

Academic Senate Minutes
February 4, 2016

Present:

Alfred Hochstaedter (President)
Kathleen Clark (Vice President)
Paola Gilbert (ASCCC Delegate)
Lynn Kragelund (Secretary)
Heather Craig
Sunny LeMoine
Jacque Evans
Merry Dennehy
Sandra Washington
Robynn Smith
Mark Clements
Glenn Tozier
Mike Torres
Mary Johnson
Eric Ogata

Absent:

James Lawrence

Visitors:

Walt Tribley
Kiran Kamath
LaKisha Bradley
Jon Knolle
Kelly Stack
Kristin Darken

Called to Order at 2:30

I. Opening Business

A. Public Comments/Welcome

Kathleen Clark – distributed information about changes in Ca state law regarding the “Strong Workforce Program”. See press release [here](#).

B. Approval of Draft Minutes from the Dec 3 meeting

MT moves to approve the minutes from 12/3/15

MC seconds

Unanimous approval with 2 abstentions (RS and SW)

II. Reports

A. President's Report Notes

- a. See Notes for report
- b. Review of Academic Senate voting procedures that begin in February.
Clarification: bylaws dictate that all officers must be current members of the academic senate.
- c. Flex Day on April 28th
*Discussion: A Flex Day in the middle of the semester is undesirable.
The activities of the April Flex Day have not been decided, and consensus is that the AS should be involved in deciding the schedule. Therefore, this issue should be placed on the agenda of a future meeting. Senators should discuss this issue with their departments prior to the next meeting.*
- d. Budget Committee Member needed – EO volunteered to represent the senate on the Budget Committee.

B. COC (Action Item)

COOP Task Force – evaluate the COOP program and provide recommendations around end or March for implementation in 2016 – 2017.

[Criteria and process for selecting committee members](#)

Recommended members:

Kathleen Clark

Tom Rebold

James Lawrence

Mary Johnson

Discussion:

What governs a task force vs. committee and any rules for choosing membership? Committees are on-going while a task force has a shorter, defined role with a foreseeable termination. Also, the goal of a task force is to make a recommendation to the president. Historically, AS did not choose the members of a task force and currently the president reserves the right to request or decline members. A task force is not a Brown Act committee. What is going to happen with the results of the Task Force? Especially any 10+1 impacting decisions? Concern over changes to the COOP program, and circumventing regular processes. Can a task force look at any department on campus and make changes? This is one of many ways that improvements can be made to programs across campus.

Administration members of the Task Force are: Francisco Tostada, Jon Knolle, and Kiran Kamath or her representative and one member from Classified. Co-chair criteria – Dr. Tribley will select based on experience of the members. 8 members on a Task Force is concerning. Suggestion to add one more faculty to the Task Force. Suggestion to add a humanities faculty member to provide a different perspective.

ACTION

HC moves to approve this list of faculty for the Task Force.

JE seconds

Further discussion: Suggestion to add additional faculty committee member from the humanities or non-CTE area to join Task Force and add a new point of view. The AS should be making the decision on membership and hearing the recommendations Suggestion to add Diane Boynton, who is from humanities and on the list of faculty considered by the COC, to the Task Force recommendation and then vote. There are many disciplines are not represented and to keep the task force numbers manageable, we will have to be satisfied with representation from a small number of departments. We expect that any recommendations from the Task Force that fall under AS prevue will be brought to the AS.

*"Any recommendations **that** will have an effect on academic matters included in the "10+1" will be presented to the Academic Senate for approval prior to implementation."*

Comment [1]: this was language that Kathleen suggested in an email.

Vote:

Yea – LK, JE, AH, HC, MT, SW, MJ, SL, GT, EO

Nay – 0

Abstentions – RS, PG, KC, MC, MD

Discussion:

Would like Kiran to participate in the Task Force due to her expertise. Advocated creation of a small, productive Task Force vs. a larger more diverse group.

Institutional Committee on Distance Education (ICDE)

- A member from a CTE is needed. Mary Johnson volunteers.

B. ASCCC Delegate Report Part 2

Tabled until next meeting due to the extensive discussion on the COOP Task Force

[Fall 2015 Resolutions](#)

III. Old Business

A. SLOs: Establishing Systematic Assessment of Course and Program Outcomes (2nd Reading) [Draft Plan](#)

Endorsed by CAC at January meeting. Suggestion put forward to pause with the SLO assessments while the procedure is revamped.

The process we currently use for assessment may not be ideal, but should not be discontinued without another process in place. Encouraged the SLO committee to keep the process simple and manageable for busy faculty.

Concern voiced regarding the discussion of SLOs at union negotiations.

ACTION

RS moves to endorse the draft plan.

GT seconds

Further discussion: *Some of the items on the timeline in the plan have already occurred and concerns voiced over the specifics regarding removal of dormant courses.*

Vote

Yea – LK, MJ, AH, EO, JE, HC, MT, SW, MC, SL, GT

Nay – KC, PG

Abstentions – none

Motion carries

B. Transition to Google Campus informational session

Kristin Darken and Merry Dennehy

Tabled until next meeting due to the extended discussion on the COOP Task Force.

C. GE Area Descriptions from the Curriculum Advisory Committee

Tabled until next meeting due to the extended discussion on the COOP Task Force.

Consider the following topics, time permitting

1. The Philosophy Statement; CAC would like the first three paragraphs in the following document.
2. The phrasing of the description of the "example" outcomes.
3. The wording of the "example" outcomes themselves
4. The title of MPC GE Area E

[Old descriptions with CAC's "tracked changes"](#)

[Tracked suggestions](#)--mostly Fred's

[GEOs](#)

[MPC Mission Statement](#) -- as requested

[MPC Definition of Life-long Learners](#) (scroll down) -- as requested

IV. New Business

Academic Senate Recommendation to the MPCTA About Faculty Self-Evaluation Guidelines

Tabled until next meeting due to the extended discussion on the COOP Task Force.

[Memo to MPCTA and administration](#)

All of the recommendations, proposed changes, rationale, and links to primary documents can be found in the memo sent from the SLO/Accreditation Committee to both the MPCTA and the administration.

V. Future Agenda Item

A. Director of Student Success

How can we work together?

Adjourned at 4:30pm