

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

12:01-1:20pm, Closed Session, Stutzman Room, LTC
1:35-3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard
Teleconference Location
308 Costa Del Mar Road, Marina CA 93933

WEDNESDAY, DECEMBER 12, 2012

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Loren Steck called the meeting to order at 12:01pm.
- B. Roll Call – present:
Mr. Charles Brown, Vice Chair
Dr. Douglas Garrison, Superintendent/President
Ms. Marilyn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Chair
Teleconference Location:
Dr. Margaret-Anne Coppernoll, Trustee
- Staff:
Mr. Steve Ma
Ms. Barbara Lee
- C. Public Comments on Closed Session Items – none.
- D. Closed Session – items under discussion:
1) Public Employment (Education Code Section 88022 and Government Code Section 54957)
a) Staff: Barbara Lee
2) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Agency Negotiators: Steve Ma and Barbara Lee
b) Employee Organization: MPCTA and MPCEA
3) Conference with Legal Counsel Regarding Anticipated Litigation (one)
(Government Code Section 54956.9(b))
- E. Reconvene to Regular Meeting and Roll Call – present:
Mr. Charles Brown, Vice Chair
Dr. Douglas Garrison, Superintendent/President
Ms. Marilyn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Chair
Mr. Daniel Cervantes, Student Trustee
- Teleconference Location:
Dr. Margaret-Anne Coppernoll, Trustee

- F. Reporting of Action Taken During Closed Session – Chair Steck reported that the Board of Trustees took action to determine that a certain employee has been rehabilitated for at least five years under Education Code 88022 and Government Code Section 54957.

2. **ORGANIZATION:**

- A. BE IT RESOLVED, in accordance with Education Code Section 35143, at the Governing Board's annual organization meeting in December:

- 1) Election of Chair of the Governing Board, Monterey Peninsula Community College District: CHARLES BROWN.

Motion Gustafson / Second Johnson / Carried 2012-2013/55

- 2) Election of Vice Chair of the Governing Board, Monterey Peninsula Community College District: DR. LOREN STECK.

Motion Gustafson / Seconded Johnson / Carried 2012-2013/56

The newly elected Board Chair and Vice Chair were applauded and welcomed to their new positions. Dr. Garrison thanked Dr. Steck for his leadership as Chair in 2011 and 2012, and new Board Chair Charlie Brown also thanked Dr. Steck for the his mentoring over the last two years.

- 3) Election of Secretary to the Governing Board, Monterey Peninsula Community College District: DR. WALTER TRIBLEY.

Motion Johnson / Second Steck / Carried 2012-2013/57

- 4) That the fourth Wednesday of each month at 3:00pm in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time and place of the Regular Meetings of the Monterey Peninsula Community College District Governing Board, with the attached 2013 exceptions.

Motion Steck / Second Johnson / Carried 2012-2013/58

- 5) That the standing Policies and Procedures of the Governing Board of the Monterey Peninsula College District be continued in force for 2013.

Motion Steck / Second Gustafson / Carried 2012-2013/59

- 6) That RICK JOHNSON and DR. LOREN STECK are designated as the Board Subcommittee for Governing Board Policies for 2013.

Motion Gustafson / Second Cervantes / Carried 2012-2013/60

- 7) That CHARLES BROWN is designated as the educational liaison to the Monterey County School Board Association's Executive Committee for 2013.

Motion Johnson / Second Steck / Carried 2012-2013/61

- 8) That DR. LOREN STECK is designated as the Monterey Peninsula Community College District Governing Board representative to Community Human Services (CHS) for 2013, and that MARILYNN GUSTAFSON be designated as alternate.

Motion / Gustafson / Second Steck / Carried 2012-2013/62

- 9) For file and recording purposes only:
That Trustee Rick Johnson is designated as the 2013 Designated Director on the MPC Foundation Board of Directors with full voting rights, as resolved at the November 28, 2012 Regular Board Meeting, and that Trustee Marilyn Gustafson will serve as alternate Designated Director.

3. RECOGNITIONS

- A. Recognition of Visitors – Vice President Steve Ma introduced Ric Heuer, Associate with Stradling Yocca Carlson & Rauth Public Finance Company and Tim Carvey with Piper Jaffrey who will report on New Business Agenda Item No. B.
- B. Comments from Visitors – none.

4. COMMUNICATIONS

- A. Written Communications:
- 1) Ted Balestreri, Chairman & CEO, Cannery Row Company – letter of congratulation to Dr. Douglas Garrison.
 - 2) Dr. Barbara Beno, President, ACCJC – letter of congratulation to Dr. Douglas Garrison.
 - 3) Chancellor's Office, the "I Can Afford College" November 2012 Newsletter.

MPC All User Emails:

- 1) Melissa Pickford, Art Gallery: "Substance and Shadow" mixed media paintings and sculpture, November 20-December 20.
- 2) Project Santa Committee: Annual Project Santa contributions sought.
- 3) James Lawrence, Auto Technology: Volunteer vehicle for service, Auto Tech Skills Lab.

Articles published/aired in *The Herald*, *The Californian*, and other media:

- 1) KION46: Monterey Sheriff's Dept Recruiting; recruits attend P.O.S.T. Academy by South Bay Regional Training Consortium at MPC in March of 2013.
- 2) Your Town: Contract for MPC Chief Approved/Dr. Walter Tribley begins December 17.
- 3) MPC Box Office: *A Christmas Carol* runs December 6-23, Bruce Ariss Wharf Theatre.

B. Reports and Presentations:

- 1) Superintendent/President's Report – Dr. Garrison reflected that this Board meeting was his 76th regular board meeting and his 90+ meeting with the MPC Board including study sessions and special meetings. He is grateful for the opportunity to serve MPC for the last six years.

2) Vice Presidents' Reports:

Vice President Celine Pinet introduced Jon Knolle, new Associate Dean of Instructional Technology and Development.

Vice President Carsbia Anderson expressed his appreciation for Dr. Garrison's services to MPC. / Charles Brown, the 2013 Board Chair, was an MPC freshman in 1968. He noted that Trustee Brown's father was the first African American on the Monterey Peninsula Unified School District (MPUSD) Board. / The MST bus services to MPC are improving bus schedules and will install a sheltered Jazz Bus Shelter for our students. Carsbia thanked Daniel Cervantes and the ASMPC students for bringing bus concerns to Administration's attention. / Student Services will invite students from our CARE/CalWORKS program to a future Board meeting.

- 3) MPCEA Report – President Loran Walsh congratulated Dr. Garrison on his service to MPC. / MPCEA held Executive Board elections for 2013: Loran Walsh continues as President; Stephanie Perkins is Vice President; Lien Nguyen as Treasurer; Brenda Kalina as Secretary; and Ronald Holback as Chief Job Steward. [CSEA Board Report.pdf](#)
- 4) ASMPC Report – Student Trustee Daniel Cervantes reported that ASMPC had a successful Thanksgiving feast for students and staff. / ASMPC is inviting Superintendent/ President Walter Tribley to their January Meeting. / Finally, ASMPC is working on a Mother’s Day event for May.
- 5) MPC Foundation Report – Dr. Garrison reported on the business of the Foundation. The monthly donor lunches called “President’s Luncheons” have proven very successful. The last luncheon was Thursday, November 29th. Traditionally, the luncheons have been held on Fridays and the Thursday event was a true snapshot of student life with the campus and library very busy. Each luncheon includes a tour of the Library and also included the Life Science Building. / The Foundation held an excellent orientation for new Board members on December 10th, with new Board members Vera Coleman, Victoria Phillips, Celeste White, Lynn Davis and Rick Johnson. / Donations for November amounted to \$201,745.00. Dr. Garrison was pleased to highlight the \$150,000 donation to the Foundation from the Mahoney family to honor Dorothy Dean Stevens, mother of Foundation Board member John Mahoney. Trustee Gustafson asked that the Governing Board send a personal letter of thanks to the family, which will be signed at the January Board meeting.
- 6) Governing Board Report:
 - a) Trustee Reports:
 - Trustee Johnson – the Foundation orientation was an excellent event. / He acknowledged Faculty Alan Haffa for his election to the Monterey City Council.
 - Trustee Gustafson – congratulated Carsbia Anderson and Carla Robinson for a memorable retirement party for Dr. Garrison.
 - Trustee Steck – the CHS report is in the Board packet from the November 15th Board Meeting. Included is an appeal from Robin McCrae, Chief Executive Officer, asking for support of CHS’ Safe Place Program for runaway and homeless youth.
 - Trustee Brown – thanked Dr. Garrison for his service to MPC. / He reported that the newly elected Seaside City Councilmember is an MPC alumnus.
 - Student Trustee Cervantes – thanked Dr. Garrison and Carla Robinson for providing guidance to him in his role as Student Trustee, as well as from the expertise he gained from former Board Trustees Lynn Davis and Charlie Page and the current Trustees.
- 7) Legislative Advocacy Report:
 - a) ACCCA Legislative Update dated December 2, 2012 [LegUpDec2012.pdf](#)

5. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Johnson / Second Steck / Carried
BE IT RESOLVED,

2012-2013/63

- 1) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 2) That the November regular payroll in the amount of \$2,188,544.46, for a total payroll of \$2,188,544.46, be approved.

- B. Faculty Personnel:
 - 3) That the Governing Board approves the following item:
 - a) Resignation of Richard Weigle, effective June 29, 2013, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
 - b) Authorize the recruitment for Counselor, Supportive Services.
 - c) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2012.

- C. Classified Personnel:
 - 4) That the Governing Board approves the following items:
 - a) Employment of Cielo Cervantes, Instructional Specialist, Adaptive Physical Education/Supportive Services, Student Supportive Services, 18 hours per week, 7 months and 18 days per year, effective January 21, 2013.
 - b) Employment of Victoria Sanchez, Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk, Library, 40 hours per week, 12 months per year, effective January 2, 2013.
 - c) Employment of Virginia Stark, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months and 19 days per year, effective January 30, 2013.
 - d) Resignation for the purpose of retirement of Elsa Sandoval, Information Systems Specialist, Information Systems, 40 hours per week, 12 months per year, effective at the end of the day December 30, 2012.

- D. Short Term and Substitute Personnel:
 - 5) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

- E. Board Policies:
 - 6) That the Governing Board accepts the attached new or reviewed Board Policies:
 - a) BP 6330 Purchasing
 - b) BP 6340 Bids and Contracts
 - c) BP 6459 Wireless or Cellular Phone Use

6. NEW BUSINESS

- A. BE IT RESOLVED, that the Governing Board make the following proclamation, as read by Vice Chair Loren Steck:

Motion Steck / Second Cervantes / Carried 2012-2013/54

WHEREAS, Dr. Douglas R. Garrison has been the esteemed Superintendent/President of Monterey Peninsula Community College District since 2006; and

WHEREAS, under Dr. Garrison's watch, the MPC campus has enjoyed continual and nearly unprecedented health; and

WHEREAS, under Dr. Garrison's watch, MPC was one of only a small number of campuses statewide to achieve full accreditation by the Accreditation Commission for Community and Junior Colleges; and

WHEREAS, under Dr. Garrison's watch, the MPC community worked together on the refurbishment and renewal of the entire campus, successfully implementing that plan through the use of Proposition 39 Bond funding and matching State funds; and

WHEREAS, under Dr. Garrison's watch, MPC planned and opened an Education Center in Marina to serve previously underserved areas in the northern portion of the District, and the Education Center has grown at remarkably fast rates; and

WHEREAS, under Dr. Garrison's watch, MPC has welcomed increasingly large numbers of minority students previously underserved by the College, and is now eligible, for the first time, to achieve official Hispanic Serving Institution status; and

WHEREAS, while serving as the Superintendent/President of the Monterey Peninsula Community College District, Dr. Garrison also served as President of the Association of California Community College Administrators and mentored large numbers of future community college leaders through ACCCA; and

WHEREAS, while Dr. Garrison's tenure at MPC has coincided with an unprecedented decline of funding from the State of California, he and his administration have continued to achieve the educational mission of the College through partnership with MPC Faculty and Staff; and

WHEREAS, Dr. Garrison will be retiring from the Monterey Peninsula Community College District, after serving California's Community College system for thirty-eight years;

NOW, THEREFORE, be it resolved that Dr. Douglas R. Garrison be officially granted President Emeritus status upon his retirement; and

BE IT FURTHER RESOLVED that the Monterey Peninsula College Governing Board of Trustees officially declares December 14, 2012 to be 'Douglas R. Garrison Day' at MPC.

PASSED AND ADOPTED BY THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT ON DECEMBER 12, 2012, BY THE FOLLOWING VOTE OF AYES, IN GRATEFUL RECOGNITION OF YOUR DEDICATION AND SERVICE TO THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT FROM 2006 TO 2012:

*Dr. Loren Steck, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Rick Johnson, Trustee*

*Charles Brown, Vice Chair
Marilynn Dunn Gustafson, Trustee
Daniel Cervantes, Student Trustee*

- B. BE IT RESOLVED, that the Governing Board adopt the attached Resolution #2012-2013/53 authorizing the issuance of General Obligation Refunding Bonds, Series A and Series B.

Motion Gustafson / Second Johnson / Carried

2012-2013/53

Vice President Steve Ma informed the Board that their approval to issue the sale of \$65M in General Obligation Refunding Bonds would be a facilitated through a three-member financial team: 1) Piper Jaffray; 2) Stradling, Yocca, Carlson & Rauth Public Finance; and 3) a financial advisor to be named shortly.

- C. BE IT RESOLVED, that the Governing Board approve a revised 2012-2013 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Motion Steck / Second Gustafson / Carried

2012-2013/64

- D. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period January 1, 2013 through June 30, 2013.

Motion Gustafson / Second Johnson / Carried

2012-2013/65

- E. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Linda Louise Lopez and that the claim be forwarded to the District's claims administrator for investigation and disposition.

Motion Johnson / Second Steck / Carried

2012-2013/66

- F. BE IT RESOLVED, that the following courses be approved:

- ARTP 27, Narrative Photography
- NURS 180A, Introduction to Professional Skills Development
- NURS 180B, Beginning Professional Skills Development
- NURS 180C, Intermediate Professional Skills Development
- NURS 180D, Advanced Professional Skills Development
- WRLD 99.9, Travel Study: Live Drama in Oregon

Motion Steck / Second Cervantes / Carried

2012-2013/67

- G. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement.

PUBLIC HEARING

No comments.

- H. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both MPCTA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement be adopted.

Motion Steck / Second Johnson / Carried

2012-2013/68

- I. PUBLIC HEARING: District's attached initial proposal for interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA for 2013-2014.

PUBLIC HEARING

MPCEA President Loran Steck commented that CSEA is awaiting Governing Brown's responses to the passage of Proposition 30 and the final 2013 budget. / MPCEA has one new team member on their negotiating team, and appreciates working with the District to look for long-term solutions to the budget deficits.

- J. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both MPCEA and the District, the attached Monterey Peninsula College District initial proposal for interest-based bargaining with California School Employees Association, Chapter #245, MPCEA/CSEA for 2013-2014, be adopted.

Motion Johnson / Second Steck / Carried

2012-2013/69

- K. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Anthem to include the ConditionCare disease management program to participants in the Monterey Peninsula College medical plan effective April 1, 2013.

Motion Steck / Second Johnson / Carried

2012-2013/70

- L. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into the required agreements with Transamerica Life Insurance Company to offer voluntary long term care coverage to benefitted employees.

Motion Steck / Second Johnson / Carried

2012-2013/71

- M. BE IT RESOLVED, that the Governing Board accept four works of art from Charles Page:
- 1) Artist Ripp Matteson, former MPC faculty, 34.5" x 20.5" framed oil and pencil on canvas entitled "Figure Study," date unknown, estimated early 1970's.
 - 2) Artist Alex Gonzalez, former MPC Art Department Chair, 1960's-1980's, 56 5/8" x 48 1/4" framed painted and torn paper collage mounted on cloth entitled "Silurian: The Walking Woman," 1987.
 - 3) Charles Page, 29" x 25" framed color photograph entitled "The Milkman, Esna, Egypt," 1996.
 - 4) Charles Page, 17" x 20 1/2" framed color photograph entitled "Shadows and Light" of two monks, Ankor Wat, Cambodia.

Motion Gustafson / Second Cervantes / Carried

2012-2013/72

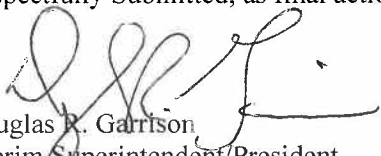
N. INFORMATION: Calendar of Events.

7. ADVANCE PLANNING

- A. Proposed Board Study Sessions on: 1) Education Master Plan, 2) Enrollment Management, and 3) Curriculum Development; dates to be determined
- B. Regular Meeting Wednesday, January 23, 2013, Marina Education Center
Closed Session, 1:30pm, Regular Meeting, 3:00pm
- C. Regular Board Meeting, Wednesday, February 27, 2013, Pubic Safety Training Center, Seaside;
Closed Session, 1:30pm, Regular Meeting, 3:00pm
- D. Future Topic:
 - a) SB 1440, the Transfer Act

8. ADJOURNMENT – Chair Charles Brown adjourned the Regular Meeting and invited the audience to attend Dr. Garrison's Community Retirement Party at the Marriott Hotel at 4:00pm.

Respectfully Submitted, as final action as Secretary to the MPC Governing Board,


Douglas R. Garrison
Interim Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted January 24, 2013