reinvigorate the group interested in promoting Monterey as the Language Capital of the World Center at the Monterey Plaza.
2. Dr. Garrison reported that he also attended on the 25th, the Executive Committee of the MPC Foundation meeting.
3. On April 26th, Dr. Garrison toured the Child Development Center project with Carsbia Anderson, Susan Osorio, and Victoria Phillips.
4. Also on the 26th, Dr. Garrison attended the Community Outreach Committee meeting with NAACP, LULAC, and Filipino-American and Vietnamese-American representatives, accompanied by Carsbia Anderson and John Gonzalez.
5. Dr. Garrison said he attended the Allen Griffin Awards for Excellence in Teaching, honoring Dr. Caroline Carney on the 26th.
6. Dr. Garrison reported that on April 30th, he attended the Monterey County Office of Education Annual School Board Association dinner with Dr. Loren Steck.
7. On May 2nd, Dr. Garrison attended the Gentrain Society Board of Directors meeting.
8. On May 3rd, Dr. Garrison attended the campus Cinco de Mayo celebration in the Caroline Page Garden.
9. Also on May 3rd, Dr. Garrison attended the Monterey Bay Educational consortium meeting at CSUMB.
10. On May 3rd, Dr. Garrison attended the Community Leaders reception at the Monterey Presidio.
11. On May 6th, Dr. Garrison attended the American Culinary Federation Monterey Bay Chapter 33rd Annual Monterey Peninsula Chef of the Year Award, honoring Paul Lee, MPC Culinary Arts instructor.
12. Dr. Garrison reported that he participated in the annual Root Beer Float Classified Staff Appreciation event held in the Family and Consumer Science building.
13. Dr. Garrison reported that on May 10th, he attended the MPC Job Fair 2007.
14. On May 11th, Dr. Garrison reported that the first Annual President's Address to the Community was held and the District honored Bert Cutino.
15. Also on May 11th, Dr. Garrison attended the FORA Board of Directors meeting.
16. On May 16th, Dr. Garrison attended the Scholarship Awards ceremony at the Student Center.
17. On May 17th, Dr. Garrison attended the Community Human Services reception and graduation for Genesis House at the Oldemeyer Center in Seaside. Forty-six individuals went through their program and their brief and personal testimonies were very touching.
18. Dr. Garrison reported that he and other MPC administrators met recently with the local K-12 Superintendents and their high school principals in the Karas Room to

- discuss issues of mutual interest. He said he was very pleased with the quality of the discussion and they set up seven specific objectives for the coming year.
19. Yesterday, May 21st, Dr. Garrison reported that he met with eight people from Newfoundland along with Jill Zande and Deidre Sullivan from the MATE Program to discuss the program itself and their role in encouraging people to participate in the ROV competition. The group from Newfoundland was very impressed with MPC's MATE program and what we've accomplished here.

Vice Presidents' Reports:

Joe Bissell – Vice President for Administrative Services. Mr. Bissell reported that he attended a statewide Chief Business Officers meeting and the state budget is positive. COLA is 4.53% and growth is 2.0%. There should be some one-time money added to the budget for scheduled maintenance, instructional equipment, and textbooks. He concluded his remarks by saying that the attorneys are working to finalize contract language for the Siemens contracts.

Carsbia Anderson – Vice President for Student Services. Mr. Anderson reported that he was a guest speaker of the Phi Theta Kappa Honor Society at the appreciation luncheon last Friday, May 18th, for faculty and staff. It was a lovely luncheon. Mr. Anderson saluted the EOPS and Upward Bound Class of 2007. Some will attend MPC and some will continue their education at four year colleges. Mr. Anderson reported that the TRIO Program was re-funded here for the Upward Bound Grant, which means \$340,000 for MPC each year for the next four years. This grant has been funded here for seventeen (17) years and this funding is not automatic. In fact, Mills College didn't get funded this year after 25 years of funding. The Scholarship Awards ceremony/reception was held in the Student Center on Wednesday, May 16th, and was very nice as was the President's Community luncheon held Friday, May 11th. The Asian Cultural Show was also very successful thanks to Richard Nitsche, Tuyen Nguyen, and our MPC students. Mr. Anderson reported that students may now pay for their debt/s online as of last week. They no longer have to come onto the MPC campus to clear their debts. The Child Development Center has now received a new grant of \$40,000.00 for pre-school children, 2 to 5 years of age, to stay at the Center. Mr. Anderson noted that the Child Development Center is filled for next year, and we currently have a waiting list. Mr. Anderson said he hoped to see everyone at the End-of-the-Year BBQ on Friday, May 25th. In conclusion to his report, he introduced Ms. Kelly Fletes, who is being recommended today to the Trustees, as the new EOPS Counselor.

John Gonzalez - Vice President for Academic Affairs. Dr. Gonzalez reported that on May 3rd, the first Annual Cinco de Mayo celebration was held. He noted that Mr. Carsbia Anderson secured the Honorable Mayor of Seaside, Ralph Rubio, to be the guest speaker. He thanked Mark Jenkins, Club Advisor, and the students for putting the celebration together for the campus. Dr. Gonzalez spoke about the Basic Skills Initiative to improve student success. Dr. Gonzalez also reported on

his recent trip with others to the Cabrillo/Watsonville Center. The personnel there were very gracious and helpful and the group learned a lot from them to help us in our planning of the MPC at Marina Center.

Academic Senate – Senate President, Fred Hochstaedter, reported that the Academic Senate applauds the MPC Foundation and the Superintendent/President for the recent Community Address. From all reports, it was viewed as very successful. Also, the Faculty Appreciation luncheon hosted by the honor students with the help of the talented Mr. Paul Lee was very much appreciated. Don Philley was selected to receive the “Outstanding Teacher” Award this year. The Senate’s Statement of Goals for the upcoming year have been defined and are:

- Foster academic excellence and critical thinking across the curriculum.
- Spearhead a faculty lead effort to articulate the meaning and value of Student Learning Outcomes (SLOs) at MPC.
- Spearhead a faculty lead effort to establish Basic Skills best practices on the MPC campus.
- Host invigorating and engaging Flex Days each semester.
- Review and revise Board policy that pertains to academic and professional matters.
- Assure that faculty members are fairly and equitably represented on shared governance committees.
- Ensure academic excellence and integrity at the Education Center.
- Create and sustain effective faculty leadership.
- Inspire and encourage cross-disciplinary curriculum and program development.

Dr. Hochstaedter reported that the last Academic Senate meeting was held on Thursday, at which the proposed Academic Freedom Committee presented their policy.

Chair of the Board, Lynn Davis, thanked Dr. Hochstaedter for his written report, which was included in the Board packet and, thereby gave the Trustees an opportunity to read it before the meeting.

MPCEA – No report for this month.

MPCTA - Dr. Gail Fail reported that the District and the MPCTA Negotiating Team have reached a tentative contract, which is a living document. Following the anonymous vote, the contract will be made available to those wishing to see it. She also encouraged one or more of the Trustees to attend a training session of the negotiating process which is planned so that they can get a “feel” for the process.

ASMPC – Ms. Eleanor Morrice reported that her April 24th written report was distributed to the Trustees, but was not included in the meeting minutes of the last meeting of the Trustees. She highlighted some important items she wanted included in the meeting record. Students were accepting nominations for the Teacher of the Year for the Teacher and Staff Appreciation luncheon. Due to the sudden illness of the ASMPC Advisor and to ensure impartial elections, the ASMPC Council race for President was held May 1st and 2nd. Representatives from the ASMPC were glad to attend the Safety and Emergency Procedures discussion held in the Lecture Forum 101. She noted that the Student Center Committee has revived the Student Center with large screen TVs, sofas and

coffee tables as part of their upgrade project. Last weekend a group of students attended the Alpha Gamma Sigma Leadership Conference in Ontario, California, and all the MPC scholarship candidates were honored with scholarship awards: J.P. O'Brien, Guinevere Thomason-Powers, and herself.

Ms. Eleanor Morrice distributed her May 22, 2007 written report and then reported on the following items: Classes are beginning final exams and graduation draws near. The 2007-2008 ASMPC Council is shaping up and training and mentoring has begun. The Council has been working on Institutional Goals, of which the following are the most recent: · Definition of the responsibility for enforcement of the smoking policy and clearly defined consequences for non-compliance. · More expedient response times for all administrative requests. · Two advisors for the ASMPC Council; one staff, one faculty. · An Internet Café, with more hours of access at the Student Center. · Dedicated cart for student productions and activities. · Posted hours of Student Center operation. · In the spirit of supporting more health-care services, the ASMPC Council passed a resolution in support of the one dollar increase in student fees for the spring semester. · The last month was filled with the culmination of projects and events. The Activities Council produced a play, "The Line." The Alchemy Club held a Masked Ball, and there will be a comedy night tomorrow (Wednesday, May 23rd) in the Student Center. The Teacher and Staff Appreciation Luncheon and Favorite Teacher of the Year was an example of what can be achieved when groups work together collegially: thanks to Alpha Gamma Sigma, the Student Representation Council, the Dice and Cards Club, the Science Fiction Club, the Alchemy Club, ASMPC, and special thanks go to the AGS Advisors, Linda Pridmore and Elizabeth Bishop, the Culinary Academy, and the MPC Foundation. The AGS members also served at the First Annual President's Address to the Community, which honored Bert Cutino; this was a big success and students were happy to be a part of it. Of particular interest was the announcement of the Peggy Downes-Baskin Lecture Series. Seven MPC students attended the Student Senate California Community College Convention in Manhattan Beach on April 27 – 29th. The keynote address was given by Ian Walton, the President of the Faculty Statewide Academic Senate. His speech was filled with ideas on the strength and power of faculty and students when they work collaboratively. In conclusion, Ms. Morrice reported the 2007-2008 Council is composed of the following students: President: Zack Marshall; Vice President of Finance, Lenz Elliot; Chief Justice, James Casion; Associate Justice, Sarah Ragent; SSCCCC Representative, Kim Masini; and Senators: Amy Salas, Marilyn Bomactao-Enochs, Alfredo Ortega, Noel Emery; and Interim Student Trustee, Eleanor Morrice.

At this time, a short break was taken.

College Council – Ms. Bernie Abbot, College Council Co-Chair, asked that her report be postponed until her presentation later in the meeting.

MPC Foundation – Director Marilynn Gustafson thanked everyone for the very successful “President’s Address to the Community,” which was held on May 11th. Dr. Garrison did an outstanding job of sharing information and creating excitement for MPC. His presentation was moving and significant in its relevance. Rich Montori created an expert presentation in recognition of Bert Cutino. The film clip was moving, funny, and informative. We are grateful for his assistance. The feedback was very positive. Ms. Gustafson distributed a written report from the MPC Foundation in which she stated that \$25,000 was given for Academic Excellence Grants. Twenty-six faculty members were recipients of these cash awards. On May 16th, at 3:00 p.m., the Scholarship Awards ceremony was held in the Student Center. These scholarship awards are very important to students and play a pivotal role in continuing their education. Ms. Gustafson noted that the next Special Event will be “Guys and Dolls” theatre presentation and will be held on Sunday, August 19th. She also reported that the MPC Jewelry and Pottery sale sold \$20,027 in products with 131 buyers. Eighty percent of the proceeds go to the artist, with 20% to the MPC Metal Arts Trust.

Board Reports - Dr. Loren Steck reported that Community Human Services did not meet last month and he, therefore, had no report.

Bond Update

Mr. Bissell reported that he added one more report to the mix of reports his office generates for the Board meetings: Cost Control Report. This month four jobs are listed: Child Development Center, Main Infrastructure Project, Building 24, and Physical Education Fields.

Mr. Joe Demko reported that each of the four jobsites is listed on the Cost Control Report. He stated that generally, 10% of the budget is withheld until the project is completely finished. Then Mr. Demko began highlighting each project. · The Stadium is essentially complete. The facilities are in use while the “punch list” is being completed. · P.E. Fitness Building. The project is substantially complete. The facilities are in use. · P.E. Fitness Building Elevator. The Architect is designing the P.E. Fitness Building elevator and will submit to the Division of the State Architect. · Child Development Center. The roofing has been completed and the HVAC units have been placed on the roof. Interior insulation and drywall continues. Site work has begun. · Public Safety Training Center (at Seaside) – Permanent Building. The architect continues to design both buildings, and it is anticipated working drawings will be submitted to DSA this summer. The structural drawings will go through a “certification” process, as this is an existing building. · MPC Education Center (at Marina) Temporary Modulars. The location of the modulars has been determined. Utilities connections are being designed. · MPC Education Center (at Marina) Permanent Buildings. The design process continues. · Infrastructure. The contractor (Granite Construction) has been making significant progress and is ahead of schedule. There will be a significant amount of work done this summer in the inner portion of the campus.

· The bridge has been designed and has been submitted to DSA. Bids will be received and construction will begin in the summer of 2007 and construction complete in June of 2008. · Infrastructure/Bridge new Lecture Forum. The bridge has been designed and has been submitted to DSA. Bids will be received and construction will begin in the summer of 2007 and construction complete in June of 2008. · Old Library/New Administration Building. The drawings were submitted to DSA. It is anticipated bids will be received and construction will start in late summer of 2007 with completed the summer of 2008. · Facilities Master Funding Plan Reworking Committee. The Committee continues to meet. IPP's and FPP's will be submitted to the Chancellor's Office by June 30, 2007. · Student Services new Building. The footprint of the building has been determined. The interior layouts are being designed. The plans will be submitted to DSA in the fall. · Seismic Structural Upgrades. The structural engineers have completed the construction documents for seismic upgrades for four buildings (including the Gym, Social Sciences, Business, and Humanities.) Documents have been submitted to DSA. The work will be done this summer when the impacts to the building operation will be minimal. · Social Sciences/Lecture Forum Restrooms. The drawings have been approved by DSA. The work is planned for this summer. · Lecture Forum HVAC. Bids have been received, and work will begin when the summer break begins. · Lecture Forum. The seats for LF 101 and LF 103 have been ordered. Carpeting, lighting, flooring, painting, etc. will be done this summer. The seats are anticipated to be installed July/August, 2007.

The Trustees thanked Mr. Bissell and Mr. Demko for their reports.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. Dr. Garrison asked that C.12.b. be pulled from the Consent Agenda, as he is not ready to recommend someone at this time. Dr. Tunney noted the resignation for purposes of retirement of Gary Jepson, Psychology instructor, whom he said is a loss to the college. Although he is sorry to see him leave the college, he wished him well in his retirement.

Consent Calendar

A. Routine Matters:

MSC Page, Steck

06-89

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board minutes for the Regular meeting held on Tuesday, April 24, 2007 is approved.

2. Governing Board accept \$10,240.00 and other gifts donated to the college with appropriate thanks to the donors.
3. April 13th Manual Payroll in the amount of \$1,254.00 and the April 30th Regular Payroll in the amount of \$3,213,558.17, and the May 4th Manual Payroll in the amount of \$2,071.44 and the May 10th Supplemental Payroll in the amount of \$78,244.89 be approved.
4. Commercial Warrants #12531527 through #12531609, #12532627 through #12532664, #12533526 through #12533570, #12534454 through #12534475, #12536395 through #12536497 in the amount of \$2,993,091.49 be approved.
5. Purchase Orders #701223 through #701489, in the amount of \$1,926,523.03, be approved.
6. The following budget adjustments in the unrestricted general fund be ratified.

Net decrease in the 1000 Object expense category	\$10,000
Net decrease in the 2000 Object expense category	\$ 283
Net increase in the 3000 Object expense category	\$ 1,173
Net increase in the 4000 Object expense category	\$ 280
Net increase in the 5000 Object expense category	\$ 3,912
Net increase in the 6000 Object expense category	\$ 4,918.

7. The following budget increases in the restricted general fund be approved:

Net increase in the 4000 Object expense category	\$ 423
Net increase in the 5000 Object expense category	\$ 252
Net decrease in the 6000 Object expense category	\$ 675.
8. The following budget increases in the Restricted General Fund be approved.

Increase of \$12,316 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

Increase of \$94,819 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006 to FY 2006-2007.

9. The following budget increase in the Orr Estate fund be approved:

Expense Increase of \$20,000.

10. The following budget increase in the Scholarship and Loan fund be approved:

Revenue Increase of \$350,000
Expense Increase of \$700,000.

11. The following courses be approved:

FIRE 123, Driver Operator 1A
FIRE 124, Driver Operator 1B
FIRE 125, Rescue Systems 1
FIRE 126, Safety Officer (S-404) All Risk
FIRE 127, Fire Command 1C
FACD 165, Ethical Leadership in the Classroom
LING 10, Foundations of Language

SPECIAL TOPICS

ART 96.9, Original Chains: Linked Elements
ART 96.29, Woven and Dyed Scarves
ART 96.38, Color Mixing
ART 96.49, Tool Making for the Jewelry Studio
ART 96.67, Metal Arts Using Textile Techniques
ART 96.68, Metal Arts Small Scale: Chasing and Repousse
ART 96.69, Metal Arts: The Art of Tinsmithing
ART 96.71, Specialized Monotype Technologies
ART 96.80, Mixed Media Printmaking Workshop: Screen Printing/Monoprint
ART 96.81, Mixed Media Printmaking Workshop: Screen Printing with Intaglio and Relief
ART 96.82, Photo Screen Printing on Paper for Experienced Printmakers
ART 96.83, Monoprint/Collograph Workshop
ART 96.84, Portrait Painting with Acrylic and Gold Leafing
ART 96.85, Printmaking Techniques; Miniatures
ART 96.86, Designing with Dreamweaver
ART 96.87, Introduction to Flash
ART 96.92, Photo Based Printmaking
CHDV 96.22, Skills for Parenting the Young Child
CHDV 96.31, Learning Through Play Conference
DANC 96.12, Jazz and Hip Hop Fusion
DANC 96.13, Hip Hop Tap
DANC 96.14, Dance Conditioning
DANC 96.17, Salsa Dancing
ENSL 396.2, Grammar for Editing
MUSI 96.67, MPC Summer Jazz Camp 07

PHOT 96.7, Photo Editing/Digit
SIGN 96, Basic Conversational Sign Language I.

B. Academic Personnel

12. The Governing Board approve the following academic personnel items:
- a) Employment of Kelly Fletes, EOPS counselor, Step and Column placement pending verification, effective Fall 2007.
 - b) Resignation of Gary Jepson, Psychology Instructor, effective June 3, 2007, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
 - c) Authorize the fulltime, tenure track Computer Systems/Information Technology Instructor replacement.
 - d) Grant Equivalency Based on Eminence to Jesus Ochoa Villicana to teach ENSL 324/424 Beginning Conversation II, effective Summer 2007.
 - e) Grant Equivalency Based on Eminence to Lori Haines to teach Ornamental Horticulture 425 Successful Gardening Techniques for the Older Adult Program, effective Summer 2007.
 - f) Each month individuals are hired as part-time, substitute and overload. The lists include hires for Early Spring and Spring 2007.
13. The Board approve travel on June 22, 2007 – June 24, 2007 to St. John's, Newfoundland, Canada for Lani Clough, Deidre Sullivan, and Jill Zande.

D. Classified Personnel

14. The Governing Board approve the classified personnel actions listed to include:
- a) Employment of Dionicio Garcia, Groundskeeper (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective May 23, 2007.
 - b) Resignation of Robert Engel, Financial Aid Advisor (Service Category 5), Student Financial Services, 40 hours per week, 12 months per year, effective at the close of the day, June 15, 2007.
 - c) Resignation of Robin Clouse, Clerical Assistant II (Service Category 3), Humanities, 19 hours per week, 9 months per year, effective at the close of the day, June 7, 2007.
 - d) Resignation of Neola Barnet, Security Guard (Service Category 2), Administrative Services, 40 hours per day, 12 months per year, effective at the close of the day, May 1, 2007.
 - e) Please see the attached Fire Academy Assistant position's job description for approval. The position of Fire Academy Assistant was established in the April 24, 2007 meeting.

- f) Establish new position, Financial Aid Advisor (Service Category 5), Student Financial Services, 19 hours per week, 12 months per year, effective July 1, 2007.
- 15. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

A short break was taken at this time.

Old Business

DISCUSSION OF RESULTS FROM 2007
GOVERNING BOARD SELF-EVALUATION

INFORMATION

Dr. Steck gave a brief report on the Governing Board Self-Evaluation. The program used was Survey Monkey and responses are anonymous. Approximately 850 surveys were sent out and the district received 103 responses; that is 11% return. Some things the Trustees could work on, reported Dr. Steck, are that we could do more in advocating for MPC and other community colleges at the state and national levels. And, we need to improve the perception of how we do our jobs among the classified staff. Ms. Infelise recommended that the Trustees include the students in the survey. Overall, Dr. Steck reported, the survey results were very positive.

The Trustees thanked Dr. Steck for the report.

GOVERNING BOARD CANDIDATES ORIENTATION

INFORMATION

Dr. Garrison reported that we have scheduled Wednesday, June 6, from 3:00 p.m. until 5:00 p.m. for the Governing Board Candidates Orientation workshop. Each attendee will receive a binder which will include information about the role of the Board member, the role of the Superintendent, the Brown Act, the community college system, governance and funding structure, pertinent college reports, what the expectations are, the candidate filing dates (July 16, 2007 through August 10, 2007), and the cost of running for election. He said he would also make himself available to interested parties if they have specific questions regarding this important position.

Dr. Garrison said he would invite the Vice Presidents to attend the meeting to act as resource persons.

New Business

Mr. Bissell reported that all funds continue to track with acceptable variances. He noted that the cash in the Unrestricted Child Development Fund shows a negative balance of

\$17,020 because payments from the State Child Care Grant received at the end of the month were not posted in time to be recorded for month end. Mr. Bissell recommended approval of the monthly financial reports.

MSC Tunney, Steck

06-90

BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending April 30, 2007 be accepted.

COUNTY OF MONTEREY INVESTMENT REPORT

INFORMATION

The Trustees accepted the report as written and there were no further comments and/or questions.

MSC Page, Tunney

06-91

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #06 (PAA) with HGHB Architecture, Planning, Urban Design, not to exceed \$30,000 for architectural services pertaining to miscellaneous ongoing projects currently underway.

MSC Steck, Page

06-92

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 06 (PAA) at the fixed fee of \$25,000 with David Foord, for ongoing inspection services associated with the construction of the Lecture Forum and the Social Science buildings' restrooms, and Lecture Forum ADA Entry.

MSC Steck, Tunney

06-93

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 07 (PAA) at the fixed fee of \$15,000 with David Foord, for ongoing inspection services associated with the construction of seismic upgrades for the Humanities, Business Computer Sciences, Gym, and Social Science Buildings.

MSC Page, Steck

06-94

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 08 (PAA) at the fixed fee of \$8,000 with David Foord, for ongoing inspection services associated with the improvement project to the existing Parking Lot A North.

MSC Page, Steck

06-95

BE IT RESOLVED, That the Governing Board ratify Project Assignment Amendment 09 (PAA) at the fixed fee of \$56,000 with David Foord, for ongoing inspection services associated with the Lecture Forum Bridge project.

MSC Tunney, Steck

06-96

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment #12 (PAA) in the amount of \$10,000 with Alfa Tech, Inc. to provide engineering services for the design of Parking Lot A lighting.

Dr. Steck strongly encouraged the Trustees' approval of the following resolution. Community Human Services provides a great service to the community, which includes our students, and the District allocates a small amount of money to this worthy cause.

MSC Steck, Page

06-97

BE IT RESOLVED, That the 2007-2008 allocation of \$3,219 to Community Human Services, be approved.

Mr. Anderson reported that the approval of the following resolution will provide the District with one-time funds in the amount \$12,792.00 to be used for furniture, equipment and advertising for the Child Development Center. Mr. Anderson recommended approval of the following resolution.

MSC Page, Tunney

06-98

BE IT RESOLVED, That the Governing Board approve the signing of the 2006-2007 Funding Terms and Conditions (FT&C) contract for the start-up costs of the new State Pre-School Grant at Monterey Peninsula College.

It was noted that there was an error on the agenda and it should have read "2009-2013" Five-Year Capital Outlay Plan. Dr. Garrison thanked Michael Gilmartin, Vicki Nakamura, and Dr. Rosaleen Ryan for their work on the Five-Year Capital Outlay Plan. "We are becoming expert in putting this plan together as there are many pages that are required and go along with this plan," reported Dr. Garrison. These are the projects in the same sequence as our Master Plan which includes, on the main campus: Child Development Center, Administration Building (modernize old Library), Student Services, Business, Math Science Buildings, Music/Theater, Humanities, Business-Humanities, Art Complex, and Physical Education – Gym/Locker Rooms. And, off campus: Fort Ord Public Safety – Phase I, Fort Ord Education Center – Phase I, and Fort Ord Public Safety – Phase II.

MSC Tunney, Steck

06-99

BE IT RESOLVED, That the Board approve the submittal of the District's 2009-2013 Five-Year Construction Plan.

MANAGEMENT TEAM EVALUATION PROCESS

INFORMATION

MPCCD – MINUTES

17

May 22, 2007

Ms. Barbara Lee, Associate Dean of Human Resources, and her team, Kathleen Clark and Vicki Nakamura, were asked by Dr. Garrison to come up with a recommendation for a Management Team Employee Performance Evaluation Process. They began meeting in October and this recommendation is loosely based on the administration's evaluation process which was used in 2004. They have also met with the Management Team and have considered and implemented their recommendations.

This process covers all managers, supervisors, and confidential employees together as one team. The evaluation process is designed to support and improve the overall effectiveness of District operations and align the management team employee's work efforts with the District's goals. The purpose of the management team evaluation process is to clarify expectations and goals for performance and it is a year-long process. The process begins with discussion and identification of mutual goals and objectives, and major projects and priorities for the year. The evaluation concludes with the supervisor's summary assessment and review, including any commendations and recommendations. Evaluations will be reviewed by the Superintendent/President and/or the appropriate Vice President. Every other year, confidential feedback on behavioral skill factors will be solicited from a minimum of ten faculty, classified, and management staff. The feedback will be solicited each spring semester toward the end of the evaluation year, based on a set schedule, first to begin in spring 2008.

The Trustees thanked Ms. Lee for her report.

COLLEGE COUNCIL RESOURCE PLANNING PROCESS INFORMATION

Ms. Bernie Abbott reported that as part of the institutional effort to enhance the College governance process, the College Council began an examination in fall 2006 of its bylaws and planning process. They determined that a more integrated process was needed, one that a) followed the budget process; b) acknowledged the contributions of the different areas of the MPC organization while emphasizing the importance of data and communications in the process. This process recognizes the role of the College Council as the primary shared governance body at MPC. Resource allocation requests are based on the College's missions and institutional goals, developed during the planning of the separate College units, reviewed and prioritized by the appropriate advisory groups, further reviewed and prioritized by the College Vice Presidents, and then presented to College Council, which makes the final recommendations to the Superintendent/President. This process was presented to College constituency groups for review and was approved by College Council in early spring 2007 and this process is now being used for planning resource allocation decisions for the 2007-2008 academic year.

Ms. Abbott, Dr. Fred Hochstaedter, and Dr. Gail Fail each took a turn walking through the actual steps of the process by following the graph which was included in the Governing Board packet and elaborated on during the process itself.

"First Reading" Governing Board Policy 3005, Academic INFORMATION

Program Discontinuance, and Appendix 3005, Procedures
for Academic Program Discontinuance

Dr. Garrison reported that this policy has gone through the shared governance process and the Governing Board subcommittee has also had an opportunity to review the policy. This is a “first reading” and does not require any action at this time. The policy will be brought forward at the June 26th regular Governing Board meeting for action.

CALENDAR OF EVENTS

INFORMATION

Dr. Tunney asked what time the Trustees should be at the Gym for graduation. Mr. Anderson said they should be there by 11:15 a.m. Mr. Davis noted that the Special Governing Board meeting on June 13th was not on the Upcoming Calendar of Events and asked that it be noted. The meeting will begin at Noon with a Closed Session; and at 2:00 p.m., the Open Session will begin. Of course, an agenda will be posted ahead of time.

Advance Planning

The next Special meeting will be held:

Wednesday, June 13, 2007. Closed Session: Noon, Stutzman Seminar Room
Open Session: 2:00 p.m., Karas Room
Library and Technology Building.

The next Regular meeting will be held:

Tuesday, June 26, 2007. 1:30 p.m. - Closed Session, Stutzman Seminar Room,
Library & Technology Center
3:00 p.m. - Open Session, Karas Room
Library and Technology Center

Agenda item/s:

Adjournment

Mr. Davis adjourned the meeting at 6:39 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.
Secretary to the Board