

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

Education Center in Marina

1:30pm, Closed Session, Classroom MA104, Marina
3:00pm, Regular Meeting, Classroom MA402, Marina
289 12th Street, Marina, CA 93933
www.mpc.edu/GoverningBoard

WEDNESDAY, AUGUST 22, 2012

REVISED AGENDA

New Business Item No. O Added

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. **OPENING BUSINESS**

A. Call To Order

B. Roll Call

C. **Public Comments on Closed Session Items**

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. **Closed Session – items under discussion**

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) **Public Employment, Interim Superintendent/President**

(Government Code Section 54957), Barbara Lee

2) **Conference with Labor Negotiators (Government Code Section 54957.6)**

a) **Agency Negotiators: Steve Ma and Barbara Lee**

b) **Employee Organization: MPCEA/CSEA**

3) **Superintendent/President Quarterly Evaluation (Government Code Section 54947)**

E. Reconvene to Regular Board Meeting and Roll Call

F. Report Action Taken In Closed Session

2. RECOGNITIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Recognition of Visitors
- B. Comments from Visitors

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Comments from Visitors
- B. Written Communications:

- 1) Congratulations! Fred Hochstaedter awarded 2012 POWER Award for Statewide SLO Champion, for the Academic Senate for California Community Colleges, announced by Kathy Booth, Executive Director, the RP Group / July 27

MPC All User Emails:

- 1) HR Employment: Instructional Specialist, Math Learning Center
- 2) Foundation: Faculty and Staff Advancement Awards, deadline September 12
- 3) Virginia Fry: Life Celebration at MPC, August 4 (former Biology Instructor)
- 4) Larry Walker: TRiO Learning Center (tutors) and International Student Programs relocated to AD103 and AD102 through June 2014; TRiO staff offices remain in Student Services Building
- 5) Molly May: Departing Japanese Students Host Farewell Program August 7
- 6) HR Employment: Director of Information Services, Information Systems Dept.
- 7) HR Employment: Associate Dean of Instructional Technology & Design
- 8) MPC Theatre Calendar September-December Productions: 1) Androcles and the Lion; 2) Barefoot in the Park; and 3) Christmas Carol

Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) HR Employment: Superintendent/President in *The Chronicle of Higher Education*
- 2) Ad: MPC Fall Classes Begin August 27; Enclosed: Fall 2012 Schedule of Classes
- 3) Article: Chef Lee takes over as director of Drummond Academy
- 4) Article: Learning to Serve; Chef Paul Lee new Culinary Director of the Drummond Culinary Academy at Rancho Cielo
- 5) Football Trek: Greenfield Kids Journey to Johnson-Toney Camp at MPC
- 6) Slow Down: Keep Fort Ord Wild's suit alleges the Eastside Parkway was approved without a public process, and heads to court; MPC dismissed from case
- 7) Local fields taking shape for November elections: Monterey City Council seats (Alan Haffa files for election)

- 8) Cancer survivors gather to celebrate at MPC
- C. Reports and Presentations:
Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.
- 1) Institutional Report – no report
 - 2) Superintendent/President’s Report, Dr. Douglas Garrison
 - 3) Vice Presidents’ Reports: Steve Ma, Dr. Céline Pinet, and Carsbia Anderson
 - 4) Academic Senate Report, Fred Hochstaedter, President: 2011-2012 Annual Academic Senate Report, and examples of Staff Reflections from 2011-2012 Student Learning Outcome Assessment Report
 - 5) MPCEA Report, Loran Walsh, President
 - 6) MPCTA Report, Mark Clements, President
 - 7) ASMPC Report, 2012-2013 Director of Representation
 - 8) College Council Report, Dr. Alan Haffa, Co-chair
 - 9) MPC Foundation, Robin Venuti, Executive Director
 - a) Executive Director Report
 - b) Monthly Donations \$78,319.79
 - 10) Governing Board Reports
 - a) Trustee Reports
 - b) CHS Report, Loren Steck
 - 11) Legislative Advocacy Report, Dr. Douglas Garrison
 - a) Federal Legislation Update, Association of California Community College Administrators (ACCCA) Weekly Update, July 27, 2012
 - b) The League Legislative Update, Week of August 13, 2012
 - c) CEOCC Board, Area 6 elects Brian King, Superintendent/President, Cabrillo
 - 12) Special Report – Bond Update Reports, Joe Demko
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report
 - e) Pool Remodeling Design Report

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of Regular Board Meeting on July 25, 2012.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the July manual payroll in the amount of \$639.02, and the July regular payroll in the amount of \$1,401,606.24, for a total payroll of \$1,402,245.26, be approved.

4) That Commercial Warrants:	
Number 12946951 through Number 12946974.....	\$522,377.72
Number 12947354 through Number 12947383.....	\$540,251.81
Number 12947913 through Number 12947977.....	\$300,425.66
Number 12948754 through Number 12948829	\$310,241.37
Number 12949249 through Number 12949300.....	\$608,081.98
Number 12949634 through Number 12949636.....	\$1,515.50
Number 12950344 through Number 12950385.....	\$104,293.14
Total	\$2,387,187.18

5) That July 2012 Purchase Orders 130001 through 130210 in the amount of \$10,586,865.87, be approved.

B. Management Personnel:

6) That the Governing Board approve the following item:

- a) Interim appointment of Lynn Noell for Director of Information Services, Range 67, effective September 1, 2012, until the permanent position is filled.

C. Faculty Personnel:

7) That the Governing Board approve the following items:

- a) Employment of Joel Pickering, full time, temporary, non-tenure track Math Instructor, column and step pending verification of education and experience, for the academic year 2012-2013.
- b) Grant Equivalency to Melissa Pickford to teach MUSI 90: Independent Study, and THEA 90: Independent Study, effective Fall 2005.
- c) Grant Equivalency to Sarah Pagnella to teach _____, effective Fall 2009.
- d) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2012.

D. Classified Personnel:

8) That the Governing Board approve the following items:

- a) Employment of _____, Food Preparer, Child Development Center, 18 hours per week, 9 months and 11 days per year, effective _____, 2012.
- b) Employment of _____, Coordinator, Academic Support Center, 40 hours per week, 8 months and 11 days per year, effective _____, 2012.
- c) Employment of _____, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective _____, 2012.
- d) Employment of Gabino Valladares, Instructional Technology Specialist, Humanities and Social Science, 36 hours per week, 10 months and 12 days per year, effective _____, 2012.
- e) Employment of _____, Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective _____, 2012.
- f) Employment of _____, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months and 19 days per year, effective September 1, 2012.

- g) Establish new position, Child Development Specialist (Claire Giannini Fund), Child Development Center, 18 hours per week, 9 months per year, effective _____, 2012.
- h) Resignation for the purpose of retirement of Kirk Hall, Library Specialist, Interlibrary Loans/Periodicals/Circulation Desk, Library, 40 hours per week, 12 months per year, effective at the end of the day, January 2, 2013.
- i) Resignation of Erin Miller, Re-entry Counseling Services Specialist, Student Services, 40 hours per week, 12 months per year, effective at the end of the day, August 3, 2012.
- j) Resignation of Melissa Finlen, Child Development Specialist, Child Development Center, 32.5 hours per week, 10 months per year, effective at the end of the day, August 10, 2012.

E. Short Term and Substitute Personnel:

- 9) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending July 31, 2012, prior to year-end closing, be accepted.
- B. BE IT RESOLVED, that the attached Quarterly Financial Status Report for the quarter ending June 30, 2012, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, that the Governing Board approve the 2012-2013 Appropriation Limit per Article XII-B, California Constitution (Gann Limit) as computed on the attached worksheet.
- D. PUBLIC HEARING: to review the Final Budget for Fiscal Year 2012-2013 prior to its adoption. [2012-13 Final Budget.pdf](#)
- E. BE IT RESOLVED, that the Governing Board adopt the Final Budget for Fiscal Year 2012-2013.
- F. BE IT RESOLVED, that the Governing Board adopt the attached Amendment Number Two to Monterey Peninsula College's 403(b) Plan to allow employer paid contributions, and

BE IT FURTHER RESOLVED, that the Vice President for Administrative Services is authorized to execute the Amendment.

- G. BE IT RESOLVED, that Dr. Douglas R. Garrison be employed as Interim Superintendent/President for the period September 1, 2012 through December 31, 2012, and

BE IT FURTHER RESOLVED, that the attached employment agreement with Dr. Douglas R. Garrison be approved.

- H. INFORMATION: The Governing Board will receive an update on the Superintendent/President search process.
- I. BE IT RESOLVED, that the Governing Board of the Monterey Peninsula Community College District approve the following resolution in support of passage of “Proposition 30 - Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding” on the November 2012 Ballot.

RESOLUTION:

WHEREAS, community colleges have taken extensive cuts to funding over recent years, while trying to educate the largest high school graduating classes in California history and need funding to provide the programs and services necessary to increase the number of successful degree and certificate holders;

WHEREAS, community colleges have been forced to turn away as many as 130,000 potential students in a single year due to the need to reduce course sections, generally from 5-15% annually per district;

WHEREAS, community colleges have served an estimated 252,000 students over the last five years (2007-2008 to 2011-2012) for whom they have not received any apportionment, categorical, or student support funding;

WHEREAS, community colleges are operating with \$996 million (23%) less in total programmatic support in 2011-2012 than in 2007-2008, including cuts to both apportionment and categorical funding;

WHEREAS, community colleges have operated on per-student funding which has been reduced from \$5,659 in 2007-2008 to \$5,115 in 2011-2012, a loss of 9.6% over this five-year period, while the unfunded cost-of-living (2008-2009 to 2011-2012) has increased by a compounded 20.5%;

WHEREAS, the Legislature has increased fees from \$600 annually in 2008-2009 to \$1,380 for the 2012-2013 school year, while the majority of community college students have incomes so low that they are eligible for the Board of Governors’ (BOG) Fee Waiver;

WHEREAS, the Governor’s tax initiative on the November 2012 ballot would generate an estimated \$8.5 billion annually by temporarily increasing the personal income tax on the State’s wealthiest taxpayers for seven years and increasing the sales tax by one-quarter of one percent for four years;

WHEREAS, the State General Funds freed up for discretionary state programs by this ballot measure that otherwise would be needed to fund Proposition 98 and local public safety will allow the State to address its ongoing structural budget deficit;

WHEREAS, without successful passage of the “Temporary Taxes to Fund Education” Initiative, the California community colleges budget will be cut by an additional \$338 million;

WHEREAS, the funding to Monterey Peninsula College will be further reduced by \$2.3 million if the Governor's tax initiative fails;

WHEREAS, the California community colleges, including Monterey Peninsula College, are essential for providing higher education opportunity for over two million Californians annually;

WHEREAS, the California community colleges, including Monterey Peninsula College, are essential for providing students with the skills to be economically successful in the California economy;

WHEREAS, additional cuts in funding will further impair the ability of the California community colleges and Monterey Peninsula College to continue providing these essential higher education and job training services to Californians;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Monterey Peninsula Community College District supports the passage of the Governor's initiative on the November 2012 ballot entitled "Proposition 30 - Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding," which will limit the cuts which would otherwise be made to community colleges, including Monterey Peninsula College and K-12 school districts, while providing budget stability from the temporary increases in sales and personal income taxes.

- J. INFORMATION: The Governing Board receive information related to a Letter of Intent (LOI) with Automotive Heritage and Preservation Foundation (AHPF) to investigate development of a private/public partnership.
- K. BE IT RESOLVED, that the following courses and program be approved:
- ARTH 5, Survey of Modern and Contemporary Art
 - FIRE 213, Fire Technology Skills and Knowledge Modules
 - Program: Kinesiology
- L. INFORMATION: Report on the Continuing Education Task Force recommendations, and a status report on the Fall 2012 Community Education Program.
- M. INFORMATION: Report on mid-year progress on fulfilling the Monterey Peninsula College Governing Board Goals for 2012.
- N. INFORMATION: That the Governing Board consider naming a representative to participate on the Monterey Peninsula College Foundation's Strategic Planning Task Force.

New Business Agenda Item No. O Added

- O. INFORMATION: The Governing Board will receive information on the Fort Ord Base Reuse Plan Reassessment Scoping Report.
- P. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, September 26, 2012, at PSTC, Seaside
- Closed Session, 1:30pm, Classroom 102, PSTC, Seaside
 - Regular Meeting, 3:00pm, Classroom 104, PSTC, Seaside
 - PSTC Address: 2642 Colonel Durham Street, Seaside, CA 93955
- B. Regular Board Meeting Wednesday, October 24, 2012, at MPC
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- C. Future Topics:
- 1) Recommendation #4 Follow-up Report on Student Learning Outcomes for ACCJC, September
 - 2) ACCJC Mid-Term Report Timelines, September
 - 3) ACCJC Substantive Change Report for Distance Education, October
 - 4) Tour of Theatre and Gym First Floor

7. ADJOURNMENT

8. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Re-posted August 17, 2012