

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

1:30pm, Closed Session, Classroom **MA 201**, Marina Education Center
3:00pm, Regular Meeting, Classroom **MA 402**, Marina Education Center
289 12th Street, Marina CA 93933
www.mpc.edu/GoverningBoard

WEDNESDAY, JULY 24, 2013

AGENDA (REVISED)

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. OPENING BUSINESS

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) Public Employee Performance Evaluation: Superintendent/President

E. Reconvene to Regular Board Meeting and Roll Call

F. Report of Action Taken In Closed Session

G. Approval of Agenda

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

2. RECOGNITION

A. Acknowledgement of Visitors

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. Comments from the Public

B. Written Communications:

- 1) Letter from Mrs. Sylvia Panetta, Co-Chair and CEO of the Panetta Institute, thanking Dr. Walt Tribley for agreeing to participate as a guest panelist at the thirteenth annual *Leadership Seminar* scheduled from June 16-23, 2013 at the Panetta Institute for Public Policy. / June 14.
- 2) "First Monday" Memorandum from State Chancellor Brice W. Harris regarding: 1. Statewide Student Success Goals, 2. State Budget, 3. *Salary Surfer* Successfully Debuted, 4. Registered Apprenticeships Opportunities for Military Veterans, 5. Lumina Report on College Attainment, and 6. Georgetown Study Finds Lots of Jobs, But A Worker Shortage. / July 1.
- 3) Report on June 5-7, 2013 Commission Meeting from Barbara A. Beno, Ph.D., President of the Accrediting Commission for Community and Junior Colleges (ACCJC). At the meeting, actions were taken on 45 institutions. In relation to MPC, our Midterm Report was received by the Commission and the Substantive Change Committee approved our proposal to offer 57 degrees and 22 certificates at 50% or more via distance education or electronic delivery. / July 3.
- 4) Letter from Barbara A. Beno, Ph.D., President of ACCJC, informing Dr. Walt Tribley that the Commission reviewed MPC's Midterm Report, noting that MPC responded to all four College recommendations for the 2010 comprehensive evaluation visit and demonstrated progress on self-identified plans for improvement. At the next visit, the evaluation team will examine evidence to confirm that MPC has sustained full compliance with Standards. / July 3.

C. MPC All User Emails:

- 1) Vicki Nakamura: Announcement of the Citizens' Bond Oversight Committee Meeting on June 17th.
- 2) Laura Franklin: Academic Affairs is open until 7:30 p.m. today to assist with registration due to difficulties with WebReg.
- 3) Steve Ma: The last day to use the pool prior to its scheduled demolition is June 28th. It is anticipated to reopen in March 2014.
- 4) Nicole Dunne: Students are encouraged to add summer classes using their add code. Deadlines specific to each course section are available via instructors or Admissions & Records. Enrollment assistance is available via Admissions & Records.
- 5) Danielle Hodgkins: MPC's Financial Aid Office is accepting applications through August 1, 2013 for the Barker Military Scholarship.
- 6) Kali Viker: Notice of an MPC employment opportunity for a Laboratory Specialist in the Chemistry department.
- 7) Student Financial Services: Native Daughters of the Golden West Grant scholarship now available. The application period will remain open until funds are depleted.
- 8) Dr. Céline Pinet: The new 2013-14 MPC Catalog is available online. The index section now includes links to specific pages.
- 9) MPC Classified Managers and Supervisors Group: Deadline extended to July 22nd for purchasing tickets to win a 5-course dinner for six people and reserved seating at the MPC Theater's production of *Les Misérables*.

- D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:
- 1) *The Herald* / June 16, 2013: Ad for Part Time Faculty Positions. / Ad for MPC Reader's Theatre presentation of three plays on June 19th. / Ad for June 19th Gentrain Society Lecture, "The Secret Lives of Prickly Sharks."
 - 2) *The Herald* / June 19, 2013: Obituary and memorial service announcement for former MPC student actress Camila de la Llata. The "Celebration of Camila" is scheduled at 6:00 p.m. on August 12th at MPC's Morgan Stock Stage.
 - 3) *The Herald* / June 20, 2013: Ad: MPC Theatre Company seeking volunteers. / Ad: Aria presents "Paint Me a Song" at MPC's Music Hall, June 22-23.
 - 4) *The Herald* / June 21, 2013: Nick Moore, former baseball star at MPC, advanced to the quarterfinals of the 102nd California State Amateur golf championship at Monterey Peninsula Country Club. / MPC Instructor David Serena to discuss Chicano heroes at Cesar Chavez Library on June 22.
 - 5) *The Herald* / June 24, 2013: MPC outfielder Peter Lecce has committed to play baseball at New Mexico State for the 2015 season. / Ad for boys basketball camp held July 29-August 2 at MPC.
 - 6) *The Herald* / June 25, 2013: New York Jets receiver and former MPC football standout, Joseph Collins, instructing participants at this week's Ron Johnson-Anthony Toney Football Camp at MPC.
 - 7) *The Herald* / June 27, 2013: Pacific Grove Middle School principal and former Pacific Grove High School coach, Buck Roggeman, teaching football at this week's Johnson-Toney Football Camp at MPC. / Notice to Bidders: Monterey Peninsula Community College District asking for bids for the Pool and Tennis Court Project.
 - 8) *National Association of Scholars* / June 28, 2013: Article entitled, "A Profession at Risk: Teaching Humans in the New Millennium" by MPC faculty member David Clemens.
 - 9) *The Herald* / June 30, 2013: Monterey Peninsula Gospel Community Choir ad noting MPC's Music Building as their rehearsal location. / Ad for July 3rd Gentrain Society Lecture, "Film as the Medium for Empathy."
 - 10) *The Herald* / July 1, 2013: Article examining the issue of "summer learning loss." Mention is made of MPUSD's recent partnership with MPC and Community of Caring Monterey Peninsula to bring 80 Seaside fourth-graders to MPC to teach them what life is like as a college student so they can begin to plan for their future.
 - 11) *The Herald* / July 6, 2013: MPC's Theatre Arts Department chairman, Gary Bolen, to address the Pacific Grove Rotary on July 9, 2013.
 - 12) *The Herald* / July 7, 2013: Ad for July 8th lecture, "Déjà vu in the Far East: Japan vs. China" to be held at MPC.
 - 13) *The Herald* / July 8, 2013: Former MPC quarterback Brian Reader is a backup for the Iowa Barnstormers in the Arena League.
 - 14) *The Herald* / July 9, 2013: MPC football alumnus Jake Davis is a wide receiver for the University of California's Cal Bears.
 - 15) *The Herald* / July 11, 2013: MPC football alumnus Bill Tyndall is an offensive lineman for the University of California's Cal Bears. / Ad for MPC Theatre Company's performance of "Les Misérables" on July 25th, July 26th, and July 27th. / Ad for July 17th lecture, "Health Reform and the Affordable Care Act" to be held at MPC.
 - 16) *Monterey County Weekly* / July 11, 2013: Ad for the orientation schedule for prospective MPC trustees – 2013 election.

E. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report: No report.
- 2) Superintendent/President's Report: Dr. Walter Tribley
- 3) Vice Presidents' Reports: Mr. Steve Ma, Dr. Céline Pinet, and Mr. Marty Johnson

- 4) Academic Senate Report, "SLO Committee Platform/Direction": Fred Hochstaedter, President
- 5) MPCEA Report: Loran Walsh, President
- 6) MPCTA Report: Mark Clements, President
- 7) ASMPA Report: Justyn Jones, Director of Representation – No report.
- 8) College Council Report: Dr. Alan Haffa or Stephanie Perkins, Co-chairs
- 9) MPC Foundation
 - a) Executive Director Report: Ms. Beccie Michael
 - b) Monthly Donations: Report to be distributed at the July 24, 2013 Board meeting.
- 10) Governing Board Reports
 - a) CHS Report
 - b) Trustee Reports
- 11) Legislative Advocacy Report: Dr. Walter Tribbley
- 12) Student Success Report: Proposed 2013-14 Student Success Topics Calendar
- 13) Special Report – Bond Update Reports: Joe Demko, Kitchell
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on June 26, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the June regular payroll in the amount of \$1,827,416.87 and the July supplemental payroll in the amount of \$22,982.78 for a total payroll of \$1,850,399.65 be approved.
- 4) That Commercial Warrants:
129993750 through 12993784, 12994597 through 12994664, 12995237 through 12995273, 12995815 through 12995840, 12996429 through 12996467, 12997942 through 12998108, in the amount of \$2,167,004.25 be approved.
- 5) That Purchase Orders 131115 through 131182 in the amount of \$199,110.51 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$67,987 in funds received for FY 2012-2013.
Increase of \$990 in funds carried forward from FY 2011-2012 to FY 2012-2013.
- 7) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 Object expense category	\$	2,528
Net increase in the 3000 Object expense category	\$	229
Net increase in the 5000 Object expense category	\$	11,943

Net decrease in the 7000 Object expense category \$ 14,700

8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 Object expense category \$ 10,245

Net increase in the 4000 Object expense category \$ 10,572

Net decrease in the 5000 Object expense category \$ 37

Net decrease in the 6000 Object expense category \$ 2,085

Net increase in the 7000 Object expense category \$ 1,795

9) That the following budget increase in the Capital Outlay Fund be approved:

Increase of \$57,946 in funds received for FY 2012-2013.

B. Faculty Personnel:

10) That the Governing Board approves the following item(s):

a) Grant Course Specific Equivalency to Dorian Hanner to teach FASH 116: Spinning and Dyeing.

b) Grant Course Equivalency to Eric Hanzelka to teach FIRE 105: Firefighter I Academy.

c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer 2013.

C. Classified Personnel:

11) That the Governing Board approves the following item(s):

a) Resignation of Robert Llanos-Hinson, Library Specialist – Circulation Desk / Instructional Specialist, 26 hours per week, 8 months and 7 days per year, effective June 7, 2013.

b) Resignation of Edison Mesa, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months and 19 days per year, effective at the end of the day June 6, 2013.

D. Short Term and Substitute Personnel:

12) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications be approved.

5. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending June 30, 2013, prior to year-end closing be accepted.

B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2013, prior to year-end closing entries as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

C. BE IT RESOLVED, that Board declares as surplus the four Taylor Dunn trams and kitchen equipment and direct the disposal of these items in accordance with Board guidelines and Education Code requirements utilizing the services of InterSchola to conduct an auction.

D. BE IT RESOLVED, that the Board authorizes the District to file a Notice of Completion of Contract with the County of Monterey for the Theater Modernization Project, DSA Application No. 01-111655, File No. 27-C1.

- E. BE IT RESOLVED, that the Governing Board approves the signing of the 2013-14 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.
- F. BE IT RESOLVED, that the following programs and new course be approved:
 - MUSI 25, Applied Music
 - Program: Early Childhood Education – Certificate of Achievement (Career Technical)
 - Program: Early Childhood Education – Associate in Science (Career Technical)
 - Program: Early Childhood Education – Associate in Science for Transfer
- G. BE IT RESOLVED, that the Governing Board approves Mrs. Adrienne Simpson, Psychology Instructor, to travel to Vancouver, Canada July 25 – 28, 2013 to attend the International Conference on the Teaching of Psychology.
- H. INFORMATION: To inform the Governing Board of the proposed elimination of the Workability III Program at MPC.
- I. INFORMATION: Calendar of Events.
- J. **BE IT RESOLVED, that the Governing Board approves naming the Concession Stand of the renovated MPC Theatre the Bill & Nancy Doolittle Concession Stand. (Item added 7/18/13.)**

6. ADVANCE PLANNING

- A. Special Board Meeting, Wednesday, July 31, 2013 at Monterey Peninsula College, Monterey
 - 3:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting, Wednesday, August 28, 2013, at Public Safety Training Center, Seaside:
 - Closed Session, 1:30pm, Classroom _____, Public Safety Training Center
 - Regular Meeting, 3:00pm, Classroom _____, Public Safety Training Center
- C. Regular Board Meeting, Wednesday, September 25, 2013, at MPC:
 - Closed Session, 1:30pm, Stutzman Room, LTC
 - Regular Meeting, 3:00pm, Sam Karas Room, LTC
- D. Future Topics:
 - Board Study Session regarding Parking Lot A.
 - Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.

8. ADJOURNMENT

9. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted July 19, 2013