

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

12:00-12:30pm, Open Session, Stutzman Seminar Room, LTC,
Roll Call and Lunch

12:35-1:20pm, Tour of Construction Projects on Campus,
by van with Joe Demko

1:30-2:50pm, Closed Session, Stutzman Seminar Room, LTC

3:00pm, Open Session, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940

TUESDAY, JULY 27, 2010

MINUTES

1. OPENING BUSINESS

- A. Call Public Session to Order and Roll Call.
- B. Comments from Visitors.
- C. Lunch and Tour of Campus Construction Projects, Joe Demko.
- D. Closed Session.

Items under discussion:

- 1) Conference with Labor Negotiators for MPCEA, Joe Bissell and Barbara Lee.
- 2) Public Employees Discipline/Dismissal/Release, Joe Bissell and Barbara Lee.
- 3) Pending Litigation, Joe Bissell.
- 4) Superintendent/President's Evaluation.

- E. Reconvene to Open Session.

Present:

Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, Chair
Mr. Michael Dickey, Student Trustee
Dr. Douglas Garrison, Secretary
Mr. Charles Page, Trustee
Dr. Loren Steck, Vice Chair

- F. Reporting of Any Action Taken During Closed Session:
 - 1. Suspension of Employee #8433 for ten hours without pay.
 - 2. Dismiss Employee #6873 effective July 28, 2010.

2. RECOGNITION

- A. Moment of Silence – Lynn Davis asked for a moment of silence for two individuals: Mamie Nubin, an 87-year-old Instructional Assistant in the Business Skills Center until her retirement in June; and Ira Lively, the first policewoman in Seaside and former adjunct professor.
- B. Acknowledgement of Visitors – no visitors.

3. COMMUNICATIONS

- A. Comments from Visitors - none.
- B. Written Communications:
 - 1) Hawaii247.com Media Release: “MATE’s 2010 international ROV competition underway...MATE Center headquartered at MPC in Monterey, California,” June 25.
 - 2) The Chronicle of Higher Education Job Ad: “Medical Assisting Instructor/Program Coordinator, at MPC,” June 29.
 - 3) KION news story: “Summer School Students Face Few Options, Hartnell students enrolling at MPC,” July 1.
 - 4) Letter of appreciation from Pister Scholarship recipient Jonah Mulski, July 2.
 - 5) You Tube video: “Life in The Arts, Suminagashi Japanese Paper Marbling, by MPC Art Instructor Rebecca Ramos,” July 6.
 - 6) California Community Colleges Board of Governors Action Item: “Appointments to Accounting Ethics Committee, Mr. Jon Mikkelsen from MPC,” July 6.
 - 7) All Users Email from Student Services and MPC Bookstore: “Rent-A-Text,” announcing the Bookstore’s launch of the Rent-A-Text program for fall, July 6.
 - 8) Letter from Accrediting Commission for Community and Junior Colleges, “taking action to reaffirm accreditation” at MPC, July 7.
 - 9) All Users Email on passing of Mamie Nubin, former Instructional Assistant in the Business Department, July 7.
 - 10) Letter from Sylvia Panetta, Director, Panetta Institute, to Dr. Garrison thanking him for participation on the 11th Annual *Education for Leadership in Public Service*, July 8.
 - 11) Letter from Freddie Silveria, Saint Mary’s College President, Student Association, to Dr. Garrison thanking him for dialogue at Panetta Institute, July 12.
 - 12) Amateur Golf article on Kevin Lucas, “Lucas laps field,” former MPC golfer, setting tournament record at Poppy Hills, July 12.
 - 13) Military Installations Newsletter: “Presidio of Monterey, College/Technical Training...MPC local college partner,” July 12.
 - 14) Bookshare Blog: “University Partners Help Each Other,” MPC Supportive Services scans and pools books for students with print disabilities; books accessible in the U.S. through Bookshare’s University Partners Program, July 13.
 - 15) All Users Email - employment opportunity: Lead Custodial, Facilities, June 14.

Articles published in The Monterey County Herald, June 20-July 15, 2010:

- 1) “The Role of Sports in Today’s Society,” ad benefitting MPC Alumni Association Scholarship Fund,” June 21.

- 2) Letter to Editor: "Losing Patience with Open...farmers market at MPC closed," June 20.
- 3) Letter to Editor: "MPC parking used by volunteers...U.S. Open," June 22.
- 4) Letter to Editor: "Open a huge benefit to the Peninsula," June 23.
- 5) "Edwards, Rivera and Tunney to speak at MPC," Sports News, June 24.
- 6) "Monterey Peninsula College Graduates; picture of Carsbia Anderson," June 27.
- 7) "Former NFL coach Herman Edwards, NFL coordinator Ron Rivera and ex-NFL referee Jim Tunney to speak at MPC," Herald Staff Report, June 24.
- 8) "MANN on a Mission: Former Monterey High, MPC gridman getting healthy for strong season in CFL," July 7.
- 9) Obituary: Ira J. Lively, former adjunct professor at MPC, 4/18/26-7/4/10, July 9.
- 10) Obituary: Mamie Katherine Nubin, Instructional Assistant, Business Skills Center, 2/13/23-7/1/10, July 18.

C. Reports and Presentations:

- 1) Institutional Report – Community Health Services, Executive Director, Robin McCrae. At the invitation of Dr. Loren Steck, Robin McCrae provided CHS' annual report defining its mission: "To alleviate the human suffering and community problems in Monterey County caused by substance abuse and mental health issues by providing prevention, counseling and recovery services." CHS has expanded services to homeless clients in Monterey County. CHS is governed by a 15-member Board and services eight local cities and seven school districts. Programs include: Family Service Centers in Salinas and Seaside for outpatient counseling, parent education, supervised visitation, domestic violence/anger management, family to family and school-based counseling; Genesis House and Elm House in Seaside (residential drug treatment and transitional women's housing); Safe Place and Safe Passage in Monterey (runaway youth services); Off Main Clinic in Salinas (narcotic replacement therapy); and D.A.I.S.Y. in Salinas (drug and alcohol intervention services for youth). CHS counseled 72 individuals attending MPC, primarily in outpatient mental health and homeless youth services. The Board thanked Robin McCrae for her outstanding service to CHS and the community.
- 2) Superintendent/President's Report – Dr. Doug Garrison.
Dr. Garrison congratulated John Mikkelson on his appointment to the California Board of Governor's statewide Accounting Ethics Committee. He pointed out the letter from the Accrediting Commission informing us of our reaffirmation for six years as very exciting news. MPC was notified by the Chancellor's Office that the Men in Nursing Program was awarded an \$8,000 grant to support its ongoing functions. Today's Consent Agenda appoints three new faculty members, and we are pleased to fill these positions this year. Last Friday ended the six-week summer session, a vibrant and successful summer session. We are now preparing for fall term and Flex Day on August 19th.
- 3) Vice President, Academic Affairs Report – Dr. John Gonzalez.
Dr. Gonzalez began his report with the good news of MPC's reaffirmation of its accreditation status for six years, as a statement on the status of MPC as having a strong faculty, and our pride in the accomplishment of the recent accreditation final report. From the nine visits this spring, only five colleges received reaffirmation and

the other four community colleges were placed on warning. This is a feel good moment to last six years! Two follow-up reports will be completed: one on recommendation #4 on distance education due in 2011 and another report on the other three recommendations dealing with student outcomes due October 15, 2012. Work will begin this fall to address issues of quality assurance, collective bargaining and distance education for the first report due October 15, 2011. Dr. Gonzalez pointed out Consent Item B for three new faculty hired this Fall: Technical Services Librarian, Counselor, and Director of English Skills & Study Center and Reading Center. In August his report will include background information on the full time instructors. Dr. Gonzalez then reported on the 2010-2011 electronic catalog and its cost savings to the college as well as increasing accessibility to students.

Lynn Davis on behalf of the Board spoke of the need to publicize the good news of MPC's accreditation final report.

- 4) Vice President, Student Services Report – Larry Walker, Dean of Student Services, filled in for Carsbia Anderson. Larry asked for a moment of silence for student Kismet Leggs who passed recently. Larry reported the Upward Bound Program completed its 6-week academy with the theme of “Going Green.” They collected over ten boxes of shoes under a “Soles to Souls” community service project. The program culminated on presentation day on July 8th. Several guest speakers for the Upward Bound program engaged students and Dr. Derrick Barnes, former Upward Bounder, spoke of the importance of the program for him as an African American doctor. The Math/Science Upward Bound Program served 52 high school students at UCSC, focusing on Marine Science for 6-weeks. Several faculty, Dr. Kevin Raskoff and Jill Zande, provided presentations to the Marine Science students, further integrating MPC faculty and staff in our pre-college programs. On July 23rd 60 high school at-risk 9th grade students, coordinated by Eric Ogata, were hosted for a 3-hour workshop as part of a two-week bridge program at Seaside High School engaging in pre-high school work. Thanks went to Faculty who came off their break to make presentations: Deb Schulte, Sunshine Giesler, Tom Rebold, Chris and Grace Calima, Cathy Nyznyk and staff John Kalina. Lastly, Larry thanked the outstanding work provided by the Board, Administration and all faculty and staff in leadership for our successful accreditation visit with particular gratitude to Student Services faculty and staff for their hard work under difficult circumstances and severely reduced budgets.
- 5) Vice President, Administrative Report – Joe Bissell.
Two agenda items were noted by Joe Bissell:
 - a) The budget adjustments in Consent Item #'s 7-8 show significant dollar increases in federal aid and scholarships and loans; we have had substantial increases in full time students which increases the need for financial aid. Also noted in Scholarship and Loans are the significant increase in loan numbers; more students are using loans (over \$700,000) resulting in this year-end adjustment.
 - b) New Business Item #F – an Authorization to issue a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmer's Market was approved at the June 22nd Board meeting. The Notice was published locally as

required by education code for any lease of property for a period of six days to five years. In this public, multi-step process, the Board is now asked to ratify the renewal of the lease agreement.

- 6) MPC Foundation Report – Executive Director, Robin Venuti.
Dr. Garrison reported for Robin Venuti:
 - a) Foundation donations for May, 2010 totaled \$86,840.00. Of particular note is \$25,000 from the Apgar Foundation supporting the Great Books Program and a \$25,000 grant from Monterey Peninsula Foundation to support the Foundation’s operations and marketing plans. This grant provides partial funding for the hiring of a Development Associate to assist Robin in fundraising activities and to build capacities so the Foundation can reach its true potential. Credit was given to Robin for obtaining the \$25,000 grant.
 - b) Lynn Davis spoke of the first event by the Alumni Association where almost \$9,000 was collected and credited Rich Montori for organizing that successful evening with the Alumni Committee.

- 7) Governing Board Report:
 - a) Community Human Services (CHS) - Meeting Minutes, May 20, 2010.
Dr. Steck noted that CHS serves people in our community trying to become productive members of society. The graduation of Genesis House residents is an inspiring celebration program for drug and alcohol afflicted community members.
 - b) Margaret-Anne was a panelist on the Panetta Institute’s military leadership seminar and spoke to students on her experience running a political campaign after her military career. She thanked Dean Laura Franklin and staff for MPC’s booth at the City of Marina’s first 4th of July Street Fair.

- 8) Special Report - Bond Update Reports, Joe Demko.
 - a) Active Bond/Facility Projects Update:
MPC Education Center (at Marina) Permanent Buildings – the underground utilities issues with the jurisdictional agencies (PG&E transformer location) are being resolved. The five building floor slabs are nearly completed. Concrete tilt-up wall panels will then be formed and poured on the existing floor slabs and then “tilted up” to form the walls. Work will be completed by late spring/early summer of 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, and sidewalks) will be ongoing for the next few years. The bus drop off adjacent to the old Student Services Building will be expanded/lengthened to accommodate access for two buses. Light pole bases, light fixtures and asphalt repairs to Parking Lot C continue and will be done by the commencement of classes.

New Student Services Building – Roofing has been completed. Interior metal studs have been installed. Exterior work is being done. Once the exterior work is completed and weather tight, the drywall installation will begin. Completion is now anticipated in December of 2010. There have been some architectural design issues that are being addressed with the Architect (HGA). Discussions

have been initiated with the contractor for schedule recovery of approximately three weeks.

Auto Technology Building – Construction of the new addition has been completed. Work on the existing building continues. New lifts are being installed along with other interior improvements. Work will be completed by the summer of 2010.

Swing Space – The Architect (HGHB) has prepared drawings for additional swing space south of the Theatre and is submitting to DSA for approval. The “Swing Space Village” is scheduled to be completed by January of 2010. The swing space plan has been modified due to unanticipated state funding for the Old Student Services/Humanities Projects that will accelerate the master schedule.

Business/Computer Science Building – Construction began on June 7, 2010, and anticipated completion is February, 2011. Upon demolition of the interior walls, some unforeseen conditions were discovered and have been resolved with no impact to schedule or budget. Interior wall framing has begun along with electrical and mechanical construction.

Humanities/Old Student Services/Business Humanities – On June 14, 2010 the Chancellor’s Office notified MPC that approval was received to submit the drawings to DSA. The project is still on track to receive State matching funds. The Architect (HGHB) will submit drawings to DSA. The State Chancellor’s Office requires submittals and approvals during the design phase and requires authorization to go to bid and to award the bid.

Theatre – The Architect (HGA) continues with the Design Phase drawings and the drawings will be submitted to DSA in September of 2010.

Life Science/Physical Science Buildings – The Architect (HGHB) completed schematic drawings and has begun the working drawings. The design is nearing completion, and if approved, will be submitted to DSA for approval in October, 2010.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Gym First Floor/Pool/Tennis Courts – The Architect (HGHB) has completed schematic drawings and has begun the working drawings. The Facilities Committee will provide comments on the proposed scope of work.

Student Center – The Architect (HGHB) is preparing schematic drawings for available space options. Planning meetings have involved student representatives.

Outside Lockers Adjacent to Art Buildings – The Architect (HGHB) is preparing drawings to be submitted to DSA. The work will be done as weather permits and as not to impact class schedules.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules.

- b) Cost Control Report.
- c) Master Schedule/Construction Phase Only.
- d) Bond Expenditure Report (reports b/c/d posted to MPC/Board/Agenda website).

The Board thanked Joe Demko for today's tour of construction projects on campus.

4. **CONSENT CALENDAR**

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
Motion Page / Second Steck / Carried **2010/11-1**

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on June 22, 2010.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the Governing Board approve the following payroll for a total of \$1,994.826:
the regular payroll of June 30th in the amount of \$1,977,886;
and the manual payroll of July 2nd in the amount of \$540.00;
and the supplemental payroll of July 9th in the amount of \$16,400.
- 4) That commercial warrants #'s for June 2010, in the amount of \$2,209,138, be approved:
Number 12790198 through Number 12790262 - \$427,476.53
Number 12790848 through Number 12790882 - \$108,135.68
Number 12792003 through Number 12792051 - \$570,944.53
Number 12793043 through Number 12793082 - \$379,567.97
Number 12793725 through Number 12793760 - \$ 64,915.49
Number 12794580 through Number 12794650 - \$352,938.87
Number 12796511 through Number 12796597 - \$305,159.25
- 5) That purchase order #'s 101268 through 101344 for June, 2010, in the amount of \$2,352.875, be approved.
- 6) That the following budget increase in the Federal Student Financial Aid fund be approved:
To adjust the Federal Student Financial Aid revenue and expense budget for Pell Grant funds awarded and disbursed to students:
Revenue increase of \$625,681;
Expense increase of \$625,681.

- 7) That the following budget increase in the Scholarship and Loan fund be approved:

Increase of \$915,000 in revenue and expense budgets.

This reflects additional funds received for student subsidized and unsubsidized loans.

- 8) That the following budget increase in the Trust Fund be approved:

To adjust the Trust Fund revenue budgets.

Revenue increase of \$75,000.

This is due to an increase of revenue received into the trust accounts for this fiscal year.

- 9) That the following budget decrease in the Orr Estate fund be approved:

To adjust the Orr Estate revenue due to less interest received from the Community Foundation from Monterey County.

Revenue decrease of \$24,000.

B. Faculty Personnel:

- 10) That the Governing Board approve the faculty personnel actions listed:

- a. Employment of Technical Services Librarian, Catherine Webb.
- b. Employment of Counselor, Kimberly Christoff Mansfield.
- c. Employment of English Skills & Study Center and Reading Center Director, Adria Gerard.
- d. Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring and Summer, 2010.

C. Classified Personnel:

- 11) That the Governing Board approve the classified personnel action listed:
Accept the resignation of Amy Bassel, Food Preparer, CDC, effective at the end of the day, July 10, 2010.

D. Short Term and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

Lynn Davis moved Item #G to the first item under New Business.

- G. BE IT RESOLVED, that the Governing Board receive a presentation on the Life Sciences and Physical Sciences Building renovation and approve the Preliminary Plans.

Motion Coppernoll / Second Brown / Carried

2010/11-2

Joe Bissell introduced Phil Korchek and Robert Huitt, Architects with HGHB Architecture, Planning, Urban Design.

Architect Phil Korchek began his presentation noting that the design fifty years ago of the Life Sciences and Physical Sciences Buildings has lent them to a unique opportunity to implement green principles in today's redesign, and to upgrade and update them to provide 21st century support to MPC's teaching programs. Architect Robert Huitt's presentation noted both buildings are structurally sound and architecturally worthy, and that an enormous amount of work will be done to provide for the current needs of students and staff. The buildings are not insulated so the walls and roofs will be insulated to become more energy efficient. New single hung windows will replace current windows and the plumbing and electrical systems will be replaced. Mechanical equipment (boiler and main air handler unit) will be kept in the Physical Sciences Building. Work on the outside of the buildings will correct cracks; new lighting fixtures will be added outside as well as new handrails and guardrails. The buildings will then be pressure cleaned and repainted. Substantial work inside the buildings will modify and equip them with new furniture, cabinetry, utilities and accessibility requirements and safety standards. Robert then provided the Board with a paper tour of the plans for all classrooms and labs. He concluded that it has been an enjoyable experience working on furniture, stock rooms, offices and lab plans with faculty and staff in a cooperative and collaborative working environment.

Lynn Davis moved Item #H to the second item under New Business.

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #29 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural design services in conjunction with the renovation of Life Sciences and Physical Sciences Buildings at a fixed fee of \$912,692.
Motion Page / Second Coppernoll / Carried **2010/11-3**

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending June 30, 2010 (prior to year-end closing), be accepted.
Motion Steck / Second Coppernoll / Carried **2010/11-4**

- B. BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's continued participation in the Monterey County Educational Delinquent Tax Finance Program to be underwritten by Plymouth Park Tax Services, be approved.
Motion Page / Second Brown / Carried **2010/11-5**

- C. BE IT RESOLVED, that the Governing Board authorize the Vice President, Administrative Services to enter into an agreement with the Chancellors' Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).
Motion Steck / Second Page / Carried **2010/11-6**

- D. BE IT RESOLVED, that the Governing Board approve the 2010-2011 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the

attached worksheet.

Motion Dickey / Second Steck / Carried

2010/11-7

- E. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Administrative Services/Building 16 Interior Modifications, DSA Application No. 01-110321, File No. 27-C1.

Motion Page / Second Coppernoll / Carried

2010/11-8

- F. BE IT RESOLVED, that the Governing Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period July 1, 2010 through June 30, 2011, at the lease rate of \$175 per week.

Motion Steck / Second Page / Carried

2010/11-9

- I. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #04-A (PAA) with HGA Architects in the amount of \$40,000 for additional architectural services for the renovation of the Theater.

Motion Coppernoll / Second Page / Carried

2010/11-10

- J. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #30 (PAA) with HGHB Architecture, Planning, Urban Design, for schematic design architectural services at a fixed fee of \$25,000 for the renovation of the pedestrian access ways and landscaping which extends from the northeast corner of Parking Lot C, easterly past the Theater, Gymnasium, Amphitheater, Pool, College Center and New Student Services.

Motion Steck / Second Coppernoll / Carried

2010/11-11

- K. BE IT RESOLVED, that the agreement to employ Stephen Ma as the Vice President of Administrative Services, effective September 7, 2010 and ending June 30, 2013, be ratified.

Motion Steck / Second Page / Carried

2010/11-12

- L. ~~BE IT RESOLVED, that the Governing Board ratify the attached Agreement on Medical Benefits and furloughs between MPCEA and the District, effective July 1, 2010.~~

Resolution pulled.

- M. ~~BE IT RESOLVED, that the Governing Board ratify the attached Agreement between MPCEA and the District, subject to ratification by MPCEA, on the conversion of temporary positions to regular classified positions, effective August 1, 2010, and establish the following positions:~~

- ~~▪ Two (2) Instructional Specialist positions in the Reading Center at 18 hours per week, 8 1/2 months per year;~~
- ~~▪ One (1) Library Specialist Circulation position in the Library at 12 hours per week, 36 weeks per year;~~
- ~~▪ One (1) Library Specialist Circulation position in the Library at 16 hours per week, 36 weeks per year;~~
- ~~▪ Two (2) Instructional Specialist positions in the Library at 18 hours per week, 34 weeks per year;~~

- ~~One (1) Administrative Assistant I position in Supportive Services (Workability) at 12 hours per week, 11 months per year;~~
- ~~Four (4) Instructional Specialist positions in Supportive Services at 18 hours per week, 34 weeks per year;~~
- ~~One (1) Instructional Specialist position in TRIO/Upward Bound at 19 hours per week, 9 months per year; and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees establish the positions of, approve the attached job descriptions for, and designate salary placement of the following positions:~~

- ~~One (1) Job Developer Workability position at salary Range 17 at full implementation of the equity study, at 10 hours per week, 11 months per year;~~
- ~~One (1) Tutorial Site Coordinator TRIO/Upward Bound at salary Range 14 at full implementation of the equity study, at 19 hours per week, 10 months per year.~~

Resolution pulled.

- N. ~~BE IT RESOLVED, that Board of Trustees ratify the attached Agreement between MPCEA and the District on the reorganization of identified positions in TRIO, Workability and Public Information, subject to ratification by MPCEA, effective July 1, 2009; and~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees eliminate the positions of:~~

- ~~Program Specialist — College Readiness;~~
- ~~Program Specialist — Upward Bound;~~
- ~~Program Specialist — Math Science Upward Bound;~~
- ~~Job Placement Specialist — Workability; and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees establish the positions of, approve the attached job descriptions for, and designate salary placement of the following:~~

- ~~One (1) Workability Program Coordinator position at salary Range 22 at full implementation of the equity study, at 40 hours per week, 12 months per year;~~
- ~~One (1) Categorical Services Coordinator position at salary Range 17 at full implementation of the equity study, at 40 hours per week, 12 months per year;~~
- ~~One (1) Public Information/Graphics and Publication Production Specialist position at salary Range 22 at full implementation of the equity study, at 40 hours per week, 12 months per year; and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees reassign the following incumbent employees at the salary placement described in the Agreement to the newly established positions effective July 1, 2009:~~

- ~~Jacquelyn Evans — Workability Program Coordinator;~~
- ~~Eileen Crutchfield — Categorical Services Coordinator;~~
- ~~Jeanette Haxton — Public Information/Graphics and Publication Production Specialist.~~

Resolution pulled.

- O. ~~BE IT RESOLVED, that Board of Trustees ratify the attached Agreement between MPCEA and the District on the reclassification of selected positions, subject to ratification by MPCEA, effective July 1, 2010; and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees approve the attached updated job descriptions:-~~

- ~~▪ Assessment Specialist;~~
- ~~▪ Athletic & PE Equipment Specialist;~~
- ~~▪ Assistant Coordinator, Academic Support Center (title changed from Instructional Specialist);~~
- ~~▪ IT Support Technician;~~
- ~~▪ Library Circulation Desk Coordinator;~~
- ~~▪ Library Specialist – Interlibrary Loans, Periodicals and Circulation Desk;~~
- ~~▪ Matriculation Services Specialist, Senior;~~
- ~~▪ Purchasing Coordinator (title changed from Purchasing Agent);~~
- ~~▪ Unit Office Manager, EOPS/CARE; and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees approve the following salary placements at full implementation of the equity study:~~

<u>Position</u>	<u>Range</u>
▪ Assessment Specialist	14
▪ Athletic & PE Equipment Specialist	7
▪ Assistant Coordinator, Academic Support Center	16
▪ Library Circulation Desk Coordinator	16
▪ Library Specialist – Interlibrary Loans, Periodicals and Circulation Desk	12
▪ Matriculation Services Specialist, Senior	13
▪ Purchasing Coordinator	23

~~and,~~

~~BE IT FURTHER RESOLVED, that the Board of Trustees assign the following incumbent employees at the salary placement described in the Agreement to the reclassified positions effective July 1, 2010:~~

- ~~▪ Stacey Jones, Assessment Specialist;~~
- ~~▪ Renee D’Aquisto, Athletic & PE Equipment Specialist;~~
- ~~▪ Linda Pridmore, Assistant Coordinator, Academic Support Center;~~
- ~~▪ Roseann Erwin, Library Circulation Desk Coordinator;~~
- ~~▪ Kirk Hall, Library Specialist – Interlibrary Loans, Periodicals and Circulation Desk;~~
- ~~▪ Gaozong Thao, Matriculation Services Specialist, Senior; and,~~
- ~~▪ Peter Buechel, Purchasing Coordinator.~~

~~Resolution pulled.~~

- P. ~~BE IT RESOLVED, that the Governing Board approve the 2010-2011 salary schedule for Classified Employees as presented, effective July 1, 2010.~~

~~Resolution pulled.~~

- Q. INFORMATION: Accreditation Evaluation Report.
Reported during Dr. Gonzalez’s VP Report.

INFORMATION

- R. BE IT RESOLVED, that the Governing Board adopt the electronic version of the 2010-2011 Monterey Peninsula College Catalog.
Motion Coppernoll / Second Dickey / Carried **2010/11-13**
- S. BE IT RESOLVED, that the Governing Board approve the signing of the 2010-2011 Funding Terms and Conditions (FT&C) Contract for the Full Day Pre-School Program at Monterey Peninsula College.
Motion Brown / Second Coppernoll / Carried **2010/11-14**
- T. INFORMATION: Discussion of proposed Board Policy 1040 Closed Sessions of the Governing Board. **INFORMATION**
- Mr. Page and Dr. Coppernoll updated the policy and presented it to the Board for discussion.
- U. INFORMATION: Calendar of Events. **INFORMATION**

ADJOURNMENT: The Regular Board Meeting was adjourned at 4:45pm.

6. ADVANCE PLANNING

A. Meeting Dates:

Special Meeting Friday, July 30, 2010

- Open Session, 9:00am, Sam Karas Room, Library and Technology Center

Regular Meeting Tuesday, August 24, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Meeting Tuesday, September 28, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Sam Karas Room, Library and Technology Center

B. Future Topics, to be confirmed:

- 1) Board Goals

Respectfully Submitted,

Douglas R. Garrison, Ed.D.
Superintendent/President

Posted August 25, 2010