

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OF TRUSTEES

REGULAR MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

WEDNESDAY, MARCH 21, 2012

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. OPENING BUSINESS

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) Conference with Labor Negotiators (Government Code Section 54957.6)

a) Agency Negotiators: Steve Ma and Barbara Lee

b) Employee Organizations: MPCTA/CTA/NEA and MPCEA/CSEA

2) Conference with Legal Counsel Regarding Anticipated Litigation (one)
(Government Code Section 54956.9(b))

3) Superintendent/President Quarterly Evaluation (Government Code Section 54947)

E. Reconvene to Regular Meeting and Roll Call

F. Reporting of Any Action Taken During Closed Session

2. RECOGNITIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda

will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Recognition of Visitors
- B. Comments from Visitors

3. COMMUNICATIONS

A. Comments from Visitors

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

B. Written Communications:

- 1) Chancellor's Office: Chancellor Jack Scott sounds alarm at the additional \$149 million unexpected budget cut the system will sustain this academic year; California's disinvestment in higher education will have a lasting impact on an entire generation of students / February 21.
- 2) Chancellor's Office: Chancellor Jack Scott lauds the Little Hoover Commission for calling on the State to prioritize its investment in the two-year system / February 29.
- 3) Chancellor's Office: Chancellor Jack Scott welcomes President Obama's Jobs Council to California to discuss health workforce initiative; community college-led program is helping to meet training needs in allied health professions / March 5.
- 4) Chancellor's Office: Chancellor Jack Scott announces his retirement effective September 1, 2012 / March 6.

MPC All User Emails:

- 1) Beth Penney: Humanities Division Book Grant Award Ceremony on February 23 / February 21.
- 2) Robin Venuti, Foundation: Hall of Fame Banquet on March 9 / February 21.
- 3) ASMPC: Bone marrow registry drive on March 7 / February 24.
- 4) Dr. Garrison: United Way Campaign February 22-March 21 / February 24.
- 5) Dr. Garrison: Passage of Time, Retiring in August, 2012 / February 27.
- 6) EOPS & TRiO: MPC Annual Community Play, "Ruined" March 10 / February 28.
- 7) United Way Committee: donations, bake sales, raffle tickets, and California Pizza Kitchen 20% fundraiser on March 14 / March 1, 5 and 12.
- 8) David Clemens, Great Books: Author Mark Edmundson, March 6-8 / March 1.
- 9) Vicki Nakamura: Citizens' Bond Oversight Committee meeting March 12 / March 8.
- 10) Dr. Garrison: MPC Notes, 65th Anniversary Open House / March 9.
- 11) HR: Employment Opportunity – Accounting Specialist, Fiscal Services / March 9.
- 12) HR: Employment Opportunity – Food Preparer, CDC / March 9.
- 13) Laura Franklin, Academic Affairs: New Classes for Spring 2012 / March 9.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) Child Care At Risk: budget cuts could hurt MPC center / February 18.
- 2) Bone marrow drive to be held / February 23.

- 3) ArtBeat: can rock ‘n’ roll save you? Author Mark Edmundson / February 23.
- 4) Letter to Editor: Every resident should be outraged (MPC child care center budget cuts) / February 25.
- 5) HR Ad: Unit Office Manager, Library; Director of Admissions and Records; Psychology Instructor and Sociology Instructor / February 27.
- 6) MPC, Hartnell leaders critical of funding bill; legislation aims to reimburse community colleges only for students who finish courses / March 1.
- 7) MPC President retiring; Trustees to start search for Garrison’s replacement / March 2.
- 8) Foundation Ad: 21st Annual Hall of Fame Banquet on March 9 / March 5.
- 9) MPC students host bone marrow drive / March 6.
- 10) Letter to Editor: Signing up for bone marrow donation / March 6.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report – SB 1440, The Student Transfer Achievement Reform Act
- 2) Superintendent/President’s Report, Dr. Douglas Garrison
- 3) Vice Presidents’ Reports: Steve Ma, Dr. Céline Pinet and Carsbia Anderson
- 4) Academic Senate Report, Stephanie Tetter, Vice President
- 5) MPCEA Report, Loran Walsh, President
- 6) MPCTA Report, Mark Clements, President
- 7) ASMPC Report, Stephen Rose, Director of Representation
- 8) College Council Report, Dr. Alan Haffa, Co-chair
- 9) MPC Foundation Report, Robin Venuti, Executive Director
 - a) Executive Director Report
 - b) Donations for February \$28,431.00
- 10) Governing Board Report
 - a) CHS Report, Dr. Loren Steck
 - b) Trustees Report
- 11) Legislative Advocacy Report, Dr. Douglas Garrison:
 - a) ACCCA Legislative Update, as of March 5, 2012
 - b) Student Success Task Force Update, March 2012 Issue
- 12) Special Report – Bond Update Reports, Joe Demko:
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on February 22, 2012.

- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the February regular payroll in the amount of \$2,074,198.46, and the March supplemental payroll in the amount of \$138,880.58, for a total payroll of \$2,213,079.04 be approved.

- 4) That Commercial Warrants:

Number 12914471 through Number 12914506	\$ 223,483.49
Number 12915516 through Number 12915565	\$ 113,511.85
Number 12916648 through Number 12916679	\$ 721,704.54
Number 12918093 through Number 12918115	\$ 64,966.45
Number 12919648 through Number 12919709	\$1,158,362.17
totaling \$2,282,028.504	

 be approved.

- 5) That Purchase Order Numbers 120830 through 120933, in the amount of \$911,140.83 be approved.

- 6) That the following budget increases in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense	\$ 13,886.00
Net decrease in the 2000 (Classified Salary) Object expense	\$ 1,209.00
Net increase in the 3000 (Benefits) Object expense	\$ 1,837.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 4,037.00
Net increase in the 6000 (Capital Outlay) Object expense	\$ <u>50,644.00</u>
total increase in expense lines budgeted	\$ 61,121.00

Increase of \$38,623.00 in funds carried forward from FY 2010-2011 to FY 2011-2012.

Increase of \$22,498.00 in funds received for FY 2011-2012.

- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense	\$ 5,600.00
Net increase in the 5000 (Other/Services) Object expense	\$ 5,600.00

- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense	\$ 3,600.00
Net increase in the 3000 (Benefits) Object expense	\$ 114.00
Net decrease in the 4000 (Supplies) Object expense	\$ 3,812.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 114.00
Net increase in the 6000 (Capital Outlay) Object expense	\$ 7,412.00

B. Faculty Personnel:

- 9) That the Governing Board approve the following item:
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2012.

- C. Classified Personnel:
 - 10) That the Governing Board approve the following items:
 - a) Employment of Mario Alvarez-Fernandez, Instructional Specialist, Circulation Desk, 21.25 hours per week, 8 months and 7 days per year, effective March 22, 2012.
 - b) Employment of Lorena Garcia Velazquez, Custodian, Facilities, 40 hours per week, 12 months per year, effective March 22, 2012.
 - c) Resignation for the purpose of retirement of Linda Pridmore, Assistant Coordinator, Academic Support Center, 40 hours per week, 8 months and 11 days per year, effective at the end of the day August 31, 2012.
- D. Short Term and Substitute Personnel:
 - 11) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications be approved.

5. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending February 29, 2012 be accepted.
- B. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2011.
- C. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Parking Lot B Expansion Project, DSA Application No. 01-111498, File No. 27-C1.
- D. BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District to participate in the California Community College League Financing Authority Tax and Revenue Anticipation Note Program for FY 2012-2013, to be written by RBC Capital Markets, LLC, be approved.
- E. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement.
- F. BE IT RESOLVED, that, following comments from the public regarding the initial proposals of both MPCTA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement, be adopted.
- G. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA, for 2012-2013.

- H. BE IT RESOLVED, that, following comments from the public regarding the initial proposals of both MPCEA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with California School Employees Association, Chapter #245, MPCEA/CSEA for 2012-2013, be adopted.
- I. BE IT RESOLVED, that the Governing Board pass a resolution proclaiming the week of April 22-28, 2012 as the “Week of the Young Child” with the theme of “Investing In Young Children Benefits All.”
- J. BE IT RESOLVED, that the Governing Board authorize the Vice President of Student Services to enter into an agreement with the State of California, Department of Rehabilitation, to renew the WorkAbility Program for a term of three years, effective July 1, 2012 through June 30, 2015.
- K. BE IT RESOLVED, that the following courses and programs be approved:
 - ANTH 8, Primate Behavioral Ecology
 - CSIS 45, Introduction to Underwater Robotics
 - ENGL 52, Creative Nonfiction Writing
 - ENGL 53, Poetry Writing
 - ENGL 54, Novel Writing
 - Program: Child Development Associate in Science for Transfer
 - Program: Creative Writing Certificate of Training
 - Program: Interior Design-Fast Track: Green Interiors Certificate of Training
- L. INFORMATION: Trustee Area Redistricting Plan Preclearance Submission Update.
- M. BE IT RESOLVED, that the Governing Board vote for the following person(s) to the California Community College Trustees (CCCT) Board:

- N. INFORMATION: The Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings.
- O. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

- A. Board Retreat Wednesday, April 11, 2012, 2:00-5:00pm, Public Safety Training Center (PSTC), address: 2642 Colonel Durham Street, Seaside.
Topics: Shared Governance, Collective Bargaining, Personnel Actions, and MPC Planning and Resource Allocation Process.

- B. Regular Board Meeting Wednesday, April 25, 2012, Education Center at Marina
- Closed Session, 1:30pm, Room MA104
 - Regular Meeting, 3:00pm, Room MA402
- Topics: Accountability Reports – ACCJC/ARCCC/IPEDS and Mandated Reports
Education Center at Marina address: 289 – 12th Street, Marina
- C. Regular Board Meeting, Wednesday, May 23, 2012
- Closed Session, 1:30pm, Stutzman Room, MPC LTC
 - Board Study Session, 3:00-4:00pm, Sam Karas Room, MPC LTC
- Topics: MPCCD Demographics Report and Multi-Site Vision
- Regular Meeting, 4:00pm, Sam Karas Room
- D. Future Topics:
- 1) Tour with Citizens’ Bond Oversight Committee (CBOC) – June 11
 - 2) Facilities Planning/Citizens’ Bond Oversight Committee – June Regular Meeting

7. ADJOURNMENT

8. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 15, 2012