

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

www.mpc.edu/GoverningBoard

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940

WEDNESDAY, OCTOBER 24, 2012

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Loren Steck called the meeting to order at 1:30pm.
- B. Roll Call – present:
Margaret-Anne Coppernoll, Trustee
Dr. Douglas Garrison, Superintendent/President
Marilynn Gustafson, Trustee
Rick Johnson, Trustee
Loren Steck, Chair
- Absent:
Charles Brown, Vice Chair
- Staff:
Diane Boynton, Site Visit Team, Faculty
Brenda Kalina, Site Visit Team,
Rosaleen Ryan, S/P Site Visit Team
Barbara Lee, Associate Dean, Human Resources
Steve Ma, Vice President of Administrative Services
- C. Public Comments on Closed Session Items – none.
- D. Closed Session – items under discussion
- 1) Public Employment – Superintendent/President (Government Code Section 54957)
Staff: Diane Boynton, Rosaleen Ryan and Brenda Kalina
 - 2) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Agency Negotiators: Steve Ma and Barbara Lee
 - b) Employee Organizations: MPCTA and MPCEA/CSEA
 - 3) Conference with Legal Counsel Regarding Existing Litigation (Government Code Section 54956.9(a))
 - a) Name of Case: Coppernoll v. Monterey Peninsula College, et al,
Case No. M117870
Trustee Coppernoll recused herself from this discussion.
- E. Reconvene to Regular Board Meeting and Roll Call – Chair Steck asked for Roll Call at 3:00pm.

Present:
Margaret-Anne Coppernoll, Trustee
Dr. Douglas Garrison, Superintendent/President
Marilynn Gustafson, Trustee
Rick Johnson, Trustee
Loren Steck, Chair

Absent:
Charles Brown, Vice Chair

- F. Report Action Taken In Closed Session – Chair Loren Steck reported the Board had one action item which would be reported under New Business Agenda Item No. B (see page 3).

2. RECOGNITIONS

- A. Steve Ma reported that the upgraded sound system in the Sam Karas Room was completed, thanking Media Services and Kitchell for completing the installation of the new wall speaker and new microphones with individual speakers. The new public announcement system also allows for better quality recording of meetings in the Sam Karas Room.
- B. Moment of Silence – Howard King Boone, Professor Emeritus 1967-1991, Business Instructor/Work Experience Coordinator, passed August 5, 2012.
- C. Recognition of Visitors – David Breedlove, Gentrain Society President, distributed a letter to the Board and the public, introducing Lynne Swerrie as the newly designated liaison to the Board. The letter also introduced Bill Eyres as the Gentrain liaison with the MPC Foundation. Mr. Breedlove on behalf of the 600+ members of Gentrain Society looks forward to continuing and strengthening their relationship with the Governing Board.
- D. Comments from Visitors – none.

3. COMMUNICATIONS

- A. Comments from Visitors – none.
- B. Written Communications:
- 1) Letter of thanks from Luis Alejo, Assemblymember, to Dr. Garrison for joining the Monterey Bay Public Higher Education Meeting on September 20.
 - 2) Press Release from William Monning, Assemblymember: Governor Signs FORA Extension from 2014 to 2020.
 - 3) Letter from Dave Potter, FORA Board Chair, thanking Dr. Garrison and MPC for support of AB 1614, extending FORA to 2020, and AB 1842, allowing flexibility in securing funding options for the Central Coast Veterans Cemetery.
 - 4) Press Release from Chancellor's Office: Dr. Brice Harris Named 15th Chancellor of the California Community Colleges.
 - 5) Press Release from Chancellor's Office: California Community Colleges and California State University Launch New Associate Degree for Transfer Website – www.ADegreeWithAGuarantee.com.
 - 6) Letter thanking Athletic Director Lyndon Schutzler and the MPC Basketball Programs for annual participation in the Coaches vs. Cancer campaign from the American Cancer Society.

MPC All User Emails and Publicity regarding Superintendent/President Search:

- 1) Email from Dr. Garrison announcing the four finalists and dates of Open Forums for MPC community, October 1-4, 2012.

- 2) Monterey Herald: Finalists for MPC presidency to meet board, community.
- 3) Monterey County Business Council: Finalists for MPC president to visit next week.
- 4) MPC Ad in Monterey Herald: Public invited to meet the Candidates for MPC Superintendent/President, Open Forums October 1-4, 2012.
- 5) Monterey Herald: MPC presidential candidate makes impression with humor (Open Forum 1 - Dr. Angela Fairchilds).
- 6) Monterey Herald: MPC candidate outlines goals (Open Forum 2 - Dr. Kathryn Jeffrey).
- 7) Monterey Herald: MPC candidate a storyteller (Open Forum 3 - Dr. Larry Buckley).
- 8) Monterey Herald: Interviews wrap up (Open Forum 4 - Dr. Walter Tribley).
- 9) Email from Board Chair Loren Steck, inviting feedback from Open Forums and informing MPC on the process of finalizing selection of Superintendent/President.
- 10) Email from Board Chair Loren Steck, announcing site team visit to Wenatchee Valley College in Washington to gather information about Dr. Walter Tribley.
- 11) Monterey Herald: MPC trustees to visit Washington.

MPC All User Emails and Publicity Flyers regarding 65th Anniversary Celebration:

- 1) Email from Dr. Garrison on MPC's 65th Anniversary Celebration, October 6.
- 2) Ad/Monterey Herald: MPC Alumni Association invitation to Reception and BBQ
- 3) Monterey County Weekly: Monterey Peninsula College 65th Anniversary Celebration.
- 4) Monterey County Business Council: MPC marks 65th anniversary with open house.
- 5) Monterey County Weekly: MPC's 65th Anniversary Celebration.
- 6) Monterey Herald: Your Town - MPC open house fetes 65th anniversary.

Articles published in The Herald, The Weekly, The Californian, and other media:

- 1) Monterey County Business Council: Monterey Peninsula College designated a 'military-friendly school.'
- 2) Monterey Herald: Local schools called military friendly (MIIS, MPC, CSUMB).
- 3) Monterey Herald: Back on Track - Lobos hold off Los Medanos to earn first win.
- 4) Monterey Herald: Celebration of life for Morgan Stock scheduled September 29.
- 5) Monterey Herald: Travels with Herald - Lyndon Schutzler and family visit Rimini, Italy to watch softball and explore the region.
- 6) Monterey Herald: MPC Theater Company explores relationship humor with 'Barefoot in the Park.'
- 7) Human Resources Ad in Monterey Herald: Accounting Specialist; Instructional Specialist, Adaptive PE & Supportive Services; and Matriculation Services Specialist, Senior.

All User Emails:

- 1) Dr. Garrison: Transition in the MPC Foundation, thanking Robin Venuti in her role as Executive Director and contributions to significant gains.
- 2) Robin Venuti: Resigning as Executive Director, MPC Foundation on September 30.
- 3) Gary Bolen: Passing of Morgan Stock, August 28, and Celebration of his Life on September 29 in MPC Amphitheater.
- 4) Carsbia Anderson: Introduction of Francisco Tostado, Director of Student Financial Services, starting October 8.
- 5) HR: Eligibility to Participate in 403(b) Retirement Plan.
- 6) Administrative Services: CA Shake Out Drill on October 19.
- 7) Carla Robinson: Save the Dates for Dr. Garrison's Two Retirement Parties on December 7 and December 12.

5. NEW BUSINESS – Chair Steck directed attention to New Business Agenda Item No. A.

- A. INFORMATION: The Governing Board will receive an update on the Superintendent/President search process.

Chair Steck asked for a report from the Site Visit Team to Wenatchee Valley College (WVC). Trustee Marilyn Gustafson led the report of the visit to complete fact finding on Superintendent/President finalist Dr. Walter Tribley. The Site Visit Team, comprised of Trustee Charlie Brown, Rosaleen Ryan, Diane Boynton, Brenda Kalina and herself, met with a wide range of representatives from the staff, faculty, and community, including the WVC President. Thirteen people were interviewed, nine at WVC and three on the Omak campus and at Bridgeport High School. Due to his absence today, Trustee Charlie Brown submitted a written report to the Board.

Classified representative Brenda Kalina repeated a list of words used to describe Dr. Tribley: “honest, straight-forward, dependable, intelligent, respectful, collegiate, mentor, forward thinking, brilliant, empathetic, compassionate, visionary, analytical, fun, multi-tasker, self-motivator, listener, firm, responsive, no ego, a good man, and very passionate.”

Faculty representative Diane Boynton shared quotations of phrases describing Dr. Tribley: “Not only good at his job, he’s my friend; I feel like part of the team, and with the staff at the Omak campus, even with Omak campus 100 miles away; The administration has been better in the last two years than in the last thirty-two years.” Diane noted that because of budget cuts WVC released one Dean and Dr. Tribley was asked to take over administration of the Omak campus with very good results, quoting: “When I go into his office with a student, Walt treats both of us as equals; Walt honors and respects faculty. He always works to make connections.” Diane also spoke of WVC’s concept called “College in the High School” and that the Bridgeport High Principal was quoted as saying: “Walt will fight the battle if need be. What is best for the kids, is best for the kids...period.”

Administrator representative Rosaleen Ryan confirmed that every interviewee said MPC was gaining a tremendous individual, one who is ready for the position of Superintendent/President, and that this promotion would be WVC’s loss and MPC’s gain. She relayed the story that when Dr. Tribley received the call that MPC would be making a site visit, he began immediately working on ways to deal with the budget deficit, and that he was on the job for MPC two minutes after receiving the call. That is the kind of dedication he has to the job.

Marilynn concluded that the Site Visit Team was unanimous in their recommendation that Dr. Walter Tribley would be an outstanding Superintendent/President for MPC. She felt the depth of research and feedback confirmed that Dr. Walter would be a good fit.

Chair Steck thanked the members of the Site Visit Team for their three-day trip to Wenatchee, WA. He then moved on to New Business Agenda Item No. B.

- B. BE IT RESOLVED, that Dr. Walter Tribley be employed as Superintendent/President, effective December 17, 2012, subject to final approval of the employment agreement containing the terms and conditions of employment.

Motion Coppernoll / Second Gustafson / Carried

2012/2013-33

Chair Steck congratulated Dr. Tribley on his selection as MPC’s Superintendent/President. Dr. Garrison voiced his congratulations to everyone taking part in the search process, stating it was great teamwork and an excellent candidate has been selected. The Governing Board congratulated the Site Visit Team for their work.

Chair Steck then reported out of Closed Session – The Governing Board has appointed Chair Loren Steck and Vice Chair Charlie Brown as the subcommittee to negotiate terms of the contract with Dr. Walter Tribley. Action on the contract will be taken at the next regularly scheduled Board Meeting on November 28, 2012.

Chair Steck returned to the standard Agenda for Reports and Presentations.

C. Reports and Presentations:

1) Institutional Report – Cooperative Work Experience (COOP), Kathleen Clark.

Kathleen has worked five years as the Coordinator for COOP and finds the biggest challenge is getting out the message of the COOP program to students and the community. MPC's work-based learning program has far reaching benefits as an academic program for students while earning credits and learning new skills. Forty (40) different COOP sections are available and more sections can be added during a semester to meet the needs of students and employers. Employment can be paid or unpaid, permanent, or as an internship. Not all employment qualifies; there must be a serious focus on student learning and there must be a supervisor to mentor the student.

Kathleen introduced five students who individually shared their COOP stories: Brandon Marquez, Administration of Justice student, working at the Monterey Public Defender's Office; Shawn Murphy, Social Science student, working at MPC Anthropology Lab; Theresa Xiong, Fashion student, working for Anthropologie retail store; Jessica Harvey, Administration of Justice student, working at Pacific Grove Police Department; and Peter Hirst, Automotive Technology student, working for DBO Motor Racing Enterprises. Kathleen distributed marketing items which promote the COOP program for students, employers and the public. Each item includes a QR code which can be scanned to view an information video. Kathleen concluded her report by showing the four-minute video "Introduction to COOP."

2) Superintendent/President's Report, Dr. Douglas Garrison.

Dr. Garrison congratulated the participants of MPC's 65th Anniversary Celebration held on October 6. The event was a showcase of our programs and instructors, and feedback from attendees illustrated the need to invite the public onto campus to view the positive changes at MPC. / Celeste White of White Page Communication was introduced as the new marketing consultant. Celeste will work with the President's Office to publicize the MPC stories in traditional media and social media outlets. / Dr. Garrison was on a panel discussion October 5, as a videotaped discussion on Proposition 30 with Claudia Melendez from the Herald. The new digital site is called "school bytes" and Ron Pasquenelli represented the Monterey Taxpayers Association. / On October 11, Steve Ma and Dr. Garrison met with representatives of the City of Monterey to discuss the potential development of Parking Lot A. The City shared their own process in seeking development and provided access to their list of 500 developers. Steve is now sending our RFP to those developers and extended the deadline to allow examination by multiple developers. / On the state front, the new Chancellor for California Community Colleges has been named. Dr. Bryce Harris will serve the community college system well. /

There are continuing activities relevant to MPC's future at the former Fort Ord. The scoping report was completed in preparation for the reassessment of the Fort Ord Reuse Plan. That report has been presented to the Fort Ord Board twice, and now has recorded corrections to the scoping report. Existing agreements between MPC and the County are memorialized in that report. The next step is the examination of the draft reassessment report itself, and Vicki Nakamura will overview the next steps. Vicki reported that the scoping report addressed the status of the redevelopment plan during the past fifteen years. The next phase of the Fort Ord reuse reassessment plans report was released last week. It identifies modifications to the base reuse plan organized into five categories: Category I are BRP modifications and corrections completed in early 2013; Category II are revisions to prior board actions and regional plan consistency FORA Board action possibly in 2013; Category III are implementation of policies and

programs ongoing and jurisdiction implementation; Category IV are policy and program modifications which include possible base modification; and Category V are FORA procedures and operations. The modifications may require public hearings and CEQA review. Many topics may impact MPC, including land use restrictions to Parker Flats, the Fort Ord Monument in Parker Flats area, and impacts regarding trailheads and trailhead connections on the Fort Ord Monument. A public meeting is scheduled for October 30 to hear comments, and November 7 is the public comment deadline. November 7-16 is consideration of the ERATA Report and on December 16 the Board will meet to determine direction. The Reassessment Report is posted on the FORA Board website.

3) Vice Presidents' Reports: Steve Ma, Dr. Céline Pinet, and Carsbia Anderson.

Steve Ma commented on the four board policies being reviewed today, specifically on BP 3310 Records Retention. By law all public agencies must keep certain documents including electronic documents such as emails. Deleted emails remain on our server for at least one year, and staff are reminded to not send personal emails on their work computers, and to be mindful of public recording keeping policies.

Dr. Celine Pinet reported that MPC was in the news regarding our distance education program. / Academic Affairs is working on contingency planning with faculty. / Automotive Technology is proposing establishing a trust account to perform services on automobiles in order to purchase tools for students. / Continuing Education has three of the five pilot classes going forward, and marketing efforts will look at five potential courses for spring 2013. /

Carsbia Anderson introduced Francisco Tostado as the new director of Student Financial Services. / Financial Aid applications for 212-2013 are reduced by 994 less files completed than in 2011-2012. Students are deferring their acceptance of financial aid so they can use it at their transfer school instead of receiving it at MPC. / He then discussed EOPS book vouchers, REMC textbook disbursements, and the Foundation contribution of \$6,292.00 served 202 students this semester. / Upward Bound volunteered at the Salinas Air Show. / The 65th Anniversary Celebration was a great team effort with the Alumni Association raising \$17,000 for student scholarships. / COSO Scholarship Event was last Saturday. / The CDC's Harvest Walk will be October 31. / The women's volleyball team is now in second place. / Rosaleen Ryan and Carsbia gave a presentation at College Council on ARCC and SB 1456. / Carsbia attended the CSSO Northern California Conference October 12 regarding SB 1456 and SB 1440 on Course Identification Numbers. / He is participating on the MPC Foundation's Strategic Planning Committee along with Marilyn Gustafson, under leadership of Ellen Haley. / Lastly, meetings with Student Trustee Daniel Cervantes and Hunter Harvath with MST will clarify student concerns on bus pass sales.

4) Academic Senate Report, Catherine Webb reported for Academic Senate. / See attached report. / Fall Flex Days were successful with overwhelming positive response on the follow-up surveys, particularly Gary Bolen's keynote address and Dr. Doug Garrison's presentation. New Chair Kevin Bransfield is working with former chair Chris Calima, and planning for the Spring 2013 Flex Days with new committee members Kim Mansfield, Grace Anongchanya joining continuing members Sunshine Giesler, Kelly Fletes and Carla Robinson. / Senates goals are established for this year. / Basic Skills Committee presented their yearly report to the Chancellor's Office. / Talks are ongoing about prioritization in case of failure of Proposition 30. Historically, Academic Senate hesitates to engage in discussions of prioritizing one aspect of our mission against another. This year we have slightly revised that stance and look to the

Educational Master Plan which lays out our educational priorities. / Education on the upcoming election was developed to encouraging voting on November 6.

[Report Academic Senate October 24.pdf](#)

- 5) MPCEA Report, Loran Walsh, President
Loran spoke on poll results showing that 54% are in favor of Proposition 30, and encouraging people to vote on November 6. MPC will face cuts if it does not pass, and the experience of belt tightening that we have done in the past should help in that process. / MPCEA is in process of taking nominations for Executive Board positions. / He encouraged the Board to continue asking questions to be an informed Board.
[MPCEA Report Oct 24 12.pdf](#)
- 6) MPCTA Report, Mark Clements, President – no report.
- 7) ASMPC Report, Matthew Ganier, Director of Representation – Matthew reported that ASMPC did a fine job helping at the 65th anniversary celebration. / ASMPC is working on a problem with missing bus passes and sales of bus passes are currently suspended until this problem is resolved.
- 8) College Council Report, Dr. Alan Haffa, Co-chair – no report.
- 9) MPC Foundation – Dr. Doug Garrison:
 - a) Dr. Garrison introduced Pam Lehman, President of the Foundation, and shared that Robin Venuti, former Executive Director, has moved on to a development position with CHOMP. Sharon Crino, Interim Executive Director, is joining MPC on October 29th. / The Foundation Executive Committee has met to initiate the first steps to begin search for a permanent Executive Director.
 - b) Monthly Donations \$25,855.00.
- 10) Governing Board Reports
 - a) Trustees' Individual Goal Reports:
 - 1) Goal #1 – “Develop means for more effective community relations with constituents.” Marilyn Gustafson provided a written report on Goal #1, stating Board members have acted on an individual basis to reach out to the constituents in the areas from which they are elected. These methods include attending service club and other community organizations (Monterey Peninsula Chamber of Commerce, Coalition of Scholarship Organizations, NAACP, LULAC, Citizens for Transparency and Coalition for Jobs Opportunity) as well as participation in the MPC Foundation. Three members have attended one or more meetings of their City Councils in order to give updates and/or reports about the college. Recommendations to further enhance communication with constituents include a periodic structured report provided to the five city councils within MPC's jurisdiction and a regular column in one or more of the local newspapers.
 - 2) Goal #2 – “Design and actively participate in Board development activities to broaden understanding of critical operational elements and issues facing the college.” Margaret-Anne Coppernoll stated the MPC Board is indebted to Doug Garrison, Steve Ma and Barbara Lee for developing study sessions on developmental issues for the Board, and acknowledges the value of monthly board reports by staff and faculty for informative reports.
 - 3) Goal #3 – “Continue to be knowledgeable about actions taken by the college to address accreditation-related issues.” Loren Steck confirmed the Board feels supported by current administrators with study sessions and special meetings. The Board is kept informed of the progress and development of all accreditation reports, including the mid-term report.

- 4) Goal #4 – “Continue to be knowledgeable about actions taken by the college to maintain fiscal stability.” Charlie Brown reported the Board is prepared well by the monthly financial reports, is fiscally conservative in their budget stewardship, and understands the current budget constraints.
- 5) Goal #5 – “Enhance legislative advocacy activities to support the college and community college system.” Rick Johnson believes that all politics and all legislation is local, and it is important for us as Trustees and with incoming Superintendent/President Dr. Tribley to meet with local mayors and city councils. He proposes study sessions next year to involve local legislators to have local advocates in Sacramento, and to introduce the Superintendent/President to the different city councils.

The Board will need to develop new goals or continue the existing goals for 2013.

- b) CHS Report, Loren Steck – no report.
- 6) Legislative Advocacy Report, Dr. Douglas Garrison
 - a) CCCCCO Report – Final Actions on Bills of Interest
 - b) Press Release – Chancellor’s Office: Governor Brown Signs Student Success Act of 2012 into Law, Ushering in Improvements at California Community Colleges; new law helps students complete educational goals, bolster economy
 - c) Santa Cruz Sentinel: Opinion on Proposition 30: What’s at stake? From George Blumenthal, Eduardo Ochoa, Brian King, Douglas Garrison and Willard Lewallen
 - d) Press Release – Yes on Proposition 39 Campaign: California Community College Trustees Endorse Proposition 39; measure will generate much needed funds for education
 - e) Fred Hochstaedter to MPC: Proposition 30 and Proposition 38 information, and CCLC analysis funding results of Proposition 30 vs Proposition 38
 - f) Letter to Editor: Yes on Prop 30, No on Prop 38, from Gary Bolen
 - g) Fred Hochstaedter to MPC: Message from Governor Brown to inform community college students to register online before October 22 deadline

BREAK – Chair Steck called for a break: 5:00-5:09pm.

- 7) Special Report – Bond Update Reports, Joe Demko
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings, Proclamations and Board Policies:

Motion Johnson / Second Coppernoll / Carried

2012/2013-32

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Special Board Meeting on September 24, 2012 and the Regular Board Meeting on September 26, 2012.
- 2) That the Governing Board accept a gift donated to the college with appropriate acknowledgement to donor.

- 3) That the September regular payroll in the amount of \$2,136,291.72, and the October supplemental payroll in the amount of \$54,660.38, for a total payroll of \$2,190,952.10, be approved.
- 4) That Commercial Warrants:

Number 12954451 through Number 12954480	\$276,055.62
Number 12955015 through Number 12955067	\$217,257.73
Number 12955708 through Number 12955725	\$428,667.76
Number 12956132 through Number 12956180	\$243,669.42
Number 12956837 through Number 12956869	\$654,860.51
Number 12958013 through Number 12958071	\$377,967.37
Total	\$2,198,478.41
- 5) That Purchase Orders 130343 through 130455 in the amount of \$614,722.92 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$20,394.00 in funds carried forward from FY 2010-2011 to FY 2011-2012.
Decrease of \$40,145.00 in funds received for FY 2011-2012.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Classified Salary) Object expense category	\$ 2,650.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 197.00
Net increase in the 4000 (Supplies) Object expense category	\$ 3,199.00
Net increase in the 5000 (Other/Services) Object expense category	\$ 962.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 914.00
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 27,044.00

B. Management Personnel:

- 8) That the Governing Board approve the following item:
 - a) Employment of Michael Midkiff as Director of Information Systems, effective November 19, 2012.

C. Faculty Personnel:

- 9) That the Governing Board approve the following items:
 - a) Resignation of Stephanie Tetter, effective at the end of the day on June 30, 2013, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
 - b) Resignation of Edward Migliore, effective at the end of the day on June 8, 2013, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
 - c) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2012.

The Governing Board made a special acknowledgement on the retirements of Division Chair Stephanie Tetter and Math Instructor Ed Migliore, as to how their service and dedication has been valued at MPC.

D. Classified Personnel:

- 10) That the Governing Board approve the following items:
 - a) Correction of work year of Instructional Specialist, Mathematics Learning Center, 27 hours per week, 32 weeks per year, approved effective July 1, 2012, to 7 months and 19 days per year.

- b) Approve unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, for 85 total hours, starting September 24, 2012 and ending December 20, 2012.
- c) Resignation of Diana Tomasi, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, October 19, 2012.

E. Short Term and Substitute Personnel:

11) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

F. 12) That the Governing Board accept the attached new or revised Board Policies:

- a) BP 3310 – Records Retention and Destruction
- b) BP 6500 – Disposal of Property
- c) BP 6600 – Capital Construction
- d) BP 6700 – Civic Center and Other Facilities Use

5. NEW BUSINESS

A. INFORMATION: The Governing Board will receive an update on the Superintendent/President search process. See Site Visit Team report on page 3.

B. BE IT RESOLVED, that Dr. Walter Tribley be employed as Superintendent/President, effective December 17, 2012, subject to final approval of the employment agreement containing the terms and conditions of employment.

Motion Coppernoll / Second Gustafson / Carried **2012/2013-33**

C. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending September 30, 2012, be accepted.

Motion Johnson / Second Cervantes / Carried **2012/2013-34**

Vice President Ma reported that the General Fund is continuing to track on budget but there is a need to continue monitoring cash funds. The Board asked him for a graph in future reports to show what the budget looks with and without deferrals.

D. PUBLIC HEARING: Receive public comments on the transfer of funds allowed by Assembly Bill X4 (Extraordinary Session #4, Bill #2).

Steve Ma reported that the Legislature passed AB X4 to allow flexibility with a number of our categorical funds, allowing each district to shift prioritization allowed by state law. Every year we hold a public hearing to communicate how MPC will transfer funds. MPC will reallocate \$68,638.00 from Apprenticeship Fund to Disabled Students Programs and Services and to Matriculation/Credit.

E. BE IT RESOLVED, that the Governing Board authorize the transfer of \$68,638.00 from Apprenticeship funding to Disabled Students Programs and Services (DSPS) and authorize further reallocations among the categorical programs listed in Assembly Bill X4, 2 (Extraordinary Session #4, Bill #2).

Motion Coppernoll / Second Cervantes / Carried **2012/2013-35**

- F. BE IT RESOLVED, that the Governing Board affirm authorization of the use of bond funds for the purchase of equipment and related repair agreements, within applicable constraints of the Internal Revenue Service Code, and in accordance with the District's November 5, 2002 facilities bond measure, Measure I.

Motion Johnson / Second Coppernoll / Carried

2012/2013-36

- G. BE IT RESOLVED, that the following courses be approved:

- ARTD 45, Jewelry: Granulation and Fusing
- FIRE 132, Fire Services Safety and Survival

Motion Johnson / Second Gustafson / Carried

2012/2013-37

- H. BE IT RESOLVED, that the 2014-2015 College Calendar be approved as proposed.

Motion Gustafson / Second Coppernoll / Carried

2012/2013-38

- I. BE IT RESOLVED, that the Substantive Change Proposal for Distance Education be approved.

Motion Johnson / Second Coppernoll / Carried

2012/2013-39

Catherine Webb reported on the history and context with distance education and planning, responding to community needs, and presenting the structure that will support change conce made. See attached Proposal.

[DE Substantive Change Proposal Oct2012.pdf](#)

- J. BE IT RESOLVED, that the appointment of J. Stewart Fuller, J. Alan Fagan, Robert Mulford and Niels Reimers, as members of the Citizens' Bond Oversight Committee, effective November, 2012, be approved.

Motion Johnson / Second Coppernoll / Carried

2012/2013-40

- K. BE IT RESOLVED, that the Governing Board designate a Trustee to serve on the MPC Foundation Board of Directors as a Designated Director with full voting rights.

The Board will designate one Trustee at the December organizational meeting.

Motion Gustafson / Second Johnson / Carried

2012/2013-41

- L. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, December 12, 2012 at MPC (note start times)

- Closed Session, 12:00pm, Stutzman Room, Library and Technology Center
- Regular Meeting, 1:30pm, Sam Karas Room, Library and Technology Center

- B. Dr. Garrison's Retirement Parties:

- MPC Retirement Party and Annual Administrators' Holiday Open House, Friday, December 7, 3:00-6:00pm, Library
- MPC Community Retirement Party, Wednesday, December 12, 4:00-7:00pm, Marriott Hotel, Ferrante Room

- C. Regular Board Meeting Wednesday, January 23, 2012 at Marina Education Center
 - Closed Session, 1:30pm, Classroom MA104, Marina
 - Regular Meeting, 3:00pm, Classroom MA402, Marina

- D. Future Topics:
 - 1) CBOC Annual Report, November
 - 2) Program Reviews from Creative Arts and Physical Science, November
 - 3) Tour of Theatre and Gym First Floor

7. ADJOURNMENT - Chair Steck adjourned the meeting at 6:52pm.

8. CLOSED SESSION – not required.

Respectfully Submitted,

Douglas R. Garrison, Ed.D.
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted November 29, 2012