

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

1:30pm, Closed Session, Classroom SPS 102, Public Safety Training Center  
3:00pm, Regular Meeting, Classroom SPS 104, Public Safety Training Center  
2642 Colonel Durham Road, Seaside, CA 93955  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**WEDNESDAY, FEBRUARY 27, 2013**

**MINUTES**

1. OPENING BUSINESS

- A. Call To Order – Chair Charles Brown called the meeting to order at 1:35pm.
- B. Roll Call – present:
  - Mr. Charles Brown, Chair
  - Ms. Marilyn Dunn Gustafson, Trustee
  - Mr. Rick Johnson, Trustee
  - Dr. Loren Steck, Vice Chair
  - Dr. Walter Tribley, Superintendent/President

Absent:

  - Dr. Margaret-Anne Coppernoll, Trustee

Staff:

  - Ms. Barbara Lee
  - Mr. Steve Ma
  - Dr. Céline Pinet
  - Mr. Carsbia Anderson
- C. Public Comments on Closed Session Items – No comments.
- D. Closed Session – items under discussion
  - 1) Public Employee Performance Evaluation: Superintendent/President
  - 2) Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCTA/CTA/NEA
    - b) Agency Negotiators: Stephen Ma, Barbara Lee, and Dr. Céline Pinet
  - 3) Conference with Labor Negotiators (Government Code Section 54957.6)
    - a) Employee Organization: MPCEA/CSEA
    - b) Agency Negotiators: Stephen Ma and Barbara Lee
  - 4) Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
  - 5) Student Expulsion (Education Code Section 72122)
- E. Reconvene to Regular Board Meeting and Roll Call – Chair Charles Brown asked for Roll Call at 3:07pm.

Present:

Mr. Charles Brown, Chair  
Ms. Marilyn Dunn Gustafson, Trustee  
Dr. Loren Steck, Vice Chair  
Dr. Walter Tribley, Superintendent/President  
Mr. Daniel Cervantes, Student Trustee

Absent:

Dr. Margaret-Anne Coppernoll, Trustee  
Mr. Rick Johnson, Trustee

F. Report of Action Taken In Closed Session – Chair Charles Brown reported that the Governing Board approved the resignation agreement of a management employee.

G. Approval of Agenda

Motion Johnson / Second Steck

Revised Motion to Approve Agenda with Amendment to the Order. (Item L was moved in front of Item A.)

Steck / Second Johnson / Carried.

2012-2013/89

## 2. RECOGNITION

A. Acknowledgement of Visitors

B. Moment of Silence:

- 1) Student Denise Baker, deceased 2013.
- 2) Former Adjunct Instructor, Albert J. Bisson, deceased January 18, 2013.

Mr. Carsbia Anderson stated that his office will inform Miss Baker's family that the Board has honored her with a moment of silence. He noted that her fees for the spring are in the process of being refunded.

## 3. COMMUNICATIONS

A. Comments from the Public – None.

B. Written Communications:

- 1) Letter from Clay Larson welcoming Dr. Walt Tribley to the Monterey Peninsula.
- 2) ACCJC letter reminding MPC that the Midterm Report is due by March 15, 2013.
- 3) ACCJC letter directing MPC to resolve two recommendations through Midterm Report due March 15, 2013.
- 4) Letter from Graham Bice to Dr. Walt Tribley expressing appreciation for MPC's participation in the 2012 UC MBEST Center visioning exercise and interest in future opportunities to collaborate.

C. MPC All User Emails:

- 1) Rosemary Barrios: Increased statewide sales tax rate of 0.25% will be applied January 1, 2013 through December 31, 2016 due to voter approval of Proposition 30. Monterey tax rate is now 7.50%.
- 2) HR Employment Opportunity: Instructional Technology Specialist / Life Sciences, Computer Aided Drafting (CAD) Lab.

- 3) Gina Bianchi: Faculty and Staff Advancements Awards / Deadline to Apply: 5:00 p.m. on March 1, 2013 / Awards Announced: March 19, 2013.
- 4) Fred Hochstaedter: Request for Spring Flex Days feedback via survey and reminder of Turnitin presentation on February 7<sup>th</sup> in the Sam Karas Room.
- 5) Jon Knolle: Request for faculty feedback on distance education and online instruction at MPC.
- 6) Dr. Walt Tribley, Flex Day kudos and congratulations.
- 7) HR Employment Opportunity: Accountant/Bookkeeper / MPC Foundation.
- 8) Student Financial Services: Announcement of 2013-2014 Online Scholarship Booklet. Deadline: March 14, 2013 at 12:00 p.m.
- 9) HR Employment Opportunity: Administrative Assistant III / Instructional Contract Coordinator / Academic Affairs.
- 10) Student Financial Services: Reminder regarding The Peggy & Jack Baskin Scholarship deadline of March 1, 2013.
- 11) Student Financial Services: Announcement of Scholarship Workshops on February 11<sup>th</sup> at 2:00 p.m. in Library Room 216 and on February 28<sup>th</sup> at 10:00 a.m. in the English & Study Skills Center.
- 12) HR Employment Opportunity: Administrative Assistant III / Academic Affairs.
- 13) Melissa Pickford: Announcement of new exhibit at MPC Art Gallery.
- 14) Massage Therapy Program: Offer of massages from Massage Therapy Skills Lab students and notice of fees and session lengths.
- 15) Suzanne Ammons: MPC Security Alert of thefts on campus.
- 16) HR Employment Opportunity: Instructional Specialist / TRiO Program.
- 17) MPC Basketball Team: Announcement of Think Pink Cancer Awareness 50/50 Raffle at Annual Think Pink Night on February 20<sup>th</sup>.
- 18) Admissions & Records Office: Notice that February 17, 2013 is the last day a student can drop a full-term course without a W grade on their transcripts.
- 19) Dr. Walter Tribley: Announcement of Mr. Carsbia Anderson's retirement from MPC effective June 30, 2013.
- 20) Humanities Division: Announcement of the annual Humanities Division Book Grant Award Ceremony on February 21, 2013 at 3:00 p.m. in the Student Center's Almaden Room.
- 21) Counseling Department: Notice that the counseling faculty is commencing with the initial semester notifications for early alert and class visit requests.
- 22) Theatre Arts Department: Announcement of Auditions for "Light Up The Sky," the first show to be performed in the newly renovated MPC Theatre.
- 23) Robynn Smith: Announcement of new exhibition featuring MPC Printmakers at the Pacific Grove Art Center. Reception on Friday, February 22<sup>nd</sup>, 7:00 - 9:00 p.m.
- 24) Theatre Arts Department: Announcement of MPC Theatre Company's "Cinderella."

D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* / January 17, 2013: Hartnell Panthers defeat MPC Lobos, 77-76.
- 2) *The Herald* / January 20, 2013: Ad for Continuing Education and for Gentrain Interdisciplinary Course in Western Culture.
- 3) Monterey County Business Council "Friday Facts" email blast / January 25: Monterey Peninsula College mentioned as one of seven local organizations being recognized at the MCBC's 17<sup>th</sup> Anniversary Gala.
- 4) *The Herald* / January 27, 2013: The 32<sup>nd</sup> annual Ancestor Roundup Genealogy Conference at the Family History Center in Seaside. Keynote speaker: Karen Clifford, creator of the 15-week genealogy course at MPC.
- 5) *Off 68* / February 1, 2013: MPC's Gentrain program, featuring MPC student and Gentrain Society treasurer, Myron Seres.
- 6) *The Herald* / Obituary for former MPC Adjunct Instructor, Albert J. Bisson.
- 7) *The Herald* / Ad for Gentrain Society Lecture, "Defining the Human Experience: An

- Anthropological Perspective" on February 6<sup>th</sup> and for Gentrain Interdisciplinary Course in Western Culture.
- 8) *The Herald* "School Bytes" Blog / February 7, 2013: MPC received the Education and Research award during the Monterey County Business Council's 17<sup>th</sup> Anniversary event on February 2<sup>nd</sup>.
  - 9) *Off 68* / February 8, 2013: Former MPC student and basketball player, Nick Cardinale, featured for his work as manager of the Harlem Globetrotters.
  - 10) *The Herald* / February 10, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Counselor, Digital Services Librarian, DSPS Counselor, Mathematics Instructor, Mathematics Learning Center Coordinator, and Reading/Writing Instructor; Classified Positions: Instructional Specialist - Adaptive PE and Instructional Technology Specialist - CAD Lab; and Part-Time Faculty: English, Math, and all other disciplines.) Ad for Gentrain Interdisciplinary Course in Western Culture.
  - 11) *The Herald* / February 14, 2013: Ad for MPC Continuing Education classes.
  - 12) *The Herald* / February 16, 2013: "Local Sports Roundup": College Baseball - MPC 10, Taft 8; Women's Basketball – MPC 71, Cabrillo 43; Men's Basketball: Cabrillo 60, MPC 56.
  - 13) *The Herald* / February 17, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Counselor, Digital Services Librarian, DSPS Counselor, Human Physiology Instructor, Mathematics Instructor, and Mathematics Learning Center Coordinator; Classified Positions: Administrative Assistant II / Instructional Contract Coordinator, Instructional Technology Specialist-CAD Lab, and Part-Time Faculty: English, Math, and all other disciplines.) Ads for MPC Continuing Education classes and Gentrain Society Lecture.

E. Reports and Presentations:

- 1) Institutional Report: Title V Grant, Mr. Carsbia Anderson  
 Mr. Anderson noted that Dr. Walt Tribley, with the support of the PVP and several members of the campus family, decided to pursue a Hispanic-Serving Institution (HSI) Title V Grant. The grant will bring us \$3.2 million over 5 years (about \$650,000 per year) and will help all students. Consultants Fred McKee and Don Alpert will write the grant, which is on a very fast track. The planning group currently includes MPC faculty, administrators, and staff. A student representative hopefully will soon be added. (This will be brought up at the ASMPC meeting on March 1<sup>st</sup>.) The group, which will decide what to do with the grant, has been looking at two streams: access and success. One major goal is for every MPC student to have access to the information they need from an electronic device. Since MPC will need to support and sustain anything this money is used for after the grant money is gone, the group is looking at systems and structure, instead of people or positions. The group will be talking to people on the campus to insure their understanding of the grant and to generate additional ideas. The group also has discussed implementing a comprehensive outreach plan—such as Foothill's "Ask for Help" program—to better assist students and help reach the underserved communities. Although MPC can apply for the grant once every five years, he and Dr. Tribley are in preliminary discussions with a local college about a possible collaboration. He thanked Jon Knolle for his contribution.
- 2) Superintendent/President's Report: Dr. Walter Tribley  
 Kudos to facilities and custodial teams for their work in providing our students with clean and safe campuses in which to study and learn. / Monterey County Business Council presented MPC with an Economic Vitality Award on February 4<sup>th</sup>. There were a contingent of people at the ceremony, including Dr. Céline Pinet, who was unintentionally omitted from his written report. / Vicki Nakamura has been key in advising him of issues regarding the MOUT property. In response to the Army's recommendation that they do no

further clean-up of unexploded munitions, Ms. Nakamura wrote a letter for his signature asking the Army to do further clean-up of the property. We are awaiting their response. / We have received notice of Mr. Carsbia Anderson's resignation. Mr. Carsbia is an outstanding leader and individual who will be deeply missed. / Student Success will be addressed each month. All comments and questions related to student success should be directed into the President's Office as appropriate. A training date with the Board has been set.

3) Vice Presidents' Reports: Mr. Steve Ma, Dr. Céline Pinet, and Mr. Carsbia Anderson

Vice President of Administrative Services, Mr. Steve Ma

All budget adjustments are included as part of the consent calendar due to recommendations in the Chancellor's Accounting manual. Warrants issued by MPC are listed due to the policy that all warrants are to be brought to the Board for approval. The warrants related to our bond program probably will begin to wind down as our program winds down.

Vice President of Academic Affairs, Dr. Céline Pinet

On February 11<sup>th</sup>, the Accrediting Commission for Community and Junior Colleges (ACCJC) sent MPC a letter commending us for meeting recommendations two and four. We are in partial fulfillment for the remaining two recommendations (one and three), which are related to student learning outcomes. The Midterm Report is being tweaked to address these recommendations. The changes to the Midterm Report will be brought to the Board for approval on March 27<sup>th</sup>. The ACCJC will review the revised Midterm Report to determine what steps have been taken to fulfill these recommendations. / Since Dr. Tribley came aboard we've been talking about how to grow our efficiencies and be better equipped to serve our students in an active manner. 1) We negotiated an MOU to streamline our processes in working with part-time faculty. 2) Working with IT, we generated a system to automatically populate our online class registrants into our online class system to better serve our students. 3) To support our student success efforts, we're collaborating with our Student Services and Administrative Services colleagues on various fronts to bring groups together that were meeting as separate entities. / Events attended include a gallery opening on Friday night with art faculty and students, two basketball games, a President's Circle Event, the ACCCA Conference, and the Humanities Division Book Grant Awards. / Two faculty, Henry Marchand and DJ Singh, are receiving tenure tonight.

Vice President of Student Services, Mr. Carsbia Anderson

Mr. Anderson distributed a handout developed by Larry Walker and his staff regarding MPC's International Student Programs. Gaozong Thao will take the handout to China. The handout also will be used for student recruitment. / *The Amen Corner* will be held on March 9<sup>th</sup> at the Oldemeyer Center. / More than 40 high school counselors were at the Marina campus for the February 8<sup>th</sup> High School Counselor Breakfast. Kudos to Larry Walker and Alethea DeSoto for their leadership. / High School Assessments will take place on March 9<sup>th</sup> and 16<sup>th</sup>. There will be people coming not just from our traditional high schools, but also Palma, Notre Dame, and York. / He attended the ACCCA Conference along with other staff last week. Nicole Dunne and Francisco Tostado will participate in a year-long ACCCA mentor program. / Housing for international students is part of their discussion with CSUMB. / We will call UC regarding international students.

4) Academic Senate Report: Catherine Webb, Secretary

There were 125 survey responses to Flex Day, which were very positive. Three breakout sessions ("Dealing with Difficult People," "When Bad Things Happen to Good People," and the session about how to use MPC online) are getting very positive responses so far. /

Board Policy: the subcommittee comprised of Anita Johnson and Brian Brady has been examining the proposed language to determine how it might be localized to MPC. / General recommendation regarding administrative procedures has not yet gone to College Council. / Dr. Alfred Hochstaedter was part of the executive committee that put together the Accreditation Institute, which is sponsored by the Academic Senate for California Community Colleges (ASCCC). Ms. Webb and Dr. Hochstaedter were presenters at the Institute, which is designed to help people understand the accreditation process.

- 5) MPCEA Report: Loran Walsh, President  
See written report under "[Communications](#)." / Additions to written report: Mr. Walsh requested a moment of silence for the two fallen police officers in Santa Cruz and noted that the MPCEA will ask to meet with the Board one-on-one in the near future.
- 6) MPCTA Report: Mark Clements, President – No report.
- 7) ASMPCC Report: Chris Marshall, Vice President  
Mr. Marshall distributed a calendar of events for the Spring semester. / The ASMPCC has dedicated this semester to women and is committed to creating a full and robust campus experience.
- 8) College Council Report: Dr. Alan Haffa or Stephanie Perkins, Co-chairs – No report.
- 9) MPC Foundation
  - a) Executive Director Report: Dr. Walter Tribley  
Recent events include the Celebration of Philanthropy and President's Circle. / The Foundation is in search of a full-time Executive Director. The first round of interviews will start on March 1<sup>st</sup>. / Sharon Crino, the Interim Executive Director, has agreed to return to work for the Foundation in March and April. / Charlotte Tinker has resigned as Accountant and will be replaced by Heather Howe. Ms. Tinker will work during the transition. / The Lobo Hall of Fame will be held at the Monterey Marriott at 6:00pm on March 8<sup>th</sup>.
  - b) Monthly Donations \$79,193.68.
- 10) Governing Board Reports
  - a) CHS Report – Trustee Loren Steck  
The house that the Community of Human Services was considering purchasing (next door to Safe Place) was purchased by someone else.
  - b) Trustee Reports
    - (i) Trustee Marilyn Dunn Gustafson: The President's Circle event was a very nice event. She thanked all MPC members who contribute at the President's Circle level because it's very important for community to see. / Dr. Tribley did a very nice job in receiving the MCBC award. / Flex Day was wonderful. / She is once again enrolled in Gentrain and begins her first class on Saturday.
    - (ii) Trustee Rick Johnson: He had a very good meeting with Assemblyman Mark Stone in Sacramento, who talked about how wonderful MPC is and how he met with Dr Tribley. He invited Assemblyman Stone, a promoter of MPC, to the campus. / A Merrill Lynch representative will send his first check for the President's Circle. / He noted that Mr. Anderson will be greatly missed but congratulated him on retiring while he's young enough to enjoy it.
    - (iii) Trustee Daniel Cervantes: The Lobo Day Luau was held today and was very successful. A March-in-March sign-up sheet was distributed and efforts were made to expand our social media network (e-mail addresses were collected and people were encouraged to like us on Facebook). / He is looking forward to Dr. Tribley's introduction at the ASMPCC meeting on March 1<sup>st</sup> and to the tour of the



Student Center. / Mr. Anderson noted that we have a new bus stop on campus and credited Trustee Cervantes for his role in making that happen.

- (iv) Chair Brown: Flex Day was great; the keynote speaker was very good. / Dr. Tribley represented us very well at the MCBC event. We made a lot of connections that night, including with Assemblyman Mark Stone. He noted the importance of going out and getting community support. / He congratulated Mr. Anderson on a great job and thanked him for his years of service and for his dedication to students.

11) Legislative Advocacy Report: Dr. Walter Tribley

a) Meeting with Senator Bill Monning

Senator Monning had to re-schedule his meeting. / Ms. Nakamura has been designated to coordinate government relations and has set up meetings with Senator Monning, Assemblyman Stone, and Congressman Sam Farr. We intend to let all of them know about our needs and financial issues.

12) Special Report – Bond Update Reports, Joe Demko, Kitchell

- a) Active Bond/Facility Projects Update
- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

See written report under “[Communications](#).” / Additions to the written report: A food cart has been purchased to insure an adequate food supply when the Student Lounge is out of commission.

BREAK – Chair Brown called for a break: 4:28-4:40pm.

4. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Johnson

Revised Motion to Approve Consent Agenda with Correction to Item No. B. (See page 8.)  
Steck / Second Johnson / Carried. 2012-2013/90

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on January 23, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the January regular payroll in the amount of \$1,764,488.49 and the February supplemental payroll in the amount of \$25,123.51 for a total payroll of \$1,789,612.00 be approved
- 4) That Commercial Warrants:  
12971545 through 12971604, 12972308 through 12972364, 12973097 through 12973129, 12973612 through 12973646, 12973976 through 12974002, 12974356 through 12974380, 12975292 through 12975316, 12975824 through 12975836 in the amount of \$2,749,395.12 be approved.

- 5) That Purchase Orders 130655 through 130716 in the amount of \$795,831.15 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$5,588 in funds carried forward from FY 2011-2012 to FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:
 

Net increase in the 1000 Object expense category	\$	8,476
Net decrease in the 2000 Object expense category	\$	587
Net increase in the 3000 Object expense category	\$	1,391
Net decrease in the 4000 Object expense category	\$	207
Net decrease in the 5000 Object expense category	\$	8,268
Net increase in the 6000 Object expense category	\$	5,515
Net decrease in the 7000 Object expense category	\$	6,320
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:
 

Net increase in the 1000 Object expense category	\$	171
Net increase in the 2000 Object expense category	\$	1,220
Net increase in the 3000 Object expense category	\$	37
Net decrease in the 4000 Object expense category	\$	1,842
Net increase in the 5000 Object expense category	\$	2,880
Net decrease in the 6000 Object expense category	\$	2,466
- 9) That the following budget adjustments in the Capital Outlay Fund be approved:
 

Net decrease in the 5000 Object expense category	\$	43,782
Net increase in the 6000 Object expense category	\$	43,782
- 10) That the following budget adjustments in the Parking Fund be approved:
 

Net increase in the 2000 Object expense category	\$	4,434
Net increase in the 3000 Object expense category	\$	566
Net decrease in the 5000 Object expense category	\$	5,000

B. Management Personnel:

- 11) That the Governing Board approve the following item(s):
  - a) Resignation for the purpose of retirement of Carsbia Anderson, Vice President for Student Services, effective at the end of the day, June 30, 2013 and confer upon him the title of Administrator Emeritus.
  - b) Approve the recruitment for a Full-Time Vice President for Student Services to replace Mr. Carsbia Anderson.

Mr. Anderson noted the following correction to Item No. B (background information): he started his employment in 1975 as an adjunct counselor for two years, before moving to tenure.

C. Faculty Personnel:

- 12) That the Governing Board approve the following items:
  - a) Resignation for the purpose of retirement of Cheryl Jacobson, Nursing Instructor, effective at the end of the day March 15, 2013 and confer upon her the title of professor emeritus.
  - b) Grant Course Specific Equivalency to Alexandra Daniels to teach PFIT 15: Core Matwork effective Spring 2013.
  - c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2013.



- D. Classified Personnel:  
13) That the Governing Board approve the following item(s):
- a) Approve increase in hours of Administrative Assistant II, Marina Education Center, from 19 hours per week, 10 months and 11 days per year, to 24 hours per week, 10 months and 11 days per year, effective February 28, 2013.
  - b) Resignation for the purpose of retirement of Francis Awity, Administrative Assistant II, Academic Affairs, 19 hours per week, 11 months per year, effective at the end of the day, March 15, 2013.

- E. Short Term and Substitute Personnel:  
14) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

New Business Item No. 5.L. was moved up on the agenda. See report under New Business Item No. 5.L., pages 11-12.

- A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending January 31, 2013, prior to year-end closing be accepted.

Motion Steck / Second Cervantes / Carried.

2012-2013/91

Mr. Steve Ma reported that the Cost Containment Committee reviewed claims history for active employees. Claims loss ratio remains under 100%. The health benefits consultant suggested we increase our funding rate \$1 each year. We've had two years of below average claims experience. Industry trend is 10% for medical and 6% for prescription. The consultant was asked to bring back a menu of items for consideration. / If sequestration does occur, a number of our categorical programs, such as TRiO, will be affected.

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter Ending December 31, 2012 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Steck / Second Johnson / Carried.

2012-2013/92

- C. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2012.

Mr. Ma noted that rates of return at the County Treasury continue to remain at historical lows. / A portion of bond funds are invested in corporate bonds.

- D. BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2013-2014 academic year:

- Mr. Henry Marchand, English/Creative Writing Instructor.
- Mr. Damanjit Singh, Computer Systems/Information Technology Instructor.

Motion Dunn Gustafson / Second Cervantes / Carried.

2012-2013/93

Dr. Tribley acknowledged the rigorous process of attaining tenure and congratulated Mr. Marchand and Mr. Singh on their great achievement.

- E. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2013-2014 and 2014-2015 academic years:
- Ms. Monika Bell, Medical Assisting Instructor
  - Dr. Heather Craig, Biology Instructor
  - Dr. Sarah Gerhardt, Chemistry Instructor
  - Ms. Mary Johnson, Early Childhood Education Instructor
  - Ms. Elizabeth Mullins, History Instructor

Motion Dunn Gustafson / Second Cervantes / Carried.

2012-2013/94

- F. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2013-2014 academic years:
- Mr. John Cristobal, Mathematics Instructor
  - Dr. Gamble Madsen, Art History Instructor
  - Ms. Adrienne Simpson, Psychology Instructor
  - Dr. Kelly Stack, American Sign Language Instructor
  - Mr. Anthony Villarreal, Sociology Instructor

Motion Steck / Second Dunn Gustafson / Carried.

2012-2013/95

- G. BE IT RESOLVED, that the following courses and programs be approved:
- ADMJ 68, Introduction to Forensics
  - ARTC 1, Introduction to Ceramics
  - ARTD 3B, Mold Making II
  - ARTD 40, Introduction to Jewelry and Metalsmithing
  - ARTD 80, Introduction to Crafts
  - ARTS 12C, Figure Drawing III
  - ARTS 61B, Monotype II
  - ARTS 62B, Relief Printmaking II
  - ARTS 66B, Book Arts II
  - CSIS 12, Discrete Structures
  - DANC 11D, Jazz Dance IV
  - DANC, 12D Ballet IV
  - ECED 72, Supervising Adults in the Child Care Setting
  - NURS 71, Intermediate Supervised Nursing Clinical Experience
  - PFIT 15B, Core Matwork II
  - PFIT 17B, Yoga II
  - PFIT 21B, Flexibility and Relaxation Techniques II
  - POLS 7, Introduction to Political Science Research Methods
  - Program: Anthropology - Associate in Arts for Transfer
  - Program: Psychology - Associate in Arts for Transfer
  - Program: Sociology - Associate in Arts for Transfer
  - SOCI 11, Mass Media and Popular Culture
  - SOCI 12, Introduction to Gender and Sexuality
  - SOCI 13, Introduction to Race and Ethnicity
  - SOCI 14, Sociology of Latinos and Latinas
  - SOCI 15, Introduction to Research Methods
  - SOCI 17, Introduction to Crime and Deviance

- H. INFORMATION: Program Review for the Creative Arts Division: Dr. John Anderson, Chair  
This report was completed during the last academic year. Strengths: 1) Our faculty and staff. 2) Our curriculum is probably broader and deeper than it would be for many colleges of our size. We are working very hard with the administration to retain that advantage for our students. 3) We bring in a very large number of community members every semester and treasure our relationship with them. We believe that this is one of our greatest strengths. 4) We are constantly surprised and delighted by the achievements of our students. This keeps us going every day. Challenges: 1) Restrictions on repeatability and many other things which seem to change on a monthly basis. (We're receiving a lot of help from administration which we appreciate.) 2) Facilities—the greatest challenge six years ago. We are happy for the progress and how it has unfolded with regards to the Theatre opening, the plans to renovate the art buildings, and the collaboration with the Monterey Jazz Festival. 3) Technology. We need reliable technology in our classrooms and are delighted that new members of our staff have been hired to address this problem. 4) The loss of two instructors. We feel the loss of those people and remember what we were like when they were there. We would like to be that good again. 5) The need for an effective marketing plan that brings the strengths of this college to the public.

Trustee Johnson congratulated Dr. Anderson on his report and acknowledged the importance of the creative arts.

- I. BE IT RESOLVED, that the Governing Board authorize Gaozong Thao, International Student Programs Counselor, to participate in the Beijing Recruitment Fair and APAIE Conference Exhibition from March 3<sup>rd</sup>, to March 15, 2013. The cities to be visited during this recruitment fair and exhibition are Shanghai, HuiBei, Beijing and Hong Kong.

Motion Johnson / Second Steck / Carried.

2012-2013/97

Mr. Carsbia Anderson: This is a collaboration between MPC and CSUMB. Gaozong Thao will shadow Holly White and will meet some of the agents that are working for CSUMB in China. Housing for international students is in discussion with CSUMB. MIIS has recently been proactive in contacting us since they found out that we're pursuing expansion of intensive language training. CSUMB is also interested in having an intensive language program. / Mr. Larry Walker: We want to grow strategically. We have a 20 hour a week counselor, which is adequate at this point, but we'll have to develop an in-depth, quality program to proceed. / Mr. Anderson: We're going to be very deliberate with our speed. We're going to make sure that we're able to provide the services to support all the students in the program. We are focusing on on-ground recruitment. Each international student must send a proof of deposit of \$16,000 before they're eligible to enroll in MPC. We want these students to get involved in student government and activities and to play on our sports teams so they have a true experience. An institutional report will be prepared upon Ms. Thao's return.

- J. BE IT RESOLVED, that the Governing Board adopt the Proposed Monterey Peninsula College Governing Board Goals for 2013.

Motion Steck / Second Dunn Gustafson / Carried.

2012-2013/98

- K. INFORMATION: Calendar of Events.  
Chair Brown noted: 1) The Lobo Hall of Fame on March 8<sup>th</sup>. 2) The free play at the Oldemeyer Center on March 9<sup>th</sup>. 3) The President's Address on May 3<sup>rd</sup>.

- L. BE IT RESOLVED, that the Governing Board approve the expulsion of MPC student #725.

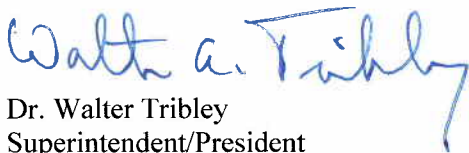
6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, March 27, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting Wednesday, April 24, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- C. Future Topics: Student Trustee Cervantes reported that he will be leaving the Board when he graduates (with 4 associate degrees). He has enjoyed working with the Board and thanked them for their guidance.

7. ADJOURNMENT – Chair Brown adjourned the meeting at 5:24pm.

8. CLOSED SESSION – Not Required.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted March 21, 2013*