

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30pm, Closed Session, Stutzman Seminar Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, MARCH 22, 2011

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Lynn Davis called the meeting to order at 1:32pm.
- B. Roll Call - present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll, Trustee
 - Mr. Lynn Davis, Chair
 - Dr. Douglas Garrison, Superintendent/President
 - Mr. Charles Page, Trustee
 - Dr. Loren Steck, Trustee
 - Staff - Mr. Steve Ma, Vice President of Administrative Services
 - Staff - Ms. Barbara Lee, Associate Dean of Human Resources
- C. Public Comments on Closed Session Items – there were no visitors or comments. The meeting was adjourned to Closed Session.
- D. Closed Session – items under discussion:
 - 1) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Agency Negotiators: Steve Ma and Barbara Lee
 - b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association) and MPCTA (Monterey Peninsula College Teachers Association)
 - 2) Conference with Legal Counsel Regarding Anticipated Litigation (two):
Government Code section 54956.9(b).
- E. Reconvene to Regular Meeting at 2:55pm. Roll Call was taken at 3:03pm.
Present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll, Trustee
 - Mr. Lynn Davis, Chair
 - Dr. Douglas Garrison, Superintendent/President
 - Mr. Charles Page, Trustee
 - Dr. Loren Steck, Trustee
 - Mr. Kage Williams, Student Trustee
- F. Reporting of Any Action Taken During Closed Session – no action taken.

2. RECOGNITIONS

- A. Moment of Silence:
1. Masami “Mas” Higashi, Fiscal Payroll Officer, passed February 6, 2011
 2. Phyllis Tyler, Social Sciences Division Assistant, passed February 15, 2011
 3. Don Schamber, Professor Emeritus and adjunct instructor, Music Department, passed March 7, 2011
 4. Lilyan Eldred, Trustee 1971-1987, passed March 16, 2011.
- B. Recognition of Visitors – none visitors asked for recognition.

3. COMMUNICATIONS

- A. Comments from Visitors – no visitors asked to comment.
- B. Written Communications:
- 1) MPC’s Asian Student Association Annual Culture Show Invitation for April 16, 7:30pm, Music Hall / February 25, 2011.
 - 2) Susan Bray, Executive Director, Association of California Community College Administrators (ACCCA) letter and resolution to Governor Jerry Brown to support community college funding in the Governor’s Proposed Budget for the 2011-2012 fiscal year / March 10, 2011.
 - 3) James M. Kasson, President, Board of Trustees for Center for Photographic Art, in support of MPC photography program / March 10, 2011.

MPC All User Emails:

- 1) 3rd Annual Think Pink Night on February 16, Basketball fundraiser for cancer research / February 14, 2011.
- 2) Foundation Employee Giving Campaign for Student Success, February 14-March 7, to support student success / February 15, 2011.
- 3) Grassroots Movement of Single Women in Northwest India Event, sponsored by Re-entry and Multicultural Center, February 17 / February 16, 2011.
- 4) ASMPC Lobo Day on February 23 / February 16, 2011.
- 5) Humanities Division Book Grant Award Ceremony on February 24 / February 22.
- 6) Guest Author Peter Chilson event cancelled for February 24 (winter weather) / February 24.
- 7) Passing of Mas Higashi February 6, Fiscal Payroll Officer / February 25, 2011.
- 8) ASMPC “Rock Out Loud” concert March 4 for budget awareness / February 28, 2011.
- 9) African-American Faculty and Staff Association invitation to “American Menu” play on March 5 with USCS’s African American Theater Arts Troup / February 28, 2011.
- 10) United Way Fundraiser flyer / March 2, 2011.
- 11) ASMPC Elections; voting on March 16 / March 2, 2011.
- 12) Art Gallery presents “Transience” March 15-April 15 / March 7, 2011.
- 13) ASMPC Activities Council announces “Diversity Day” on March 16 / March 7, 2011.
- 14) Passing of Don Schamber March 7, Music Department Professor Emeritus and adjunct instructor / March 9, 2011.
- 15) ASMPC “March in March” March 14 bus invitation / March 9, 2011.
- 16) Foundation’s Successful Employee Campaign, raising \$5,160 / March 9, 2011.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) "WebAssign Partners with Small Publisher to Create Surprisingly Affordable Prep Chemistry Online Course" with Instructor Mark Bishop / February 15, 2011.
- 2) "Critical Collapse, MPC Loss 94-88 (Men's Basketball)" / February 17, 2011.
- 3) "Hartnell sports coverage is lacking (MPC Basketball)" / February 17, 2011.
- 4) "MPC Baseball wins 5th straight" / February 17, 2011.
- 5) "Flipside of voting districts," Royal Calkins editorial / February 20, 2011.
- 6) "MPC Women Fall to Mission, 73-66 (Women's Basketball) / February 22, 2011
- 7) "MPC 84, West Valley 58 (Men's Basketball)" February 22, 2011.
- 8) "MPC 12, Lassen 6, 12 innings (Baseball) / February 22, 2011.
- 9) "Ad: MPC Staff, Faculty and Part-time Faculty Positions" / February 22, 2011.
- 10) "Obituary: Phyllis F. Tyler, Social Sciences Assistant" / February 24, 2011.
- 11) "End of the Road: MPC goes cold in final minutes, falls to Butte, 69-64, in first round / February 24, 2011.
- 12) "Find yourself: popularity in genealogy research grows with accessibility of records" (nationally recognized genealogist Karen Clifford, MPC instructor in library science) / February 1, 2011.
- 13) "Ad: Ancient Egyptian Astronomy" Gentrain Society Lecture / March 2, 2011.
- 14) "Ad: *Funny Girl, the Concert*, March 3-13" / March 2, 2011
- 15) "Grim (Nick) flirts with No-No in 7-2 MPC win (Baseball) / March 2, 2011.
- 16) "MPC Seeks Health Care Broker (RFP)" / March 3, 2011.
- 17) "Funny Music: MPC Theatre Company opens the season and closes its stage with its production of '*Funny Girl, the Concert*' Review" / March 3, 2011
- 18) "Colleges try to stay ahead of state budget, Hartnell, MPC consider layoffs" / March 5, 2011.
- 19) "MPC May Drop Dance" / March 7, 2011.
- 20) "Conners (Daniel) headed to Southwest Baptist (Football transfers: Rainey Ala, Jon Gregg, Miguel Dorantes, Matt Bradley, Casey Frost, Ricky Amador)" March 7, 2011.
- 21) "Hartnell rallies for two runs in 9th inning to beat MPC 4-3 (Baseball)" / March 9, 2011.
- 22) "Beloved musician's finale, Don Schamber, 71, succumbs to cancer" / March 9, 2011.
- 23) "Backers Plea for Programs in Peril" / March 9, 2011.
- 24) "Brain Drain, MPC may cut a dozen teachers and ax entire departments because of the state budget deficit" / March 10, 2011.
- 25) "Concert version of '*Funny Girl*' features vivid performances" / March 20, 2011.
- 26) "Letter to Editor: Blakeslee, others in GOP, doom colleges" from Gary Bolen, Theater Arts Instructor / March 12, 2011.
- 27) "Letter to Editor: Save MPC's International Program" from Celeste Akkad, citizen / March 12, 2011.
- 28) "Pfeiffer (Nick) takes over state decathlon leader (Track)" / March 12, 2011.
- 29) "MPC (College) Council to discuss goals and objectives" / March 14, 2011.

Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report – ACCESS Program by Andres Durstenfeld and Todd Ritsema. ACCESS, "Advancing Community College Education for Sciences," is a bridge program to university science majors offered on campus since 1994. The goals of ACCESS are to provide community college students with the opportunities to acquire

knowledge and skills that will increase their transfer eligibility and academic success in the sciences and to increase diversity in science majors.

2) Superintendent/President's Report

Dr. Garrison reported on the Special Board Meeting held March 8th on the resolution to enforce layoff notices as one budget reduction option. There was a very strong outpouring of the community, and he is now pleased to report that both bargaining units are working diligently toward solutions. / He could not report any progress from Sacramento as it is not known if an extension of taxes will be up for voter approval. / The MPC Hall of Fame on March 4th was a wonderful experience, extremely well attended, and honored Victoria Phillips among the Hall of Fame inductees for her long years of service. / Carsbia and he will attend the California Community College Athletic Hall of Fame where Mel Mason will be inducted; Mel still has records standing at MPC and it will be great to see him honored on March 30th .

3) Vice President Report - Carsbia Anderson, Vice President of Student Services.

Carsbia updated the Board on Student Services activities. The play "American Menu" presented at Oldemeyer Center went over well. / Local high school counselors were welcomed to breakfast hosted by our Counseling Department to explain processes such as priority registration, Saturday high school assessment day for English and Math, and orientation day / ASMPC held several events last month, including a Diversity Day event. / He attended the ACCCA mentor leadership retreat and his role was to involve new leaders in problem solving, and he had an opportunity to learn from the newly promoted deans, managers, and vice presidents. / On March 30th he will attend the induction ceremony for Mel Mason at the California Community College Hall of Fame. / The Student Services Building is close to completion, and plans are being finalized for move-in. Carsbia recognized Kitchell Project Manager Mike Carson.

4) Academic Senate Report – Fred Hochstaedter.

Fred pointed out two items the Board will be addressing. / One resolution for next month's meeting will be an expression of support from community college boards for expedited implementation of SB 1440. SB 1440 supports transfer degrees which the UC's and Cal State's will accept. The expedited of SB1440 is supported by MPC Faculty. / Secondly, Fred attended the statewide Academic Senate Conference last week. An ongoing issue for all community colleges is accreditation, and he reported that the four recommendations MPC received are being addressed. One recommendation on our distance education program is being addressed with the efforts of Distance Education Chair Judee Timm. The other three recommendations involve SLO's integration into our resource allocation system. We have a good system and process in place; we now need to focus participation in that process. / Time was set aside at Flex Day to participate in SLO activities and the sessions were well received. Faculty need to take ownership of SLO's, to encourage dialogue, and see value in these processes.

5) MPCEA Report – Loran Walsh handed out his new business cards. / On March 14 he had the opportunity to join ASMPC and 5,000 college students at the March in March rally in Sacramento. He represented MPCEA with a \$500 gift from the chapter, to support students rallying against the looming budget cuts. / Loran attended the March 8 Special Board meeting and it was difficult to hear frustrations of students, faculty

and staff. / Loran polled 50 members of MPCEA regarding changes to the no smoking policy and 47 members are in favor of keeping the policy as is. / The negotiating team continues to meet with the District to attempt to reach MPCEA's goal of no layoffs.

- 6) MPCTA Report – no report.
- 7) ASMPC Report – Kage Williams. MPC brought two busses of students to the March in March rally in Sacramento; the event had a very good turnout of 5,000 students. / The “Rock out Loud” concert had several bands play and students talked about local budget issues. / ASMPC is trying to get the newspaper started up again and two local politicians are interested in providing articles / A weekly column will start for All Users as a quick update on what is happening on campus. / MPC is in Region IV of the Statewide Associated Student Governments, and MPC is now the treasurer for the Region. / Elections went well with one exception; there was a tie for President and there will probably be a special election just for President.
- 8) College Council Report – Alan Haffa, Co-chair. College Council has completed its work on MPC's Goals and Objectives. This review process began last August; input was gathered from all advisory committees and from one public hearing. / College Council will discuss what role, if any, shared governance should play in dealing with the budget crisis, and is considering a resolution that would call for freezing new faculty hires until the budget situation is clear. College Council will examine how our shared governance can help in this process.
- 9) MPC Foundation Report – Robin Venuti, Executive Director. For spring 2011, 29 Faculty and Staff Advancement Award grant applications requesting a total of \$62,931 were received. The ceremony is May 12, 2:30pm, in LF103. / The May 6 President's Address has \$15,000 in event sponsorships, including First National Bank of California, HGHB Architects, PG&E, Post Ranch/Monterey Bay Soccer League, Kitchell, Lori and Lou Flagg Memorial Youth Fund in memory of Peggy Bates, and The Monterey County Herald. / The Employee Giving Campaign received support from 48 donors and raised \$5,160. / The Lobo Hall of Fame event was attended by a record 158 guests and raised \$6,000. / 28 \$1,000 scholarships will be awarded through the MPC Faculty Designated Scholarship Program. Nominations are due April 11. In addition, the Foundation is awarding \$12,000 in book awards. / The MPC Scholarship Award ceremony is May 11, 3:00pm, in LF103. / The next President's Luncheon is April 22. / James Lawrence is making a presentation to the Foundation's Board for focused fundraising. / Three grants will be submitted this month to Dunsbaugh-Dalton, Chapman Foundation and Pebble Beach Company Foundation. / The Apgar Foundation has awarded \$30,000 to the Great Books Program. / The Foundation donations for February totaled \$132,000.
- 10) Governing Board Report:
 - a) Community Human Services – CHS Board meeting minutes, February 17.
 - b) Trustee Reports: C.B. Brown attended NAACP's Annual Banquet with two students and three staff. He attended the Play “American Menu” which was a good quality play with an all women cast. / Loran Steck also went to Sacramento to speak with Sam Blakeslee and other politicians. Loren and Margaret-Anne

attended the CHS Board meeting to review bylaws and strategic planning. / Lynn Davis attended the Book Awards for Humanities Division, a moving ceremony.

11) Legislative Advocacy Report – Dr. Garrison reported he will attend the ACCCA Board meeting in Sacramento.

12) Special Report - Bond Update Reports, Joe Demko.

a) Active Bond/Facility Projects Update:

MPC Education Center (at Marina) Permanent Buildings – Insulation installation has been completed and drywall has begun. Utilities (gas and electric) are being installed. Parking lot asphaltting has been completed and other site work continues. Work will be completed by late spring/early summer of 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. In January, signs at 12 locations were installed to aid new students and visitors finding their destinations. Phase II signage (kiosks) design has begun. Parking lot B will be bid in March with construction starting in the summer and completed by the commencement of classes.

New Student Services Building – Furniture is being installed. The “punch list” is being completed and areas will be available to move in on a phased basis. There have been some architectural design issues that are being addressed with the Architect (HGA).

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre. The work has been completed. The Swing Space user groups are being notified of the swing space plan in detail in order to accommodate the program needs with minimal disruption.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules.

Business / Computer Science Building – Construction has been completed. The building is ready for occupancy. The occupants will be moved in on phased schedule.

Humanities / Old Student Services / Business Humanities – The project will receive State matching funds. DSA has approved the drawings. The State Chancellor’s Office requires submittals and approvals during the design phase and requires authorization to go to bid and to award the bid (anticipated bid date is April 19, 2011).

Theatre – The Architect (HGA) has submitted the drawings to DSA for approval. It is anticipated the project will bid in the spring of 2011, and work will commence in the summer of 2011 with completion anticipated in December 2012.

Life Science / Physical Science Buildings – The Architect (HGHB) has completed the drawings and submitted to DSA for approval. Dependent upon DSA approval time, construction is anticipated to begin in the summer of 2011. Swing Space

needs are being accommodated in the new Swing Space Village and at the General Classrooms.

Outside Lockers Adjacent to the Art Buildings – The Architect (HGHB) received approval from DSA for the drawings. The work will commence in March 2011 and is scheduled to be completed by summer 2011.

Pool / Tennis Courts – Work will begin after the gym first floor is complete.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Student Center – The Architect (HGHB) has prepared schematic drawings for available space options. Planning meetings have involved student representatives.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

4. **CONSENT CALENDAR**

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED:

Motion Page / Second Brown / Carried

2010-2011/97

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on February 22, 2011, and the Special Board Meeting on March 8, 2011 – the Minutes from the February 22, 2011 Regular Board Meeting were corrected on New Business Information Item No. T, Priority Registration Process, paragraph two, fifth line, page 12, to "...students continuing with 90+ units," not "9+ units."
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the February 28th regular payroll in the amount of \$2,223,336.81; and the March 4th manual payroll in the amount of \$70,186.54; and the March 10th supplemental payroll in the amount of \$58,169.55; for a total payroll of \$2,351,692.90, be approved.
- 4) That Commercial Warrants:
 - Number 12838783 through Number 12838806 - \$ 65,717.95
 - Number 12839320 through Number 12839351 - \$125,416.18
 - Number 12840353 through Number 12840434 - \$418,959.87
 - Number 12841327 through Number 12841370 - \$ 73,707.87
 - Number 12842290 through Number 12842315 - \$ 48,430.43
 - Number 12843629 through Number 12843679 - \$505,459.98in the total amount of \$1,237,692.28, be approved.

5) That Purchase Order Numbers 111961 through 112046, in the amount of \$490,476.97, be approved.

6) That the following budget increases in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) object expense category	\$ 2,656
Net decrease in the 2000 (Classified Salary) object expense category	\$ 2,978
Net increase in the 3000 (Benefits) object expense category	\$ 1,287
Net increase in the 4000 (Supplies) object expense category	\$ 9,214
Net increase in the 5000 (Other/Services) object expense category	\$ 23,593
Net increase in the 6000 (Capital Outlay) object expense category	\$ <u>10,000</u>
Total decrease in expense lines budgeted	\$ 38,460

Increase of \$41,246 in revenue and matching expenses, to reflect funds carried forward from FY 2009-2010 to FY 2010-2011; and decrease of \$2,786 in funds received for FY 2010-2011.

7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 2000 (Classified Salary) object expense category	\$ 4,675
Net increase in the 3000 (Benefits) object expense category	\$ 228
Net increase in the 4000 (Supplies) object expense category	\$ 1,110
Net increase in the 5000 (Other/Services) object expense category	\$ 298
Net decrease in the 7000 (Other Outgo) object expense category	\$ 6,401

8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) object expense category	\$ 285
Net increase in the 3000 (Benefits) object expense category	\$ 15
Net decrease in the 4000 (Supplies) object expense category	\$ 1,660
Net decrease in the 5000 (Other/Services) object expense category	\$ 1,140
Net increase in the 6000 (Capital Outlay) object expense category	\$ 2,500

B. Faculty Personnel:

- 9) That the Governing Board approves the following Faculty personnel items:
- a) Grant Equivalency to Minimum Qualifications to Neal Battaglia to teach Mathematics, effective Spring 2011.
 - b) Each month individuals are hired as part-time, substitute, and overload. Approve the hired part-time, substitute, and overload for spring 2011.

C. Classified Personnel:

- 10) That the Governing Board approves the following Classified personnel item:
- a) Approve the resignation of Jeremy Hertzberg, Laboratory Specialist II, Automotive Technology, effective at the end of the day, June 3, 2011.
 - b) Approve the resignation of Megan Miller, Instructional Specialist, Supportive Services, effective at the end of the day, February 17, 2011.
 - c) Release during probationary period of employee #5886, effective at the close of the day, March 9, 2011.

D. Short Term and Substitute Personnel:

- 11) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending February 28, 2011, be accepted.
Motion Steck / Second Coppernoll / Carried **2010-2011/98**

Steve Ma reported on the Monthly Financial Reports for February:
Operating Fund net revenue through February 28, 2011 is \$28,715,432 which is 1.6% less than last fiscal year. Expenditures year-to-date total \$29,482,481 which is .40% above the same time last fiscal year, for a net of -\$767,049. We project the revenue and expenditures within the Operating Fund overall will fall within the budget plan for this fiscal year. Highlights of financial activities year-to-date are as follows:

Revenues - the First Principal Apportionment (P1) has been certified by the Chancellor's Office. The reports provide an update on apportionment funding and indicate revenues from the state general fund, and projections of property taxes receipts from counties and student fees. This is the first snapshot of the District's FTES generation and associated revenues for 2010-11. The Second Principal apportionment (P2) will be released in June.

The P1 report does indicate a deficit coefficient of 0.9921402677 is being applied to the District's Total Computational Revenue. It is our understanding that the deficit coefficient is a result of student fee revenues being lower than projected on a system wide basis. The overall reduction of state revenue to the District as a result of this deficit is \$278,956. Staff will continue to monitor this projected shortfall in revenue.

It should be noted that the District did not receive a February apportionment payment due to the prior year correction that was made for 2009-2010. This is reflected in the reduced operating revenue on this month's report. This correction has to do with local property taxes coming in higher than projected, resulting in state backfill being reduced to compensate. The District will receive a March, April, May and June apportionment payment representing 32% of the total apportionment.

Expenditures – overall, the District operating funds expenditures continue to track as projected.

Parking Fund - parking revenues are at 112.4%, indicating total revenue for the year to be significantly higher than budgeted. Expenses are on budget at 58.1%.

Self Insurance Fund - Self Insurance expenses are at 61% which is 18.6% less than the same time last fiscal year. We will continue to monitor this fund because the trend in the prior year was that expenditures continue to climb at this point going forward until the end of the fiscal year. We ended up with expenditures at 3% over budget last fiscal year. It should be noted that past trends may be a useful metric for predicting the future; however, they may not be necessarily a good predictor in the use of medical benefits because they are strictly tied to claims experience.

Cash Balance - the total cash balance for all funds is \$81,198,146, including bond cash of \$62,723,999 and \$18,474,147 for all other funds.

B. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #32 (PAA), with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$45,500 for architectural services in conjunction with replacement of the two existing Storage Locker Structures located between the Art Studio and Art Ceramics Buildings.
Motion Steck / Second Coppernoll / Carried **2010-2011/99**

C. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #33 (PAA), with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$25,000 for architectural and engineering services for swing space needs for the Athletic Department while the ground floor of the Gym is being renovated.
Motion Page / Second Williams / Carried **2010-2011/100**

D. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2010. **INFORMATION**

The Investment Report allows reporting for information purposes to a governing board if the local agency has all of its investments on deposit in a county investment pool. The District has its investments on deposit with the Monterey County Treasury. The Board asked the new Treasurer, Mary Zeeb, to attend a Board meeting to provide information on current investment strategies.

E. BE IT RESOLVED, that the Superintendent/President be authorized to enter in an agreement with Lapkoff & Gobalet Demographic Research, Inc., for demographic redistricting services.
Motion Page / Second Coppernoll / Carried **2010-2011/101**

F. BE IT RESOLVED, that the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges (ARCC) 2011 Report.
Motion Steck / Second Williams / Carried **2010-2011/102**

Rosaleen Ryan, Director of Institutional Research, reported this is the fifth annual report of MPC's ARCC Report for the Board.

ARCC specifies four areas for performance measurement: 1) student progress and achievement in terms of degrees/certificates earned and transfers to four-year institutions, 2) student progress and achievement in vocational and workforce development courses and programs, 3) pre-collegiate skills improvement, and 4) participation rates in the California Community Colleges. The performance data are reported at two levels – the individual college level and across the community college system. One of the requirements of the AB1417 legislation is that each district presents the report to its board of trustees for review and adoption.

G. BE IT RESOLVED, that the Governing Board voted for the following persons to the California Community College Trustees (CCCT) Board:
1) Jim Moreno, Coast CCD
2) Nancy C. Chadwick, Palomar CCD
3) Robert Jones, Los Rios CCD
Motion Steck / Second Coppernoll / Carried **2010-2011/103**

H. BE IT RESOLVED, that the Governing Board pass a resolution proclaiming the week of April 10-16, 2011, as the “Week of the Young Child.”
Motion Steck / Second Page / Carried **2010-2011/104**

I. BE IT RESOLVED, that the following courses be approved:

- CHDV 2, Observation and Assessment
- CHDV 52, Field Teaching Experience
- CHDV 102, The Reggio Emilia Approach to Children’s Play and Learning
- SPCH 52, Communication in the Workplace
- WRLD 99.6, New York to Newport: America in the Gilded Age
- WRLD 99.7, Travel Study: London
- WRLD 99.8, Travel Study: 2011 Ashland Shakespeare Festival

Motion Steck / Second Page / Carried **2010-2011/105**

J. INFORMATION: Draft of a Proposal for a Tobacco Free Campus. **INFORMATION**

Carsbia Anderson presented the Board’s suggested changes and language to the proposal of a tobacco free campus, with a policy statement, the history of smoking on campus, definitions of tobacco, regulations, and compliance. The Board agreed it is ready to start the shared governance process for the revised policy to go forward in fall of 2011 for implementation in fall of 2012.

K. INFORMATION: Discussion of proposed Board Policy 3010 Program, Curriculum, and Course Development. **INFORMATION**

L. INFORMATION: Calendar of Events. **INFORMATION**

6. **ADVANCE PLANNING**

A. Regular Meeting Tuesday, April 26, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Meeting Tuesday, May 24, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

B. Future Topic:
1) Life Science Program Review

7. **ADJOURNMENT** – the Regular Meeting was adjourned at 5:16pm.

8. **CLOSED SESSION**
When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Respectfully Submitted.

Douglas R. Garrison, Ed.D.,
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours.

Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted April 29, 2011