

Academic Senate Minutes
March 3, 2016

Present:

Kathleen Clark (Vice President)
Paola Gilbert (ASCCC Delegate)
Lynn Kragelund (Secretary)
Heather Craig
Sunny LeMoine
Jacque Evans
Merry Dennehy
Robynn Smith
Mark Clements
Glenn Tozier
Mike Torres
Mary Johnson

Absent:

James Lawrence
Alfred Hochstaedter (President)
Sandra Washington
Eric Ogata

Visitors:

Dr. Tribley
Kiran Kamath
Anita Johnson
Michael Gilmartin
Kelly Stack

Called to Order at 2:30

I. Opening Business

A. Public Comments/Welcome

- Anita Johnson: Scheduling. Folks in the English department have some concerns:
 - Want to make sure that faculty (and the Academic Senate) have a primary voice
 - Setting up schedule is putting our vision/goals into reality (who we are as an institution is reflected)
 - Articulation (a lot of effort was put into transfer degrees)
 - Some changes were brought down (only offering two literature classes a semester)
 - How are these decisions being made?
 - English department wants to make sure that the senate is actively engaged in the scheduling
- Robynn Smith: Why aren't these issues on our agendas today?!
 - Cutting core courses
 - These are things that the senate needs to be involved in!
 - (Heather) to agendize this type of thing requires something be actionable. * additional comments made at the next meeting about wording.

Senators would like to add a scheduling discussion to a future AS agenda. Include development of transparent process for decisions on scheduling, curriculum and governance. Suggested that the senate is a deliberative body that discusses issues, not just work on action items.

This issue clearly falls under the prevue of the AS. This is a campus issue and needs to be looked at by the AS. Senators should investigate the scheduling process in their divisions. Divisions can learn from each other on how they accomplish their schedules and from the stories of fellow faculty members.

Kiran Kamath – This is a great discussion, encourage senators to attend a CBT workshop on enrollment management on 3/16/16. A workgroup is forming to discuss scheduling and developing a model. They are meeting 4/6-4/8. See details under Presidents Notes.

PG – This is California state law that AS must be involved in this issue. There isn't a consistent process.

KC - surprised and disturbed that the Executive Committee would not include this discussion on scheduling. The AS needs have a clear process for how to get something on the agenda. We should discuss a process on the next agenda.

Walt Tribley - Note that scheduling is not on 10+1, but this is an important part of AS role. *clarifying comment was made by Dr. Tribley during next meeting.

B. Approval of Draft Minutes from the Feb 4 meeting and the Feb 18 meeting

ACTION

MC moves to approve the minutes from February 4th, 2016

RS seconds

unanimous approval

ACTION

MJ moves to approve minutes from February 18, 2016

SL seconds

unanimous approval with 4 abstentions - JE, MC, RS, LK

II. Reports

A. President's Report Notes

See details in the notes.

Academic Senate at-large Representative Election Results:

For the "Regular" at-large seat, Suzanne Maszala elected with 15 votes

For the Adjunct at-large seat, Sunny LeMoine elected with 13 votes

Discussion:

- *Nominees for AS Executive Positions discussed, suggestion that the Flex Chair should be a part of the executive committee. Need to look at the bylaws and possibly discuss at a future AS meeting. Need several people*

to step into new roles and interested senators are encouraged to step forward.

- *CBT was surprised there is no process and the Integrated Planning Processes are not streamlined.*
- *Enrollment management workgroup - concerns about small faculty representation on the workgroup. Can the AS recommend that there are faculty from diverse departments on the workgroup? Can we have a motion with this recommendation? Suggestion: increase the number of faculty in the workgroup from a maximum of 4 to one per division. We don't want to create a competitive environment between divisions. This workgroup is not a decision making group, but a information gathering group. College Council will make the final decision on who will join the workgroup. There is currently no one from counseling, should a counselor be in on the group?*

ACTION

RS moves to make a recommendation to College Council to increase the number of faculty on this workgroup. And that the faculty on the group are representative of the diversity of the divisions on campus, including a counseling member in order to support our student's success.

MC - seconds

unanimous approval.

Will forward this recommendation to the Superintendent/President and College Council Co-Chairs who will be appointing the workgroup members.

B. COC - No report

C. Flex Day Report

Wrap-up from Spring 2016--Evaluation Results - will discuss at the next AS meeting.

Update on April 28 - asked ICDE to create a workshop or drop in session.

[Flex Day Participation Form Spring 2016](#)

[Flex Day Activities Contract 2015-2016](#)

Flex Days are required and accounted for by contract, however you do not need to attend the scheduled activity. But you need to account for what you do on the scheduled Flex Day.

Looking for a Keynote Speaker for Fall if anyone has ideas. Thinking of finding someone to speak about “Branding” and perhaps tie this into diversity.

III. Old Business

A. Transition to Google Campus informational session

▫ Results of communication with divisions:

MD: feedback from division was interest in discussing search purity, privacy and academic freedom with Google.

KC: Business is interested in further discussion, also.

HC: No feedback from Life Sciences. AF had one respondent that was interested.

MJ: Social Science division faculty were not interested.

GT: Library did not meet yet.

MT: no response from counseling faculty.

Discussion:

GT is willing to present something on this topic for the April 28th Flex Days. Frustrated to find after setting up Google Scholar for MPC, that even in that format the searches were tailored.

Could also include at Fall Flex Days in case some faculty cannot attend on 4/28/16. Could look for a speaker for the Fall Flex Days on this topic.

▫ B. GE Area Descriptions from the Curriculum Advisory Committee

ACTION

▫

[The document as it stands now](#)

[Directions for each group](#)

The following table lists the senators chosen to lead review and possible revision of each of the GE Areas.

GE Area	Academic Senate Representative(s)
AREA A1: English Composition	Merry Dennehy
	Glenn Tozier

AREA A2: Communication and Analytical Thinking	
AREA B: Natural Sciences	Fred Hochstaedter Heather Craig
AREA C: Humanities	Paola Gilbert
AREA D: Social Sciences	Jackie Evans
AREA E1: Wellness	Mark Clements
AREA E2 Introduction to Careers	Kathleen Clark
AREA F: Intercultural Studies	Mary Johnson Kendra Cabrera Dawn Rae Davis Mike Torres

Other documents that may support this effort

[MPC Mission Statement](#) -- as requested

[MPC Definition of Life-long Learners](#) (scroll down) -- as requested

[Pertinent Title 5 Sections on General Education Requirements](#)

Discussion:

We should not have GEO's, just SLO's that fit with the GE definition. The GEO's are redundant and may add confusion and inconsistencies in GE classes.

IV. New Business

These discussions were tabled due to the lengthy discussion on scheduling during the public comments.

A. Academic Senate Recommendation to the MPCTA About Faculty Self-Evaluation Guidelines (First Reading) (4:00-4:15) [Memo to MPCTA and administration](#) All of the recommendations, proposed

changes, rationale, and links to primary documents can be found in the memo sent from the SLO/Accreditation Committee to both the MPCTA and the administration.□

V. Future Agenda Item

□□A. Director of Student Success

How can we work together?