

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Open Session 1:30-1:35pm (Roll Call only)
Closed Session 1:35-2:55pm
Stutzman Room, Library and Technology Center
Open Session 3:00pm
Sam Karas Room, Library and Technology Center
980 Fremont Street, Monterey, California 93940

**TUESDAY
SEPTEMBER 22, 2009**

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Meeting. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

1. OPENING BUSINESS

A. Call Public Session to Order

B. Roll Call

C. Closed Session

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting).

Items under discussion:

- 1) Conference with Real Property Negotiator: Parcels L23.5.1. and L23.5.2.
Negotiating Party - Monterey Peninsula Community College District - Mr. Joe Bissell.
- 2) Conference with Legal Counsel regarding anticipated litigation; significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9.
There is one potential lawsuit.
- 3) Public Employee Evaluation - Superintendent/President Annual Evaluation.

D. Reconvene to Open Session

E. Reporting of Any Action Taken During Closed Session

2. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation Donations for August, 2009 - \$12,460.00.

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communications:
 - 1) 'Teacher Takes Students on a Trip to India, You Can Come Too!' KION TV article on Dr. Sepp Gamper (July 22nd).
 - 2) Older Adult Program support letter from David Woodhead (August 21st).
 - 3) BBC's Earth News: 'Strange Jellies of the Icy Depths' article on Dr. Kevin Raskoff (September 1st).
 - 4) Email commending the Registration Office Staff from Crystal Tracy (September 3rd).

The following articles were published in the Monterey County Herald:

- 5) MPC Fall Class registration stickers on front page of the Herald (August 18th).
 - 6) GoMagazine's review, 'MPC's Producers fast-paced, robust entertainment' (August 20th).
 - 7) 'Rangel scores hat trick in MPC win' reporting on sophomore standout Sonia Rangel as the Lobos had their first win in women's soccer (August 29th).
 - 8) 'MPC Alumni Homecoming Reunion Celebration' advertisement (September 3rd).
 - 9) 'Students flocking to community colleges' article from Sacramento (September 3rd).
 - 10) 'Tempering Violence with Clownishness, Iraqi Clown Now Studying Dramatic Arts at MPC.' Student Rahman Al Kaabi, performer in Baghdad "Happy Family" clown troupe, fled Iraq to become MPC student through Iraqi Student Project (September 9th).
 - 11) 'Honoring MPC's 1950 title team' relating championship season of 1950 (September 10th).
 - 12) 'Fantastical tale: MPC Storybook Theatre takes audiences on a magical ride with Ali Baba and the Magic Cave' running September 10-27 (September 10th).
- C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

 - 1) INSTITUTIONAL REPORT - Instructional Service Agreements Update
 - 2) SUPERINTENDENT
 - 3) VICE PRESIDENTS
 - 4) ACADEMIC SENATE
 - 5) MPCEA
 - 6) MPCTA
 - 7) ASMPC

- 8) COLLEGE COUNCIL
- 9) MPC FOUNDATION
- 10) GOVERNING BOARD –
 - a. Minutes from Community Human Services Regular Board Meeting of August 20th.
 - b. Flyer from Chili’s Restaurant ‘proud sponsor of Community Human Services Elm House’ and Chili’s 10% donation night on Tuesday, October 6th (September 2nd).
- 11) SPECIAL REPORT - Bond Update Reports:
 - a. Active Bond/Facility Projects Update – Joe Bissell and Joe Demko
 - b. MPC Master Schedule/Construction Phase Only – Joe Demko
 - c. Cost Control Report – Joe Demko

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings, Proclamations, etc:

BE IT RESOLVED:

- 1) That the Governing Board approves the minutes for the Regular Meeting on August 25, 2009.
- 2) That the Governing Board approves the corrected minutes for the Regular Meeting on April 28, 2009, related to the ARCC presentation.
- 3) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 4) That the August 14th Manual Payroll in the amount of \$500.00, and the August 31th Regular Payroll in the amount of \$2,025,998.57, and the September 10th Supplemental Payroll in the amount of \$41,315.86, totaling \$2,067.814.43, be approved.
- 5) That Commercial Warrants listed, totaling \$1,579,498.46, be approved: 12732864 through 12732882; and 12733639 through 12733708; and 12734314 through 12734333; and 12734766 through 12734819; and 12735216 through 12735224; and 12736535 through 12736593.
- 6) That purchase orders #'s 100193 through 100323, totaling \$2,430,206.17, be approved.

- B. Administrative Personnel:
 - 7) That the Governing Board approves the academic personnel action listed:
 - a. Extend the Professional Services Agreement of JoAnn Busenbark (Track II, Step 4) and the contract with Professional Personnel Leasing (PPL) for 15% of salary through July 31, 2009.

- C. Faculty Personnel:
 - 8) That the Governing Board approves the academic personnel actions listed:
 - a. Grant Equivalency Based on Eminence to C. Robert Omstead to teach AUTO 101, Automotive Technology, effective Fall 2009.
 - b. Grant Equivalency Based on Eminence to Marcus Evans to teach AUTO 108, Automotive Manual Transmissions, effective Fall 2009.
 - c. Each month individuals are hired as part-time, substitute and overload. The attached list includes Faculty hires for Summer and Fall 2009.

- D. Classified Personnel
 - 9) That the Governing Board approves the classified personnel actions listed:
 - a. Resignation of Jorge Magana, Student Financial Services Coordinator, Student Financial Services, effective September 11, 2009.
 - b. Resignation for the purpose of retirement of Patricia Xavier, Administrative Assistant IV to VP Academic Affairs, effective October 16, 2009.
 - c. Each month individuals are hired as part-time, substitute and overload. The attached list includes Classified hires for Summer and Fall 2009.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending August 31, 2009, be accepted.

- B. BE IT RESOLVED, that the Governing Board approve the award of the Automotive Technology Annex Project to _____ in the amount of \$_____.

- C. PUBLIC HEARING to review the Final Budget for Fiscal Year 2009-2010 prior to its adoption. PUBLIC HEARING

- D. BE IT RESOLVED, that the Governing Board approve the Final Budget for Fiscal Year 2009-2010.

- E. County of Monterey Investment Report for the quarter ending June 30, 2009. INFORMATION

- F. BE IT RESOLVED, that the Governing Board approves the 2009-2010 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

- G. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 04 (PAA) with HGA Architects in the amount of \$771,000 for architectural services in conjunction with the Theater Modernization Project.

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 21 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$16,000, in conjunction with the Old Administration Swing Space Renovation Project.
- I. BE IT RESOLVED that the Governing Board ratify the Project Assignment Amendment 22 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$100,000, in conjunction with the construction of the Student Services Building.
- J. BE IT RESOLVED, that the appointment of Scott Coté, Daphne Hodgson, Mary Ann Kane, Ronald Pasquinelli and Gary Ray, to a second two-year term as members of the Citizens' Bond Oversight Committee, effective November, 2009, be approved.
- K. BE IT RESOLVED, that the following course be approved: "HOSP 57, Trends in Hospitality Sales and Marketing."
- L. Calendar of Events INFORMATION

6. **ADVANCE PLANNING**

- A. Meeting Dates:
Regular Meeting Tuesday, October 27, 2009
 - 1:30pm - Stutzman Seminar Room, Library and Technology Center
 - 3:00pm - Karas Room, Library and Technology Center
- B. Suggested Future Agenda Items:
 - 1) Governing Board Policies
 - 2) Board Tour of Facilities
 - 3) Partnering for Academic Student Success (PASS) Report (formerly known as Lobo TLC)
 - 4) Sabbatical Leave Reports

7. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier closed session.

Posted: September 16, 2009