

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Open Session 1:30-1:35pm (Roll Call only)  
Closed Session 1:35-2:55pm  
Stutzman Room, Library and Technology Center  
Open Session: 3:00pm  
Sam Karas Room, Library and Technology Center  
980 Fremont Street, Monterey, California 93940

**TUESDAY  
August 25, 2009**

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.*

**1. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session

*The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting).*

Items under discussion:

- 1) Conference with Real Property Negotiator: Parcels L23.5.1. and L23.5.2.  
Negotiating Party: Monterey Peninsula Community College District-Mr. Joe Bissell.
  - 2) Conference with Legal Counsel Regarding Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. There is one potential lawsuit.
  - 3) Public Employee Evaluation - Superintendent/President Annual Evaluation
- D. Reconvene to Open Session
  - E. Reporting of Any Action Taken During Closed Session

## 2. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation - Donations for July, 2009 - \$12,489.08.

## 3. COMMUNICATIONS

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)*

- A. Comments from Visitors.
- B. Written Communications:
  - 1. Letter from Dr. Jill Biden, spouse of Vice President Joe Biden, referring community colleges to recent changes in financial aid policies (see [www.opportunity.gov](http://www.opportunity.gov)).
  - 2. Letters supporting the Older Adult Program from Jana Weston, Kathleen O'Shaughnessy and Celia Pamintuan.

The following articles were published in the Monterey County Herald:

  - 3. Opinion piece from John Wm. Schiffeler, "Special interests have narrow focus," July 27.
  - 4. GO! Cover page and two-page article on MPC premier of Mel Brooks' Broadway play 'The Producers' running August 6-23.
- C. Reports and Presentations:

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:*

  - 1. INSTITUTIONAL REPORT - none
  - 2. SUPERINTENDENT
  - 3. VICE PRESIDENTS
  - 4. ACADEMIC SENATE
  - 5. MPCEA
  - 6. MPCTA
  - 7. ASMPC
  - 8. COLLEGE COUNCIL
  - 9. MPC FOUNDATION
  - 10. GOVERNING BOARD:
    - a. Community Human Services Regular Board Meeting minutes of July 16, 2009.
    - b. Community Health Services thank you letter for JPA allocation of \$3,500.
  - 11. SPECIAL REPORT - Bond Update:
    - a. Active Bond/Facility Projects Update – Joe Bissell and Joe Demko
    - b. MPC Master Schedule/Construction Phase Only – Joe Demko
    - c. Cost Control Report – Joe Demko

**4. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings, Proclamations, Etc:

**BE IT RESOLVED,**

- 1) That the Governing Board approves the minutes for the Regular Meeting held on July 28, 2009 and the minutes of the Special Joint Meeting with the Governing Board and the Foundation Board of Directors on August 11, 2009.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to the donors.
- 3) That the July 31<sup>th</sup> Regular Payroll in the amount of \$1,459,542.17 and the Supplemental Payroll of August 10<sup>th</sup> in the amount of \$60,088.85 be approved, to total \$1,519,631.02.
- 4) That Commercial Warrants #'s:  
12728148 through 12728158; and 12728684 through 12728686; and  
12729233 through 12729257; and 12729841 through 12729858; and  
12730484 through 12730521; and 12731042 through 12731130; and  
12732263 through 12732275 - in the amount of \$1,580,436.42, are approved.
- 5) That purchase orders #'s 100011 through 100192 in the amount of \$2,853,628.85 be approved.
- 6) That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 4000 Object expense category	\$812
Net increase in the 5000 Object expense category	\$536
Net increase in the 6000 Object expense category	\$276
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$21,606
Net increase in the 2000 Object expense category	\$ 9,253
Net increase in the 3000 Object expense category	\$ 1,602
Net decrease in the 4000 Object expense category	\$ 8,350
Net decrease in the 5000 Object expense category	\$20,496
Net increase in the 6000 Object expense category	\$ 490
Net decrease in the 7000 Object expense category	\$ 4,105

- B. Faculty Personnel:
  - 8) That the Governing Board approves the academic personnel actions listed to include:
    - a. Grant Equivalency to Minimum Qualifications to Beth Penney to teach Reading, effective Fall, 2009.
    - b. Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer and Fall, 2009.
- C. Classified Personnel:
  - 9) That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

## 5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Report for the period ending July 31 2009 (prior to closing entries) is accepted.
- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2009 (prior to closing entries) as presented on form CCFS 311Q be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).
- D. BE IT RESOLVED, that the Governing Board approve the attached resolution allowing Monterey Peninsula Community College District's continued participation in the Monterey County Educational Delinquent Tax Finance Program to be underwritten by Plymouth Park Tax Services.
- E. BE IT RESOLVED, that the Governing Board adopt revised Board Policy 4105 - Admissions Policy.
- F. BE IT RESOLVED, that the Governing Board approves Board Policy 5100 – Equal Employment Opportunity and Commitment to Diversity in Employment.
- G. BE IT RESOLVED, that the Governing Board approve the following new courses:
  - 1) LETP 140, PC 832 Laws of Arrest
  - 2) LETP 260, Background Investigator
  - 3) LETP 276, Jail Training Practicum
  - 4) LETP 280.3, Field Training Officer Update
  - 5) MATH 113, Preparation for Calculus I
  - 6) MATH 271, Preparation for Intermediate Algebra
  - 7) Math 273, Preparation for Precalculus
  - 8) Math 381, Preparation for Elementary Algebra
- H. BE IT RESOLVED, that the Governing Board approve the 2010-2011 College Calendar.

- I. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for program management services for the period July 1, 2009 through December 31, 2009.
- J. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #05B (PAA) with HGHB Architecture, Planning, Urban Design, at a fixed fee of \$78,000 in conjunction with the renovation of the Public Safety Training Center in Seaside.
- K. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #7 (PAA) at the fixed fee of \$383,346 with Kitchell CEM, for construction management services in conjunction with the Student Services Building.
- L. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #18 (PAA) with HGHB Architecture, Planning, Urban Design, for schematic plans in conjunction with the Life Science and Physical Science renovation project at a fee not to exceed \$40,000.
- M. BE IT RESOLVED, that the Governing Board adopt the recommendations of the Monterey Peninsula Community College District/Monterey Peninsula College Foundation Master Agreement Sub-Committee (August 11, 2009), and  
  
BE IT FURTHER RESOLVED, that the Board authorize the Superintendent/President to develop a revised Master Agreement between the Monterey Peninsula Community College District and the Monterey Peninsula College Foundation based on the recommendations, wherein the Monterey Peninsula College Foundation becomes an auxiliary foundation as described in Education Code 72670 et. seq.
- N. BE IT RESOLVED, that the Governing Board ratify the transfer of weapons to the Pacific Grove Police Department and South Bay Regional Public Safety Training Consortium.
- O. BE IT RESOLVED, that the Governing Board formally reviews, discusses, and accepts the Substantive Change Proposal to the Accrediting Commission for Community and Junior Colleges (ACCJC) on the MPC Education Center at Marina.
- P. CALENDAR OF EVENTS INFORMATION

**6. ADVANCE PLANNING**

- A. Meeting Dates:  
Regular Meeting Tuesday, September 22, 2009  
1:30pm - Stutzman Seminar Room, Library and Technology Center  
3:00pm - Karas Room, Library and Technology Center
- B. Suggested Future Agenda Items:
  - 1. Governing Board Policies
  - 2. Board Tour of Facilities

**7. CLOSED SESSION - *when required on non-routine matters and/or to continue discussion of items from earlier closed session.***

Posted: August 19, 2009