

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OF TRUSTEES

REGULAR BOARD MEETING

www.mpc.edu/GoverningBoard

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940

WEDNESDAY, OCTOBER 24, 2012

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. OPENING BUSINESS

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) Public Employment – Superintendent/President (Government Code Section 54957)

Staff: Diane Boynton and Brenda Kalina

2) Conference with Labor Negotiators (Government Code Section 54957.6)

a) Agency Negotiators: Steve Ma and Barbara Lee

b) Employee Organizations: MPCTA and MPCEA/CSEA

3) Conference with Legal Counsel Regarding Existing Litigation
(Government Code Section 54956.9(a))

a) Name of Case: Coppernoll v. Monterey Peninsula College, et al,
Case No. M117870

E. Reconvene to Regular Board Meeting and Roll Call

F. Report Action Taken In Closed Session

2. RECOGNITIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Moment of Silence – Howard King Boone, Professor Emeritus 1967-1991, former Business Instructor/Work Experience Coordinator, passed August 5, 2012.
- B. Recognition of Visitors
- C. Comments from Visitors

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. Comments from Visitors
- B. Written Communications:
 - 1) Letter of thanks from Luis Alejo, Assemblymember, to Dr. Garrison for joining the Monterey Bay Public Higher Education Meeting on September 20.
 - 2) Press Release from William Monning, Assemblymember: Governor Signs FORA Extension from 2014 to 2020.
 - 3) Letter from Dave Potter, FORA Board Chair, thanking Dr. Garrison and MPC for support of AB 1614, extending FORA to 2020, and AB 1842, allowing flexibility in securing funding options for the Central Coast Veterans Cemetery.
 - 4) Press Release from Chancellor's Office: Dr. Brice Harris Named 15th Chancellor of the California Community Colleges.
 - 5) Press Release from Chancellor's Office: California Community Colleges and California State University Launch New Associate Degree for Transfer Website – www.ADegreeWithAGuarantee.com.
 - 6) Letter thanking Athletic Director Lyndon Schutzler and the MPC Basketball Programs for annual participation in the Coaches vs. Cancer campaign from the American Cancer Society.

MPC All User Emails and Publicity regarding Superintendent/President Search:

- 1) Email from Dr. Garrison announcing the four finalists and dates of Open Forums for MPC community, October 1-4, 2012.
- 2) Monterey Herald: Finalists for MPC presidency to meet board, community.
- 3) Monterey County Business Council: Finalists for MPC president to visit next week.
- 4) MPC Ad in Monterey Herald: Public invited to meet the Candidates for MPC Superintendent/President, Open Forums October 1-4, 2012.
- 5) Monterey Herald: MPC presidential candidate makes impression with humor (Open Forum 1 - Dr. Angela Fairchild).

- 6) Monterey Herald: MPC candidate outlines goals (Open Forum 2 - Dr. Kathryn Jeffrey).
- 7) Monterey Herald: MPC candidate a storyteller (Open Forum 3 - Dr. Larry Buckley).
- 8) Monterey Herald: Interviews wrap up (Open Forum 4 - Dr. Walter Tribley).
- 9) Email from Board Chair Loren Steck, inviting feedback from Open Forums and informing MPC on the process of finalizing selection of Superintendent/President.
- 10) Email from Board Chair Loren Steck, announcing site team visit to Wenatchee Valley College in Washington to gather information about Dr. Walter Tribley.
- 11) Monterey Herald: MPC trustees to visit Washington.

MPC All User Emails and Publicity Flyers regarding 65th Anniversary Celebration:

- 1) Email from Dr. Garrison on MPC's 65th Anniversary Celebration, October 6.
- 2) Ad/Monterey Herald: MPC Alumni Association invitation to Reception and BBQ
- 3) Monterey County Weekly: Monterey Peninsula College 65th Anniversary Celebration.
- 4) Monterey County Business Council: MPC marks 65th anniversary with open house.
- 5) Monterey County Weekly: MPC's 65th Anniversary Celebration.
- 6) Monterey Herald: Your Town - MPC open house fetes 65th anniversary.

Articles published in The Herald, The Weekly, The Californian, and other media:

- 1) Monterey County Business Council: Monterey Peninsula College designated a 'military-friendly school.'
- 2) Monterey Herald: Local schools called military friendly (MIIS, MPC, CSUMB).
- 3) Monterey Herald: Back on Track - Lobos hold off Los Medanos to earn first win.
- 4) Monterey Herald: Celebration of life for Morgan Stock scheduled September 29.
- 5) Monterey Herald: Travels with Herald - Lyndon Schutzler and family visit Rimini, Italy to watch softball and explore the region.
- 6) Monterey Herald: MPC Theater Company explores relationship humor with 'Barefoot in the Park.'
- 7) Human Resources Ad in Monterey Herald: Accounting Specialist; Instructional Specialist, Adaptive PE & Supportive Services; and Matriculation Services Specialist, Senior.

All User Emails:

- 1) Dr. Garrison: Transition in the MPC Foundation, thanking Robin Venuti in her role as Executive Director and contributions to significant gains.
- 2) Robin Venuti: Resigning as Executive Director, MPC Foundation on September 30.
- 3) Gary Bolen: Passing of Morgan Stock, August 28, and Celebration of his Life on September 29 in MPC Amphitheater.
- 4) Carsbia Anderson: Introduction of Francisco Tostado, Director of Student Financial Services, starting October 8.
- 5) HR: Eligibility to Participate in 403(b) Retirement Plan.
- 6) Administrative Services: CA Shake Out Drill on October 19.
- 7) Carla Robinson: Save the Dates for Dr. Garrison's Two Retirement Parties on December 7 and December 12.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report – Cooperative Work Experience (COOP), Kathleen Clark
- 2) Superintendent/President's Report, Dr. Douglas Garrison

- 3) Vice Presidents' Reports: Steve Ma, Dr. Céline Pinet, and Carsbia Anderson
- 4) Academic Senate Report, Kathleen Clark
- 5) MPCEA Report, Loran Walsh, President
- 6) MPCTA Report, Mark Clements, President
- 7) ASMPC Report, Matthew Ganier, Director of Representation
- 8) College Council Report, Dr. Alan Haffa, Co-chair
- 9) MPC Foundation – Dr. Doug Garrison:
 - a) All User Email: MPC Foundation Staffing Update, Sharon Crino Interim Executive Director, and search initiated for permanent Executive Director
 - b) Monthly Donations \$25,855.00
- 10) Governing Board Reports
 - a) Trustees' Individual Goal Reports:
 - 1) Goal #1 – Marilynn Gustafson
 - 2) Goal #2 – Margaret-Anne Coppernoll
 - 3) Goal #3 – Loren Steck
 - 4) Goal #4 – Charlie Brown
 - 5) Goal #5 – Rick Johnson
 - b) CHS Report, Loren Steck
- 11) Legislative Advocacy Report, Dr. Douglas Garrison
 - a) CCCCO Report – Final Actions on Bills of Interest
 - b) Press Release – Chancellor's Office: Governor Brown Signs Student Success Act of 2012 into Law, Ushering in Improvements at California Community Colleges; new law helps students complete educational goals, bolster economy
 - c) Santa Cruz Sentinel: Opinion on Proposition 30: What's at stake? From George Blumenthal, Eduardo Ochoa, Brian King, Douglas Garrison and Willard Lewallen
 - d) Press Release – Yes on Proposition 39 Campaign: California Community College Trustees Endorse Proposition 39; measure will generate much needed funds for education
 - e) Fred Hochstaedter to MPC: Proposition 30 and Proposition 38 information, and CCLC analysis funding results of Proposition 30 vs Proposition 38
 - f) Letter to Editor: Yes on Prop 30, No on Prop 38, from Gary Bolen
 - g) Fred Hochstaedter to MPC: Message from Governor Brown to inform community college students to register online before October 22 deadline
- 12) Special Report – Bond Update Reports, Joe Demko
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings, Proclamations and Board Policies:

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Special Board Meeting on September 24, 2012 and the Regular Board Meeting on September 26, 2012.
 - 2) That the Governing Board accept a gift donated to the college with appropriate acknowledgement to donor.
 - 3) That the September regular payroll in the amount of \$2,136,291.72, and the October supplemental payroll in the amount of \$54,660.38, for a total payroll of \$2,190,952.10, be approved.
 - 4) That Commercial Warrants:

Number 12954451 through Number 12954480	\$276,055.62
Number 12955015 through Number 12955067	\$217,257.73
Number 12955708 through Number 12955725	\$428,667.76
Number 12956132 through Number 12956180	\$243,669.42
Number 12956837 through Number 12956869	\$654,860.51
Number 12958013 through Number 12958071	\$377,967.37
Total	\$2,198,478.41
 - 5) That Purchase Orders 130343 through 130455 in the amount of \$614,722.92 be approved.
 - 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$20,394.00 in funds carried forward from FY 2010-2011 to FY 2011-2012.
Decrease of \$40,145.00 in funds received for FY 2011-2012.
 - 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Classified Salary) Object expense category	\$ 2,650.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 197.00
Net increase in the 4000 (Supplies) Object expense category	\$ 3,199.00
Net increase in the 5000 (Other/Services) Object expense category	\$ 962.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 914.00
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 27,044.00
- B. Management Personnel:
- 8) That the Governing Board approve the following item:
 - a) Employment of Michael Midkiff as Director of Information Systems, effective November 19, 2012.
- C. Faculty Personnel:
- 9) That the Governing Board approve the following items:
 - a) Resignation of Stephanie Tetter, effective at the end of the day on June 30, 2013, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
 - b) Resignation of Edward Migliore, effective at the end of the day on June 8, 2013, for the purpose of retirement, and confer upon him the title of Professor Emeritus.

- c) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2012.

D. Classified Personnel:

10) That the Governing Board approve the following items:

- a) Correction of work year of Instructional Specialist, Mathematics Learning Center, 27 hours per week, 32 weeks per year, approved effective July 1, 2012, to 7 months and 19 days per year.
- b) Approve unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, for 85 total hours, starting September 24, 2012 and ending December 20, 2012.
- c) Resignation of Diana Tomasi, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, October 19, 2012.

E. Short Term and Substitute Personnel:

11) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

F. 12) That the Governing Board accept the attached new or revised Board Policies:

- a) BP 3310 – Records Retention and Destruction
- b) BP 6500 – Disposal of Property
- c) BP 6600 – Capital Construction
- d) BP 6700 – Civic Center and Other Facilities Use

5. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. INFORMATION: The Governing Board will receive an update on the Superintendent/President search process.
- B. BE IT RESOLVED, that _____ be employed as Superintendent/President, effective _____, subject to final approval of the employment agreement containing the terms and conditions of employment.
- C. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending September 30, 2012, be accepted.
- D. PUBLIC HEARING: Receive public comments on the transfer of funds allowed by Assembly Bill X4 (Extraordinary Session #4, Bill #2).
- E. BE IT RESOLVED, that the Governing Board authorize the transfer of \$68,638.00 from Apprenticeship funding to Disabled Students Programs and Services (DSPS) and authorize further reallocations among the categorical programs listed in Assembly Bill X4 2 (Extraordinary Session #4, Bill #2).

- F. BE IT RESOLVED, that the Governing Board affirm authorization of the use of bond funds for the purchase of equipment and related repair agreements, within applicable constraints of the Internal Revenue Service Code, and in accordance with the District's November 5, 2002 facilities bond measure, Measure I.
- G. RESOLUTION, that the following courses be approved:
 - ARTD 45, Jewelry: Granulation and Fusing
 - FIRE 132, Fire Services Safety and Survival
- H. BE IT RESOLVED, that the 2014-2015 College Calendar be approved as proposed.
- I. BE IT RESOLVED, that the Substantive Change Proposal for Distance Education be approved.
- J. BE IT RESOLVED, that the appointment of J. Stewart Fuller, J. Alan Fagan, Robert Mulford and Niels Reimers, as members of the Citizens' Bond Oversight Committee, effective November, 2012, be approved.
- K. BE IT RESOLVED, that the Governing Board designate a Trustee to serve on the MPC Foundation Board of Directors as a Designated Director with full voting rights.
- L. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, November 28, 2012 at MPC
 - Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting Wednesday, December 12, 2012 at MPC
 - Closed Session, 12:00pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 1:30pm, Sam Karas Room, Library and Technology Center
- C. Dr. Garrison's Retirement Parties:
 - MPC Retirement Party and Annual Administrators' Holiday Open House, Friday, December 7, 3:00-6:00pm, Library
 - MPC Community Retirement Party, Wednesday, December 12, 4:00-7:00pm, Marriott Hotel, Ferrante Room
- D. Future Topics:
 - 1) CBOC Annual Report, November
 - 2) Program Reviews from Creative Arts and Physical Science, November
 - 3) Tour of Theatre and Gym First Floor

7. ADJOURNMENT

8. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted October 18, 2012