

## College Council Minutes

May 24, 2016

2:00 pm

Karas Rm

**College Council Members:** Luz Aguirre, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Scott Gunter, Francisco Tostado, Kevin Haskin, Monika Bell, Paola Gilbert, Larry Walker, Kiran Kamath, Laura Franklin, Stephanie Perkins, Steve Crow, Suzanne Ammons, Walter Tribley, ASMPC Pres. Maria Lopez, ASMPC Rep. Santos Gonzales.

**Absent:** ASMPC Pres., and ASMPC Rep.

**Guests:** Susan Kitagawa, Rosaleen Ryan, Dave Brown, Deborah Ruiz, Eric McDonald, Mike Gilmartin, Mike Midkiff, Jon Knolle

1. **Call to order:** Meeting called to order at 2:06.

2. **Public comments (3 minutes):**

- Dawn Davis, faculty member, spoke about BP 2215 Time, Place and Manner Policy. She provided a **handout** containing suggested added language, identifying use of space and materials. She identified a recent event and provided examples wherein a specific group of people is perceived to have been targeted.
- Diane extended thanks and gifted the book “Daring Greatly” to parting members--Elizabeth Mullins, Fred Hochstaedter and Paola Gilbert--- who have completed their service on College Council.

3. **Education Moment:** Diane invited the following individuals to share their story:

- Suzanne began her career locally in Hospitality. She became a member of middle and upper management at three large hotels & conference centers until an economic downturn resulted in layoffs. After applying to several properties, she applied and was hired at MPC to work for one of the Deans in Instruction. This career change was a refreshing introduction into a positive and challenging environment in education.
- Dr. Tribley realized his love for teaching in the classroom and was passionate about his discipline in Biology. He enjoyed his time immensely in the classroom where the focus was on students. He also worked in the private industry working on cancer diagnostic before returning to education and working at the University of Florida. Dr. Tribley came to recognize the critical role of community colleges in higher education.

4. **Approve minutes:**

- a. [April 12, 2016](#); The Draft Minutes were approved as recorded.  
*Wendy motioned to approve the minutes and Kiran seconded; the minutes were approved with all in favor and one abstention (Scott Gunter).*
- b. [April 26, 2016](#): The Draft Minutes were approved as recorded.  
*Scott motioned to approve the minutes and Luz seconded; the minutes were approved with all in favor.*
- c. [May 10, 2016](#) – Deferred to next meeting.

5. **Board policies**

6. **Action Items**

- a. [Research Analyst – New Position](#) (first and second reading) [PPT](#) **Dr. Rosaleen Ryan**): Rosaleen explained how the field of Institutional Research has evolved drastically in the past few years due to different tracking needs and available technology for providing better analysis. She provided the history of the Office of Institutional Research and the previously held support position of Program Specialist. This former position focused primarily on data gathering, compilation and display. Since these early days, the research skillset now requires focus on data analysis and tracking of students’ performance on an individual student level such as through the English sequence. Technology tools have also evolved to accommodate the need to track data as well as statistical methods not readily available a few years ago.

Rosaleen presented a review of the current Office of Institutional Research Projects and many services in which data is provided to faculty and staff. She also provided a comparison with what progress could look like with the added position. Rosaleen contrasted lower versus upper division coursework required for the position and salary range proposed as compared to other schools. The position supports research essential in supporting functions outlined in the 3SP and Student Equity Plan and will be funded eighty five percent (85%) through 3SP funds. This funding allows a unique opportunity to fund a much needed position. The position is currently being reviewed in the bargaining unit.

Diane invited questions and reminded the group that action could be taken in today's meeting if members are in approval to do so. Diane invited the motion.

*Motion to take action in one reading:*

*Steve motioned to take action in one meeting and Kiran seconded; the motion carried to take action in one meeting with two opposed (Scott Gunter and Paola Gilbert) and three abstained (Stephanie Perkins, Kevin Haskin and Luz Aguirre).*

*Motion to recommend the Research Analyst position to the Superintendent/President:  
Laura motioned to recommend the Research Analyst Position and Larry seconded; the motion carried with none opposed and once abstention (Stephanie Perkins).*

Members commented on how the above action by College Council underscores the need for greater integrated planning; an advisory group to the Superintendent/President in the future could, for example, function to recommend how much general fund revenue may be allocated to new positions rather than on recommending on specific positions.

## **7. Information Items/Reports:**

**a. Classified Position Replacements (straight replacements):** The following positions were presented:

- **Campus Security Officer** (Steve Crow):
- **ESSC Instructional Specialist I** (Laura Franklin):
- **ESSC Instructional Specialist II** (Laura Franklin)
- **Chemistry Lab Specialist II** ( Laura Franklin)
- **Library Specialist Circulation** Desk (Jon Knolle)

## **8. Program Review Reports**

### **a. Academic Affairs**

**i. Library:** Deborah Ruiz provided an overview of the LTC's positions' functions, volume of daily traffic.

**ii. Fire Academy plus (Accreditation 2015):** Dave Brown presented.

**b. Student Services** Larry presented the following Program Reviews:

- i. Admissions and Records-**
- ii. International Student Program**
- iii. Intercollegiate Athletics**
- iv. Student Health Services**
- v. TRiO**

## **9. Discussion Items:**

### **a. Responses to feedback on the Resource Guide to Decision Making Handbook**

Diane reported that feedback has come forward to the Workgroup and the Workgroup has established responses to the feedback.

Fred reported that Academic Senate has engaged in spirited discussion in its review of *The Resource Guide to Institutional Decision Making at MPC, Draft* over three meetings,

resulting in the latest Draft-*May 12 2016*. Academic Senate anticipates needing more time to review before endorsing the document, indicating that while the document was widely accepted, there were concerns about recommended changes to College Council.

b. [Fiscal Report](#) –Not discussed.

**10. Next meeting:** June 14, 2016?

**11. Announcements**

**12. Adjournment**

*Items for future meetings:*

1. Campus forums to discuss Ed Master Plan and Resource Allocation
2. Technology Bond
3. Policy/process for reorganization