

## **Academic Senate Minutes May 5, 2016**

### Present:

Alfred Hochstaedter (President)  
Paola Gilbert (ASCCC Delegate)  
Lynn Kragelund (Secretary)  
Heather Craig  
Sunny LeMoine  
Jacque Evans  
Merry Dennehy  
Sandra Washington  
Glenn Tozier  
Mike Torres

### Absent:

Kathleen Clark (Vice President)  
Eric Ogata  
Mary Johnson  
Robynn Smith  
Mark Clements

### Visitors:

Dr. Tribley  
Kiran Kamath  
Lauren Handley  
Leandro Castillo  
John Cristobal

Called to Order at 2:34

## **I. Opening Business**

### **A. Public Comments/Welcome**

Comments made about harassment and title nine vs. first amendment rights especially. Project Truth's visit included provocative images of fetus' and women's bodies with strong negative reactions by many students. Would like to have restrictions on a group that has a message targeted toward one population on campus.

Discussion: Will discuss this issue later in this meeting.

### **B. Approval of [Draft Minutes from the April 21 meeting](#)**

**Tabled the approval of the minutes until the next meeting.**

## **II. Reports**

### **A. President's Report [Notes](#)**

See Notes

- Need a volunteer to attend the Calendar Meeting on Wednesday May 11 at 0900-0930 since AH cannot attend. GT volunteered to attend as the AS representative.

### **B. Flex Day Report**

April 28 Wrapup - No survey was done for this flex day, informal feedback was positive.

#### [Fall 2016 Draft Schedule](#)

Keynote speaker still undecided - looking at other ideas, including having an all campus address by the Accreditation Steering Committee to help prepare everyone for the upcoming accreditation visit. Will have a finalized schedule for approval at the next AS meeting.

Other ideas:

- Interest in a motivational speaker
  - Eva Grayzel, who may be funded by Delta Dental is being investigated
  - Guided Pathways speaker who is also speaking at Cabrillo
- Campus Scavenger Hunt or Trivia

*Discussion: Would prefer something inspirational after returning from summer rather than something operational. Would prefer an accreditation discussion as a breakout. The breakout sessions are great, but would prefer to capture the entire campus so everyone hears the same information. Idea: have a Keynote speaker followed by a general session on accreditation. CTE faculty would like to have a meeting, consensus is to not include the CTE meeting on the general Flex Day schedule.*

### **C. ASCCC Report - Discussion tabled due to lengthy discussion about Enrollment Management**

#### [Spring Plenary Resolutions](#)

### III. Old Business

#### A. Review recommendations from CBT on **Institutional Decision-making Processes** ACTION

10+1 #6: District and college governance structures as related to faculty roles

[Resource Guide for Institutional Decision Making -- Draft](#)

[Explanatory Google Slides Document](#)

*Discussion: Concerns about changes to College Council no longer being a Brown Act group and how that will affect its legitimacy and structure. The changes in College Council are not substantive to their function or membership. If these changes are enacted, it is hoped that all the committees would review their bylaws. No feedback was obtained from counseling. Is the AS delegating budget decisions to the Budget Advisory Committee? Should the AS be more involved in the budget development decisions? The AS president is on the Budget Advisory Committee.*

**No Action taken at this time**

#### B. Update on the Scheduling/Enrollment Management efforts of the CBT Working Group - Lauren Handley and Leandro Castillo

[Presentation to AAAG, April 29, 2016](#)

[Proposed Block Schedule](#)

[Schedule Building Timeline](#)

Planning processes and policies developed, with the major change of using FTES targets to guide schedule decisions.

Several concerns:

- the process did not include a discussion of how Marina courses would be analyzed for FTES/FTEF; the Marina campus discussion was extremely limited.
- Need increased faculty with subject area expertise involved in the analysis of data, but told it would not work by Kiran and Laura. Use of data with no analysis is concerning.
- FTES and FTEF allocations will be determined by the VPAA and AA Deans.
- No dialog about what would happen to FTEF allotments if FTES targets are not met
- The current data used to support the schedule is known to be inaccurate, hoping the data from the EMS in August will be more accurate. But by then the schedule will be formed.

- This process was already developed, this workgroup simply edited the document and added in dates.
- Annual schedule discussed, with the faculty driven decision to revert back to a semester-to-semester schedule for now.
- Block scheduling endorsed by faculty with the allowance for departments and divisions to have exceptions.

*Discussion: This process should create greater clarity and clearer expectations for program schedules, but shared governance needs to be more involved in these scheduling decisions. Is the administration looking only at the data without any analysis? The number provided by administration was 17.5 without any discussion about programs that legally need to have smaller classes. And no discussion on how to modify targets based on program specifics. The recommendation was made by the CBT representative to have this workgroup continue to meet.*

*Any discussion on developing an enrollment management policy? No*

*How is the AS involved in these CBT workgroup recommendations. The AS clearly has purview over the Institutional Decision Making, but Kiran Kamath feels that Scheduling is operational and not part of the 10+1.*

### **C. "Meeting Time" in the schedule of classes - Discussion tabled due to lengthy discussion about Enrollment Management**

## **IV. New Business**

### **A. MPC Policy on visits from non-campus groups like Project Truth**

[MPC Board Policy 2215: Time, Place, and Manner](#)

[MPC Administrative Procedure 6700: Civic Center and Other Facilities Use](#)

[Brochure about free speech on the Santa Rosa Junior College campus](#)

*Discussion: HC discussed Project Truth visit with Security, who did not see or hear about the harassment. Harassing behaviors described by students and faculty: taking photographs of students or faculty who protested, following students into buildings or other places on campus, showing images that were disturbing to students. The group's negative impact on student health and academic success was observed. What about the legal rights of the students who were negatively affected by the visit? These behaviors violated the contract with MPC for the visit.*

*A visitor suggested that the institution create policies that specify ways to reduce the impact of group. A calm / "sleepy" response was suggested by a visitor because a direct challenge desirable to this group and would create more attention for them.*

*Ideas: designated free speech area that is more removed from the center of campus, having restrictions on space taken up by any group, distribution of materials must be voluntary not forceful, use of a signed contract with restrictions, sharing the policy with the campus community to alert them to the expected behaviors and encourage reporting of inappropriate behavior. A place restriction is supported because it also helps to clear out congestion from high traffic areas when any group visits campus.*

*How can the policies undergo change? AS can recommend and advocate for changes in policies and procedures.*

**Will place this discussion on a future agenda.**

## **B. 2015-2016 Annual Report - Discussion tabled due to lengthy discussion about Enrollment Management**

[Draft annual report](#)

## **V. Future Agenda Items**

### **A. Equivalency Processes**

[Academic Senate Equivalency Page](#)

[MPC's Process for Determining Equivalency, 2010](#)

[MPC full-time Faculty Hiring Process](#) (includes equivalency)

[Equivalency Form](#)

### **B. Update on the [Plan to Establish Systematic Assessment of Course and Program Outcomes](#)**

**Meeting adjourned at 4:29pm**