

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30-1:32pm	Open Session – Stutzman Room, Library and Technology
1:32-2:45pm	Closed Session – Stutzman Room, Library and Technology Center
3:02-5:37pm	Open Session – Sam Karas Room, Library and Technology Building

TUESDAY, SEPTEMBER 22, 2009

MINUTES

1. OPENING BUSINESS

- A. Call Public Session to Order – Dr. Tunney, Chair of the Board, called the Governing Board Meeting to order at 1:30pm.
- B. Roll Call – Ms. Robinson called roll and exited the meeting.
- C. Closed Session - Items under discussion:
 - 1) Conference with Real Property Negotiator: Parcels L23.5.1. and L23.5.2.
Negotiating Party - Monterey Peninsula Community College District - Mr. Joe Bissell.
 - 2) Conference with Legal Counsel regarding anticipated litigation; significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9.
There is one potential lawsuit.
 - 3) Public Employee Evaluation - Superintendent/President Annual Evaluation.

Members Present:

Dr. Jim Tunney, Chair
Charles Page, J.D., Vice Chair
Lynn Davis, J.D., Trustee
Carl Pohlhammer, Trustee
Dr. Loren Steck, Trustee

Staff Present:

Dr. Doug Garrison, Superintendent/President
Joe Bissell, Vice President, Administrative Services

- D. The Closed Session began at 1:32pm and met until 2:45pm.
- E. Open Session was opened at 3:02pm by Dr. Tunney and the Regular Meeting was called to order.

Members Present:
Michael Dickey, Student Trustee

Staff Present:
Carsbia Anderson, Vice President, Student Services
John Gonzalez, Vice President, Academic Affairs
Laura Franklin, Dean of Instruction
Michael Gilmartin, Dean of Instructional Planning
Barbara Lee, Associate Dean, Human Resources
Richard Montori, Public Information Officer
Vicki Nakamura, Assistant to the President
Carla Robinson, Executive Assistant
Rosaleen Ryan, Director, Institutional Research

Visitors:
Charles Brown
Joe Demko
Kit Elliott
Joyce Halabi

Dr. Tunney reported there was no action taken during Closed Session.

2. **RECOGNITION**

- A. Acknowledgment of Visitors – Carsbia Anderson introduced five of the eight Bernard Osher Scholarship winners: Jolene Boyle, Hillcah Deans, Carla Hamelin, Laurel Parker and Beth Weaver. Osher Scholarship awardees were determined by their need, satisfactory academic progress, and enrollment as a half time-full time student, as well as having received a California Board of Governor’s fee waiver. The other three awardees were Lani Co, Pasia Gadson and Ryan Moore. All recipients received the first of two \$250.00 grants and an Osher Scholarship certificate.

Other Visitors – Kit Elliott, Marina trustee candidate and Charles Brown, Seaside/Sand City district future trustee.

- B. Dr. Tunney acknowledged the Monterey Peninsula College Foundation donations for September, 2009, of \$12,460.00, pointing out the growth of the MDG Scholarship in honor of Marilyn D. Gustafson from \$1,755 to \$9,460.

3. **COMMUNICATIONS**

- A. Comments from Visitors – none.

- B. Written Communications:

- 1) ‘Teacher Takes Students on a Trip to India, You Can Come Too!’ KION TV article on Dr. Sepp Gamper (July 22nd).

- 2) Older Adult Program support letter from David Woodhead (August 21st).
- 3) BBC's Earth News: 'Strange Jellies of the Icy Depths' article on Dr. Kevin Raskoff (September 1st).
- 4) Email commending the Registration Office Staff from Crystal Tracy (September 3rd).

The following articles were published in the Monterey County Herald:

- 5) MPC Fall Class registration stickers on front page of the Herald (August 18th).
- 6) GoMagazine's review, 'MPC's Producers fast-paced, robust entertainment' (August 20th).
- 7) 'Rangel scores hat trick in MPC win' reporting on sophomore standout Sonia Rangel as the Lobos had their first win in women's soccer (August 29th).
- 8) 'MPC Alumni Homecoming Reunion Celebration' advertisement (September 3rd).
- 9) 'Students flocking to community colleges' article from Sacramento (September 3rd).
- 10) 'Tempering Violence with Clownishness, Iraqi Clown Now Studying Dramatic Arts at MPC.' Student Rahman Al Kaabi, performer in Baghdad "Happy Family" clown troupe, fled Iraq to become MPC student through Iraqi Student Project (September 9th).
- 11) 'Honoring MPC's 1950 title team' story of football championship season of 1950 (September 10th).
- 12) 'Fantastical tale: MPC Storybook Theatre takes audiences on a magical ride with Ali Baba and the Magic Cave' running September 10-27 (September 10th).

C. Reports and Presentations:

- 1) **INSTITUTIONAL REPORT – DR. JOHN GONZALEZ**
 Instructional Service Agreements (ISA) Update - Dr Garrison reported that the Accreditation Commission had suggested we perform yearly updates on our ISAs and introduced Michael Gilmartin to summarize that update. Michael opened that ISAs are contracts the college has with part-time teachers of college courses. Every year our ISAs are audited to confirm that all qualifications are met. Some categories of our contracts are: local gyms for personal fitness; theaters for drama; SBRPSTC and the California Peace Officer Research Organization for law enforcement training; local fire departments for fire training; Parks and Recreation for apprenticeship program and maintenance certificates; HOPE for training in rehabilitation, FIELD (Farm Workers Institute for Leadership and Development) with students in Kern County, Santa Cruz and Monterey Counties; Nursing for child birthing, exercise and prenatal services; local park ranger training; Monterey Bay Aquarium docent training; and with CSUMB for sailing classes. ISA expenditures are being reduced in line with the decline in non-credit FTES. From 2006-07 thru 2009-10 there was a significant reduction in ISAs which has increased the proportion of credit classes and reduces our reliance on non-credit ISAs.

2) SUPERINTENDENT REPORT – DR. DOUG GARRISON

Dr. Garrison commented on Michael's ISA presentation. One reason the Accrediting Commission has asked for yearly ISA reviews is that there was a perception that the proportion of non-credit ISAs was too high. Our examination of these contracts led to a plan to reduce reliance on ISAs, particularly the non-credit contracts, and increase the number of credit courses. The reviews are an enormous amount of work and thanked Michael for that review and excellent presentation.

Dr. Garrison then drew attention to item 3# 'BBC's Earth News' on the jellyfish article with Dr. Kevin Raskoff and MPC's biology program, notable for its important scientific resource. Dr. Garrison had the pleasure of going to the Education Center at Marina to hand certificates of commendations to three students who responded to a car fire which saved the vehicle: Taylor Hohstadt, William Clement, and Lance Staub. On September 9th he and Fred Hochstaedter went to Oakland for training to serve on accreditation visiting teams. Both Fred and Dr. Garrison will go on separate accreditation visits in April and the training provides a good preparation for our own ACCJC visit in March. He attended the kickoff breakfast for the United Way Campaign with Elizabeth Bishop, Gail Fail, Linda Pridmore and Barbara Lee. This dynamic team will put together this year's campaign. Our United Way campaign was so successful last year that MPC was recognized with a special award. On September 11th an Open Forum on the current budget was held, which met with good staff attendance. On September 14th he attended a meeting of the ACCCA Board of Directors with California Community College Chancellor Jack Scott and the California Community College Board of Governors to talk about mutual interests. September has been a busy month and a great start to the term.

3) VICE PRESIDENT, ACADEMIC AFFAIRS REPORT – DR. JOHN GONZALES

Dr. Gonzalez opened his report on the subject of "unpacking the schedule" to compare the progress made on revising class schedules. An enrollment snapshot for Spring 2009 clearly shows unbalanced patterns of enrollment. The highest enrollment is on Mondays/Wednesdays and Tuesdays/Thursdays. The lowest enrollment is Monday thru Thursday at 3-4pm and on Fridays. The revised pattern showing Fall 2009 adjustments have leveled out student enrollment. Convenience is heightened for students, student enrollment distribution is spread out, and some peak parking issues have been resolved. Redistribution has increased average class size from 23 to 29 students. Credit goes to the Faculty who were thanked for working very diligently to identify and resolve these imbalances. One possible option to increase Friday attendance is to hold weekend classes over Friday and Saturday. Additionally, classes are now being held at the PSTC and a groundbreaking ceremony will be organized soon. In November Dr. Gonzales will participate in a follow-up visit to Rio Hondo College on an ACCJC one day revisit. Lastly, the accreditation self study is going to College Council for second reading. The self study will be brought to October's Board meeting for its first reading.

- 4) VICE PRESIDENT, STUDENT SERVICES REPORT – CARSBIA ANDERSON
Carsbia Anderson read a letter from Michael Tomblinson, last year's Pister Scholarship winner, thanking MPC for the support he had and how his time at MPC has "transitioned him from a dreamer to a doer." Michael is attending UCSC to become a teacher. Erin Sullivan, the Pister award winner of four years ago, is now enrolled at UCSF medical school. The September 12th alumni kick off reunion, honoring the 1950 championship football team, was well received with an excellent turnout. September 17th was our Annual Lobo Day and Constitution Day. Student Services contacted the County Office of Elections to assist in registering our students to vote; as a receiver of federal funds MPC is mandated to host a Constitution Day, and we passed out copies of the Constitution. The election official also provided voting ballots and Steve Albert, instructor in economics, assisted in selecting two mock election questions: 1) shall the Federal Government play a larger role in regulating the economy? (90 students/staff voted yes and 39 voted no); and 2) shall the Federal Government increase taxes to help increase funding for health care? (78 voted yes and 55 voted no). Special thanks for assisting went to Larry Walker, Vera Coleman, Sigrid Klein, Cathy Nyznyk and ten students from our Political Science classes. Enrollment numbers are up 5%. Pertaining to the ISAs, we lost a significant number of Latino students with the elimination of the FIELD program. Latino enrollment district wide is down 20%; however, up 12.1% at the Marina campus. Dr. Garrison commented on the FIELD program. The reason not to continue this fine program is that the majority of activity was out of district and our current budget restrictions focused expenditures in district activities. We remain committed to the success of FIELD.
- 5) ASMPC REPORT – JOYCE HALABI, VP OF REPRESENTATION
Joyce reported the ASMPC has a full council with two new appointments. Seeing an increase of smoking on campus, ASMPC is looking for ways to clean up that activity and increase enforcement. The Board supports reducing smoking on campus and encourages ASMPC to come up with ideas and report back to the Board. Lobo Day and Constitution Day was very successful with booths, club connections, food and handouts. They surveyed students and staff on campus activities and raffled two \$250 gift certificates to the Book Store. ASMPC is attending a Leadership Conference on October 16-18th.
- 6) MPC FOUNDATION REPORT – DR. DOUG GARRISON
A very nice recognition reception on behalf of retiring Marilyn Gustafson was held September 10th. Over \$9,000 has been raised in her honor for the MDG Scholarship. Work continues with the Foundation and he thanked Rich Montori for managing the activities without an Executive Director. We are engaged in the annual campaign for Academic Excellence and in the production of the next "Connections." The President's Circle Committee met today to direct mailings to specific donors. The Peggy Downes Baskin Ethical Dilemma Series November 9th will feature two faculty from Stanford speaking on "Who Owns Life: The Ethical

Dilemmas of 21st Century Medical Technology.” Dr. Steck, as the liaison on the Foundation Personnel Committee, is engaged in the search for two vacancies: the replacement of a full time Office Manager and the Executive Director position. Trustee Page recognized John Mahoney and Kelly Saunders for their exceptional work on the President’s Circle Committee for increasing the number of new donor contacts.

7) ASMPC REPORT (continued) – MICHAEL DICKEY

Michael, as a Vice President on the Student Senate for California Community Colleges, deals with advocacy on a statewide level. He spoke of a rumor of a special hearing on education to be held September 29th. A similar rumor occurred in June and over 400 students went to Sacramento to advocate for lower student fees increases which resulted in the decision to raise fees to \$26/unit instead of the proposed \$60/unit. In preparation of this special hearing, five vans are reserved to travel to Sacramento.

8) GOVERNING BOARD – DR LOREN STECK

- a. Minutes from Community Human Services Regular Board Meeting of August 20, 2009.
- b. Flyer from Chili’s Restaurant ‘proud sponsor of Community Human Services Elm House’ and Chili’s 10% donation night on Tuesday, October 6th.

BOND UPDATE – JOE DEMKO (reports attached)

- a. Active Bond/Facility Projects Update - Joe Demko reported on all projects under construction: PE Fitness Elevator; Public Safety Training Center; Education Center at Marina permanent buildings; Infrastructure; New Student Services Building; Auto Technology Building; Swing Space; Facilities Committee; Business/Computer Science Building; Old Admin/Swing Space; Humanities/Old Social Science; Theatre; Greenhouse; and Life Science/Physical Science Buildings. Carsbia reminded attendees of the Student Services Building groundbreaking on Friday, October 9th at Noon.
- b. MPC Master Schedule/Construction Phase Only. The Facilities Committee is meeting weekly to ensure the fastest scheduling of future projects. Restructuring of class scheduling is decreasing the need for swing space, resulting in increased efficiency and cost reductions.
- c. Cost Control Report – Bids are coming in 30-40% under budget and all bidders are very competitive.

4. CONSENT CALENDAR

Dr. Tunney asked if there were any comments and/or additions to the Consent Calendar. Dr. Garrison made note of two items. Item #A.2 is for the correction of the minutes of the Regular Meeting of April 28th relating to the third annual report on the Accountability Report for the Community Colleges (ARCC). The correction is to fully capture the information needed to be recorded in the minutes. Item #D.b. announces the retirement of Pat Xavier, a long time

employee of the district for 38+ years. Dr. Garrison and Dr. Tunney commended Pat for her service history at MPC.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings, or Proclamations.
Motion Page / Second Steck / Carried

09-24

BE IT RESOLVED:

- 1) That the Governing Board approves the minutes for the Regular Meeting on August 25, 2009.
 - 2) That the Governing Board approves the corrected minutes for the Regular Meeting on April 28, 2009, related to the ARCC presentation.
 - 3) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
 - 4) That the August 14th Manual Payroll in the amount of \$500.00, and the
 1. August 31th Regular Payroll in the amount of \$2,025,998.57, and the
 2. September 10th Supplemental Payroll in the amount of \$41,315.86,
 3. totaling \$2,067.814.43, be approved.
 - 5) That Commercial Warrants listed, totaling \$1,579,498.46, be approved:
 1. 12732864 through 12732882; and 12733639 through 12733708; and
 2. 12734314 through 12734333; and 12734766 through 12734819; and
 3. 12735216 through 12735224; and 12736535 through 12736593.
 - 6) That purchase orders #'s 100193 through 100323, totaling \$2,430,206.17, be approved.
- B. Administrative Personnel:
- 7) That the Governing Board approves the academic personnel action listed:
 - a. Extend the Professional Services Agreement of JoAnn Busenbark (Track II, Step 4) and the contract with Professional Personnel Leasing (PPL) for 15% of salary through July 31, 2009.
- C. Faculty Personnel:
- 8) That the Governing Board approves the academic personnel actions listed:
 - a. Grant Equivalency Based on Eminence to C. Robert Omstead to teach AUTO 101, Automotive Technology, effective Fall 2009.
 - b. Grant Equivalency Based on Eminence to Marcus Evans to teach AUTO 108, Automotive Manual Transmissions, effective Fall 2009.
 - c. Each month individuals are hired as part-time, substitute and overload. The attached list includes Faculty hires for Summer and Fall 2009.

D. Classified Personnel

- 9) That the Governing Board approves the classified personnel actions listed:
- a. Resignation of Jorge Magana, Student Financial Services Coordinator, Student Financial Services, effective September 11, 2009.
 - b. Resignation for the purpose of retirement of Patricia Xavier, Administrative Assistant IV to VP Academic Affairs, effective October 16, 2009.
 - c. Each month individuals are hired as part-time, substitute and overload. The attached list includes Classified hires for Summer and Fall 2009.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending August 31, 2009, be accepted, with the attached Financial and Budgetary Report.
Motion Steck/ Second Pohlhammer/ Carried **09-25**
- B. BE IT RESOLVED, that the Governing Board approve the award of the Automotive Technology Annex Project to CRW Industries in the amount of \$348,262.00.
Motion Steck / Second Pohlhammer/ Carried **09-26**
- C. PUBLIC HEARING to review the Final Budget for Fiscal Year 2009-2010 prior to its adoption. **PUBLIC HEARING**

Joe Bissell introduced the final budget for 2009-2010, and reiterated to the Board that this year our income projections have been more of a moving target than he has ever experienced, nor has he ever seen such a variety from the state of different proposals for budget cuts. In February of 2009, we projected a \$1.2M cut in constructing our tentative Budget. In May of 2009 the projected cut from the state was \$4.7M which included a 40% reduction in categorical programs. There were numerous other projections with the final budget coming in with a cut in state funding of \$3.3M. Student fees were increased to \$26/unit. Joe thanked the entire staff who identified the difficult cuts to make and are now living with the reductions day-in and day-out.

Joe explained our budget development process works differently from city, county, or secondary school budgets. We have shared governance and the Board plays a very important role by establishing guidelines for direction. The guidelines for budget directions come from board policies, accreditation, long term financial plan, and the chancellors' office indicating specific directions to keep the cuts away from basic skills, transfer courses and CTE.

The shared governance processes include College Council and advisory groups; all budget reductions go through the advisory groups starting with the divisions and departments. Our process allows a thorough examination from top-down to

bottom-up. The budget development follows an extensive planning and resource allocation process, through the Budget Committee and Budget Development Process. Although it is a painful process it is also working well which is a credit to all the faculty and staff.

Joe also explained that the budget document presented is layered containing the Executive Summary, a 3-Year Comparison of all Funds, Unrestricted General Fund Highlights, Exhibits of Major Object Categories, and attachments of the Budget Development Process and Institutional Goals 2007-10. Additional detail documents indicating expenses by object and by program are also produced.

The district maintains accounts in seven major funds: General, Special Revenue, Debt Service, Capital Projects, Building, Self Insurance and Fiduciary. The General Fund is made up of two funds: Unrestricted which is funding for the majority of day-to-day operating revenues and expenses; and Restricted which supports educational programs that are specifically restricted by law, regulation or donor and which must be expended within the fiscal year. The budget shows where the funds come from and where the monies go: 80% is for employee compensation. Balanced budgets are presented for all funds of the district, and the Board requirement for a contingency reserve of 10% (\$4.2 million) is maintained.

A summary of General Fund expense cuts listed the identified savings amounting to \$34,635,078 in both Unrestricted and Restricted Funds specifically identified to offset the state revenue cuts:

- Vacated position savings equaled 3 FTE's in Administration, 1 FTE in Management/Confidential, 6.2 FTE's in Faculty, and 8.83 FTE's in Classified for \$1,659,278
- Temporary Classified Employees reduced a total of \$182,377
- ISA and Adjunct reductions of \$282,664
- Supplies and Services of \$612,016
- Capital Outlay of \$118,937
- Transfers of \$431,027
- Program Eliminations of state instructional equipment and scheduled maintenance of \$200,000
- Prior Year Carryover of \$148,779
- For total cuts totaling \$3,635,078.

What are the impacts of these cuts? \$970,000 in ISAs eliminated 829 noncredit FTES which unfortunately has a huge effect on students; the loss of 6.2 full-time faculty positions required increasing teaching by adjuncts; we cancelled 52 sections and closed over 300 classes in Fall 2009 in unpacking the schedule; we eliminated printing of the annual catalog; reduced mailing of schedules; reduced financial aid to students by \$330,000; reduced instructional equipment by \$163,000; reduced hours in Human Resources; increased workloads for faculty and staff across the board with the additional burden of 29 average students per

class; identified the future elimination of tram service, and reduced maintenance on campus. Dr. Garrison spoke to the reality of our increase in enrollment due to reductions of entering students at Cal State Colleges and UC's, resulting in much larger classes. He also advised the Board of the need to review the replacement of faculty as faculty retire and the recommendations for reclaiming released positions. These decisions will be made by making hard choices with the advisory groups and College Council, and ultimately with the Board. With reduced resources we will have to try to reclaim these positions incrementally.

Joe continued his budget presentation with a review of Special Revenue Funds:

- The Child Development Unrestricted and Restricted Funds are balanced with a \$405,829 transfer from the Unrestricted General Fund to reduce or eliminate the transfer in the future. We are looking at other centers to see how their funding is done to take some time to reconfigure our operations. The Student Center Fund is doing well with slight reserves. In the Parking Fund we took the FT tram coordinator position out of the Restricted General Fund (DSP&S) and switched it to the Parking Fund; we may move that position to Security and charge expenses to the Unrestricted General Fund in the future.
- Debt Service of Student Center is paid through a transfer from the Student Center Fund, and Energy Lease Payments are paid through a transfer from the Unrestricted General Fund.
- Capital Projects Funds is where we charge all major capital projects and building improvements that are not funded through the bond.
- Building Fund is bond money (Prop 39) with a projected \$83M balance and we hope to bring in \$1.7M in interest income and to spend \$14M. The current expense budget represents rolled over projects in process; however, by December we plan to bring an aggressive building plan to the Board for approval.
- Self Insurance Fund: we have had good experience with our self funded medical. Although two items work against us -- the aging of our staff costs more money and the industry trend is going up -- the projection is that we need to increase our rates by 16% (10% industry trend and 6% our own internal group experience). Recommended cost containment measures will save 10% if all measures are approved although they cannot be implemented in 2009 but in 2010, so it will take time to catch up. We are also increasing the premiums the district is contributing and retirees by 6% to make up the 16%.
- Fiduciary Funds: the district provides banking functions for these accounts.

Our institutional goals: progress on Institutional Goals which requires additional resources have been difficult because of cuts to the district's operating budgets. However progress continues with the following:

- Goal #3 to "grow enrollments...and teach employable skills." Although class sections were cut, increases in enrollment were achieved. Through improved scheduling, class size has significantly improved and FTS in credit enrollments

in the largest in district history. Reliance on non-credit ISAs continues to be reduced.

- Goal #5 to “provide educational programs and services in Seaside and Marina...” continues with additional class sections being offered at the Education Center and PSTC opening this fall.
- Goal #7 to “maintain and improve district facilities” is evidenced by the construction of the Education Centers in Seaside and Marina and the new Student Services building and the remodeling of the old administration building. In addition, drawings are being worked on for remodeling Business Computer Science, Humanities, old Student Services and the Theater buildings.

Long term outlook – it’s not good and it’s not over!

- 53% of the district’s operating income is from the state, and the state’s economic outlook is not good. The Chancellor’s Office and League are both projecting additional cuts and deferrals this year, and more state cuts next year. All of this results in the continued uncertainty of the specifics of state monies and concerns with cash flow.
- The majority of our income is dependent on enrollments, and they have increased over the past 10 years, primarily through noncredit contract classes. With the emphasis put on increasing credit enrollments and decreasing dependence on noncredit ISAs, MPC is experiencing the highest level of credit enrollments in our history. It is believed that high unemployment and capping enrollments at UC and CSU will continue to sustain enrollments for at least the next few years.
- District labor contracts require new apportionment income funding be allocated proportionately for increases to employee compensation, which accounts for almost 82% of our Unrestricted General Fund expenses. With apportionment making up over 94% of the district’s Unrestricted General Fund income, this significantly helps to keep future changes in revenues and expenses in balance.
- Costs of operating expenses are expected to continue to increase faster than inflation. The district should continue its efforts to contain costs, especially in the areas of medical self-insurance, medical coverage after retirement, and energy expenses.

Conclusion – All funds are balanced and positive year-end fund balances (reserves) are projected. The Unrestricted General Fund includes a 10% general reserve and small contingency budgets to cover unanticipated expenses. Cuts in state funding this year have resulted in reductions in class offerings and services to students. Overall funding continues to provide adequate resources to offer comprehensive education programs and required services to students.

Dr. Tunney and the Board commended Joe for his report and the entire staff for their hard work in a very tough economic year.

- D. BE IT RESOLVED, that the Governing Board approve the Final Budget for Fiscal Year 2009-2010.
Motion Page / Second / Davis Carried

09-27

Adjourned - The Board took a five minute break and reconvened at 5:15pm.

Board comments – Trustee Davis commended the staff for the thorough budget report. Dr. Tunney spoke that in his twelve years of serving on the Board and reviewing budgets, this budget process was the best contained and thorough in its communication and involvement of staff. He expressed gratitude to the homework done with all of the VP's, Academic Senate, SAAG, AAAG, College Council and entire staff, on the adoption of the 2009-10 budget and for a job well done.

- E. County of Monterey Investment Report for the quarter ending June 30, 2009.

INFORMATION

Due to the defaulted Lehman Brothers and Washington Mutual bonds in September 2008, the estimated FY 2008-09 portfolios General Fund earnings of \$1.25M will be offset by a \$2.8M loss. All other funds including schools and special districts will proportionally share in the investment loss. The General Fund loss of \$2.8M was incorporated in the recently adopted budget for FY 2009-10. Recovery efforts for the investment loss are continuing.

- F. BE IT RESOLVED, that the Governing Board approves the 2009-2010 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet. All community colleges are required to compute an annual appropriation limit. An additional requirement is to report to the Chancellor our appropriation limit, appropriations subject to limit, the amount of state aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.
Motion Page / Second Pohlhammer/ Carried

09-28

- G. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 04 (PAA) with HGA Architects in the amount of \$771,000 for architectural services in conjunction with the Theater Modernization Project. Joe Bissell reported that a significant change has taken place due to the lack of movement on state's bond so we are moving forward on theater modernization. By not waiting, our reduced costs will provide more funding sooner than waiting on the state. The Facilities Committee is recommending that the Theater be remodeled as proposed for \$10M and to renovate the Music Building for \$1.2M as it currently sits as a remodel and not a total demolition. If the state bond money is granted, we could change remodeling plans and expand the renovation of the Music Building. By bringing in consultants and an architect we will do a new schematic with the \$1.2M we have now. The architect's standard fee is 8%

of building's total cost of \$10M, amounting to \$771,000. The architect's standard fee on a renovation project is 10%.

Dr. Garrison repeated that the Music Building is an issue of great concern. The strategy was originally to do a state funded project for \$22M and since that is not going to happen, the theater project is a way to move forward. That leaves little money to deal with the large problems in the Music Department. A future bond may be a possibility but renovations are needed now, so we will renovate the existing structure, modernize it, improve acoustics, and bring in specialists to address those issues. We also need to address the long term need for additional sources of income. Trustee Davis asked if we had other funds that could address the Music Building such as Ford Ord funds not budgeted for 8-10 years. Joe responded that the more projects we can get underbid with our existing bond allows us additional options to address this project. The Fort Ord property is an unknown issue with property concerns. Chair Tunney thinks that we need to see how Ford Ord progresses and the Board will reassess priorities.

Motion Steck / Second Page / Carried

09-29

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 21 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$16,000, in conjunction with the Old Administration Swing Space Renovation Project. This project began in June, 2009 and is anticipated to be completed by the end of December, 2009.

Motion Davis / Second Pohlhammer / Carried

09-30

- I. BE IT RESOLVED that the Governing Board ratify the Project Assignment Amendment 22 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$100,000, in conjunction with the construction of the Student Services Building. This project began in late June, 2009 and is anticipated to be completed by the end of December, 2010.

Motion Steck / Second Pohlhammer / Carried

09-31

- J. BE IT RESOLVED, that the appointment of Scott Coté, Daphne Hodgson, Mary Ann Kane, Ronald Pasquinelli and Gary Ray, to a second two-year term as members of the Citizens' Bond Oversight Committee, effective November, 2009, be approved. Dr. Tunney thanked these citizens with gratitude for stepping forward to serve on the Citizens Bond Oversight Committee.

Motion Page / Second Steck / Carried

09-32

- K. BE IT RESOLVED, that the following course be approved: "HOSP 57, Trends in Hospitality Sales and Marketing."

Motion Steck / Second Pohlhammer / Carried

09-33

- L. Calendar of Events

INFORMATION

- A Special Closed Meeting for property negotiations will be scheduled and published with a possible meeting date of October 6th.
- Groundbreaking for Student Service Building is 12:00, Friday, October 9th.

- The Board is required by law to install new Board members by December 24th; therefore, the Board determined that the two new members will be sworn in at the close of meeting on November 24th.
- As also required by law, officers must be elected by December 15th. The two new members and three remaining members will elect officers at the Regular Board Meeting on December 15th.

6. **ADVANCE PLANNING**

A. Meeting Dates:

Regular Meeting Tuesday, October 27, 2009

Regular Meeting Tuesday, November 24, 2009 (swearing in)

Regular Meeting Tuesday, December 15, 2009 (election of Officers)

B. Suggested Future Agenda Items:

- 1) Governing Board Policies
- 2) Board Tour of Facilities
- 3) Partnering for Academic Student Success (PASS) Report
- 4) Sabbatical Leave Reports

ADJOURNMENT – the Regular Meeting was adjourned at 5:38pm.

Respectfully submitted.

Douglas R. Garrison, Ed.D.
Superintendent/President